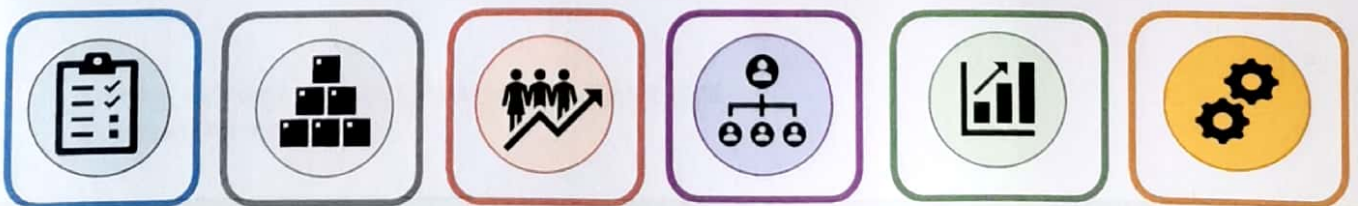




**MUNICIPALITY OF MAGALLANES, CAVITE**

# **DEVOLUTION TRANSITION PLAN**

## **2022-2024**





Republic of the Philippines  
Province of Cavite  
**MUNICIPALITY OF MAGALLANES**  
**OFFICE OF THE SANGGUNIANG BAYAN**



EXCERPTS FROM THE MINUTES OF THE 45<sup>TH</sup> REGULAR SESSION OF THE SANGGUNIANG BAYAN OF MAGALLANES HELD ON NOVEMBER 8, 2021 AT 09:42 IN THE MORNING AT THE SESSION HALL

**Present:**

Hon. Renato M. Dimapilis	Vice Mayor/Presiding Officer
Hon. Aina Mari M. Sisante	SB Member
Hon. Jesus B. Antazo	SB Member
Hon. Jayson P. Santiago	SB Member
Hon. Elisa E. Hierco	SB Member
Hon. Francisco M. Vidallo	SB Member
Hon. Toribio V. Tafalla	SB Member
Hon. Felipe V. Sisante, Jr.	SB Member
Hon. Renato M. Villanueva	SB Member
Hon. Honorato R. Limboc	ABC Fed. President
Hon. John Alister P. Mojica	SK Fed. President

**Resolution No. 088 s. 2021**

A RESOLUTION APPROVING THE DEVOLUTION TRANSITION PLAN OF THE MUNICIPALITY OF MAGALLANES PROVIDING THE MUNICIPAL GOVERNMENT WITH A ROADMAP TO ENSURE STRATEGIC, SYSTEMATIC AND COHERENT ACTIONS TOWARDS THE FULL IMPLEMENTATION OF FUNCTIONS, SERVICES AND FACILITIES TO BE FULLY DEVOLVED BY NATIONAL GOVERNMENT AGENCIES (NGAs) CONCERNED STARTING IN FY 2022

Sponsors: Hon. Aina Mari M. Sisante, Hon. Jesus B. Antazo, Hon. Jayson P. Santiago, Hon. Elisa E. Hierco, Hon. Francisco M. Vidallo, Hon. Toribio V. Tafalla, Hon. Felipe V. Sisante, Hon. Renato M. Villanueva, Hon. Honorato R. Limboc, Hon. John Alister P. Mojica

WHEREAS, Section 25, Article II of the Constitution provides that the State shall ensure the autonomy of local governments;

WHEREAS, Section 6, Article X of the Constitution provides the local government units (LGUs) shall have a just share, as determined by law, in the national taxes which shall be automatically released to them;

WHEREAS, Section 2 (a) of the Local Government Code (LGC) of 1991 (Republic Act No. 7160) provides that the State shall provide for a more responsive and accountable local government structure instituted through a system of decentralization whereby local government units (LGUs) shall be given more powers, authority, responsibilities, and resources. The process of decentralization shall proceed from the national government (NG) to the local government units LGUs;

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Page 2: EXCERPTS, 45<sup>th</sup> Regular Session Regular Session  
November 8, 2021 Res. No. 088

WHEREAS, Section 3 (d) of the LGC further provides that "the vesting of duty, responsibility, and accountability in local government units shall be accompanied with provision for reasonably adequate resources to discharge their powers and effectively carry out their functions; hence, they shall have the power to create and broaden their own sources of revenue and the right to a just share in national taxes and an equitable share in the proceeds of the utilization and development of the national wealth within their respective areas;"

WHEREAS, the Supreme Court (SC) decision in the consolidated cases of *Congressman Hermilando I. Mandanas, et al. vs. Executive Secretary Paquito N. Ochoa, Jr. et al. and Honorable Enrique T. Garcia Jr. vs. Executive Secretary Paquito Ochoa, et al.* clarifies the basis for the computation of local government shares and ordered the national government to include all collections of national taxes in the computation of the base amount for the just share of LGUs;

WHEREAS, Executive Order No. 138 s. 2021 orders the full devolution of functions, services, and facilities by the National Government (NG) to local governments (LGUs) no later than the end of FY 2024. These shall include those devolved responsibilities indicated in Section 17 of RA 7160 and in other existing laws which subsequently devolved functions of the NG to LGUs. These fully devolved responsibilities shall be funded from the share of the LGUs in the proceeds of the national taxes and other local revenues;

WHEREAS, Section 10 of Executive Order No. 138 s. 2021 orders all local governments to prepare their Devolution Transition Plans (DTPs) in close coordination with the NGAs concerned especially with regard to devolved functions and services that are critical to them;

WHEREAS, the DBM-DILG Joint Memorandum Circular (JMC) No. 2021-1 dated August 11, 2021 requires all LGUs to prepare their DTPs to ensure a strategic perspective and systematic and coherent actions towards their full assumption of devolved functions and services starting in FY 2022;

NOW THEREFORE, on motion of Hon. Jesus B. Antazo, duly seconded by the members present;

**RESOLVED AS IT IS HEREBY RESOLVED to APPROVE THE DEVOLUTION TRANSITION PLAN OF THE MUNICIPALITY OF MAGALLANES PROVIDING THE MUNICIPAL GOVERNMENT WITH A ROADMAP TO ENSURE STRATEGIC, SYSTEMATIC AND COHERENT ACTIONS TOWARDS THE FULL IMPLEMENTATION OF FUNCTIONS, SERVICES AND FACILITIES TO BE FULLY DEVOLVED BY NATIONAL GOVERNMENT AGENCIES (NGAs) CONCERNED STARTING IN FY 2022**

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Republic of the Philippines  
Province of Cavite  
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November 8, 2021 Res. No. 088


RESOLVED FURTHER that copies of the resolution be furnished to the Honorable Mayor, the members of the Devolution Transition Committee, NGAs concerned and the local office of DILG.

**UNANIMOUSLY APPROVED.**

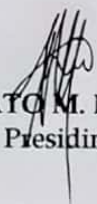
I hereby certify to the correctness of the foregoing resolution duly approved on its 45<sup>th</sup> regular session held on November 8, 2021.

Ayes: 10  
Nays: 0

CERTIFIED TRUE AND CORRECT:

  
**REBECCA C. DOMINGUEZ**  
SB Secretary

ATTESTED BY:

  
**HON. RENATO M. DIMAPILIS**  
Vice Mayor/ Presiding Officer

APPROVED BY:

  
**HON. JASMIN ANGELLI M. BAUTISTA**  
Mayor

**Message of the Mayor**

We, the sovereign people of Magallanes, with the guidance and wisdom of the God-Almighty, in order to build a just and humane society, and establish a local government that shall embody our ideals and aspirations, promote the general welfare, conserve, develop, and be a leader in Agri-Eco Tourism in the Province of Cavite, safeguard peace and highest order of public safety and security under the rule of law, do ordain and promulgate the Devolution Transition Plan 2022-2024 of the Municipality of Magallanes, Cavite.

In accordance with Executive Order (EO) No. 138, s. 2021: *Full Devolution of Certain Functions of the Executive Branch to Local Governments, Creation of a Committee on Devolution, and for Other Purposes*, the Municipal Local Government Unit of Magallanes formulate and prepare the Devolution Transition Plan (DTP) 2022-2024 as a guide in the transition of our full assumption of the roles and functions devolved to us through Section 17 of Republic Act (RA) No. 7160: *Local Government Code of 1991* and other pertinent laws passed thereafter.

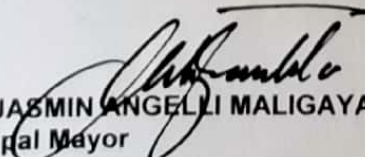
It is with an overwhelming commendation to our MLGOO Ms. Abe Gail B. Beltran for assisting us in the preparation of this plan and to our Local Government Unit Devolution Transition Committee (LGU DTC) for initiating and completing this Devolution Transition Plan.

The Municipal Government of Magallanes, with the blessings of the Constitution that ensures our autonomy, is very delighted to present and publish this plan which vividly impose our capacity development intervention which will be the groundwork and primary consideration in the formulation of future local development plans, investment programs, financial plans and implementation of priority PPAs in the next three years. This plan serve as the roadmap to ensure a strategic, systematic, and coherent actions towards its full assumption of devolved functions, services, and facilities starting in FY 2022 until FY 2024.

Likewise, I am expressing my highest appreciation to the members of the Sangguniang Bayan for facilitating the approval of this planning document.

We aspire to provide a culture of **S**ervice Excellence and **M**odesty through Innovation and **T**ransformational Leadership, and **P**eople Empowerment, thus making each Magalleño **S.M.I.L.E.**

We will always stand by the conviction that we all can gallop in the rapid changes and developments in our country and the world. No one should be left behind. As we altogether say: "Sama-samang Magalleño, Ituloy Lalo ang pagasEnso!"

  
HON. JASMIN ANGELLI MALIGAYA-BAUTISTA  
Municipal Mayor



Republic of the Philippines  
Province of Cavite  
**MUNICIPALITY OF MAGALLANES**  
**OFFICE OF THE MUNICIPAL MAYOR**



**EXECUTIVE ORDER NO. 26**  
**SERIES 2021**

**AN ORDER CREATING THE MUNICIPAL DEVOLUTION TRANSITION COMMITTEE (MDTC) AND DESIGNATING MEMBERS, ESTABLISHING ITS FUNCTIONS, ROLES AND RESPONSIBILITIES IN THE MUNICIPALITY OF MAGALLANES, CAVITE**

**WHEREAS**, Section 6, Article X of the Constitution provides that local government units (LGUs) shall have a just share, as determined by law, in the national taxes which shall be automatically released to them

**WHEREAS**, in *Mandanas, et al. v. Executive Secretary, et al.* (G.R. Nos. 199802 and 208488), the Supreme Court held that all collections of national taxes, except those accruing to special purpose funds and special allotments for the utilization and development of the national wealth, should be included in the computation of the base of the just share of LGUs;

**WHEREAS**, given the revenue collections of the National Government in FY 2019, the total shares of the LGUs from the National Taxes is expected to significantly increase starting FY 2022 in line with the implementation of the *Mandanas Ruling*;

**WHEREAS**, the substantial increase in the shares of the LGUs from the National taxes will empower the LGUs in providing basic services and facilities to their constituents, and aid them in the effective discharge of other duties and functions devolved to them under Section 17 of RA No. 7160;

**WHEREAS**, Section 3 of RA no. 7160 provides the operative principles of decentralization that shall guide the formulation of policies and measures on local autonomy;

**WHEREAS**, Section 17(f) of RA 7160 provides that the National Government or the next higher level of LGU may provide or augment the basic services and facilities assigned to a lower level of LGU when such services or facilities are not made available or, if made available are inadequate to meet the requirements of its inhabitants;

**WHEREAS**, under section 24(a), Rule V of the Implementing Rules and Regulations of RA no. 7160, the provisions for the delivery of basic services and facilities shall be devolved from the National Government to provinces, cities, municipalities and barangays so that each LGU shall be responsible for a minimum

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Magallanes, Cavite, Philippines 4113  
Tel: (046) 4436052

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MUNICIPALITY OF MAGALLANES CAVITE  
CERTIFIED TRUE COPY

*A. V. MOTICA*

*9/20/2021*



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set of services and facilities in accordance with established national policies, guidelines and standards;

**WHEREAS**, Joint Memorandum Circular (JMC) No. 2021-\_\_\_\_\_ dated \_\_\_\_\_ of the Department of Budget and Management (DBM) and Department of the Interior and Local Government (DILG) was issued to provide the LGUs the Guidelines on the Preparation of Devolution Transition Plans of Local Government Units in Support of Full Devolution Under Executive Order No. 138, dated June 1, 2021.

**NOW, THEREFORE, I, JASMIN ANGELLI MALIGAYA-BAUTISTA**, Municipal Mayor of Magallanes, Cavite, by virtue of the powers vested in me by law, do hereby create and establish the Municipal Devolution Transition Committee of the Municipal Government of Magallanes, Cavite.

### Section 1. Municipal Devolution Transition Committee Composition

The Municipal Devolution Transition Committee shall be composed of the following:

Municipal Mayor	-	Chairperson
SB Member	-	Chairman, Good Governance
MPDC	-	Member
Municipal Treasurer	-	Member
Budget Officer	-	Member
Municipal Administrator	-	Member
Accounting Officer	-	Member
LnB President	-	Member
MAWCO (CSO Rep.)	-	Member
MBOCC (CSO Rep.)	-	Member
HRMO	-	Member
Admin Staff	-	Secretariat
Admin Staff	-	Secretariat
OM Staff	-	Secretariat

### Section 2. Duties and Responsibilities

1. The MDTC shall cause the preparation of the LGU Devolution Transition Plan by identifying the functions, services, and facilities to be fully assumed and/or needs scaling-up; and adopt a phased approach in implementing the devolved responsibilities starting FY 2022.
2. The MDTC shall also cause for the review and approval of the Sangguniang Bayan.

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MUNICIPALITY OF MAGALLANES CAVITE  
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By: A. V. Mojica  
Date: 9/20/2021



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3. The MDTC shall ensure to integrate the assumed responsibilities to the LGUS Development Plans, investment Programs and Local Budget.
4. The MDTC thru its secretariat shall submit to the appropriate CSC Field Office the approved plantilla of positions within thirty (30) calendar days from the date of approval of adjusted OSSP for information and guidance in processing of appointments and other personnel actions.
5. The MDTC shall also serves as the communications team and formulate communications plans and strategies to effectively inform the public as well as other stakeholders on the delineation of the functions between the NGAs and the LGU and its respective accountabilities, pursuant to Sections 7(f) and 10 of EO No. 138.

### Section 3: Municipal Devolution Transition Plan

1. The LGU Devolution Transition Plan shall be the roadmap to ensure a strategic perspective, systematic and coherent actions towards their full assumption of devolved functions and services starting in FY. 2022. It shall serve as a handy reference in carrying out organizational strengthening efforts and upgrading their institutional capacity in the next three (3) years, i.e., from FY 2022-2024, and monitoring the progress of full assumption of devolved responsibilities. The DTP shall be the primary consideration in the formulation of the successor local development plans and investment programs, particularly in identifying and implementing priority programs and activities relative to the devolved functions and services.
2. The Municipal Devolution Transition Plan shall comprise of a narrative report which shall contain the following components:
  - a. State of Devolved Functions, Services and Facilities;
  - b. Phasing of Full assumption of devolved functions, services and facilities;
  - c. Capacity Development Agenda;
  - d. Organizational Structure and Staffing Pattern (OSSP);
  - e. Local Revenue Forecast and Resource Mobilization Strategy; and
  - f. Performance Targets for Devolved Functions and Services

**SECTION 4. Repealing Clause.** All executive orders, rules, regulations, other issuances or part thereof, which are inconsistent with this Executive Order, are hereby repealed or modified accordingly.

**SECTION 5. Separability Clause.** In the event any provisions herein found is administratively declared infirm or judicially decided illegal, untouched provisions shall remain in full force and effect.

De Guia St., Brgy. IV  
Magallanes, Cavite, Philippines 4113  
Tel: (046) 4436052

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A.V. MORALES  
9/20/2021





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**SECTION 6. Effectivity Clause.** This order shall take effect upon its signing, and it shall remain in full force and effect until repealed, revoked, or amended accordingly.

**DONE and ISSUED** in the Municipality of Magallanes, Province of Cavite, this 27<sup>th</sup> day of July in the year 2021.

**HON. JASMIN ANGELLI MALIGAYA-BAUTISTA**  
Municipal Mayor

De Guia St., Brgy. IV  
Magallanes, Cavite, Philippines 4113  
Tel: (046) 4436052

**OFFICE OF THE MAYOR**  
**MUNICIPALITY OF MAGALLANES CAVITE**  
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BY : A.V. MEXICA

DATE: 9/20/2021

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## I. THE LGU DTP

## 1. Six components of the Devolution Transition Plan:

**1.1 State of Devolved Functions, Services, and Facilities**

This section describes the state of devolved responsibilities in the LGU and how the increase in the just share of LGUs and the full devolution of functions, services, and facilities by the NGAs concerned will affect the operations and service modalities of the LGUs.

**1.2. Phasing of Full Assumption of Devolved Functions, Services, and Facilities**

This section presents the functions, services, and facilities to be fully devolved by NGAs concerned to the LGUs, the phasing and full assumptions by the LGU of the devolved responsibilities, and the implications of these fully assumed responsibilities to the LGU organizational structure and staffing pattern and capacity development requirements.

In determining the fully devolved responsibilities critical to the LGU, and in phasing of their full assumption of these devolved responsibilities, the LGU consider the following factors in their decision-making:

- ❖ Development issues arising in the locality/priority needs of LGU constituents;
- ❖ Human resource capacity of the LGU to implement the responsibilities to be fully devolved;
- ❖ LGU fiscal resources to fund the responsibilities to be fully devolved; and
- ❖ Availability of external technical support (e.g., NGAs, NGOs, academe).

**1.3. CapDev Agenda**

This section describe the capacity development requirements of the LGU to absorb, manage, and sustain the responsibilities under a fully devolved set-up.



Following the DILG MC No. 2021-067, and using the capacity development pillars which the DILG – Local Government Academy (LGA) uses as framework for assessing LGU capacity development requirements, the DTC identifies the LGU capacity building needs in reference to:

- ❖ The phased assumption by the LGU of the functions, services, and facilities to be fully devolved by NGAs concerned.
- ❖ The capacity development requirements for functions, services, and facilities, along with the programs, projects and activities contained in NGA DTPs, if available.
- ❖ Other capacity development requirements indicated in **Attachment 6: Local Revenue Forecast and Resource Mobilization Strategy**, and **Attachment 7: Performance Monitoring Framework**.

#### **1.4. Section 4: Proposed Changes to OSSP**

This section describes the modification in the organizational structure and changes in the staffing pattern of the province/city/municipality to increase its organizational efficiency and capacity to fully assume the functions, services, and facilities to be devolved by NGAs concerned.

The proposed OSSP is guided by the following:

- ❖ The LGU's phased assumption of functions, services, and facilities to be fully devolved by NGAs concerned;
- ❖ The recommended organizational structure and staffing complement for devolved responsibilities as recommended by NGAs concerned in their NGA DTP;
- ❖ The result of the LGU capacity assessment for LGU CapDev Agenda;
- ❖ Section 325 (a) to (g) of Republic Act (RA) No. 7160 providing limitations on the use of LGUs funds;
- ❖ DBM Local Budget Circular (LBC) No. 61 *Index of Occupational Services, Position Titles and Salary Grades in the Local Government (IOS-LGU), CY 2021 Edition*, dated 18 March 1996 as amended by DBM LBC No. 137, dated 13 June 2021;
- ❖ DBM Circular Letter No. 2007-6 *Manual on Position Classification and Compensation*, dated 19 February 2007;
- ❖ DBM Local Budget Memorandum (LBM) No. 82 *Indicative FY 2022 National Tax Allotment (NTA) Shares of Local Government Units (LGUs) and Guidelines on the Preparation of the FY 2022 Annual Budgets of LGUs*, dated 14 June 2021;
- ❖ CSC rules and regulations and related reference materials; and
- ❖ Such additional issuances that the DILG, DBM, or CSC may thereafter issue.

#### **1.5. Local Revenue Forecast and Resource Mobilization**

This section describes the performance of the LGU's own-source revenues and the measures the LGU will implement to unlock the potentials of these local revenue sources to help address possible gaps in FYs 2023 and 2024 as a consequence of the following:

- ❖ Increased expenditure requirements to support local economic recovery from the effects of

- the COVID-19 pandemic
- ❖ LGUs' full assumption of devolved responsibilities.
- ❖ Anticipated decrease in the national tax allocation in FYs 2023 and 2024.

Using FY 2020 local revenue collection as baseline, Municipal DTC analyzes the performance of the LGU's own source revenues and prepares a three-year forecast (FYs 2022 to 2024) for these key local revenue sources, i.e., taxes, fees and charges, and income from economic enterprises.

Likewise, the Municipal DTC also prepares a resource mobilization strategy to increase the local revenues and identify the resources needed (e.g., staffing, capacity, funding) by the LGU to implement the resource mobilization strategies.

The Municipal DTC request guidance from the DOF-BLGF in preparing the Local Revenue Forecast.

### **1.6. Performance Targets for Devolved Functions and Services**

As NGAs scale down the implementation of programs, projects and activities along devolved functions and services, the LGU prepare to scale up and be able to demonstrate measurable results in the delivery of the devolved responsibilities.

This section defines the performance targets of the LGU for devolved responsibilities starting in FY 2022 onwards, outlines the LGU strategy to achieve these targets, and describes how the LGU will utilize these targets to steer LGU operations, improve bureaucratic performance, and demonstrate measurable results.

In defining its performance targets devolved responsibilities, the LGU use the following documents or sources to establish baseline information:

- ❖ Sectoral plans of the regional and local development plans;
- ❖ Sectoral profiles prepared by NGAs concerned;
- ❖ Guidance from the sectoral committees of the Regional Development Council (RDC) to ensure alignment with National Government priorities and performance indicators;
- ❖ Accomplished **Attachment 1-A (Annex E-1)**; and
- ❖ Accomplished **Attachment 2-A (Annex F-1)**.

II. QUICK FACTS ABOUT THE LGU

2. Physical and Natural Characteristics

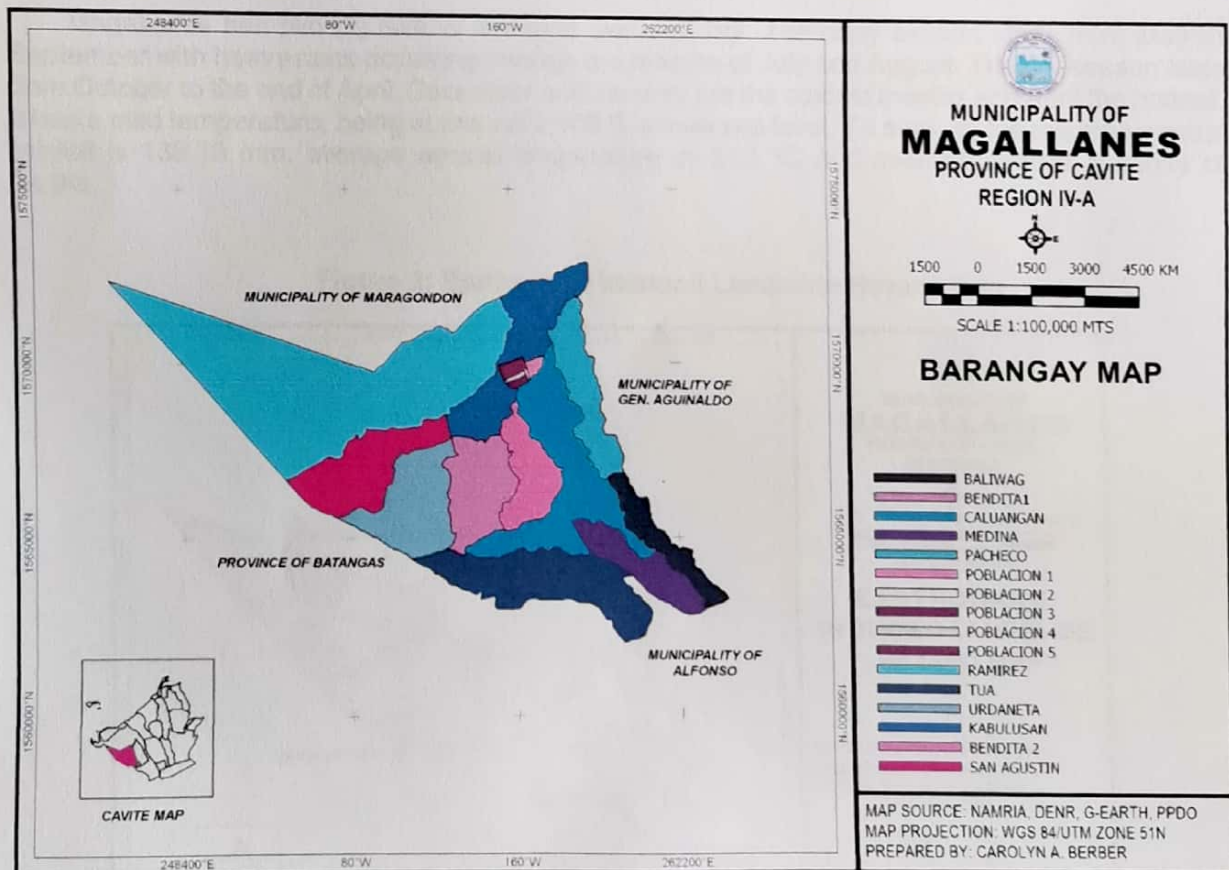
2.1. Location, Land Area and Political Subdivision

Magallanes, Cavite is one of the 19 Municipalities of Cavite, it is an upland community located in the southwestern part of the province, farthest town of Cavite, approximately 95 kilometers south of Metro Manila and 38 kilometers southwest of the Provincial Capitol.

With a total land area of 8,293.0456 hectares, Magallanes represents 5.81% of the total land area of Cavite. It is composed of five (5) urban and eleven (11) rural barangays. It is bounded in the northeast by the Municipality of General Emilio Aguinaldo; on the southeast by the Municipality of Alfonso; on the north by the Municipality of Maragondon; and the Province of Batangas on the south. It is located approximately at geographical coordinates of 14° 11' longitude and 12° 45' latitude.

It is politically subdivided into 16 barangays of which 5 are urban barangays as follows: Poblacion 1, Poblacion 2, Poblacion 3, Poblacion 4 and Poblacion 5 and 11 rural barangays, Kabulusan, Ramirez, San Agustin, Urdaneta, Bendita 1, Bendita 2, Caluangan, Baliwag, Pacheco, Medina, and Tua.

Figure 1: Barangay Map



## 2.2 Geohazard

### 2.2.1 Earthquake Induced Landslide Map

Map Interpretation: Most barangays in rural areas like Brgy. Kabulusan, Ramirez, Urdaneta, San Agustin, a portion of Bendita 1 and Bendita 2, Caluangan, Baliwag, Pacheco, Medina and Tua are low susceptible to landslide due to earthquake.

### 2.2.2 Ground Shaking Map

Map Interpretation: The municipality is within a region, which is a part of the zone where the volcanic rocks surrounding Taal Volcano exhibit surface deformation and folding. Due to its topographic position, occurrence of ground shaking can be felt in all barangays of the town which may experience PEIS Intensity VII that is destructive in nature.

### 2.2.3 Rain Induced Landslide Map

Map Interpretation: Landslide is most likely to occur in some portion of Brgy. Tua and Ramirez areas with high landslide susceptibility rating have active and tension cracks that would directly affect the community. Barangays Kabulusan, Ramirez, San Agustin, Urdaneta, Tua, a portion of Caluangan and Medina areas with moderate landslides susceptibility rating have inactive and tension cracks. And Barangays with yellow code are areas with low to gentle slopes and lacking tension cracks have low landslide susceptibility rating.

## 2.3 Climate

Magallanes has two (2) distinct seasons, wet and dry. The rainy season starts from May to September with heavy rains occurring through the months of July and August. The dry season lasts from October to the end of April. December and January are the coldest months and April the hottest. It has a mild temperature, being at around 2,000 ft. above sea level. To sum up, the average annual rainfall is 139.13 mm, average annual temperature of 31.1 °C and average relative humidity of 74.9%.

Figure 2: Earthquake Induced Landslide Hazard Map

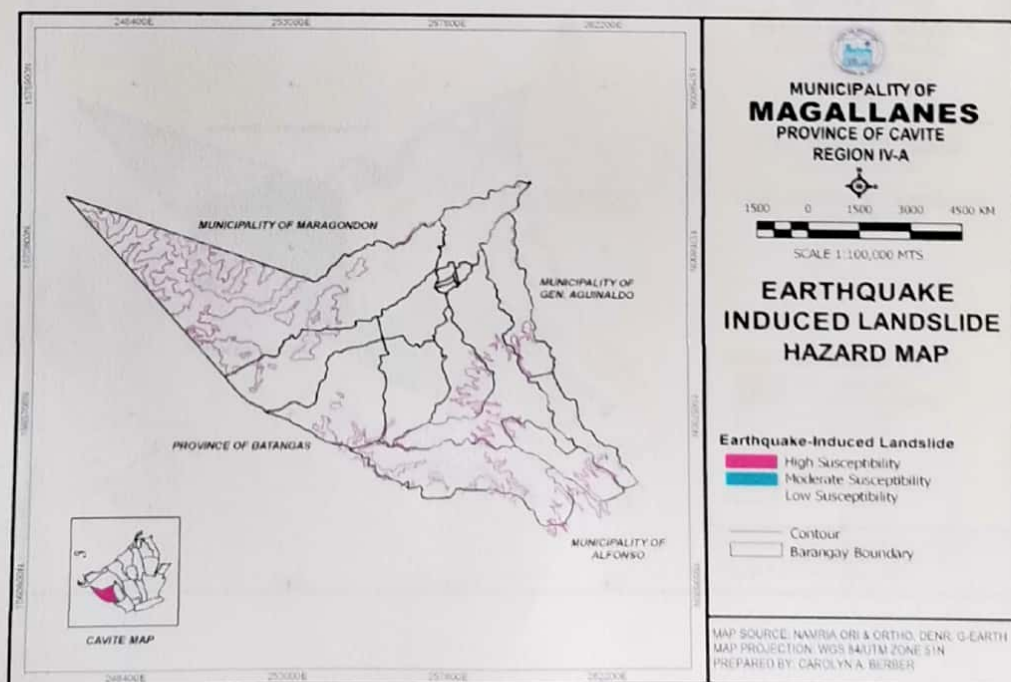


Figure 3: Ground Shaking Hazard Map

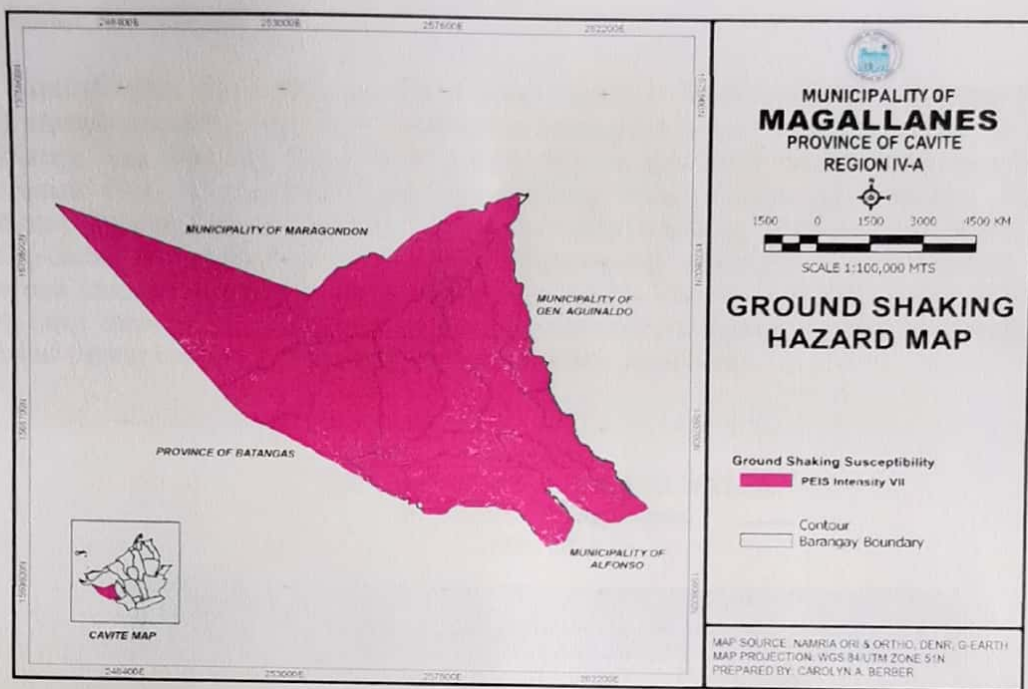
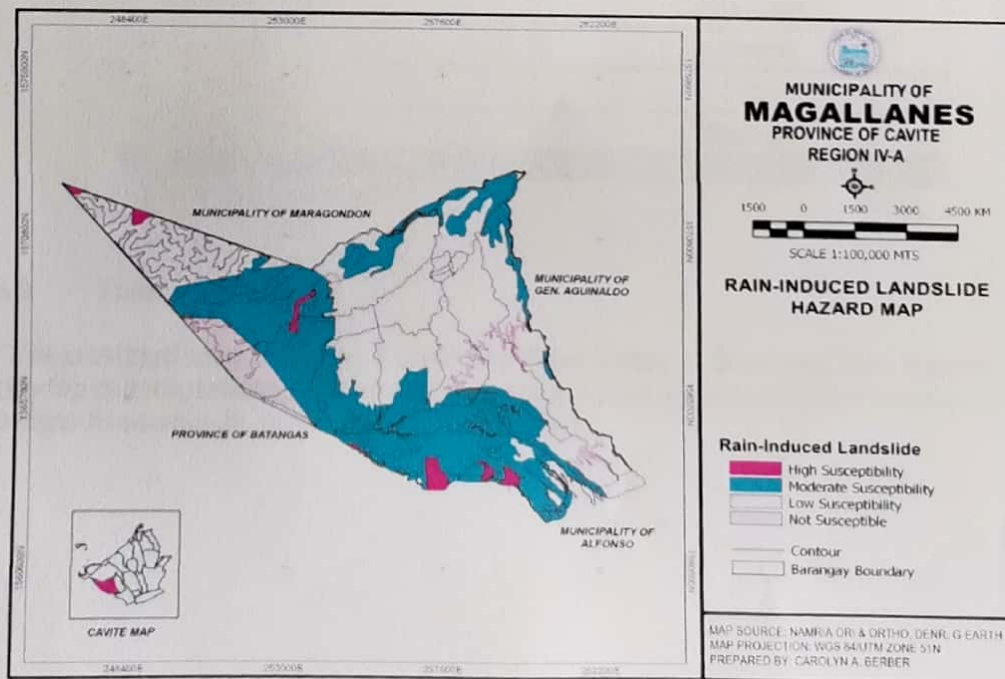


Figure 4: Rain-Induced Landslide Hazard Map



## 2.4 Resources

### 2.4.1 Water Resources

Ground water is the main source of water supply in the Municipality of Magallanes. There are 28 pumping stations located in the different barangays to sustain the needs of the population. Magallanes has nine (9) rivers that supply the people their water requirements, namely: Magallanes River (Poblacion); Caluangan-Baliwag River (Caluangan-Baliwag); Aliang River (Pacheco); Malinta River (Ramirez); Pahagaran River (Ramirez); Panungawan River (Ramirez); Pintong-Gubat (Urdaneta); Lobo-Lobo River (Caluangan); and Paho River (Pacheco). There are numerous creeks scattered throughout the municipality. Some of these creeks run water only during rainy days but dry up during dry season. The Natural Spring located at Barangay Medina and Utod Spring located in Barangay Tua are tourism potentials.

Table 1  
**LIST OF BODIES OF INLAND WATER**  
 Municipality of Magallanes  
 Year 2019

River/Spring	Location
Magallanes River	Poblacion 3
Caluangan-Baliwag River	Caluangan-Baliwag
Aliang River	Pacheco
Malinta River	Cabulusan
Pahagaran River	Ramirez
Panuwangan River	Ramirez
Pintong-Gubat River	Urdaneta
Lobo-lobo River	Caluangan
Paho River	Pacheco
Utod Spring	Tua
Medina Spring	Medina

Source: Office of the MPDC

### 2.4.2 Forest Resources

The protected area of Buhay Forest and Tikwi Valley in Barangay San Agustin offer a site for day trip picnics, trekking and nature-tripping. It is also a good venue for tree planting activities as means to sustain its green and lush forest area.

3. DEMOGRAPHY

3.1 Population Information

3.1.1 Historical Growth of Population

The first NSO official census of population was conducted in 1903 which recorded a total of 3,750. The figure increased to 17,115 in 1995, registering an average annual growth rate of 6.39%. The population growth showed an upward trend except for census years 1918 and 1948 which registered a decline of 905 and 97 respectively.

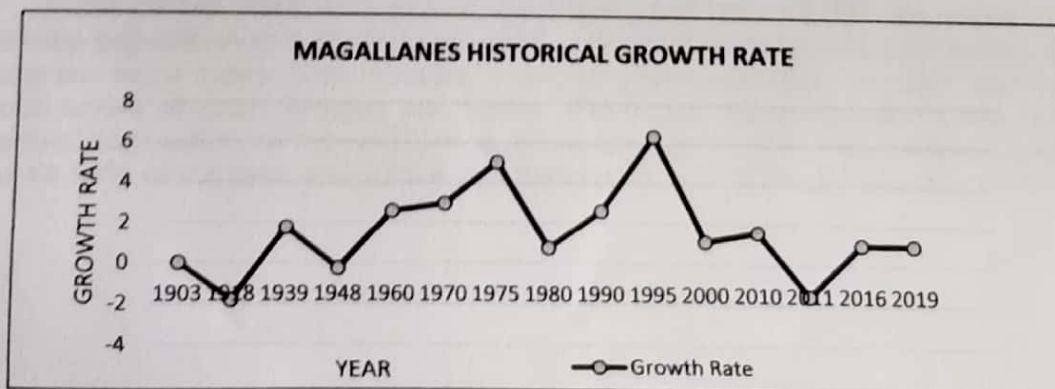
Based on the NSO official census of population for the year 2000, there was an increase of 1.11% from 17,115 to 18,090. In 2016, based on the CBMS record, Magallanes' total population is 20,226. In 2019, Magallanes registered a total population of 21,409 with an increase 1.003% from 2016. The municipality exhibited a very gradual growth rate registering its highest at only 6.39% in 1995.

Table 2  
**HISTORICAL GROWTH OF POPULATION**  
 Municipality of Magallanes  
 Year 1903 – 2019

Year	Population	Increase or Decrease	Growth Rate for the Locality	Growth Rate
				Provincial
1903	3,750	-	-	-
1918	2,845	-905	-1.82	1.04
1939	4,095	1,250	1.75	2
1948	3,998	-97	-0.27	1.07
1960	5,436	1,438	2.59	3.09
1970	7,249	1,858	2.98	3.24
1975	9,330	2,036	5.04	3.9
1980	9,691	361	0.76	4.2
1990	12,556	2,865	2.62	5.99
1995	17,115	4,559	6.39	5.99
2000	18,090	975	1.11	4.12
2010	21,231	3,141	1.61	4.12
2011	20,901	-330	-1.54	3.37
2016	20,226	-675	1.01	
2019	21,409	1,183	1.003	

Source: PSA/ CBMS / MPDC Office

Figure 5. Magallanes Historical Growth Rate



### 3.1.2 Urban – Rural population and Household by Barangay

Magallanes is predominantly rural. The total household count in 2019 is 5,394. There are 4,751 households in rural areas which represents 88.08% of the total household count. Only 643 or 11.92% of the total household count are in the urban area.

In terms of total population, there is a total of 2,536 populations in the urban areas while 18,873 are in the rural areas. Poblacion 1 still remains to be the most thickly populated urban barangay with 1,009 with 246 households. On the other hand, Urdaneta registered the highest population in the rural area with a total of 2,164 with a total household count of 528.

Table 3  
URBAN – RURAL POPULATION AND HOUSEHOLD BY BARANGAY  
Municipality of Magallanes  
Year 2011, 2016 and 2019

BARANGAY	Population					
	2011		2016		2019	
	Pop	HH	Pop	HH	Pop	HH
<b>TOTAL</b>	20,901	4,535	20,226	4,817	21,409	5,394
<b>URBAN</b>						
Poblacion 1	999	220	970	224	1009	246
Poblacion 2	319	73	272	68	202	56
Poblacion 3	274	65	256	64	273	70
Poblacion 4	502	128	405	108	391	109
Poblacion 5	768	175	620	153	661	162
<b>Sub-Total</b>	<b>2,862</b>	<b>661</b>	<b>2,523</b>	<b>617</b>	<b>2,536</b>	<b>643</b>
<b>RURAL</b>						
Baliwag	1,364	296	1341	313	1430	371
Bendita 1	1,840	385	1675	454	1811	487
Bendita 2	1,318	261	1224	261	1431	295
Caluangan	1,714	365	1624	402	1695	419
Kabulusan	1,598	375	1653	422	1734	483
Medina	1,462	323	1563	436	1525	408
Pacheco	1,749	364	1780	389	1761	456
Ramirez	1,576	340	1563	341	1632	444
San Agustin	1,540	346	1587	368	1561	382
Tua	1,810	380	1716	377	2129	478
Urdaneta	2,068	439	1977	437	2164	528
<b>Sub-Total</b>	<b>18,039</b>	<b>3,874</b>	<b>17,703</b>	<b>4,200</b>	<b>18,873</b>	<b>4,751</b>

Source: CBMS Data

### 3.1.3 Male-Female Population by Barangay

In the CBMS 2019, with a total population of 21,409, 10,734 are males or 50.14% of the total population and 10,675 are females or 49.86% of the total population. As a whole, there are more males than females. However, there are more females than males in the urban areas wherein females are 6.24% of the total population and males are 5.61% of the total population. In the rural areas, there are more males than females wherein males are 44.53% of the total population and females are 43.62% of the total population.



Table 4  
**MALE-FEMALE POPULATION BY BARANGAY**  
 Municipality of Magallanes  
 Year 2019

BARANGAY	Male-Female Population		
	Total	Male	Female
<b>TOTAL</b>	<b>21409</b>	<b>10734</b>	<b>10675</b>
<b>URBAN</b>			
Poblacion 1	1009	497	512
Poblacion 2	202	85	117
Poblacion 3	273	131	142
Poblacion 4	391	172	219
Poblacion 5	661	316	345
<b>Sub-Total</b>	<b>2536</b>	<b>1201</b>	<b>1335</b>
<b>RURAL</b>			
Baliwag	1430	708	722
Bendita 1	1811	903	908
Bendita 2	1431	715	716
Caluangan	1695	866	829
Kabulusan	1734	868	866
Medina	1525	755	770
Pacheco	1761	918	843
Ramirez	1632	846	786
San Agustin	1561	785	776
Tua	2129	1079	1050
Urdaneta	2164	1090	1074
<b>Sub-Total</b>	<b>18873</b>	<b>9533</b>	<b>9340</b>

Source: CBMS 2019

### 3.1.4 Male-Female Population by Age-group

Age distribution of population of 2019 shows that the younger age group (0-14years) comprised of the 27.40% of the total population. More than half of the total population or 66.11% belongs to the productive or working age group (15-64 years. The old dependents (age group 65 and over) contributes to 6.48% of the total population. (Refer to Table 4)

Table 5  
**MALE-FEMALE POPULATION BY AGE GROUP**  
 Municipality of Magallanes  
 Year 2011, 2016 and 2019

AGE GROUP	Population (2011)			Population (2016)			Population (2019)		
	Both Sexes	Male	Female	Both Sexes	Male	Female	Both Sexes	Male	Female
Total	20,901	10,536	10,365	20,226	10,177	10,049	21,409	10,734	10,675
Under 1	432	232	200	346	186	160	322	166	156
1-4	1,729	838	891	1520	768	752	1293	662	631
5-9	2,222	1,185	1,037	2043	994	1049	2087	1,069	1,018
10-14	2,299	1,181	1,118	2096	1120	976	2165	1,070	1,095
15-19	2,361	1,181	1,180	2146	1120	1026	2143	1,115	1,028
20-24	1,897	989	908	1987	1030	957	1966	1,006	960
25-29	1,643	854	789	1615	819	796	1722	877	845
30-34	1,451	709	742	1378	711	667	1565	804	761
35-39	1,293	657	636	1212	588	624	1475	759	716
40-44	1,281	654	627	1113	584	529	1234	591	643
45-49	1,104	561	543	1177	578	599	1200	638	562
50-54	894	470	424	948	488	460	1113	556	557
55-59	731	349	382	832	421	411	925	466	459
60-64	560	272	288	627	290	337	811	378	433
65-69	306	130	176	482	226	256	564	269	295
70-74	285	124	161	239	83	156	346	144	202
75-79	210	74	136	226	89	137	227	81	146
80-84	110	48	62	142	54	88	150	53	97
85 and Above	93	28	65	97	28	69	101	30	71

Source: MPDC Office/CBMS 2019

### 3.1.5 Urban – Rural Population Density by Barangay

Magallanes has a gross density of 3 persons per hectare, derived from the total population of 21,409 persons in the total land area of 8,293.0457 hectares in 2019.

For the urban area, given the 2,910 people living in the land area of 63.1128 hectares in year 2000, the population density was at 46 persons per hectare. However, in the year 2019, with a decreased population to 2,536 people living in the same land area, the population density was at 40 people per hectare, showing a decrease in the population density.

For the rural area, given the 15,180 people living in the land area of 8,229.9329 hectares in year 2000, the population density was at 2 persons per hectare. However, in the year 2019, with an increased population to 18,873 people living in the same land area, the population density remained at 2 persons per hectare.

Table 6  
**URBAN – RURAL POPULATION DENSITY BY BARANGAY**  
 Municipality of Magallanes  
 Year 2000, 2011, 2016 and 2019

BARANGAY	Area (has)	2000		2011		2016		2019	
		Pop'n	Density	Pop'n	Density	Pop'n	Density	Pop'n	Density
<b>TOTAL</b>	8,293.0457	18,090	2	20,901	3	20,226	2	21,409	3
<b>URBAN</b>									
Poblacion 1	17.2476	1,096	64	999	58	970	56	1009	59
Poblacion 2	4.0116	346	86	319	80	272	68	202	50
Poblacion 3	12.7945	380	30	274	21	256	20	273	21
Poblacion 4	8.6361	524	61	502	58	405	47	391	45
Poblacion 5	20.4230	564	28	768	38	620	30	661	32
<b>Sub-Total</b>	63.1128	2,910	46	2,862	45	2,523	40	2,536	40
<b>RURAL</b>									
Baliwag	237.3495	1,261	5	1,364	6	1341	6	1430	6
Bendita 1	512.1564	1,430	3	1,840	4	1675	3	1811	4
Bendita 2	258.9173	1,103	4	1,318	5	1224	5	1431	6
Caluangan	862.4042	1,417	2	1,714	2	1624	2	1695	2
Kabulusan	620.1129	1,406	2	1,598	3	1653	3	1734	3
Medina	569.5682	1,365	2	1,462	3	1563	3	1525	3
Pacheco	574.8797	1,538	3	1,749	3	1780	3	1761	3
Ramirez	2,137.1743	1,259	1	1,576	1	1563	1	1632	1
San Agustin	1,042.5201	1,273	1	1,540	1	1587	2	1561	1
Tua	427.3023	1,445	3	1,810	4	1716	4	2129	5
Urdaneta	987.5480	1,683	2	2,068	2	1977	2	2164	2
<b>Sub-Total</b>	8,229.9329	15,180	2	18,039	2	17,703	2	18,873	2

Source: CBMS 2019

### 3.1.6 Projected Population and Households

Population growth is inevitable. Based on the growth rate of 1.003%, the population of 21,409 in 2019 is seen to increase to 22,134 in the year 2030.

The same applies to the household count. The total household count of 5,394 in 2019 is seen to increase to 5,577 in the year 2030.

Table 7  
PROJECTED POPULATION AND HOUSEHOLDS  
Municipality of Magallanes  
Year 2020-2030

YEAR	POPULATION	HOUSEHOLD
2019	21,409	5,394
2020	21,474	5,410
2021	21,539	5,427
2022	21,604	5,443
2023	21,670	5,460
2024	21,735	5,476
2025	21,801	5,493
2026	21,867	5,509
2027	21,934	5,526
2028	22,000	5,543
2029	22,067	5,560
2030	22,134	5,577
Average Household Size = 4		

Source: MPDC Office/CBMS 2019

### 3.1.7 Age-Dependency Ratio

The age dependency ratio shows the part of the population who are too young and/or too old to earn a living and depend for support on those who are working. In the year 2019, the total dependency is 51.26%. In general, there are more female dependents (53.29%) than male dependents (49.29%). The young dependency ratio (41.45%) is more apparent than the old dependency ratio (9.81%). Among the young dependency ratio, there are more female dependents (41.64%) than male dependents (41.27%). And among the old dependency, there are more female dependents (11.65%) than male dependents (8.03%).

Table 8  
**AGE DEPENDENCY RATIO**  
 Municipality of Magallanes  
 Year 2019

AGE GROUP	POPULATION 2019			
	TOTAL	Male	Female	Sex Ratio
TOTAL	21,409	10,734	10,675	1:01
0 -14	5,867	2,967	2,900	1:01
15 - 64	14,154	7,190	6,964	1:01
65 and above	1,388	577	811	1:02
Total Dependency Ratio	51.26	49.29	53.29	1:02
Young Dependency Ratio	41.45	41.27	41.64	1:02
Old Dependency Ratio	9.81	8.03	11.65	1:02

Source: CBMS 2016 & CBMS 2019

### 3.1.8 Population Composition by School-Age, Working-Age, Dependent-Age Group and Sex

In 2019, the school age population (3-21) totaled to 4,991 with a sex ratio of 100. The working age population (15-64) totaled to 6,553 with a sex ratio of 103. The labor force population (15 and over) is 7,020 with sex ratio of 46. For the dependent population (0-14 and 65-above), there is a total of 7,255 with a sex ratio of 105. Young (0-14 years) totaled to 5,867 while Old (65 and over) equaled to 1,388.

Table 9  
**POPULATION COMPOSITION BY SCHOOL-AGE, WORKING-AGE, DEPENDENT-AGE GROUP AND SEX**  
 Municipality of Magallanes  
 Year 2019

AGE GROUP	Both Sexes	Male		Female		Sex Ratio
		No.	Percentage	No.	Percentage	
School Going Population	4,911	2,460	50.09	2,451	49.91	100
Pre School (3 - 6)	655	325	49.62	330	50.38	102
Elementary (7 - 12)	2,224	1,112	50.00	1,112	50.00	100
Secondary (13 - 16)	1,553	815	52.48	738	47.52	91
Tertiary (17 - 21)	479	208	43.42	271	56.58	130
Working Age (15 - 64)	6,553	4,450	67.91	2,103	32.09	47
Labor Force (15 and over)	7,020	4,794	68.29	2,226	31.71	46
Dependent Population	7,255	3,544	48.85	3,711	51.15	105
Young (0 - 14)	5,867	2,967	50.57	2,900	49.43	98
Old (65 and over)	1,388	577	41.57	811	58.43	141

Source: MPDC Office/CBMS 2019

3.1.9 Labor Force

As of 2019, the total labor force (15 years old and over) in Magallanes was 15,542. Of the total working age group, 6,653 or 94.77 percent are employed. The unemployed individuals is 367 or about 5.23% of the working age group. The non-economically-active population of the labor force which consists of full-time students, housewives, retirees, and other similarly situated people has a total of 5,867 people (2,967 are males and 2,900 are females).

Table 10  
**LABOR FORCE AND POPULATION BY SEX AND EMPLOYMENT STATUS**  
 Municipality of Magallanes  
 Year 2019

SEX	Population 15 years and over	Labor Force				Not in the Labor Force
		Employed	%	Unemployed	%	
<b>TOTAL</b>	<b>15,542</b>	<b>6,653</b>	<b>94.77</b>	<b>367</b>	<b>5.23</b>	<b>5,867</b>
Male	7,767	4,566	95.24	228	4.76	2,967
Female	7,775	2,087	93.76	139	6.24	2,900

Source: MPDC Office/CBMS 2019

3.1.10 School Going-Age Population

The total School going Age Population (SAP) of Magallanes totals to 4,911 or 22.94% of the 21,409 total populations as of Year 2019. The preschool SAP is 655 or 13.34% of the total SAP and 3.06% of the total population. While in elementary level, SAP is 2,224 or 45.29% of the total SAP and 10.39% of the total population. In secondary level, the SAP is 1,553 or 31.62% of the total SAP and 7.25% of the total population and in tertiary level SAP is 479 or 9.75% of the total SAP and 2.24% of the total population.

Table 11  
**SCHOOL GOING AGE POPULATION**  
 Municipality of Magallanes  
 Year 2019

LEVEL	SAP	% to SAP	% to Total Population
<b>TOTAL</b>	<b>4,911</b>	<b>100%</b>	<b>22.94</b>
PRE-SCHOOL(3-6)	655	13.34	3.06
ELEMENTARY (7-12)	2,224	45.29	10.39
SECONDARY (13-16)	1,553	31.62	7.25
TERTIARY (17-21)	479	9.75	2.24

Source: MPDC Office / CBMS 2019

### 3.2 Other Population Characteristics

#### 3.2.1 Persons with Disability by Type and by Sex

Mental/Intellectual which mentioned in the table constitutes the highest number of disabilities recording with a total number of 64 followed by Orthopedic (Musculoskeletal) Disability with 59 persons, Visual Disability and Speech Impairment with 31 persons each. Other disabilities include Disability due to chronic illness with 19 persons, Hearing Disability and Multiple Disabilities with 12 persons each, Psychosocial Disability with 9 persons and Learning Disability with 7 persons.

Table 12  
**PERSONS WITH DISABILITY BY TYPE AND BY SEX**  
 Municipality of Magallanes  
 Year 2019

TYPE OF DISABILITY	Persons with Disability		
	Both Sexes	Male	Female
Total	244	134	110
Mental/Intellectual	64	29	35
Hearing Disability	12	6	6
Psychosocial Disability	9	4	5
Visual Disability	31	19	12
Speech Impairment	31	18	13
Disability due to Chronic illness	19	8	11
Orthopedic (Musculoskeletal) Disability	59	38	21
Multiple Disabilities, specify	12	7	5
Learning Disability	7	5	2

Source: MPDC Office/ CBMS 2019

## 4. SOCIAL PROFILE

### 4.1 Infrastructure

#### 4.1.1 Utilities

##### 4.1.1.1. Ratio of HH Served by Piped Water Supply to Total Urban HH

Magallanes Water System is the one who grip the water supply in the locality. It is under the Municipal Government of Magallanes by the Office of the Mayor. There are 28 serviceable pumping stations which supply over 4,407 households, including commercial and government establishments. A total of 3,491 rural households were connected to Magallanes Water System with a ratio of 1:146 while urban has a total 916 households with a ratio of 1:229.

Table 13  
**RATIO OF HH SERVED BY PIPED WATER SUPPLY TO TOTAL URBAN & RURAL HH**  
 Municipality of Magallanes  
 Year 2019

Areas of Barangay	Total HH Connected to MWS	Pumping Station	Level Type	Ratio
Rural	3,491	24	Level III	1:146
Urban	916	4	Level III	1:229
<b>Total</b>	<b>4,407</b>	<b>28</b>	<b>Level III</b>	<b>1:158</b>

Source: MWS

#### 4.1.1.2 Source of Drinking Water

Majority of the household in Magallanes used own faucet community water system as their source of drinking water with 3,122 or 57.88%. Households who shared faucet community water system has 152 or 2.82%, while own use tubed/piped deep well has 40 or 0.74%, Shared tubed/piped deep well has 4 or 0.07% of households and Tubed/piped shallow well (e.g. Poso Artesian well etc) has only 1 or 0.02%.

Households without access to improved water sources totaled to 2,075, which composed of households who used water from dug well (e.g. balon), protected spring, peddler and bottled water.

Table 14  
**SOURCE OF DRINKING WATER**  
 Municipality of Magallanes  
 Year 2019

Municipality	number of households	Source of drinking water*	
		Magnitude*	Proportion**
<b>MAGALLANES</b>	<b>5394</b>		
Own use faucet community water system (e.g. Maynilad)		3122	57.88
Shared faucet community water system		152	2.82
Own use tubed/piped deep well		40	0.74
Shared tubed/piped deep well		4	0.07
Tubed/piped shallow well (e.g. Poso Artesian well etc)		1	0.02
Dug well (e.g. balon)		146	2.71
Protected spring		10	0.19
Unprotected spring		0	0
Lake river rain, and others		0	0
Peddler		1	0.02
Bottled water (purified distilled mineral)		1918	35.56

Source: CBMS 2019



## 4.1.2 Health

### 4.1.2.1 Medical Health Facilities and Personnel

Based on 2019 report, the municipality is served with health care by the Rural Health Unit located at Barangay Kabulusan with 27 personnel's in a rotation basis duty and for the private medical clinic, Our Lady of the Way Medical and Pediatric Clinic, with 12 personnel's in the same barangay and for Nuestra Señora De Guia Medical & Lying-In Clinic located at Barangay Bendita 2 with 15 personnel's in rotation basis duty. The Rural Health Center serving the whole municipality with 16 barangays shows the inadequacy of the facilities needed to meet the efficiency of the services it has to render.

Table 15  
**MEDICAL HEALTH FACILITIES AND PERSONNEL**  
 Municipality of Magallanes  
 Year 2019

FACILITY				PERSONNEL					
BARANGA Y	TYPE OF HEALTH SERVICES/ FACILITIES	Capa -city	Physical Condi- tion	Doctor s	Nurses	Mid- wives	Sanitary Inspecto r	Other s	Tota l
<b>Public</b>									
Kabulusan	Rural Health Unit	5 Beds	Good	1	9	7	2	8	27
<b>Private</b>									
Kabulusan	Our Lady of the Way Medical and Pediatric Clinic	10 Beds	Good	3	3	1	-	5	12
Bendita 2	Nuestra Señora De Guia Medical & Lying-In Clinic	12 Beds	Good	3	7	2	-	3	15

Source: Municipal Health Office/ Primary Survey

### 4.1.2.3 Facilities and Services Rendered

The health and medical needs of the municipality are being attended by one main Health Center which also serves as the Rural Health Unit. It is located at Brgy. Kabulusan: 2 km. away from Poblacion. The main health center or Rural Health Unit occupies an area of 1,200 square meters with five (5) bed capacities. Most health programs being implemented are those of the DOH. These public health programs are as follows: (1) primary health care; (2) maternal and child health care ;( 3) dental health ;(4) nutrition; (5) family planning; (6)Environmental Health ; (7) communicable and non-communicable diseases control (8) animal bite and (9) TB DOTS program.

Another existing facility is Our Lady of the Way Medical and Pediatric Clinic which occupies 600 square meters with eight (8) bed capacities that delivers services such as treatment of medical and emergency cases, pediatric care, health education and nutrition. Nuestra Señora De Guia Medical & Lying-In Clinic which occupies 707.80 square meters with six (6) bed capacities that delivers services such as treatment of medical condition and emergency cases, primary health care, maternal and child care, nutrition.

There is no accredited hospital in the municipality; patients who need hospitalization may be referred to Cavite Municipal Hospital in Maragondon, Naic Medicare Hospital, San Lorenzo Ruiz Hospital in Naic Naic Doctors Hospital, General Emilio Aguinaldo Provincial Hospital in Trece Martirez City, DLSU Medical Center in Dasmaringas, Cavite and Philippine General Hospital in Manila.

Table 16  
**FACILITIES AND SERVICES RENDERED**  
 Municipality of Magallanes  
 Year 2019

Facility	Location	FACILITY				Services Rendered
		Land Area (in sq.m)	Areas Served	Capacity	Physical Condition	
Rural Health Unit	Kabulusan	1,200	All Brgys	5 Beds	Good	1. Primary Health Care 2. Maternal and Child Care 3. Dental Health 4. Nutrition 5. Family Planning 6. Environmental Health 7. Communicable and Non-Communicable Disease 8. Animal Bite 9. TB DOTS Program
Our Lady of the Way Medical and Pediatric Clinic	Kabulusan	600	All Brgys	10 Beds	Good	1. Treatment of Medical condition and Emergency Cases 2. Pediatric Care 3. Health Education 4. Nutrition
Nuestra Señora De Guia Medical & Lying-In Clinic	Bendita 2	902.8	All Brgys	12 Beds	Good	1. Treatment of Medical condition and Emergency Cases 2. Primary Health Care 3. Maternal and Child Care 4. Nutrition

Source: Municipal Health Office/ Primary Survey

### 4.1.3 Education

The Municipality of Magallanes has well-established educational system from pre-elementary level to the tertiary level. Pre-elementary education is offered in both public and private elementary schools. Day Care centers located in different barangays accommodate the pre-school age children before they enroll in public schools to comply with the Dep Ed's program. There are ten (10) public elementary schools, nine (9) of which are located in different barangays and one (1) in Poblacion which caters to pupils from the five (5) barangays in Poblacion. There are two (2) public high schools, Bendita National High School located at Barangay Bendita 2, and Caluangan National High School located at Barangay Caluangan. There are also five (5) private schools that offer elementary, secondary and tertiary education, Magallanes Adventist Elementary School (pre- elem. and elementary), De Guia Academy (pre-elem., elementary and secondary), Magallanes Western Cavite Institute, Inc. (secondary), Gazellian College (pre-elem., elementary and secondary), Kurios Christian Colleges Foundation (pre-elem., elementary, secondary and tertiary) and Westpoint College of Cavite (/vocational/technical/tertiary). With the presence of two (2) Tertiary Schools, Kurios Christian College Foundation, Inc. (KCCF) offering Degree courses and WestPoint College of Cavite (WCC) offering Technical/Vocational/Degree courses, college education is now affordable even to those who belong to the marginalized sector. Though majority of college students are enrolled in nearby colleges within the Province and Metro Manila, still, the continuous enrollment of students from nearby towns in both tertiary schools may bring possible problems in providing for the sustainable educational facilities.

#### 4.1.3.1 No. of Classroom per Building in Public Elementary School

Table shows the total number of classroom per building in public elementary schools. Magallanes Elem. School has a total of 16 buildings with 32 classrooms that total 1,819 sq m building area. Kabulusan Elem. School has a total of 8 buildings with 12 classrooms that total 509.5 sq m building area. Ramirez Elem. School has a total of 5 buildings with 10 classrooms that total 566 sq m building area. Bendita Elem. School has a total of 11 buildings with 31 classrooms that total 1,774 sq m building area. Caluangan Elem. School has a total of 7 buildings with 6 classrooms that total 1,568 sq m building area. Baliwag Elem. School has a total of 5 buildings with 13 classrooms that total 245 sq m building area. Medina Elem. School has a total of 6 buildings with 10 classrooms that total 322 sq m building area. Tua Elem. School has a total of 7 buildings with 16 classrooms that total 952 sq m building area.

Table 17  
**NO. OF CLASSROOM PER BUILDING IN PUBLIC ELEMENTARY SCHOOL**  
 Municipality of Magallanes  
 Year 2019-2020

Name of School	Name of Building	No of classroom	Building Area (sq m)
<b>Public</b>			
<b>Magallanes Elem. School</b>	1. RP-US	1	80
	2. MARCOS - TYPE	3	75
	3. MARCOS - TYPE	6	270
	4. PPCC	2	98
	5. DECS BUILDING	1	56
	6. GABALDON BLDG.	1	252
	7. GONZALES BLDG.	1	98
	8. DECS BLDG.	2	112
	9. DECS BLDG.	1	56
	10. BLSB I	2	96
	11. BLSB III	3	144
	12. DECS BLDG.	3	156
	13. DECS BLDG.	1	45
	14. DECS BLDG.	2	112
	15. MARCOS TYPE	2	105
	16. MARCOS TYPE	1	64
<b>Sub-Total</b>	<b>16</b>	<b>32</b>	<b>1819</b>
<b>Kabulusan Elem. School</b>	1. Marcos Type Bldg	3	157.5
	2. Mini Library	1	20
	3. Bayanihan Type Blg	2	96
	4. Extension of FVR	1	28
	5. FVR Type Building	2	84
	6. BUB Blg.	1	54
	7. Stage	1	54
	8. ICT room	1	16
<b>Sub-Total</b>	<b>8</b>	<b>12</b>	<b>509.5</b>
<b>Ramirez Elem. School</b>	1. DEPED STANDARD	1	56
	2. DEPED STANDARD	3	216
	3. DEPED STANDARD	1	56
	4. MARCOS BUILDING	3	126
	5. DEPED STANDARD	2	112
<b>Sub-Total</b>	<b>5</b>	<b>10</b>	<b>566</b>
<b>Bendita Elem. School</b>	1. Marcos Pre-Fabricated ( For Condemnation )	3	142
	2. Other School Building	1	70
	3. Bagong Lipunan School Building Type 1 ( For Condemnation )	4	144
	4. FVR 2000 Building	1	56
	5. NALGU School Building	2	108
	6. FVR 2000 Building	2	112
	7. FVR 2000 Building	1	56

DEVOLUTION TRANSITION PLAN 2022-2024

Name of School	Name of Building	No of classroom	Building Area (sq m)
	8. Bagong Lipunan School-Building Type II	3	152
	9. Comfort Room with Wash Area		150
	10. DepEd Standard	12	672
	11. FVR 2000 School Building ( For Condemnation/ Demolition)	2	112
<b>Sub-Total</b>	<b>11</b>	<b>31</b>	<b>1774</b>
<b>Urdaneta Elem. School</b>	1. BLSB TYPE 2	2	96
	2. BLSB TYPE 1	2	112
	3. DepEd Standard School Building	1	56
	4. FCCCII Building	2	98
	5. DepEd Standard School Building	12	384
	6. Gonzales Type	1	56
	7. DepEd Standard School Building	1	56
	8. BLSB Type III	2	96
	9. Maliksi Building	4	220
	10. RP-US Bayanihan School Building	3	140
	11. DPWH-BOD School Building	2	112
<b>Sub-Total</b>	<b>11</b>	<b>32</b>	<b>1426</b>
<b>Caluangan Elem. School</b>	1. DECS Standard Classroom Bldg.	Office	72
	2. BLSB II	3	208
	3. BLSBI	1	224
	4. Marcos Type	2	420
	5. DECS Standard	Reading Hub -guidance	256
	6. Marcos Type		196
	7. BSLB III		192
<b>Sub-Total</b>	<b>7</b>	<b>6</b>	<b>1568</b>
<b>Baliwag Elem. School</b>	1. Federation of Filipino Chinese Chamber of Commerce and Industry, Inc. (FCCCII) School Building	2	98
	2. DepEd Standards School Building	2	112
	3. Bagong Lipunan School Building (BLSB) Type 1	3	144
	4. PTA Building	1	96
	5. DepEd Standard School Building	1	56
<b>Sub-Total</b>	<b>5</b>	<b>9</b>	<b>506</b>
<b>Pacheco Elem. School</b>	1. Deped Standard Sch Building	6	63
	2. FVR	1	56
	3. Bagong Lipunan Sch Bldg Type II	2	48
	4. Deped Standard Sch. Bldg	2	36
	5. Kinder/Canteen (DAR)	2	42
<b>Sub-Total</b>	<b>5</b>	<b>13</b>	<b>245</b>

Name of School	Name of Building	No of classroom	Building Area (sq m)
<b>Medina Elem. School</b>	1. Marcos Pre-Fabricated School Bldg.	2	63
	2. Imelda Type School Bldg.	2	56
	3. FVR 2000 Building	2	56
	4. Other School Building	1	35
	5. FVR 2000 Building	2	56
	6. Imelda Type School Bldg.	1	56
<b>Sub-Total</b>	<b>6</b>	<b>10</b>	<b>322</b>
<b>Tua Elem. School</b>	1. PAGCOR School Bldg.	6	378
	2. Other School Bldg.	2	128
	3. Public Privare Partnership (PPP)	2	126
	4. Deped Standard School Bldg.	2	112
	5. FVR 2000 Building	2	112
	6. Other School Bldg.	1	40
	7. Deped Standard School Bldg.	1	56
<b>Sub-Total</b>	<b>7</b>	<b>16</b>	<b>952</b>

Source: Primary Survey

#### 4.1.3.2 No. of Classroom per Building in Private Elementary School

Table shows the total number of classroom per building in private elementary schools. De Guia Academy has 1 building with 6 classrooms that total 919.8 sq m building area. Magallanes Adventist Elem. School has 1 building with 7 classrooms that total 400 sq m building area. Kurios Christian Colleges has a total of 7 buildings with 9 classrooms that total 4,606 sq m building area.

Table 18  
**NO. OF CLASSROOM PER BUILDING IN PRIVATE ELEMENTARY SCHOOL**  
 Municipality of Magallanes  
 Year 2019-2020

Name of School	Name of Building	No of classroom	Building Area (sq m)
<b>Private</b>			
De Guia Academy	BUILDING 1	6	919.8 SQ.M.
Magallanes Adventist Elem. School	BUILDING I	7	400 SQ.M.

Name of School	Name of Building	No of classroom	Building Area (sq m)
Kurios Christian Colleges	BUILDING 1	7	2,772
	BUILDING 2	Office of the President	731.73
	BUILDING 3	Worship Center	330
	BUILDING 4	Cafeteria and Dormitory	322
	BUILDING 5	1	65.6
	BUILDING 6	1	68.6
	BUILDING 7	ROTC	315.7
<b>Sub-Total</b>	<b>7</b>	<b>9</b>	<b>4,606</b>

Source: Primary Survey

#### 4.1.3.3 No. of Classroom per Building in Public Secondary School

Table shows the total number of classroom per building in public secondary schools. Caluagan National National High School has 8 building with 22 classrooms that total 962 sq m building area. Bendita National High School has 8 building with 42 classrooms that total 700 sq m building area.

Table 19  
NO. OF CLASSROOM PER BUILDING IN SECONDARY LEVEL  
Municipality of Magallanes  
Year 2019-2020

Type/Level	Name of Building	No of classroom	Building Area (sq m)
<b>Public</b>			
<b>Caluagan National H.S.</b>	1. Department of Public Works and Highways - BOD BLDG.	3	168
	2. JICA Building	4	210
	3. Bagong Lipunan Building Type I	2	96
	4. Bagong Lipunan Building Type I	1	48
	5. DECS Building	1	48
	6. Revilla Building	8	224
	7. DECS Building	1	56
	8. Fidel V. Ramos Building	2	112
<b>Sub-Total</b>	<b>8</b>	<b>22</b>	<b>962</b>
<b>Bendita National H.S.</b>	1. HE Building	3	175
	2. ICT Building	2	49
	3. Canteen Building	1	70
	4. SEDP Building	6	224
	5. Senior High School Building	8	63
	6. Junior High School Building	12	63
	7. Laboratory Building	8	63
	8. Office and Library Building	2	63
<b>Sub-Total</b>	<b>8</b>	<b>42</b>	<b>770</b>

Source: Primary Survey

**4.1.3.4 No. of Classroom per Building in Private Secondary School**

Table shows the total number of classroom per building in private secondary schools. De Guia Academy has 1 building with 8 classrooms that total 919.8 sq m building area. MWCI has 2 buildings with 7 classrooms that total 140.62 sq m building area. Gazellian College has 3 buildings with 21 classrooms that total 1968 sq m building area. Kurious Christian Colleges has 7 buildings with 12 classrooms that total 4606 sq m building area.

Table 20  
**NO. OF CLASSROOM PER BUILDING IN PRIVATE SECONDARY LEVEL**  
 Municipality of Magallanes  
 Year 2019-2020

Type/Level	Name of Building	No of classroom	Building Area (sq m)
<b>Private</b>			
<b>De Guia Academy</b>	HIGH SCHOOL BUILDING	8	919.8
<b>MWCI</b>	BUILDING 1	Principal's room	45.5
	BUILDING 2	7	95.12
<b>Sub-Total</b>	<b>2</b>	<b>7</b>	<b>140.62</b>
<b>Gazellian College</b>	BUILDING I	6	792
	BUILDING II	9	840
	BUILDING III	6	336
<b>Sub-Total</b>	<b>3</b>	<b>21</b>	<b>1968</b>
<b>Kurious Christian Colleges</b>	BUILDING I	10	2,772
	BUILDING 2	Office of the president	731.73
	BUILDING 3	Worship Center	330
	BUILDING 4	Cafetria and Dormitory	322
	BUILDING 5	1	65.6
	BUILDING 6	1	68.6
	BUILDING 7	ROTC BLDG.	315.7
<b>Sub-Total</b>	<b>7</b>	<b>12</b>	<b>4,606</b>

Source: Primary Survey

**4.1.3.5 No. of Classroom per Building in Tertiary School**

Table shows the total number of classroom per building in private tertiary schools. Kurious Christian Colleges has 7 buildings with 12 classrooms that total 4,606 sq m building area. Westpoint has 1 building with 6 classrooms that total 350 sq m building area.



Table 21  
**NO. OF CLASSROOM PER BUILDING**  
 Municipality of Magallanes  
 Year 2019-2020

Type/Level	Name of Building	No of classroom	Building Area (sq m)
<b>Kurious Christian Colleges</b>	BUILDING 1	10	2,772
	BUILDING 2	0	731.73
	BUILDING 3	0	330
	BUILDING 4	0	322
	BUILDING 5	1	65.6
	BUILDING 6	1	68.6
	BUILDING 7	0	315.7
<b>Sub-Total</b>	<b>7</b>	<b>12</b>	<b>4,606</b>
<b>Westpoint</b>	BUILDING 1	6	350

Source: Primary Survey

#### 4.1.4 Public Safety

##### 4.1.4.1 Protective Services by Facilities and Equipment

At present, the police department, barangay brigades and other security agencies provide the protective services in the municipality. The peace and order situation in the area has been relatively favorable and under control by the local police unit located at De Guia St. Cor. Anda Street with an area of 116 sq.m. There is a detention cell with an area 11 sq.m within the police station. The present Police force has an actual strength of 33 personnel. In terms of equipment, 3 patrol cars are available in conducting operation against all forms of lawlessness and criminality.

The municipality has 1 fire station and 7 personnel to serve in times of fire incidents. There is only one Fire Truck in the municipality to respond to fire incidents with a ratio of 1:1. There were 10 fire incidents recorded in the municipality in 2019 (structural fire is 4 and non-structural is 6).

Table 22  
**PROTECTIVE SERVICES BY FACILITIES AND EQUIPMENT**  
 Municipality of Magallanes  
 Year 2019

Type of Services	Location	Area* (sq.m)	Number of Personnel	Personnel to Population Ratio	Facilities / Equipment		
					Vehicle	Others	Condition
Police Headquarters	De Guia St. Cor. Anda Street	116	33	1:649	3	-	Good
Mun. Jail	De Guia St. Cor. Anda Street	11	-	-	-	-	Good
Fire Protection	De Guia	1333	7	1:3059	1	1	Good

Source: PNP/BFP

#### 4.2 Access to Health Services

##### 4.2.1 Prevalence Rates and Death Rates of HIV/ Aids, Malaria, Tuberculosis, and other Diseases

According to MHO, in Prevalence Rates record, tuberculosis has the highest number of disease cases in 2019 totalled to 45 individuals, while HIV/AIDS and malaria have zero (0) recorded case.

In Death Rates record, tuberculosis recorded 3 death case in the year of 2019, while HIV/AIDS and malaria have zero (0) recorded death case.

Table 23  
**PREVALENCE RATES AND DEATH RATES OF HIV/ AIDS, MALARIA, TUBERCULOSIS, AND OTHER DISEASES**  
 Municipality of Magallanes  
 Year 2019

Cause	Total Number of Prevalence Rates	Total Number of Death Rates
HIV / AIDS	0	0
Malaria	0	0
Tuberculosis	45	3

Source: MHO

4.3 Security

4.3.1 Proportion of Households with Members Victimized By Crime to Total Household

In 2018 the total number of household is 4,972 and total crime volume reported in Municipal PNP Office was 58 or 1.17% of household victimized by crim. However, in the year 2019, with an increased household to 5, the total crime volume is decreased to 29 or 0.54% of household victimized by crime.

According to the Police Inspector of the municipality, peace and order in the town was mainly attributed by following factors: (1) Routine patrol every night; (2) Checkpoint in Barangay IV and Medina, whenever a call was received from PNP of adjacent town; (3) Barangay visitation three times (3x) a month; (4) Anti-Drug Campaign/Information Dissemination in Schools; (5) Campaign against wanted persons; and (6) Surveillance of unregistered firearms.

Table 24  
**HOUSEHOLD WITH MEMBERS VICTIMIZED BY CRIME TO TOTAL HOUSEHOLD**  
 Municipality of Magallanes  
 Year 2018 and 2019

Total Number of Household		No. of HH victimized by crime		Proportion	
2018	2019	2018	2019	2018	2019
4,972	5,394	58	29	1.17%	0.54%

SOURCE: PNP

5. ECONOMIC PROFILE

5.1. Services

5.1.1 Total number of commercial establishments, in EEU, 2 reference years

In year 2018, Magallanes has a total number of 440 commercial establishments while in 2019, it increased by 97 for a total number of 537 commercial establishments.

Table 25  
**TOTAL NUMBER OF COMMERCIAL ESTABLISHMENTS**  
 Municipality of Magallanes  
 Year 2018-2019

Commercial Establishments	
2018	2019
440	537

Source: BPLO

**5.1.2. Tourism receipts per year**

The Tourism Ecological Fee Ordinance was not fully implemented after it was enacted September 2017 due to the lack of manpower (tour guide) who will regularly man Buhay Forest and Utod Falls for their maintenance. The Tourism ecological fees started its collection in 2020 when Buhay Forest guards were employed as Job Order.

Table 26  
**TOURISM RECEIPT**  
Municipality of Magallanes  
Year 2018-2019

Tourism Receipt	
2018	2019
5000	5000

Source: Tourism

**5.2. Local Fiscal Management**

**5.2.1 Revenue Performance**

**5.2.1.1. Total Revenue per Capita**

The total revenue per capita is based on the Statement of Receipts and Expenditures. The table shows that in year 2018, the total revenue per capita is 4,619.67 while in 2019 there is 4,987.48.

Table 27  
**TOTAL REVENUE PER CAPITA**  
Municipality of Magallanes  
Year 2018 – 2019

TOTAL REVENUE PER CAPITA	
2018	4,619.67
2019	4,987.48

Source: Municipal Treasurer

**5.2.1.2. Proportion of Delinquencies to Total RPT Collected**

The total RPT collected in year 2018 is 1,813,176.86 and the total no of delinquencies is 9,436,829.12 with a proportion of 520%. While in year 2019, the total RPT collected is 2,384,042.72 and the no of delinquencies 8,689,924.94 with a proportion of 364%.

Table 28  
**PROPORTION OF DELINQUENCIES TO TOTAL RPT COLLECTED**  
 Municipality of Magallanes  
 Year 2018- 2019

TOTAL RPT COLLECTED	NO. OF DELINQUENCIES	PROPORTION (%)	TOTAL RPT COLLECTED	NO. OF DELINQUENCIES	PROPORTION (%)
<b>2018</b>			<b>2019</b>		
1,813,176.86	9,436,829.12	520%	2,384,042.72	8,689,924.94	364%

Source: Municipal Treasurer

**5.2.1.3. Proportion of Delinquent RPT Payers to total Listed Taxpayers**

The table shows that the total no of delinquent RPT payers is 1,070 from 21,409 total no of taxpayers with a proportion of 5%.

Table 29  
**PROPORTION OF DELINQUENT RPT PAYERS TO TOTAL LISTED TAXPAYERS**  
 Municipality of Magallanes  
 Year 2019

TOTAL NO OF TAXPAYERS	NO. OF DELINQUENT RPT PAYERS	PROPORTION (%)
21,409	1,070	5%

Source: Municipal Treasurer

**5.2.1.4. Ratio of Financial Grants or Donations to Total LGU Income**

The data below indicates that there are no grants or donations from previous administration (2016 to 2019) received. On present administration (2020), we have received Bayanihan Grant which is 7,701,969.00 with a ratio of 8.55.

Table 30  
**RATIO OF FINANCIAL GRANTS OR DONATIONS TO TOTAL LGU INCOME**  
 Municipality of Magallanes  
 Previous and Present Administration

TOTAL LGU INCOME	TOTAL FINANCIAL GRANTS OR DONATIONS	RATIO	TOTAL LGU INCOME	TOTAL FINANCIAL GRANTS OR DONATIONS	RATIO
PREVIOUS ADMINISTRATION			PRESENT ADMINISTRATION		
2016-2019			2019 up to present		
0	0	0	90,097,528.24	7,701,969.00	8.55

Source: Municipal Treasurer

**5.2.2 Expenditure**

**5.2.2.1 Total public expenditure on capital outlay per capita, 2 reference years**

The data below was derived from the Statement of Financial Position Year 2017 – 2020. In year 2018 there is a total public expenditure 30,472,988.82 while in 2019 there is 33,642,311.64.

Table 31  
**TOTAL PUBLIC EXPENDITURE ON CAPITAL OUTLAY PER CAPITA**  
 Municipality of Magallanes  
 2018 and 2019

TOTAL PUBLIC EXPENDITURE	TOTAL PUBLIC EXPENDITURE
2018	2019
30,472,988.82	33,642,311.64

Source: Municipal Treasurer

**5.2.3. RPT**

**5.2.3.1 No. of big taxpayers who account for 80% of tax revenues**

The number of big taxpayers who account for 80% of tax revenues is 364. It was based on the RPT assessed value of above 200,000.

**5.2.3.2 Total Revenue Collected as Percent of Annual Collection Target, 2 reference years**

In year 2018, the total revenue collected is 4,125,043.15 which is 16% of the annual collection target. While in year 2019, the total revenue collected is 4,163,513.25 which is 11% of the annual

collection target. The data on the total revenue collected was derived from the RPT collection – Municipal Share, and the annual collection target from the ESRE of years 2018 and 2019.

Table 32  
**TOTAL REVENUE COLLECTED AS PERCENT OF ANNUAL COLLECTION TARGET**  
 Municipality of Magallanes  
 2018 and 2019

TOTAL REVENUE COLLECTED	ANNUAL COLLECTION TARGET	PERCENT (%)	TOTAL REVENUE COLLECTED	ANNUAL COLLECTION TARGET	PERCENT (%)
<b>2018</b>			<b>2019</b>		
4,125,043.15	3,550,000.00	116%	4,163,513.25	3,550,000.00	117%

Source: Municipal Treasurer

**5.2.3.3 Percent RPT Collected to Total Potentially Collectible**

The table shows that the RPT collected is 5,297,872.72 and the total potentially collectible is 19,310,944.32. The percentages were obtained by dividing the total potentially collectible amount from the total amount of RPT collection.

Table 33  
**PERCENT RPT COLLECTED TO TOTAL POTENTIALLY COLLECTIBLE**  
 Municipality of Magallanes  
 Year 2019

RPT Collected	TOTAL POTENTIALLY COLLECTIBLE	PERCENT %
5,297,872.72	19,310,944.32	27%

Source: Municipal Treasurer

**5.2.3.4 Amount of Tax Arrears recovered over Total Tax Arrears at the Beginning of Budget Year**

The table shows that the total tax arrears recovered is 1,813,176.88 and the total tax arrears at the beginning of the year is 19,310,944.32. The date below is based on the total collection on tax delinquencies of 2018 and 2019.

Table 34  
**AMOUNT OF TAX ARREARS RECOVERED OVER TOTAL TAX ARREARS  
 AT THE BEGINNING OF BUDGET YEAR**  
 Municipality of Magallanes  
 Year 2019

TOTAL TAX ARREARS RECOVERED	TOTAL TAX ARREARS AT THE BEGINNING OF THE YEAR
1,813,176.88	19,310,944.32

Source: Municipal Treasurer

**5.2.4 Municipal Enterprises**

**5.2.4.1 Proportion of Receipts from Potential Municipal Enterprises to Total Local Revenues**

Since we still don't have a public market until today, we are not receiving any other revenues aside from our cash ticket for the sellers in our small talipapa. We also don't have any expenses recorded for the said talipapa as of today.

We are scheduled, however, to open our first public market by 2021 that gives us opportunity to gain revenues from rental fees, permits, and parking fees that we are planning to implement. We are very positive that this public market will help us a lot in terms of increasing our revenue collection.

Table 35  
**PROPORTION OF RECEIPTS FROM POTENTIAL MUNICIPAL ENTERPRISES TO TOTAL  
 LOCAL REVENUES**  
 Municipality of Magallanes  
 Year 2019

POTENTIAL MUNICIPAL ENTERPRISE	TOTAL LOCAL REVENUES	TOTAL EXPENDITURES	PROPORTION (%)
Water System	16,363,244.5	12,724,768.79	78%
Public Market (Talipapa)	219,940	0	0

Source: Municipal Treasurer

**5.2.4.2. Ratio of Total Households over Water System Clients**

The table shows that the total number of water system clients is 4,502 or 83.46% of the total no of households. The income of water system is not enough to sustain its operation. LGU shall look forward for improvement of market and water system.



Table 36  
**RATIO OF TOTAL HOUSEHOLDS OVER WATER SYSTEM CLIENTS**  
 Municipality of Magallanes  
 Year 2019

TOTAL NO. OF HH	WATER SYSTEM CLIENTS	RATIO
5394	4502	83.46

Source: Municipal Treasurer

### 5.3 Labor and Employment

#### 5.3.1 Proportion of Employed Members of Labor Force by sex, 2 reference years

Based on 2018 data, the total labor force (15 years old and over) in Magallanes are 6,921 with 4,606 male and 2,315 female while in 2019 data there are 7,020 total labor force with 4,794 male and 2,226 female. Of the total working age group in 2018, 6,535 or 94.42% are employed, where 4,341 or 94.25% are male and 2,194 or 94.77 are female while in 2019 data there are 6,653 or 94.77% employed, where 4,566 or 95.24% are male and 2,087 or 943.76 are female.

Table 37  
**PROPORTION OF EMPLOYED MEMBERS OF LABOR FORCE BY SEX**  
 Municipality of Magallanes  
 Year 2018-2019

SEX	Number of members of the labor force	Employed	
		Magnitude	Proportion
<b>2018</b>			
<b>TOTAL</b>	<b>6,921</b>	<b>6,535</b>	<b>94.42</b>
Male	4,606	4,341	94.25
Female	2,315	2,194	94.77
<b>2019</b>			
<b>TOTAL</b>	<b>7,020</b>	<b>6,653</b>	<b>94.77</b>
Male	4,794	4,566	95.24
Female	2,226	2,087	93.76

Source: CBMS 2018 & CBMS 2019

#### 5.3.2 Percent of workers in non-agricultural occupation, 2 reference years

In year 2018, the total number of workers in non-agricultural occupation is 4,601 which is 70.41% of total working population. A total of 2,744 are male or 63.21% and 1,857 are female or 84.64%.

In year 2019, the total number of workers in non-agricultural occupation is 5,299 which is 79.65% of total working population. A total of 3,281 are male or 71.86% and 2,018 are female or 96.69%.

Table 38  
**PERCENT OF WORKERS IN NON-AGRICULTURAL OCCUPATION**  
 Municipality of Magallanes  
 Year 2018-2019

Sex	Total employed		Total workers in non-agricultural occupation		Proportion	
	2018	2019	2018	2019	2018	2019
Total	6,535	6,653	4,601	5,299	70.41	79.65
Male	4,341	4,566	2,744	3,281	63.21	71.86
Female	2,194	2,087	1,857	2,018	84.64	96.69

Source: CBMS 2018 and CBMS 2019

#### 5.4 Agriculture

Magallanes is primarily and predominantly an agricultural municipality. God-given fertile soil, farming is the major livelihood of its populace. Majority of the population is engaged in agriculture growing and harvesting sugarcane, coconut, banana, coffee, vegetables, fruits and other root crops.

##### 5.4.1 Agricultural Production

Magallanes is primarily and predominantly an agricultural municipality. God-given fertile soil, farming is the major livelihood of its populace. Majority of the population is engaged in agriculture growing and harvesting sugarcane, coconut, banana, coffee, vegetables, fruits and other root crops.

##### 5.4.1.1 Crop Production and Land Utilization by Type

In 2019, the municipality of Magallanes has a total land area of 7,124.5 hectares; 81.64 or .30 hectares of this area are used for agricultural purposes. The most common farming system practiced in Municipality were Diversified and Integrated Farming system, (coconut based farming system). The forest like farms in Magallanes have several storey of cultivated plants with coconut (1,780 hectares) occupying the upper layer. Beneath are medium-tall trees such as jackfruit (39 hectares), mango (86 hectares), avocado (25 hectares), santol (28 hectares). At the lower level, a canopy of leaves is formed by banana (2,780 hectares), coffee (205 hectares), cacao (50 hectares), papaya (37 hectares), pineapple (15 hectares) and vegetables (178 hectares) which are the main cash crops. The thinner trunks then support twinning plants like black pepper (*Piper Nigrum*), an (*Dioscorea Alata*), (Refer to Table 68).

Area utilization increases by the year 2019. Government progress focuses on food production. Banana rank number one in terms of area utilization and in terms of % to total Agricultural land followed by coconut.

Table 39  
CROP PRODUCTION AND LAND UTILIZATION BY TYPE  
Municipality of Magallanes  
Year 2019

Major Crops	Agricultural Area (hec.)	Area Utilized (hec.)	% to Total Agri. Land	% to Total Mun. Land	Production	
					Total (MT)	Value of Production
Sugarcane	1,638	1600	28.355	19.7455	80,000.00	103,605,402
Coconut	1,780	1780	30.8225	21.4638	2,670.00	14,653,254
Banana	2,780	2780	48.1385	33.5221	27,800.00	13,797,254
Coffee	205	205	3.54978	2.47195	184.50	17,158,500
Cacao	50	50	0.8658	0.60291		
Mango	86	80	1.48918	1.03701	1,200.00	11,999,874
Vegetables	178	178	3.08225	2.14638	3,560.00	53,687,518
Citrus	24	21.3	0.41558	0.2894	426.00	8,551,225
Papaya	37	32	0.64069	0.44616	800.00	7,200,000
Jackfruit	39	37	0.67532	0.47027	555.00	3,700,000
Santol	28	26	0.48485	0.33763	390.00	208,000
Avocado	25	23	0.4329	0.30146	345.00	2,580,000
Cassava	85	85	1.47186	1.02496	2,125.00	4,672,000
Upland Rice	5	5	0.08658	0.06029	15.00	1,003,000
Corn	150	145	2.5974	1.80874	580.00	5,388,000
Pineapple	15	15	0.25974	0.18087	450	137,440
<b>TOTAL</b>	<b>7,125</b>	<b>7062.3</b>	<b>123.368</b>	<b>56.89</b>	<b>128,288.00</b>	<b>232,142,950.00</b>

Source: Municipal Agricultural Office

#### 5.4.1.2 Livestock and Poultry Farm Production and Market

Aside from crop production, residents of this municipality also engage in backyard and commercial livestock and poultry. Swine is the major livestock produce in terms volume and value and chicken is the major poultry produce in terms of volume but native chicken in terms of value. This is mostly found in the rural barangays of Kabulusan, Ramirez, San Agustin, Bendita I, Bendita II, Caluangan, Medina, Pacheco, Baliwag and Tua.

Table 40  
**LIVESTOCK AND POULTRY PRODUCTION**  
 Municipality of Magallanes  
 Year 2020

Type	Barangay	No. of head	Classification	Production	Product Market	
				Value		
Poultry	Barangay I	150	Backyard	18,000	Local	
	Barangay II	10	Backyard	1,200	Local	
	Barangay III	10	Backyard	1,200	Local	
	Barangay IV	25	Backyard	3,000	Local	
	Barangay V	40	Backyard	4,800	Local	
	Ramirez	1,020	Backyard	12,2400	Local	
	Kabulusan	800	Backyard	96,000	Local	
	San Agustin	900	Backyard	108,000	Local	
	Urdaneta	700	Backyard	84,000	Local	
	Bendita I	600	Backyard	72,000	Local	
	Bendita II	800	Backyard	96,000	Local	
	Caluangan	900	Backyard	108,000	Local	
	Pacheco	870	Backyard	104,400	Local	
	Baliwag	980	Backyard	117,600	Local	
	Medina	1,020	Backyard	122,400	Local	
	Tua	1,300	Backyard	156,000	Local	
	Ramirez	595,000	Commercial	71,400,000	Export	
	<b>SUB TOTAL</b>		<b>605,125</b>		<b>72,615,000</b>	
	Livestock					
	Cattle	Barangay I	80	Backyard	3,200,000	Local/Export
Barangay II		23	Backyard	920,000	Local/Export	
Barangay III		12	Backyard	480,000	Local/Export	
Barangay IV		48	Backyard	1,920,000	Local/Export	
Barangay V		41	Backyard	1,640,000	Local/Export	
Ramirez		99	Backyard	3,960,000	Local/Export	
Cabulusan		36	Backyard	1,440,000	Local/Export	
San Agustin		92	Backyard	3,680,000	Local/Export	
Urdaneta		104	Backyard	4,160,000	Local/Export	
Bendita I		85	Backyard	3,400,000	Local/Export	
Bendita II		40	Backyard	1,600,000	Local/Export	
Caluangan		84	Backyard	3,360,000	Local/Export	
Pacheco		48	Backyard	1,920,000	Local/Export	
Baliwag		49	Backyard	1,960,000	Local/Export	
Medina		60	Backyard	2,400,000	Local/Export	
Tua	77	Backyard	3,080,000	Local/Export		

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	Bendita II	20	Semi-Commercial	800,000	Local/Export
<b>SUB TOTAL</b>		<b>998</b>		<b>39,920,000</b>	
Swine	Barangay I	50	Backyard	500,000	Local
	Barangay II	0	Backyard	0	Local
	Barangay III	0	Backyard	0	Local
	Barangay IV	16	Backyard	160,000	Local
	Barangay V	70	Backyard	700,000	Local
	Ramirez	95	Backyard	950,000	Local
	Cabulusan	39	Backyard	390,000	Local
	San Agustin	87	Backyard	870,000	Local
	Urdaneta	69	Backyard	690000	Local
	Bendita I	56	Backyard	560000	Local
	Bendita II	95	Backyard	950000	Local
	Caluangan	90	Backyard	900000	Local
	Pacheco	96	Backyard	960000	Local
	Baliwag	78	Backyard	780000	Local
	Medina	620	Backyard	200000	Local
	Tua	120	Backyard	1200000	Local
	Kabulusan	141	Semi-Commercial	1410000	Local/Export
	Medina	600	Semi-Commercial	6000000	Local/Export
	Pacheco	206	Semi-Commercial	2060000	Local/Export
	Ramirez	27	Semi-Commercial	270000	Local/Export
	San Agustin	36	Semi-Commercial	360000	Local/Export
	Tua	356	Semi-Commercial	3560000	Local/Export
<b>SUB TOTAL</b>		<b>2,347</b>		<b>23,470,000</b>	
Carabao	Barangay I	12	Backyard	480,000	Local
	Barangay II	3	Backyard	120,000	Local
	Barangay III	13	Backyard	520,000	Local
	Barangay IV	0	Backyard	0	Local
	Barangay V	1	Backyard	40,000	Local
	Ramirez	26	Backyard	1,040,000	Local
	Cabulusan	14	Backyard	560,000	Local
	San Agustin	54	Backyard	2,160,000	Local
	Urdaneta	113	Backyard	4,520,000	Local
	Bendita I	63	Backyard	2,520,000	Local
	Bendita II	15	Backyard	600,000	Local
	Caluangan	15	Backyard	600,000	Local
	Pacheco	16	Backyard	640,000	Local
	Baliwag	8	Backyard	320,000	Local
	Medina	11	Backyard	440,000	Local

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	Tua	17	Backyard	680,000	Local
<b>SUB TOTAL</b>		<b>381</b>		<b>15,240,000</b>	
Horse	Barangay I	8	Backyard	320,000	Local
	Barangay II	1	Backyard	40,000	Local
	Barangay III	10	Backyard	400,000	Local
	Barangay IV	2	Backyard	80,000	Local
	Barangay V	5	Backyard	200,000	Local
	Ramirez	45	Backyard	1,800,000	Local
	Cabulusan	15	Backyard	600,000	Local
	San Agustin	48	Backyard	1,920,000	Local
	Urdaneta	55	Backyard	2,200,000	Local
	Bendita I	54	Backyard	2,160,000	Local
	Bendita II	20	Backyard	800,000	Local
	Caluangan	30	Backyard	1,200,000	Local
	Pacheco	12	Backyard	480,000	Local
	Baliwag	15	Backyard	600,000	Local
	Medina	20	Backyard	800,000	Local
	Tua	50	Backyard	2,000,000	Local
<b>SUB TOTAL</b>		<b>390</b>		<b>15,600,000</b>	
Goat	Barangay I	37	Backyard	111,000	Local
	Barangay II	16	Backyard	48,000	Local
	Barangay III	14	Backyard	42,000	Local
	Barangay IV		Backyard	0	Local
	Barangay V	9	Backyard	27,000	Local
	Ramirez	28	Backyard	84,000	Local
	Cabulusan	17	Backyard	51,000	Local
	San Agustin	111	Backyard	333,000	Local
	Urdaneta	103	Backyard	309,000	Local
	Bendita I	41	Backyard	123,000	Local
	Bendita II	1	Backyard	3,000	Local
	Caluangan	26	Backyard	78,000	Local
	Pacheco	10	Backyard	30,000	Local
	Baliwag	32	Backyard	96,000	Local
	Medina	53	Backyard	159,000	Local
	Tua	9	Backyard	27,000	Local
<b>SUB TOTAL</b>		<b>507</b>		<b>2,801,600</b>	

Source: Municipal Agricultural Office

## 5.5 Economic Support

### 5.5.1 Public Roads

#### 5.5.1.1 Road Density

Table shows that National Road has a total of 25 km, with a road density of 0.30, Provincial Road has a total of 29 km with a road density of 0.35, Municipal Road has a total of 4 km with a road density of 0.05 and Barangay Road has a total of 57.68 km with a road density of 0.69. The total length of roads is 115.97811 with a road density of 1.40. (Refer to Table 41)

#### 5.5.2 Percent of permanent bridges

The municipality has 17 bridges with an average of seven (7) meters in varying length from 3 meters to 9 meters. Seven (7) of the bridges are national, (4) four are provincial and six (6) are barangay bridges. There are nine (9) bridges which are made of concrete materials, eight (8) are made of Reinforced Concrete Deck Girder. The total length of all these bridges is 349.5 meters. (Refer to Table 42)

Table 41  
**INVENTORY OF ROADS BY ROAD DENSITY**  
 Municipality of Magallanes  
 Year 2019

Name by System Classification	Total Length (km)	Road Surface Type				Width (m)	Road Density	Condition
		Asphalt	Concrete	Gravel	Earth			
<b>NATIONAL</b>								
1. Magallanes Boundary - Medina Boundary	14.565568	10.654065	3.911503	0	0	6.1	0.17563584	Good
2. Eastwest Road	10.442391	0	7.933143	0	2.509248	6.1	0.12591738	Fair
<b>Total</b>	<b>25.007959</b>	<b>10.654065</b>	<b>11.844646</b>	<b>0</b>	<b>2.509248</b>		<b>0.30155322</b>	
<b>PROVINCIAL</b>								
1. Baliwag- Pacheco	7.935324	0.500519	7.434805	0	0	6	0.09568644	Good
2. Caluangan- Putol-Paniguian	4.417658	0	1.679247	0	2.738411	6	0.0532694	Fair
3. Paniguian-Poblacion	0.440566	0	0.440566	0	0	6	0.00531247	Good
4. Gulod-Urdaneta	1.154033	0	1.154033	0	0	6	0.01391566	Good
5. Urdaneta – San Agustin	1.977946	0	1.977946	0	0	6	0.02385065	Good
6. Kabulusan-Ramirez	2.995397	0.482068	2.513329	0	0	6	0.03611937	Good
7. Medina-Lobo Lobo	7.044495	0	5.582558	0	1.461937	6	0.08494456	Fair
8. Tua	3.038399	0	3.038399	0	0	6	0.0366379	Good
<b>Total</b>	<b>29.003818</b>	<b>0.982587</b>	<b>23.820883</b>	<b>0</b>	<b>4.200348</b>		<b>0.34973644</b>	
<b>MUNICIPAL</b>								
1. Real	0.585658	0.585658	0	0	0	6	0.00706203	Good
2. De Guia	0.549671	0.549671	0	0	0	10	0.00662809	Good
3. Pacheco	0.483064	0.483064	0	0	0	6	0.01	Good
4. Salcedo	0.372872	0.372872	0	0	0	6	0.0044962	Good
5. Del Rosario	0.831261	0.100077	0.731184	0	0	6	0.01002359	Good
6. Jovillar	0.213898	0.213898	0	0	0	6	0.00257924	Good
7. Anda	0.216607	0.216607	0	0	0	6	0.00261191	Good
8. San Isidro	0.231174	0.231174	0	0	0	6	0.00278756	Good
9. Colon	0.196235	0.196235	0	0	0	6	0.00236626	Good
10. Petron Road	0.601139	0.202966	0	0.398173	0	5	0.00724871	Good
<b>Total</b>	<b>4.281579</b>	<b>3.152222</b>	<b>0.731184</b>	<b>0.398173</b>	<b>0</b>		<b>0.05162852</b>	



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name by system classification	total length (km)	road surface type				width (m)	road density	condition
		asphalt	concrete	gravel	earth			
<b>barangay</b>								
1. kay- apas- medina	1.639924	0	1.007234	0.12724	0.50545	6	0.01977468	good
2. tua junction-pamitinan	4.025841	0	0.27915	0.482474	3.264217	6	0.04854476	fair
3. tua-bayagbag	2.004939	0	0	2.004939	0	5	0.02417614	good
4. tua dalig	0.371119	0	0	0.371119	0	5	0.00447506	bad
5. tua elementary	0.349119	0	0.349119	0	0	5	0.00420978	good
6. tua centro	0.162676	0	0.162676	0	0	6	0.00196159	good
7. baliwag	0.500252	0	0.218133	0	0.282119	6	0.00603218	fair
8. pacheco- kalaanan	0.305596	0	0.305596	0	0	5	0.00368497	bad
9. pacheco- banaba	0.451998	0	0	0	0.451998	5	0.00545032	good
10. pacheco- sabang	1.507934	0	0.893327	0	0.614607	5	0.01818311	good
11. pacheco proper	1.458837	0	1.280053	0	0.178784	6	0.01759108	good
12. pacheco-bailen	1.702205	0	0	0	1.702205	5	0.02052568	bad
13. pacheco-bayan	1.966031	0	0	0	1.966031	5	0.02370697	bad
14. caluangan-pacheco	1.898825	0	0	1.898825	0	5	0.02289658	bad
15. caluangan- calaanan	2.235457	0	0	0	2.235457	5	0.02695579	bad
16. caluangan kay-abo	1.50121	0	0.043384	0	1.457826	5	0.01810203	fair
17. caluangan cabadin road	0.12485	0	0.12485	0	0	5	0.00150548	good
18. palengkemedina-kayapas	0.234179	0	0.234179	0	0	6	0.0028238	good
19. naglayon-costadera	1.913371	0	0.405064	0	1.508307	6	0.02307198	fair
20. bendita 2 villa sanse	1.297178	0	0.606977	0.690201	0	6	0.01564175	good
21. bendita 2 taluto	0.486041	0	0	0	0.486041	5	0.00586082	fair
22. bendita kalye pag-asa	0.284009	0	0.284009	0	0	5	0.00342466	good
23. bendita 1 (kalye guapo)	0.114533	0	0.114533	0	0	5	0.00138107	good
24. gulod-costadera	1.272648	0	0	0	1.272648	6	0.01534596	bad
25. bendita labak road	0.157274	0	0	0.157274	0	5	0.00189646	bad
<b>sub- total</b>	<b>27.966046</b>	<b>0</b>	<b>6.308284</b>	<b>5.732072</b>	<b>15.92569</b>		<b>0.41646848</b>	

DEVOLUTION TRANSITION PLAN 2022-2024

name by system classification	total length (km)	road surface type				width (m)	road density	condition
		asphalt	concrete	gravel	earth			
<b>barangay</b>								
26.bendita1-maangyo	0.873387	0	0	0	0.873387	5	0.01053155	bad
27.bendita1-costadera	1.058633	0	0	0	1.058633	5	0.0127653	fair
28.bendita agrimano road	0.180148	0	0	0	0.180148	5	0.00217228	bad
29.pintong gubat-gulod	0.093793	0	0.093793	0	0	5	0.00113098	good
30.urdaneta- tikwi	0.916232	0	0.916232	0	0	6	0.01104819	bad
31.tikwi- matahong	1.820797	0	0	0	1.820797	6	0.0219557	good
32.urdaneta-pintong gubat	0.581336	0	0.581336	0	0	5	0.00700992	good
33.pintong gubat-matahong	1.625079	0	0	0	1.625079	5	0.01959567	bad
34.munting kural-talipusngo road	0.879389	0	0	0	0.879389	5	0.01060393	bad
35.daisy st	0.843193	0	0.584242	0	0.258951	5	0.01016747	fair
36. san agustin- bitukang manok	1.254587	0	0	0	1.254587	6	0.01512817	fair
37.san agustin-buhay forest	1.3313	0	1.073969	0.257331	0	6	0.0160532	good
38.tikwi-maangyo-eastwest	0.65386	0	0	0	0.65386	6	0.00788443	fair
39. ramirez	7.390555	0	1.710178	1.077065	4.603312	6	0.08911745	fair
40. ramirez- manggahan	2.74501	0	1.115628	0	1.629382	6	0.03310013	good
41.ramirez-buhay forest	1.996896	0	0	0	1.996896	6	0.02407915	bad
42.cabulusan- pulo	0.771818	0	0	0.771818	0	6	0.00930681	good
43.gazellian road	0.54395	0	0	0	0.54395	6	0.00655911	fair
44.malinta	2.545308	0	0.751936	0	1.793372	6	0.03069206	fair
45.sumandal	1.108989	0	0	0	1.108989	5	0.01337251	bad
46.mrf road	0.123103	0	0.123103	0	0	6	0.00148441	good
47.poblacion1-ibaba	0.381347	0	0.23195	0	0.149397	5	0.00459839	good
<b>sub- total</b>	<b>29.71871</b>	<b>0</b>	<b>7.182367</b>	<b>2.106214</b>	<b>20.430129</b>		<b>0.35835682</b>	
<b>total</b>	<b>57.684756</b>	<b>0</b>	<b>13.490651</b>	<b>7.838286</b>	<b>36.355819</b>		<b>0.6955795</b>	
<b>grand total</b>	<b>115.97811</b>	<b>14.788874</b>	<b>49.887364</b>	<b>8.236459</b>	<b>43.065415</b>		<b>1.39849768</b>	

source: MPDC Office/Engineering Office

Table 42  
**INVENTORY OF BRIDGES BY TYPE AND CONDITION**  
 Municipality of Magallanes  
 Year 2019

Name of Bridge	Area		Type	Condition	Total Length (Road + Bridges)
	Length (m)	Width (m)			
<b>NATIONAL</b>					
1. Hagdan Bridge	48	7.1	RCDG	Good	2.53 km
2. Red Bridge	36	7.1	RCDG	Good	
3. Kinaanuran Bridge	7	6	RCDG	Good	12.21 km
4. San Agustin Bridge	25	9.54	RCDG	Good	
5. Paniguian Bridge	30	9.54	RCDG	Good	
6. Pamasilan I	40	9.54	RCDG	Good	
7. Pamasilan II	30	9.54	RCDG	Good	
<b>Total</b>	<b>216</b>				
<b>PROVINCIAL</b>					
1. Baliwag Bridge	15.3	7.5	Concrete	Good	4.61 km
2. Salipit Overflow Bridge	12.3	6	Concrete	Good	2.31 km
3. Buhay Overflow Bridge	11.6	6.9	Concrete	Good	2.01 km
4. Paniguian Spillway	40	6	Concrete	Good	2.04 km
<b>Total</b>	<b>79.2</b>				
<b>BARANGAY</b>					
1. Banaba Bridge	12	3	Concrete	Good	2.01 km
2. Bendita II Bridge	6	6	Concrete	Good	4.51 km
3. Custadera Spillway	6	4	Concrete	Good	3.01 km
4. Ramirez Overflow Bridge	7.3	4.4	Concrete	Good	6.31 km
5. Manggahan Bridge	6	10	RCDG	Good	2.51 km
6. Tua Bridge	17	6.5	Concrete	Good	7.92 km
<b>Total</b>	<b>54.3</b>				
<b>GRAND TOTAL</b>	<b>349.5</b>				

Source: Municipal Engineer Office

## 6. ENVIRONMENT & NATURAL RESOURCES

Mitigating and preventive measures for the anticipated environmental implications of all development activities within the municipality are addressed in this sectoral plan. The plan also embodies programs for maintaining and preserving the quality of natural resources and for rehabilitating degraded environments to enable them to support the requirements of socio-economic development and ecological balance across generations. This sector also looks after certain types of natural resources that provide non-economic ecological services such as wildlife and biologically diverse ecosystems. The preservation, conservation and management of protected areas within the territorial jurisdiction of the LGU are central concerns of this plan.

## 6.1 Forest Ecosystem

### 6.1.1 Forestry

#### 6.1.1.1 Area and Location of Forestlands by Sub- Category and Primary Use

Apart from agriculture, Magallanes has also vast forest areas that also contribute to the timber industry in this municipality. It is categorized into two: (1) Production Forests and (2) Protection Forests.

Production Forests are comprised of Natural Timber Production which is prevalent in Barangay Ramirez; Plantation Timber Production which is prevalent in Barangays San Agustin; Agro-forests, Watershed Areas and Community-Based Forest Management Area which are prevalent in Barangay Ramirez and San Agustin; and Other Special Uses which are prevalent in Barangay Tua and San Agustin.

Protection Forests are comprised of NIPAS Areas and Non-NIPAS Areas. Only NIPAS areas are applicable in Magallanes and are specifically located in Barangay Ramirez and San Agustin.

#### 6.1.1.2 Resource Base and Land Use

Timber is necessity for human shelter. Percentage of timberland proclaimed as forest reserve is 22.43%. Firewood is also needed for their everyday lives mostly for poor families. Rehabilitation of easement, forest, and other open areas is one of the program of the municipality to restore forest and the same time augment the needs of the community.

The protected area of Buhay Forest and Tikwi Valley in Barangay San Agustin offer a site for day trip picnics, trekking and nature-tripping. Also a good venue for tree planting activities as means to sustain its green and lush forest area. Forest land classification has a ratio of 22.43% of protected area to the total land in Magallanes. Soil erosion in upland areas has 15 mm/year loss soil. Ratio of population to certified A&D areas has 77. 57%. Barangay Ramirez and San Agustin are both blessed with vast and rich forest areas.

Table 43  
**AREA AND LOCATION OF FORESTLANDS BY SUB- CATEGORY AND PRIMARY USE**  
 Municipality of Magallanes  
 Year 2019

Category	Location	Area (has.)	%
<b>A. PRODUCTION FORESTS*</b>			
1. Timber Production (natural)	Ramirez	606	32.57
2. Timber Production (plantations)	San Agustin	212	11.39
3. Agro- forests	Ramirez	875.85	47.07
4. Mineral Areas		-5	-0.27
5. Watershed Areas	San Agustin	-212	-11.39
	Ramirez	-606	-32.57
6. Community Based Forest Management Area	San Agustin	-212	-11.39
	Ramirez	-606	-32.57
<b>Sub-Total</b>		<b>1,693.85</b>	<b>91.04</b>

<b>B. PROTECTION FORESTS</b>			
1. NIPAS	Ramirez	81.31	4.37
2. Non- NIPAS Areas	San Agustin= 50 hec. and Ramirez= 35.39hec.	85.39	4.59
<b>Sub-Total</b>		<b>166.7</b>	<b>8.96</b>
<b>Grand Total</b>		<b>1,860.55</b>	<b>100</b>

Source: Community Environment and Natural Resources Officer/ Provincial/ Environment and Natural Resources Officer (CENRO/ PENRO)

## 6.2 Urban Ecosystem

### 6.2.2 Solid Waste Management

#### 6.2.2.1 Solid waste per capita

The Municipality of Magallanes has waste disposal facility in Sitio Kayhabol, Barangay Ramirez, Magallanes, Cavite. Municipal Ecology Center was established on 2013 and it is officially operational on January 2014. Also the municipality was purchased a garbage truck for collection purposes. The community are using open/compost pit in their backyard as dumping facility for their residual waste and the recyclables were sold to junkshops. The total generated waste in the municipality are minimal compare to other LGU with the total of 4.371 Tons per day for the first year are for disposal and 3.77 Tons are with potential for diversion based on Waste Assessment and Characterization Study on June 19-21, 2015.

Diversion means wastes generated in a local community which are transported to other place for other purpose. It's also include biodegradable waste which used as fertilizer within a place or another. Based on WACS data shows the Maximum Potential for Waste Diversion of the Municipality of Magallanes was 3.44 tons/day or 76.60% of the total waste generated from household and non-household.

The total waste generated kg per day of the municipality are 4.060 Tons composed of 2.79 tons of biodegradable or 53.93%, Recyclables 0.655 Ton or 12.67%, Residual 0.572 Ton or 11.07% and Special 0.046 Ton or 0.89%.

Maximum Potential for Waste Diversion (MPWD): 88.96%

Maximum Potential for Waste Diversion (MPWD): 88.96%

\*PCG- Per Capita Generation

Per Capita Generation, Residential Level (Kpd): 0.39 – 2.10 m.t./day

Per Capita Generation, LGU Level (Kpd) : 0.40 – 2.16. m.t./day

Non-biodegradable waste per capita : 2.77 m.t./day

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Table 44  
**SOLID WASTE PER CAPITA**  
 Municipality of Magallanes  
 Year 2019

Major Sources	Total Waste Generation (kgs/day)		Waste Composition (kgs/day)										
	Kgs./day	Percentage	Biodegradable	Recyclable	Residuals with Potential for Diversion					For Disposal Others	Total Residual Waste	Special	
					Sando bags	Thin films	Composite	PP	OTHERS				Sub Total
<b>Residential</b>													
Urban	1,747.323	19.92%	1,027.150	353.567	6.920	0.000	28.642	18.082	2.226	81.524	241.602	323.126	43.480
Rural	7,022.405	80.08%	5,019.403	1,061.136	17.949	0.653	39.950	125.868	12.537	281.760	582.557	864.317	77.550
<b>Sub-total</b>	<b>8,769.728</b>		<b>6,046.55</b>	<b>1,414.70</b>	<b>24.87</b>	<b>0.65</b>	<b>68.59</b>	<b>143.95</b>	<b>14.76</b>	<b>363.28</b>	<b>824.16</b>	<b>1,187.44</b>	<b>121.03</b>
<b>% Residential</b>		<b>98.16%</b>	<b>67.68%</b>	<b>15.83%</b>	<b>0.28%</b>	<b>0.01%</b>	<b>0.77%</b>	<b>1.61%</b>	<b>0.17%</b>	<b>4.07%</b>	<b>9.22%</b>	<b>13.29%</b>	<b>1.35%</b>
<b>Commercial</b>													
Sari-Sari Store	121.785	74.03%	59.260	32.066	0.390	0.738	1.491	7.074	5.701	0.001	15.395	14.869	30.263
General Merchandise	8.698	5.29%	1.632	4.907	0.128	0.000	0.000	0.893	0.128	0.000	1.148	0.978	2.125
<b>Sub-total</b>	<b>130.483</b>		<b>60.892</b>	<b>36.974</b>	<b>0.517</b>	<b>0.738</b>	<b>1.491</b>	<b>7.967</b>	<b>5.828</b>	<b>0.001</b>	<b>16.542</b>	<b>15.846</b>	<b>32.388</b>
<b>% Commercial</b>		<b>1.46%</b>	<b>0.68%</b>	<b>0.41%</b>	<b>0.01%</b>	<b>0.01%</b>	<b>0.02%</b>	<b>0.09%</b>	<b>0.07%</b>	<b>0.00%</b>	<b>0.19%</b>	<b>0.18%</b>	<b>0.36%</b>

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Cont.

Major Sources	Total Waste Generation (kgs/day)		Waste Composition (kgs/day)										
	Kgs./day	Percentage	Residuals with Potential for Diversion								For Disposal	Total Residual Waste	Special
			Biodegradable	Recyclable	Sando bags	Thin films	Compo-site	PP	OTHERS	Sub Total			
<b>Institution</b>													
School	13.669	8.31%	8.907	2.804	0	0.035	0	0.508	0.754	0	1.297	0.661	1.958
Offices	15.565	9.46%	4.787	5.412	0.09	0.002	0.041	0.337	0.495	0.194	1.16	4.189	5.349
Banks	1.694	1.03%	0.116	1.186	0	0	0	0.066	0.092	0	0.158	0.234	0.392
Church	3.102	0.03%	0	1.959	0.003	0	0.264	0.003	0.015	0	0.285	0.186	0.471
<b>Sub-total</b>	<b>34.03</b>		<b>13.81</b>	<b>11.361</b>	<b>0.093</b>	<b>0.037</b>	<b>0.305</b>	<b>0.914</b>	<b>1.356</b>	<b>0.194</b>	<b>2.9</b>	<b>5.27</b>	<b>8.17</b>
<b>%Institutions</b>		<b>0.38%</b>	<b>0.15%</b>	<b>0.13%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0.01%</b>	<b>0.02%</b>	<b>0%</b>	<b>0.03%</b>	<b>0.06%</b>	<b>0.09%</b>
<b>Sub-total non HH</b>	<b>164.514</b>		<b>74.702</b>	<b>48.335</b>	<b>0.61</b>	<b>0.775</b>	<b>1.797</b>	<b>8.881</b>	<b>7.185</b>	<b>0.195</b>	<b>19.442</b>	<b>21.116</b>	<b>40.558</b>
<b>TOTAL</b>	<b>8,934.24</b>		<b>6,121.26</b>	<b>1,463.04</b>	<b>25.479</b>	<b>1.428</b>	<b>70.389</b>	<b>152.831</b>	<b>21.948</b>	<b>363.48</b>	<b>843.601</b>	<b>1,208.56</b>	<b>161.588</b>
<b>% of Total</b>		<b>100%</b>	<b>68.51%</b>	<b>16.38%</b>	<b>0.29%</b>	<b>0.02%</b>	<b>0.79%</b>	<b>1.71%</b>	<b>0.25%</b>	<b>4.07%</b>	<b>9.44%</b>	<b>13.53%</b>	<b>1.81%</b>

Source: MENRO

### III. CORRESPONDING FORMS AND ATTACHMENTS

#### 1. ANNEX E-1 ATTACHMENT 1-A: INVENTORY OF LGU FUNCTIONS, SERVICES AND FACILITIES

- Indicates the Legal Basis which is Section 17 of the LGC and other pertinent laws devolving responsibilities to LGUs.
- Indicates the devolved functions, services, and facilities to the LGU based on Section 17 of the LGC and other pertinent laws on devolution and in reference to the DTPs of NGAs concerned
- Indicates if the devolved functions, services, and facilities are already implemented or performed by the LGU and which of these devolved responsibilities have yet to be fully assumed by the LGU
- Indicates the specific programs/projects/activities being implemented by the LGU along the devolved responsibilities
- Indicates the office/unit responsible for the delivery of the devolved responsibilities
- Indicates the number of staff responsible for the delivery of devolved responsibility

This form ensures clarity of purpose and the same level of understanding among the LGU stakeholders of their roles and what are expected of them. LGU DTC consolidate information/data gaps prior to interacting with NGAs concerned on their devolution transition activities in the LGU. It is important to have the relevance and applicability of NGAs programs, projects and activities (PPAs) along the devolved functions and services to foster the alignment of priorities and complementation of resources with NGAs concerned.

This form was filled out by thirteen (13) concerned offices with referenced documents or information shared by NGAs concerned of their devolved Functions/ Services/ Facilities which will be fully assumed in the LGU starting FY 2022 until FY 2024. Each concerned offices ensured that appropriate consultations are conducted, and stakeholders' inputs are reflected in this accomplished forms/attachments.

(1) Agriculture Office; (2) Agricultural and Biosystem Engineering Office; (3) Business Permit and Licensing Office; (4) Disaster Risk Reduction & Management Office (5) Environment and Natural Resources Office; (6) Health Office; (7) Engineering Office; (8) Planning and Development Office; (9) Social Welfare and Development Office; (10) Office of the Mayor; (11) Tourism Office; (12) Treasurer Office; (13) Office of the Mayor-Water System

There are a total of 106 devolved Functions/ Services/ Facilities in the Local Government Unit of Magallanes. With this devolved responsibilities, the LGU already assumed nine (9) FSFs and not yet fully assumed the remaining ninety seven (97) FSFs.



Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

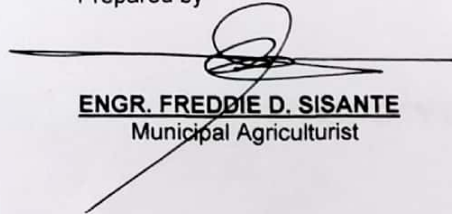
Legal Basis	Functions/ Services/ Facilities	Existing? (Y/N)	Programs/Projects/Activities	Implementing Office/Unit	Staff Complement/ No. of Positions
[1]	[2]	[3]	[4]	[5]	[6]
RA 7160	Agriculture Services	N	Agriculture extension and on- site research services and facilities related to agriculture activities which include dispersal of livestock and poultry, fingerlings, and other seedling operation of demonstration farms; improvement of local distribution channels; inter- barangay irrigation systems;	MAO	
RA 7160 Section 17	Dispersal Livestock	N	Procurement of livestock for dispersal	MAO	1 - MA - SG 24
RA 7160 Section 17	Dispersal Poultry	N	Procurement of poultry for dispersal	MAO	1 - Agricultural Technician - SG 15
RA 7160 Section 17	Dispersal Fingerlings	N	Procurement of fingerlings for dispersal	MAO	
RA 7160 Section 17	Dispersal Seeds & Seedlings	N	Procurement of seeds & seedlings for dispersal	MAO	
RA 7160 Section 17	Operation of Demonstrations Farms	N	Establishment of land for Demonstration Farm Purposes (Purchase of land)	MAO	

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			Design and lay outing of Demonstration Farm		
			Procurement of inputs		
			Land Preparation		
			Planting & daily caring of plants		
			Collection of data		
			Monitoring and evaluation		
RA 7160 Section 17	Improvement of Local Distribution Channel	N	Construction of consolidation facilities	MAO	
			Construction of Post-Harvest Facilities		
			Improvement of wet, fruits and vegetables market		
			Marketing of farmers produce		
RA 7160 Section 17	Inter-barangay irrigation system	N	Establishment/construction of Solar Irrigation System	MAO	
			Improvement of spring water for irrigation purposes		
			Establishment of other Irrigation Facilities		
			Establishment/construction of Wind Mill Irrigation System		
RA 7160 Section 17	Slaughterhouse	N	Improvement of slaughterhouse	MAO	
RA 7160 Section 17	Communal Irrigation	N	Establishment of Water Impounding Dam	MAO	
			Construction of Irrigation Drainage		
			Procurement of equipment for irrigation system		

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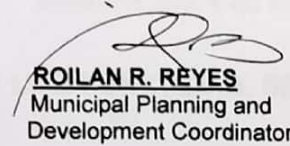
Prepared by



**ENGR. FREDDIE D. SISANTE**  
Municipal Agriculturist

Nov.3, 2021  
Date

Consolidated by:



**ROILAN R. REYES**  
Municipal Planning and  
Development Coordinator

Nov.3, 2021  
Date

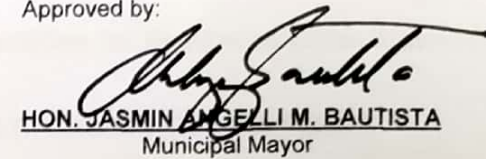
Reviewed by:



**ATTY. KRISTINE M. ABELEDA**  
Municipal Administrator

Nov.3, 2021  
Date

Approved by:



**HON. JASMIN ANGELLI M. BAUTISTA**  
Municipal Mayor

Nov.3, 2021  
Date

Legend:	
[1]	LGUs legal basis for the devolved responsibilities.
[2]	Enumeration of devolved functions and services according to Section 17 of the LGC and other pertinent laws on devolution, and/or
[3]	Indicate if the LGU is already performing the devolved responsibilities or not.
[4]	The specific program, project, or activity being implemented by the LGU under the devolved functions and services.
[5]	If LGU is already performing the devolved responsibilities, indicate the LGU office or unit responsible for the delivery of devolved
[6]	If LGU is already performing the devolved responsibilities, indicate the staff complement and number of positions.

The inventory of LGU functions, services, and facilities for municipalities in agricultural sector aims to identify devolved functions. The Local Government Unit of Magallanes is a fourth-class municipality category, funds in agricultural services are limited due to budget constraints although Municipal Agriculture Office (MAO) are doing their mandate and implement services mostly coming from national agencies particularly Department of Agriculture (DA) and its attached agencies.

All functions and responsibilities of LGU in agricultural sector are enumerated below;

Agriculture extension and on- site research services and facilities related to agriculture activities which include dispersal of livestock and poultry, fingerlings, and other seedling operation of demonstration farms; improvement of local distribution channels; inter- barangay irrigation systems are implemented by national agencies.

The LGU serve as conduit to the farmers in assisting the assistance of Department of Agriculture.

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities


INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

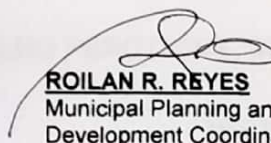
Legal Basis	Functions/ Services/ Facilities	Existing? (Y/N)	Programs/Projects/Activities	Implementing Office/Unit	Staff Complement/ No. of Positions
[1]	[2]	[3]	[4]	[5]	[6]
RA No. 10601 Agricultural and Fisheries Mechanization (AFMech) Law	Research, extension, dispersal, management and regulation of agricultural machinery and equipment	N	Formulation of a National Agricultural Mechanization Program	MUNICIPAL AGRICULTURAL & BIOSYSTEM ENGINEERING OFFICE (MABEO)	
		N	Identification and construction of Farm-to-Market Road (FMR)		
			Establishment of Livestock and Poultry Engineering Design		
			Establishment of Farm Engineering Design		
			Creation of Office and Officer of Agricultural and Biosystem Engineering Office		
			Regulation of Agricultural Machinery and Equipment's		

## DEVOLUTION TRANSITION PLAN 2022-2024

Prepared by

  
**ENGR. FREDDIE D. SISANTE**  
 Municipal Agricultural and  
 Biosystem Engineer

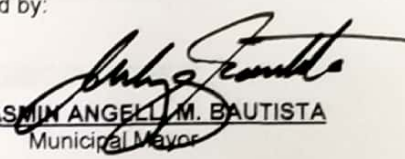
Consolidated by:

  
**ROILAN R. REYES**  
 Municipal Planning and  
 Development Coordinator

Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

Approved by:

  
**HON. JASMIN ANGELL M. BAUTISTA**  
 Municipal Mayor

Nov.3, 2021  
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[2]	Enumeration of devolved functions and services according to Section 17 of the LGC and other pertinent laws on devolution, and/or
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The inventory of LGU functions, services, and facilities for municipalities in agricultural and biosystem engineering sector aims to identify devolved functions.

Those identified program, projects, and activities in agricultural and biosystem engineering sector are enumerated below;

Formulation of municipal agricultural mechanization program, its aim to fully mechanize the food productions. Identification for construction of farm to market road in every barangay. Establishment of poultry and livestock with engineering designs. Creation of office of agricultural and biosystem engineering will be vital in the implementation of full mechanization in the LGU.

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Legal Basis	Functions/ Services/ Facilities	Existing? (Y/N)	Programs/Projects/Activities	Implementing Office/Unit	Staff Complement/ No. of Positions
[1]	[2]	[3]	[4]	[5]	[6]
RA 7160	Assessment of Business Tax and Fees/charges of every registered Business in the municipality	N	Presence of updated Business Tax Map -Database/databank thru Central Business Portal	BPLO/BIR	<b>2 Plantilla Position</b> 1) Licensing Officer II 2) Admin Aide IV
	Processing and issuance of following as per complete documents/requirements; 1. Business/mayors permit 2. Municipal Tricycle and Operators Permit	N	Reengineering of documentary requirements as per ARTA	BPLO	
	Issuance of Other permits/certification related to business	N	IT Equipment and BPLO Personnel	BPLO	
		N	Business One Stop Shop Facility	BPLO	
Negosyo Center Act	Establishment of Negosyo Center	N	Information services and Business Registration facility	BPLO	
	Product Development of One Town, One Product	N	Capacity Building on MSMEs	BPLO	
	Livelihood Seeding Program	N	Capacity Building on MSMEs	BPLO	

**DEVOLUTION TRANSITION PLAN 2022-2024**

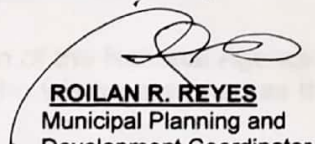
RA No. 11032 Ease of Doing Business and Efficient Government Service Delivery Act of 2018	Streamlined procedures for the issuance of local business licenses, clearances, permits, certifications, or authorization	N	*Establishment of the Business Permit and Licensing Office through the use of DICT eBpls platform *Training on Personnel/Staff	BPLO	2 Plantilla Position 1) Licensing Officer II 2) Admin Aide IV
	Established Business One Stop Shop every Business Registration Period	N	Conduct of Business One Stop Shop every registration period/ ALL-YEAR-ROUND	BPLO	2 Plantilla Position 1) Licensing Officer II 2) Admin Aide IV
	Regulation of compliance of Business establishment	N	Creation of Functional Joint Inspection Team that regularly monitor business compliance  Appointment of Inspector  Provision of Vehicle		

Prepared by

  
**MONALIZA R. NEPOMUCENO**  
Licensing Officer II


Nov.3, 2021  
Date

Consolidated by:

  
**ROILAN R. REYES**  
Municipal Planning and  
Development Coordinator

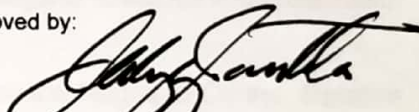
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The main function of the Licensing Office is the processing of permits and licenses related to local businesses. Functions and services as stated in ANNEX E-1 are not all fully implemented by the office. However, one function that the office fully assumed is re-engineering of the documentary requirements for the application of business permits and other licenses as stated in the Anti-Red tape Law. This includes proper assessment of the documents required for the application of Business Permit and other permits and licenses in accordance with RA 7160. Having an updated tax map of every business assists in tracking the tax databank and this has to be incorporated in the Central Business Portal. The compliance in Ease of Doing Business and Efficient Government Service Delivery Act of 2018 is one of our outmost priorities; this is streamlining the application of business processing and other related transactions to business. Our office is currently utilizing the electronic Business Permit and Licensing System platform, having been offered by the Department of Information and Communications, the payments which can forecast tax revenue. The office already availed the system from the Technology (DICT) however its function and services are not fully assumed due to limited manpower especially during the Business One Stop Shop where a mass of registration occurs and with other functions and responsibilities being carried out by the existing staff such as inspection, validation and monitoring of every business establishment. To fully maximize the function of the office additional personnel is needed. Additional IT equipment and vehicle for inspection are huge adjunct to the full implementation of the office's functions and services.

Moreover, another function of the National Agency to be devolved in the LGU is the services delivered by the Negosyo Center. Relative to this, an additional personnel who will be assigned as the Business Counsellor is highly needed to implement programs and projects for the MSME's.



Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Legal Basis	Functions/ Services/ Facilities	Existing? (Y/N)	Programs/Projects/Activities	Implementing Office/Unit	Staff Complement/ No. of Positions
[1]	[2]	[3]	[4]	[5]	[6]
RA No. 10121 Philippine Disaster Risk Reduction and Management Act of 2010	Development of policies and plans and the implementation of actions and measures pertaining to all aspects of disaster risk reduction and management	N	Establishment of Local DRRM Offices (LDRRMOs)	LDRRMO	<b>2 Plantilla Position</b> 1) 1- LDRRMO II 2) Admin Aide III <b>1 Casual/Regular</b> 1) LDRRM Assistant <b>1 Project Based</b>
	Mainstream DRRM into different plans	Y	Five Year Local Disaster Risk Reduction and Management Plan	LDRRMO	1- LDRRMO II
	LDRRMO institutionalization	N	Establishment of Local DRRM Offices (LDRRMOs), Created position of LDRRMO II, LDRRM Ass. II, Administrative Aide III	OM/MBO/ LDRRMO	1- LDRRMO II
	Community based and scientific DRRM-CCA assessment, mapping analysis and monitoring are conducted and/ or improved	Y	Vulnerability Assessment and Hazard Mapping	LDRRMO/ MPDC	1- LDRRMO II/1- LDRRM Assistant (Casual Regular)/ 1- Admin Aide III

DEVOLUTION TRANSITION PLAN 2022-2024

			Installed DRRM Database		1- LDRRMO II/1- LDRRM Assistant (Casual Regular)/ 1- Admin Aide III
			Installed Automated Rain Gauge	LDRRMO	1- LDRRMO II
			Installed Text Blast System	LDRRMO	1- LDRRMO II/1- Admin Aide III
	Insurance Program for Accredited Community Disaster Volunteers	N	Enrolled to Insurance Program	LDRRMO/SB	1- LDRRMO II
	Monitoring, response, forecasting and early warning are established	Y	Installed Landslide Marker and facilities	LDRRMO	1- LDRRMO II/1- LDRRM Assistant (Casual Regular)/ 1- Admin Aide III
Installed Early Warning System/Purchase of Audible Siren			1- LDRRMO II/1- LDRRM Assistant (Casual Regular)/ 1- Admin Aide III		
Procurement of EWS Equipment and Facilities			1- LDRRMO II/1- LDRRM Assistant (Casual Regular)		
Installed CCTV as monitoring tool during disasters			1- LDRRMO II/1- LDRRM Assistant (Casual Regular)		
	Increased DRRM and CCA capacity of LDRRM Council, BDRRMC, LDRRM staff, Volunteers and Offices	Y	Conducted Incident Command System (ICS) 1	LDRRMO	1- LDRRMO II
			Procurement of Rescue Equipment and Supplies	LDRRMO	1- LDRRMO II/1- LDRRM Assistant (Casual Regular)

DEVOLUTION TRANSITION PLAN 2022-2024

		Y	Procurement of Emergency Relief Goods and Supplies	LDRRMO	1- LDRRMO II/1- LDRRM Assistant (Casual Regular)
			Procurement of Emergency Medicines and Medical Supplies	LDRRMO	1- LDRRMO II/1- LDRRM Assistant (Casual Regular)
			Purchase of anti-rabies vaccine	LDRRMO	1- LDRRMO II/1- LDRRM Assistant (Casual Regular)
			Covid-19 Response and Rehabilitation Program	LDRRMO	1- LDRRMO II/1- LDRRM Assistant (Casual Regular)
	Increased level of awareness and enhanced capacity of the community to the threats and impacts of all hazards	Y	IEC Materials, Pocket size emergency hotline numbers, IEC Materials of Earthquake and Landslide Information and Covid-19 Leaflets	LDRRMO	1- LDRRMO II/1- Admin Aide III
			Barangay DRRM Trainings/Seminars		1- LDRRMO II/1- LDRRM Assistant (Casual Regular)/ 1- Admin Aide III
	Communities are equipped with necessary skills and capacity to cope with the impact of disasters	Y	Conduct yearly refresher course of Basic Life Support, Spine Board Management, Extrication, Single Rope Technique, High Angle Rescue and other emergency services for Emergency responder, Volunteers, Employees and Officials.	LDRRMO	1- LDRRMO II/1- LDRRM Assistant (Casual Regular)/ 1- Admin Aide III
	Disaster and climate change-resilient and infrastructure constructed	Y	Slope Protection Program	LDRRMO	1- LDRRMO II
			Constructed Isolation facility		
			Improvement of Day Care Center/ Evacuation Center		

DEVOLUTION TRANSITION PLAN 2022-2024

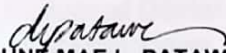
	Respond to and manage the adverse effects of emergencies	Y	Emergency Preparedness and response	LDRRMO	1- LDRRMO II/1- LDRRM Assistant (Casual Regular)/ 1- Admin Aide III
	Serve as the secretariat and executive arm of the LDRRMC		Council Meeting and Prepared minutes of meeting	LDRRMO	1- LDRRMO II/1- LDRRM Assistant (Casual Regular)
	Prepare and submit, through the LDRRMC and the LDC, the report on the utilization of the LDRRMF and other dedicated disaster risk reduction and management resources to the local Commission on Audit (COA), copy furnished the regional director of the OCD and the Local Government Operations Officer of the DILG;	Y	Submission of LDRRM Fund Utilization Report	LDRRMO	1- LDRRMO II/1- LDRRM Assistant (Casual Regular)
	Maintain a database of human resource, equipment, directories, and location of critical infrastructures and their capacities such as hospitals and evacuation centers;	Y	Directory of Barangay Officials, School Teacher, Volunteers and LGU Officials; Inventory of DRRM Resources and Evacuation Center	LDRRMO	1- LDRRMO II/1- Admin Aide III
	Disseminate information and raise public awareness about those hazards, vulnerabilities and risks, their nature, effects, early warning signs and counter-measures;	Y	Information Dissemination	LDRRMO	1- LDRRMO II/1- LDRRM Assistant (Casual Regular)/ 1- Admin Aide III

DEVOLUTION TRANSITION PLAN 2022-2024

	Coordinate other disaster risk reduction and management activities	Y	Earthquake drill and simulation activities	LDRRMO	1- LDRRMO II/1- LDRRM Assistant (Casual Regular)/ 1- Admin Aide III
RA No. 9729 Climate Change Act of 2009	Mainstreaming of climate change into government policy formulations and establishment of the framework strategy and program on climate change.	N	Planning, financing, and implementation of climate action/measures and formulation of Local Climate Change Action Plans (LCCAPs)	LDRRMO	<b>2 Plantilla Position</b> 1) 1- LDRRMO II 2) Admin Aide III <b>1 Casual/Regular</b> 1) LDRRM Assistant <b>1 Project Based</b>
		Y	Utilization of LED lights and Solar Panel	LDRRMO	1- LDRRMO II/1- LDRRM Assistant (Casual Regular)
			Purchase and distribution of anti-dengue chemicals and anti-flies chemicals	LDRRMO	1- LDRRMO II/1- LDRRM Assistant (Casual Regular)
			Installation of Stand Alone Solar Panels	LDRRMO	1- LDRRMO II
EO No. 56, S. 2018 Institutionalizing the Emergency 911 Hotline as the Nationwide Emergency Answering Point, Replacing Patrol 117, and for Other Purposes	Provision of immediate assistance during emergency	N	Provision of assistance to institutionalized the use of 911 as the national emergency number and Emergency 911	LDRRMO	

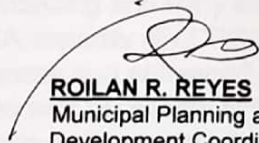
## DEVOLUTION TRANSITION PLAN 2022-2024

Prepared by

  
**DAHPNE MAE L. PATAWE**  
 Local Disaster Risk Reduction  
 & Management Officer II

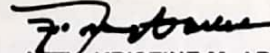
Nov.3, 2021  
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 Development Coordinator


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**HON. JASMIN ANGELLI M. BAUTISTA**  
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RA No. 10121 known as the Philippine Disaster Risk Reduction and Management Act of 2010 serves as the legal basis for the whole implementation of the Disaster Risk Reduction and Management in the Philippines.

The Municipal DRRMO's in coordination with concerned national agencies and instrumentalities are performing different functions with impartiality, given the emerging challenges brought by disasters of our times:

- a. Development of policies and plans and the implementation of actions and measures pertaining to all aspects of disaster risk reduction and management;
- b. Mainstream DRRM into different plans;

- c. LDRRMO institutionalization;
- d. Community based and scientific DRRM-CCA assessment, mapping analysis and monitoring are conducted and/ or improved;
- e. Insurance Program for Accredited Community Disaster Volunteers;
- f. Monitoring, response, forecasting and early warning are established;
- g. Increased DRRM and CCA capacity of LDRRM Council, BDRRMC, LDRRM staff, Volunteers and Offices;
- h. Increased level of awareness and enhanced capacity of the community to the threats and impacts of all hazards;
- i. Communities are equipped with necessary skills and capacity to cope with the impact of disasters;
- j. Disaster and climate change-resilient and infrastructure constructed;
- k. Respond to and manage the adverse effects of emergencies;
- l. Serve as the secretariat and executive arm of the LDRRMC;
- m. Prepare and submit, through the LDRRMC and the LDC, the report on the utilization of the LDRRMF and other dedicated disaster risk reduction and management resources to the local Commission on Audit (COA), copy furnished the regional director of the OCD and the Local Government Operations Officer of the DILG;
- n. Maintain a database of human resource, equipment, directories, and location of critical infrastructures and their capacities such as hospitals and evacuation centers;
- o. Disseminate information and raise public awareness about those hazards, vulnerabilities and risks, their nature, effects, early warning signs and counter-measures;
- p. Coordinate other disaster risk reduction and management activities;

Of the mentioned functions above, this was supported by different Programs/Projects/Activities such as;

- a. Establishment of Local DRRM Offices (LDRRMOs);
- b. Formulation of Five Year Local Disaster Risk Reduction and Management Plan;
- c. Creation of mandatory position;
- d. Conduct Vulnerability Assessment and Hazard Mapping; Installing DRRM Database, Installing Automated Rain Gauge, Installing Text Blast System;
- e. Enrollment of Accredited Disaster Community Volunteer to Insurance Program;
- f. Installation of Landslide Marker and facilities; Installation of Early Warning System/Purchasing of Audible Siren; Procurement of EWS Equipment and Facilities; Installation of CCTV as monitoring tool during disasters;
- g. Training on Incident Command System (ICS) Level 1 to Level 4;
- h. Procurement of Rescue Equipment and Supplies; Procurement of Emergency Relief Goods and Supplies; Procurement of Emergency Medicines and Medical Supplies; Purchase of anti-rabies vaccine; and Covid-19 Response and Rehabilitation Program
- i. Reproduction of IEC Materials, Pocket size emergency hotline numbers, IEC Materials of Earthquake and Landslide Information and Covid-19 Leaflets and Conduct Barangay DRRM Trainings/Seminars;

- j. Conduct yearly refresher course of Basic Life Support, Spine Board Management, Extrication, Single Rope Technique, High Angle Rescue and other emergency services for Emergency responder, Volunteers, Employees and Officials;
- k. Slope Protection Program; Construction of Isolation facility; Improvement of Day Care Center/ Evacuation Center;
- l. Emergency Preparedness and response;
- m. Council Meeting and Prepared minutes of meeting;
- n. Submission of LDRRM Fund Utilization Report;
- o. Create Directory of Barangay Officials, School Teacher, Volunteers and LGU Officials; Inventory of DRRM Resources and Evacuation Center;
- p. Information Dissemination;
- q. Earthquake drill and simulation activities

The RA No. 9729 is known as the Climate Change Act of 2009: Mainstreaming of climate change into government policy formulations and establishment of the framework strategy and program on climate change. With a program of planning, financing, and implementation of climate action/measures, formulation of Local Climate Change Action Plans (LCCAPs), Utilization of LED lights and Solar Panels; Purchase and distribution of anti-dengue chemicals and anti-flies' chemicals and Installation of Stand Alone Solar Panels.

EO No. 56, S. 2018 Institutionalizing the Emergency 911 Hotline as the Nationwide Emergency Answering Point, Replacing Patrol 117, and for Other Purposes. Provision of immediate assistance during emergency with a program of Provision of assistance to institutionalized the use of 911 as the national emergency number and Emergency 911.

As of the date, the LDRRM Office has implementing different programs and activities based on the functions sited above. But due to limited resources and affected by COVID-19 pandemic some of the programs are delayed and incomplete that are manifested by a NO answer.

All the functions stated above are performed by the head of office, the LDRRMO II followed by the LDRRM Assistant, one Admin Aide III and one project based.



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MUNICIPALITY OF MAGALLANES, CAVITE

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[1]	[2]	[3]	[4]	[5]	[6]
RA 7160	Natural Resources Management Services	N	Implementation of community-based forestry projects which include integrated social forestry programs and similar projects which include integrated social forestry programs and similar projects; management and control of communal forests with an area not exceeding fifty (50) square kilometers;	MENRO	3 Plantilla Position; 5 Job Order 1) EMS II 2) EMS 1 3) ADMIN AIDE III
		N	Establishment of tree parks, greenbelts, and similar forest development projects.	MENRO	
RA 7160 Section 17	Implementation of Community-Based Forestry Projects	N	Establishment of area for tree planting projects	MENRO	1 Admin Aide III - SG 3
		N	Rehabilitation and protection of existing forest		
		N	Establishment of area for social forestry		
		N	Establishment of Ecological Park		
		N	Protection of watershed area		

**DEVOLUTION TRANSITION PLAN 2022-2024**

RA 7160	Environmental Services	N	Solid water disposal system or environmental management system.	MENRO	5 Plantilla Position; 2 Job Order 1) EMS II 2) EMS 1 3) ADMIN AIDE III 4) ADMIN AIDE III 5) ADMIN AIDE II
RA 7160 Section 17	Solid Waste Disposal System	N	Establishment of Sanitary Land Fill	MENRO	4 Laborer I - SG 1
		N	Construction of Residual Containment Area (RCA)		
		N	Establishment of Barangay Material Recovery Facilities (need operator in equipment)		
		N	Establishment of waste processing facilities		
		N	Procurement of equipment's related to solid waste disposal		
		N	Procurement of vehicles related to solid waste disposal		
		N	Establishment waste to energy facilities		
RA 7160 Section 17	Liquid Waste Management System	N	Construction of Waste Water Treatment Facilities	MENRO	2 JO
		N	Establishment of Dislodging System		
		N	River, streams and canals clean-up		
		N	Procurement of equipment's related to liquid waste management		
		N	Procurement of vehicles related to liquid waste management		
		N	Monitoring of municipality's waters and its sources		

**DEVOLUTION TRANSITION PLAN 2022-2024**

RA No. 9003 Ecological Solid Waste Management Act of 2001	Providing for an ecological solid waste management program, creating the necessary institutional mechanisms and incentives, declaring certain acts prohibited and providing penalties, appropriating funds therefor, and for other purposes	N	Implementation and enforcement of solid waste management	MENRO	
			Creation of SWM Boards		
			Preparation of LGU SWM plans		
RA No. 8749 Philippine Clean Air Act of 1999	Providing a comprehensive air pollution control policy	N	Program on air pollution management	MENRO	


Prepared by



**ENGR. FREDDIE D. SISANTE**  
Municipal Environment and Natural Resources Officer

Nov. 3, 2021  
Date


Consolidated by:



**ROILAN R. REYES**  
Municipal Planning and Development Coordinator

Nov. 3, 2021  
Date


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Municipal Administrator

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Approved by:



**HON. JASMIN ANDELIN M. BAUTISTA**  
Municipal Mayor

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## DEVOLUTION TRANSITION PLAN 2022-2024

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The inventory of LGU functions, services, and facilities for municipalities in environment and natural resources sector aims to identify devolved functions, those projects, programs, and activities are enumerated below;

Implementation of community-based forestry projects which include integrated social forestry programs and similar projects which include integrated social forestry programs and similar projects; management and control of communal forests with an area not exceeding fifty (50) square kilometers;

Establishment of tree parks, greenbelts, and similar forest development projects; Establishment of area for tree planting projects; Rehabilitation and protection of existing forest; Establishment of area for social forestry; Establishment of Ecological Park; Protection of watershed area; Solid water disposal system or environmental management system; Establishment of Sanitary Land Fill; Construction of Residual Containment Area (RCA); Establishment of Barangay Material Recovery Facilities (need operator in equipment); Establishment of waste processing facilities; Procurement of equipment's related to solid waste disposal; Procurement of vehicles related to solid waste disposal; Establishment waste to energy facilities; Construction of Waste Water Treatment Facilities; Establishment of Dislodging System; River, streams and canals clean-up; Procurement of equipment's related to liquid waste management; Procurement of vehicles related to liquid waste management; Monitoring of municipality's waters and its sources; Implementation and enforcement of solid waste management; Creation of SWM Boards; Preparation of LGU SWM plans; Program on air pollution management.

In environment and natural resources sector are need to identify those PPAs to complete the mandate of the LGU to protect our environment.

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[1]	[2]	[3]	[4]	[5]	[6]
RA 7160	Health services	N	Health services which include the implementation of programs and projects on:	MHO	1 PERMANENT MHO; 1 PHN PERMANENT; 1 RHM PERMANENT
		N	Nutrition services and family planning services. Clinics, health centers, and other health facilities necessary to carry out health services.		
RA 11223	Maternal and child health services, child is 1000 days, BEMONC	N	Birthing home services, Pre and post-natal check-up, Neonatal check-up, Expanded program for immunization	MHO	1 MHO PERMANENT; 5 RHM PERMANENT
PD 856	Environmental Sanitation services	N	Provision of safe water supply, promotion of health in the field of sanitation	MHO	1 SANITATION INSPECTOR; 2 PERMANENT
RA 4688 RA 11223	Clinical Laboratory services	N	Provision of laboratory services as aid in diagnosis	MHO	1 PERMANENT MEDTECH; 1 PERMANENT LAB AIDE
RA 10767	TB prevention and control	N	TB DOTS program	MHO	1 PERMANENT MHO; 1 PHN PERMANENT; 1 MED TECH PERMANENT

DEVOLUTION TRANSITION PLAN 2022-2024

EO No. 12, S. 2017 Attaining and Sustaining "Zero Unmet Need for Modern Family Planning" through the Strict Implementation of the Responsible Parenthood and Reproductive Health Act, Providing Funds Therefor, and for Other Purposes	Provision of universal access in methods on family planning	N	Integration of strategies in the LGU local development plans and investment programs to support universal access to RH services, and mobilizing volunteers, e.g., BHWS, BPVS, and BNS in geographically isolated and disadvantaged areas.	MHO	4 RHM PERMANENT 1PHN PERMANENT
RA 11166	HIV/AIDS, Sexually Transmitted disease and hepatitis	N	HIV detection and control program, purchase of Penicillin, Azithromycin, Cefixime, Hepa C & B surface antigen rapid diagnostic tests	MHO	1 PHN PERMANENT 1 MED TECH PERMANENT
RA 7160	Health Services	N	Purchase of medicines, medical supplies, and equipment needed to carry out the services herein enumerated	MHO	
RA 7160	Health Services	N	Rehabilitation programs for victims of drug abuse.	MHO	
RA 7160	Health Facility Enhancement Program	N	Monitoring & Evaluation of projects	MEO	
RA 7160	Health Facility Enhancement Program	N	Funding support and Procurement of Infrastructure, equipment, and motor vehicle for: a. Barangay Health Stations b. Rural Health Units c. LGU Hospitals	MHO	

DEVOLUTION TRANSITION PLAN 2022-2024

RA No. 11332	Disease Surveillance	N	Each Epidemiology and Surveillance Unit (ESU) shall have at least 1 DSO duly trained on applied/field epidemiology, surveillance, and response	MHO	DSO Permanent other than the PHN
Sec. 24 of UHC Act	Human Resource for Health	N	Hiring of Nurses and Midwives	MHO	
	Procurement of Public Health Commodities	N	Procurement, storage, distribution and monitoring of public health commodities	MHO	
RA 7160	Health Services	N	Health services which include the implementation of programs and projects on: <ul style="list-style-type: none"> <li>• Primary health care.</li> <li>• Maternal and childcare.</li> <li>• Communicable and non-communicable disease control services</li> </ul>	MHO	
RA 7160	Health Services	Y	Access to secondary and tertiary health services.	MHO	
RA 7160	Health Services	N	Family planning services	MHO	
RA 7160	Health Services	N	Clinics, health centers, and other health facilities necessary to carry out health services.	MHO	
RA 7160	Oral Health	N	Essential health care package 1-toothbrush for kids, toothpaste, germicidal soap, Fluoride, glass ionomer, pit and fissure sealant kit, composite restorative material, light cure unit	MHO	
RA 7160	Monitoring and reporting of Health indicators	Y	LGU Scorecard, FHSIS	MHO	
RA 7160	Food and water-Borne diseases	N	Oral rehydration solutions, Zinc sulphate	MHO	

**DEVOLUTION TRANSITION PLAN 2022-2024**


RA 7160	Leprosy control	N	Itraconazole, Vit B complex, Prednisone, Ascorbic acid, Betamethasone, Ferrous salt and Folic acid, Fusidate cream	MHO	
RA 7160	Integrated Helminth Control	N	Albendazole purchase	MHO	
RA 7160	National Aedes-borne viral diseases prevention and control	N	Purchase of Dengue RDT (NS1) Kits	MHO	
RA 7160	Filariasis Elimination	N	Purchase of Mupirocin ointment and Ketoconazole cream	MHO	
RA 7160	Prevention and control of Non-communicable Disease program	N	Cardiovascular: Hypertensive/hypercholesterolemia drugs(Losartan, Amlodipine, Simvastatin Diabetes : Gliclazide, metformin, insulin, syringes	MHO	
RA 7160	Integrated Management of Childhood Illnesses	N	Purchase of Amoxicillin drops and suspension	MHO	
RA 7160	Emerging/reemerging infectious diseases	N	Provision of PPE's, Disinfectants, Rapid Antigen Kits. Endowment Fund for Molecular Laboratories, Pandemic Response , Isolation Facility	MHO	
RA 7160	Rabies Control	N	Provision of Anti-Rabies and EHRIG	MHO	

Prepared by

  
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Municipal Health Officer

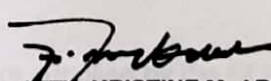
Nov.3, 2021  
Date

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**ROILAN R. REYES**  
Municipal Planning and  
Development Coordinator

Nov.3, 2021  
Date

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**ATTY. KRISTINE M. ABELEDA**  
Municipal Administrator

Nov.3, 2021  
Date

Approved by:

  
**HON. JASMIN ANGELLI M. BAUTISTA**  
Municipal Mayor

Nov.3, 2021  
Date



Legend:	
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[2]	Enumeration of devolved functions and services according to Section 17 of the LGC and other pertinent laws on devolution, and/or
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The table above shows the inventory of LGU functions/services/facilities in the Municipal Health Office. There is only 1 function totally assumed by the LGU and 19 functions that need assistance and capacity development.

Enumerated below are the List of Functions, services and facilities in the health sector that need assistance.

Health services with legal basis of RA7160. This service aims to provide for basic health care. This consist of Everyday consultation, Physical examination, Diagnosis and treatment. Primary prevention through health education and nutrition is also a part of this service. The Health facility is already implementing this function but lack of resources when it comes to manpower and logistics is always an issue.

Maternal and child care including the Prenatal and post-natal checkup, BEMONC and Child 1st 1000 days has always been a part of the MNCHEN program. The RHU was able to implement this program through the Phil health accreditation program. However, due to the nature of the job which requires a 24 hour duty, a need for additional manpower would soften the heavy burden experienced by the RHU staff particularly the Midwives and nurses who go on duty.

For environmental services, an additional logistics will ensure the safety of drinking water and safety of the community with good sanitation practice and services.

Aid in diagnosis thru clinical laboratory services is being implemented but equipment's were already outdated and Lab supplies are not sufficient.

TB prevention and control is an ongoing program. TB Meds are supplied by the DOH central office and Activities for Active case detection is being supported by NGO's. The LGU provide some supplies for TB in children and providing for free chest x-ray but not enough to cover the whole target of presumptive TB patients.

Reproductive health through the provision of free contraceptive supply and equipment is an ongoing program but all of the logistics comes from the DOH central office.

HIV/AIDS, STI and Hepatitis detection and treatment is an ongoing program. All supplies comes from the DOH central office.

Medicine supply has always been a perennial problem. It was really fortunate for us to be a part of the "Botika ng bayan program", but supplies are not enough and the delivery is unpredictable. It would be good if the RHU has enough budget for the purchase of basic medicines.

Health Facility Enhancement program of DOH central has been a partner of the RHU ever since in improving the health facility. Its funding support does not only improve the facility but the functions that goes with it.

In improving the health system preparedness, we need to create a functional Epidemiology surveillance unit with Health personnel armed with technical knowledge.

Oral Health program is non-existent in our unit. We just rely in the HRH deployment program for us to have a temporary dentist. With the transition plan, we're hoping to have a dentist of our own with dental chair and equipment's.

Non communicable disease program. The no.1 cause of death today is myocardial infarction secondary to Hypertensive cardiovascular disease. This is followed by Diabetes and cancer. We need a steady supply of maintenance medication. We sometimes get supplies from the Botika ng bayan but it's not enough to cater all patients with non-communicable disease problem.

Emerging and reemerging disease. We are all caught by surprise by the emergence of Covid-19 which caused the pandemic that shock the world. Through this program, we aim to build resilience to any disease that will cause a global problem. We are only reacting at the moment and funds are being sought everywhere. If we could allot budget not only for reaction but for preparation, we can prevent many death from pandemic.

Rabies control program. This is an ongoing activity because we don't want to leave anything to chance. Rabies Supplies comes from DOH.

Communicable diseases like Leprosy, Dengue, helminth and food and water borne diseases. All medicines are supplied by DOH.

Almost all of supplies for most of the program comes from DOH. With the Devolution transition plan, functions will be devolved and so the funding support for these programs.

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

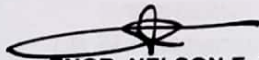
MUNICIPALITY OF MAGALLANES, CAVITE

Legal Basis	Functions/ Services/ Facilities	Existing? (Y/N)	Programs/Projects/Activities	Implementing Office/Unit	Staff Complement/ No. of Positions
[1]	[2]	[3]	[4]	[5]	[6]
RA 7160	Local Infrastructure Services	N	School buildings and other facilities for public elementary and secondary schools.	MEO	<b>MEO - 2 Plantilla Position; 1 JO</b> 1)Municipal Engineer 2) Engineering Assistant A
		N	Information services which include maintenance of public library		
		Y	Maintenance and Rehabilitation of Public School Building		
RA 7160	Other Services: Local Infrastructure Services Local Government Development and Supervision	N	Municipal buildings, cultural centers, public parks including freedom parks, playgrounds and sports facilities and equipment, and other similar facilities.	MEO/OM	<b>MEO - 2 Plantilla Position; 1 JO</b> 1)Municipal Engineer 2) Engineering Assistant A
		N	Municipal Building Maintenance	MEO	
		N	Municipal Public Park at Medina	MEO	
		N	Public Playground	MEO	
		N	Balay Silangan	MEO	

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RA 7160	Local Infrastructure Services	N	Municipal roads and bridges, small water impounding projects and other similar projects, rainwater collectors and water supply system, seawalls, dikes, drainage and sewerage, flood control Facilities related to general hygiene and sanitation.	MEO/ OM-MWS	<b>MEO - 2 Plantilla Position; 1 JO</b> 1) Municipal Engineer 2) Engineering Assistant A
		N	Municipal roads and bridges	MEO	
		N	Flood control	MEO	
		N	Facilities related to general hygiene and sanitation	MEO	
		N	Canal Lining	MEO	
		N	Slope Protection	MEO	
		N	Assistance to Public Market	MEO	
RA 7160	Transportation Services	Y	Infrastructure facilities such as traffic signals and road signs and similar facilities	MEO	<b>MEO - 2 Plantilla Position; 1 JO</b> 1) Municipal Engineer 2) Engineering Assistant A
RA 11032	Establishment of One Stop Shop for BPCO	N	Issuance of building permits and certificate of occupancy	MEO	

Prepared by

  
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Municipal Engineer

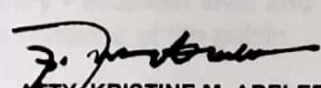
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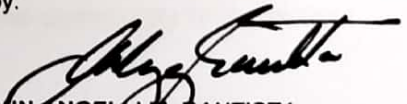
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Municipal Administrator

Nov.3, 2021  
Date

Approved by:

  
**HON. JASMIN ANGELLI M. BAUTISTA**  
Municipal Mayor

Nov.3, 2021  
Date

## DEVOLUTION TRANSITION PLAN 2022-2024

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The table above shows the inventory of LGU functions/services/facilities in the Municipal Treasurers Engineering Office. There are a total of 4 identified FSFs which are services including (1) RA 7160 Local Infrastructure Services; (2) RA 7160 Other Services: Local Infrastructure Service Local Government Development and Supervision; (3) RA 7160 Transportation Services; and (4) RA 11032 Establishment of One Stop Shop for BPCO

All engineering functions are not totally assumed by the LGU especially those projects requested and granted by PEO and or DPWH.

Programs/projects and activities implemented by the LGU such as concreting of roads and path walks have positive results and served as gateway of all constituents.

The LGU-Magallanes, Cavite cannot assumed all the responsibilities especially those projects that needs huge amount of fund. Since we have very limited amount of income. Budget for big projects needs to request from another agency for financial support.

The Programs, Projects and Activities under RA 7160 Local Infrastructure Services are the ff:

- (1) School buildings and other facilities for public elementary and secondary schools.
- (2) Information services which include maintenance of public library - establish laws and regulations to serve the community and provide systematic/organized collection of printed materials for the convenience of the public.
- (3) Maintenance and Rehabilitation of Public School Building
- (4) Municipal roads and bridges
- (5) Flood control
- (6) Facilities related to general hygiene and sanitation
- (7) Canal Lining
- (8) Slope Protection

(9) Assistance to Public Market

The Programs, Projects and Activities under RA 7160 Other Services: Local Infrastructure Service Local Government Development and Supervision PPAs are the ff:

- (1) Municipal buildings, cultural centers, public parks including freedom parks, playgrounds and sports facilities and equipment, and other similar facilities.

Cultural centers - To preserve, develop and promote culture and arts of the LGU.

Public parks and freedom parks- Creation of public parks and or freedom parks will serve as the public space for political gatherings and leisure place where people can held meetings and venues for special events.

Sports facilities - An enclosed areas for sports facilities so the public can engage physical fitness exercises.

- (2) Municipal Building Maintenance
- (3) Municipal Public Park at Medina
- (4) Public Playground
- (5) Balay Silangan

The Programs, Projects and Activities under Transportation Services is Infrastructure facilities such as traffic signals and road signs and similar facilities

The Programs, Projects and Activities under RA 11032 Establishment of One Stop Shop for BPCO is the Issuance of building permits and certificate of occupancy - to increase competitiveness and ease of doing business.

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Legal Basis	Functions/ Services/ Facilities	Existing? (Y/N)	Programs/Projects/ Activities	Implementing Office/Unit	Staff Complement/ No. of Positions
[1]	[2]	[3]	[4]	[5]	[6]
RA No. 7279 Urban Development and Housing Act of 1992	Provision of housing project for underprivileged and homeless	Y	Conduct land inventory, identify lands for socialized housing and resettlement areas	MPDO	3 Plantilla Posiitions ; 2 Project Based 1) MPDO 2) Audio Visual Aide I 3) Admin Aide VI
		N	Implementation of comprehensive and continuing urban development and housing program	MPDO	
RA No. 11315 Community-Based Monitoring System Act	Establishment of CBMS as an organized technology-based system of collecting, processing and validating necessary disaggregated data that may be used for planning.	N	Creation of Municipal Statistician	MPDO	NONE

DEVOLUTION TRANSITION PLAN 2022-2024

Prepared by

  
**ROILAN R. REYES**  
 Municipal Planning and  
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Nov.3, 2021  
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**ATTY. KRISTINE M. ABELEDA**  
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The inventory of LGU functions/services/facilities in the Municipal Planning and Development Office indicates that there are a total of 2 identified FSFs which are (1) RA No. 7279 Urban Development and Housing Act of 1992 - Provision of housing project for underprivileged and homeless and (2) RA No. 11315 Community-Based Monitoring System Act - Establishment of CBMS as an organized technology-based system of collecting, processing and validating necessary disaggregated data that may be used for planning.

1. RA No. 7279 Urban Development and Housing Act of 1992, which is the Provision of housing project for underprivileged and homeless.

The Programs, Projects and Activities indicated in this devolved functions/services are the ff: (1) Conduct of land inventory, identify lands for socialized housing and resettlement areas which is already performed in the LGU and (2) Implementation of comprehensive and continuing urban development and housing program which is already implemented but not fully assumed by the LGU.



The Municipal Planning and Development Office has updated land inventory, and identified lands for socialized housing and resettlement areas which is included in the Land Use Plan 2016-2025 included in Proposed Land Uses.

Sitio Putol, Brgy. Caluagan is the proposed site for socialized housing which is 5.00 hectares allotted for socialized housing projects or housing for municipal employees.

2. RA No. 11315 Community-Based Monitoring System Act which is Establishment of CBMS as an organized technology-based system of collecting, processing and validating necessary disaggregated data that may be used for planning.

The Programs, Projects and Activities indicated in this devolved functions/services is the Creation of Municipal Statistician.

CBMS is already implemented in the Municipality of Magallanes which at present is on their 3<sup>rd</sup> Round of implementation (FY 2011, 2016 and 2019). Municipal Planning and Development Office is the one who handle this project. The MPDC act as CBMS Focal Person and there is 1 personnel who is primarily responsible in whole CBMS process.

For year 2022, the PSA as lead agency in the implementation of CBMS will conduct the National Roll out of CBMS in the whole country. With this, the LGU responsibility is to participate in the roll-out and appoint/designate Municipal Statistician who will be the primarily responsible in the CBMS Process indicated in IRR of RA No. 11315 Sec. 4.

RA 11315 - Early Childhood Development and Protection of Children Act RA 10763 - Early Years Act RA 10762 - Strategy Level Total Development and Protection of Children Act	Early Childhood Development Program	1	Multi-Sectoral Activities, Demos, and other similar activities Livelihood and other support projects	MSADC
		2	Early Childhood Care and Development Supplementary Feeding	
		3	Children's Month Celebration	
		4	Distribution of Mosquito to Day Care Children	
		5	Provision of Feeding Services to Day Care Children	

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Legal Basis	Functions/ Services/ Facilities	Existing? (Y/N)	Programs/Projects/Activities	Implementing Office/Unit	Staff Complement/ No. of Positions
[1]	[2]	[3]	[4]	[5]	[6]
RA 7160	Social Welfare Services	N	Social welfare services including child and youth programs, family and community programs, welfare programs for women, elderly, and persons with disabilities. Community based rehabilitation for vagrants, beggars, street children juvenile delinquents	MSWDO	<b>5 Plantilla Positions , 1 Job Order</b> 1) MSWDO 2) Social Welfare Officer III 3) Social Welfare Aide 4) Social Welfare Aide 5) Day Care Worker I
		Y	Livelihood and other prop-poor projects		
RA 7160	Children's Welfare Program	Y	Early Childhood Care and Development	MSWDO	1) MSWDO 2)Day Care Worker 1 3)Social Welfare Officer III 4)Social Welfare Aide
RA 8980 - ECCD Act		N	Supplementary Feeding		
RA 10410 - Early Years Act		Y	Children's Month Celebration		
RA 6972- Barangay Level Total Development and Protection of Children Act		Y	Distribution of Modules to Day Care Children		
		Y	Provision of Reading Materials to Day Care Children		

DEVOLUTION TRANSITION PLAN 2022-2024


		Y	Improvement of Day Care Centers		
		Y	Educational Assistance to Elementary and High School Students		
RA 9710 Magna Carta for Women RA 9252	Women's Welfare Program	Y	Assistance to Women in Difficult Circumstances	MSWDO	1) MSWDO 2) Social Welfare Officer III 3)Welfare Aide 4)Job Order
			Women's Month celebration		
			Financial Assistance to Pregnant Women and Lactating Mothers		
			Assistance to victims of Violence Against Women and their Children (VAWC)		
			Sustainable Livelihood Program (SLP)		
			Capacitate VAWC Desk Officers in every barangay		
RA 8972 Solo Parent Welfare Act	Benefits and Special Privileges for Solo Parent	Y	Registration of Solo Parent	MSWDO	1) MSWDO; 2)Social Welfare Officer III 3) Welfare Aide
			Issuance of Solo Parent ID		
			Provision of Financial/Medical Assistance		
RA 9442 -Magna Carta for Disabled Persons	Benefits and special privileges for Persons with Disability	Y	Provision of financial/Medical Assistance	MSWDO	1)Social Welfare Officer III 2)Social Welfare Aide 3) Job Order
			Provision of Assistive Device		
			Registration of PWD		
			Issuance of Purchase Booklet		
			Educational Assistance		
			NDPR Week Celebration		
		N	Establishment of PDAO Office		
		N	Appointment of PDAO Officer		
		N	Training for PDAO Officer		

DEVOLUTION TRANSITION PLAN 2022-2024


RA 7432 Senior Citizens Act	Benefits and Special Privileges to senior citizens	N	Provision of Financial/Medical Assistance	MSWDO	1)MSWDO 2)Social Welfare Aide 3)Job Order
		Y	Provision of Assistive Device		
		Y	Registration of Senior Citizen		
		Y	Issuance of Purchase Booklet		
		Y	Elderly Week Celebration		
		Y	Referral System		
		Y	Improvement of Senior Citizen Building		
		Y	Nonagenarian Award for Senior Citizen 90 years old above		
		N	Centenarian		
		N	Social pension program		
	Family and Community Welfare Program	Y	Aid to Individual In Crisis Situation (AICS)	MSWDO	1) MSWDO 2)Social Welfare officer III 3)Social Welfare Aide 4) Day Care Worker 1 5)Job Order
		N	Sustainable Livelihood Program (SLP)		
		Y	Pre-Marriage Counselling		
		Y	Responsible Parenthood		
		Y	Phil health Sponsored Program		
		N	Cash-For-Work		
RA No. 9344 Juvenile Justice and Welfare Act of 2006	Advocate of child's rights that implements all children's programs at the local levels	Y	Establishment and strengthening of Local Councils for the Protection of Children (LCPC)	MSWDO	<b>4 Plantilla Position</b> 1) MSWDO 2) Social Welfare Officer III 3)Day Care Worker 1 4) Social Welfare Aide 1) MSWDO 2) Social Welfare Officer III 3)Day Care Worker 1 4) Social Welfare Aide
		N	Appointment of Local Social Welfare and Development Officer tasked to assist children in conflict with the law.		
		Y	Assistance to Children in Conflict with the Law (CICL)		
		Y	Assistance to Children in Need of Special Protection (CNSP)		
		Y	Referral System		

## DEVOLUTION TRANSITION PLAN 2022-2024

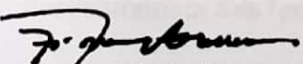
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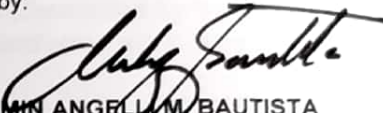
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The inventory of LGU functions, services and facilities in social welfare sector aims to identify devolve responsibilities that are being implemented compared to those responsibilities that are being implemented compared to those responsibilities that are yet to be assumed By the LGU. The main purpose of Annex E is to identify possible reasons why functions are not performed effectively.

There are thirty one (31) functions and responsibilities fully assumed by LGU and Nine (9) functions need assistance and capacity development. The following are the functions. Services, facilities on social welfare sector that need to be implemented: Social Welfare Services:

*Supplementary Feeding* is a national program funded by DSWD RO IV-A intended for underweight children enrolled in Day Care Center. This is conducted thru provision of hot meals every day for 120 days manned the day care workers inside the center. We need additional personnel to regularly monitor this program as well as in reports preparation before, during and after implementation. With this devolution, this will be given priority to uplift nutritional status of underweight pre-school children.

*Establishment of Persons with Disability Affairs Office*, Programs and services for PWD has been already implemented by the LGU as per RA 7277, however, there is no available office solely for PWD use. Establishment of this facility is very vital for a conducive work environment for PWD staff. This is also included in SGLG Performance audit.

*Appointment of Disability Affairs Officer*- a very essential personnel who will lead and supervise to a well manage implementation of PWD programs and services.

*Leadership Training for PDAO Officer* – training intended for PDAO Officer to be more knowledgeable enough about the existing laws for the welfare of disabled persons.

*Centenarian* – a program intended for senior citizen 100 years old and above. It is in a form of financial assistance given to qualified senior citizen beneficiaries once a year identified in the barangay with the help of senior citizen president. Funding is from DSWD Regional Office.

*Social Pension Program* – Financial assistance provided to qualified senior citizen 60 years old and above based on guidelines twice a year. Funded by DSWD Regional Office IV-A. Only one welfare Aide perform all the responsibilities, additional personnel is needed.

*Sustainable Livelihood Program* is a national project funded by DSWD IV-A aimed to give additional capital assistance to individuals/families who already started their small business to earn a living. It must be monitored and supervise regularly. Additional personnel is needed for the successful implementation of the program.

*Cash for Work* it is an activity carried out under Climate Change Adaptation and Mitigation (CCAM). Beneficiaries of this project will receive financial assistance after ten (10) days' work in different activities identified in each barangay. This project needs regular monitoring and supervision, additional personnel is needed to assumed responsibilities.

*Appointment of Social Workers*- Child's welfare is the continuum services designed to ensure safety of children and their families. Social Workers is needed in handling special cases for children and to implement all programs for the welfare of children.

With the devolution plan, functions will be devolve and funding support for social welfare program.

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Legal Basis	Functions/ Services/ Facilities	Existing? (Y/N)	Programs/Projects/Activities	Implementing Office/Unit	Staff Complement/ No. of Positions
[1]	[2]	[3]	[4]	[5]	[6]
RA 7160	Maintenance of Peace and Order	N	Sites for police and fire stations and substations and municipal jail	OM	No Plantilla Positions
		N	Sites fire station substations	OM	No Plantilla Positions
		N	Municipal jail	OM	No Plantilla Positions
		Y	Public markets	OM	<b>1 Plantilla Position and 1 Job Order:</b> 1) Market Administrator 2) Job Order
		N	Slaughterhouses	OM	No Plantilla Positions
		N	Other municipal enterprises	OM	No Plantilla Positions
		N	Public cemetery	OM	No Plantilla Positions
		Y	Involvement and membership in Alliance of Internal Security Operations (AISO), creation of Municipal Peace and Order Council (MPOC), regular meetings with the Council	OM	<b>2 Plantilla positions:</b> 1) Municipal Administrator 2) Administrative Assistant 1

DEVOLUTION TRANSITION PLAN 2022-2024

		Y	Anti-Drug Abuse Programs: Drug-Free Municipality; Drug-Free Workplace; Drug-Free Home		<b>3 Plantilla positions:</b> 1) Municipal Administrator 2) Human Resource Management Office IV 3) Administrative Assistant 1
		Y	A.R.T. (Accountability, Responsiveness, and Transparency) of Good Governance Program: Gawad Galing Barangay and Gawad Luntiing Barangay		<b>3 Plantilla positions:</b> 1) Municipal Administrator 2) Human Resource Management Office IV 3) Administrative Assistant 1
		Y	School-Based Drug Awareness and Prevention Program (Youth Forum)		<b>2 Plantilla positions, 1 Job Order:</b> Plantilla Positions: 1) Human Resource Management Office IV 2) Administrative Assistant 2 3) Job Order
		Y	Alay Lakad Program		<b>7 Plantilla positions:</b> 1) Municipal Administrator 2) Human Resource Management Office IV 3) Tourism Officer 4) Local Disaster Risk Reduction Management Officer 5) Administrative Assistant 1
					6) Audi-Visual Aid Technician 1 7) Administrative Aide 1 8) Driver



DEVOLUTION TRANSITION PLAN 2022-2024

		Y	Ugnayan sa Barangay		<b>6 Plantilla Positions:</b> 1) Municipal Administrator 2) Administrative Assistant 1 3) Audi-Visual Aid Technician 1 4) Audio-Visual Equipment Operator 2 5) Administrative Aide 1 6) Driver
		Y	Sangguniang Kabataan Initiated Program		<b>2 Plantilla positions:</b> 1) Municipal Administrator 2) Administrative Assistant 1
		Y	SIPAG, or Simula ng PAGasa		<b>3 Plantilla positions:</b> 1) Municipal Administrator 2) Administrative Assistant 1 3) Audi-Visual Aid Technician 1
		Y	Financial Support to the Philippine National Police		<b>1 Plantilla position:</b> 1) Municipal Administrator
RA 7160	Other Services: Employment Facilitation	N	Information services which include job placement information system	OM/PESO	No Plantilla Position (the LGU has designated Public Employment Service Office (PESO) Manager only)
		N	Creation of Public Employment Service Office (PESO) Manager	OM/PESO	No Plantilla Position (the LGU has designated Public Employment Service Office (PESO) Manager only)
		N	Job Start		
			Referral and Placement		
			Job Fair		
			Child Labor		
		N	Cash for Work Program (TUPAD)		

**DEVOLUTION TRANSITION PLAN 2022-2024**

		N	Job Employment Facilitation National Government Program		
		N	Job Employment Facilitation LGU Program		
		N	Work Appreciation Program (WAP)		
		N	Workers Hiring for Infrastructure Projects (WHIP)		
		N	Conduct of Local Recruitment Activity and/or Job Fairs (Face to Face or Online)		
		N	OFW Assistance		
		N	Multi-purpose Seminar/Training/Entrepreneurship/Commercial Center		
		N	Livelihood Program		
		N	Mobile Passport		
		N	One-Stop-Shop for Jobseekers		
		N	Career Guidance and Counseling		
		N	Job Placement Information System		
		N	Creation of Community Training and Employment Coordinator (CTEC)	OM/CTEC	No Plantilla Position (the LGU has designated Community Training and Employment Coordinator (CTEC) only)
		N	TESDA Trainings	OM/CTEC	No Plantilla Position (the LGU has designated Community Training and Employment Coordinator (CTEC) only)
		N	Creation of OFW Help Desk Office	OM/PESO/OFW Help Desk Office	No Plantilla Position (the LGU has designated OFW Help Desk Officer only)

DEVOLUTION TRANSITION PLAN 2022-2024

RA No. 10931 Universal Access to Quality Tertiary Education Act	Provision of universal access to tertiary education, subsidy and student loan program	N	Educational Assistance Program: Free Tuition to LGU-run technical vocational institutions	OM	
		Y	Magalleno Scholarship Program para sa Kolehiyo	OM	4 Plantilla Positions: 1) Municipal Administrator 2) Municipal Social Welfare and Development Officer 3) Municipal Budget Officer 4) Audi-Visual Aid Technician 1
		Y	Comprehensive Educational Assistance Programs for Students	OM	4 Plantilla Positions: 1) Municipal Administrator 2) Municipal Social Welfare and Development Officer 3) Municipal Budget Officer 4) Audi-Visual Aid Technician 1
		Y	Alay Lakad Educational Program for Alternative Learning System and/or Other Special Education Programs	OM	4 Plantilla Positions: 1) Municipal Administrator 2) Municipal Social Welfare and Development Officer 3) Municipal Budget Officer 4) Audi-Visual Aid Technician 1
RA No. 10742 Sangguniang Kabataan Reform Act of 2015	Youth participation in local governance, nation-building and for other purposes	N	Establishment of the Youth Development Office in the municipality, headed by a Youth Development Officer	OM/LYDO	No Plantilla Position (the LGU has designated Local Youth Development Officer (LYDO) only)
		N	Creation of Local Youth Development Officer (LYDO)	OM/LYDO	No Plantilla Position (the LGU has designated Local Youth Development Officer (LYDO) only)
		N	Youth Development Program		
		N	Youth Forum		

DEVOLUTION TRANSITION PLAN 2022-2024

		N	Sangguniang Kabataan Initiated Program		
RA No. 9184 Government Procurement Reform Act	Prescribed the necessary rules and regulations for the modernization, standardization, and regulation of the procurement activities	N	Organization of the Bids and Awards Committee	OM	5 Plantilla Positions: 1) Municipal Planning and Development Coordinator 2) Municipal Engineer 3) Municipal Budget Officer 4) Municipal Assessor 5) Human Resource Management Officer IV
		Y	Appointment of at least two (2) observers from nongovernment/ private sector.	OM	BAC Observers: 1. MAWCO, CSO Representative 2. BHW President
RA No. 9165 Comprehensive Dangerous Drug Act of 2002	Safeguard the integrity of its territory and the well-being of its citizenry particularly the youth from the harmful effects of dangerous drugs	N	Drug Rehabilitation Center	OM	No Plantilla position
		Y	Educational programs and Rehabilitation or Treatment of Drug Dependents.	OM	3 Plantilla positions: Plantilla Positions: 1) Municipal Administrator; 2) Human Resource Management Office IV; 3) Administrative Assistant 1
		Y	Anti-Drug Abuse Programs: Drug-Free Municipality; Drug-Free Workplace; Drug-Free Home		3 Plantilla positions: Plantilla Positions: 1) Municipal Administrator; 2) Human Resource Management Office IV; 3) Administrative Assistant 1


DEVOLUTION TRANSITION PLAN 2022-2024

		Y	School-Based Drug Awareness and Prevention Program (Youth Forum)		3 Plantilla positions: Plantilla Positions: 1) Municipal Administrator; 2) Human Resource Management Office IV; 3) Administrative Assistant 1
		Y	Alay Lakad Program (Youth Anti-Drug Abuse Campaign)		3 Plantilla positions: Plantilla Positions: 1) Municipal Administrator; 2) Human Resource Management Office IV; 3) Administrative Assistant 1
		Y	SIPAG, or Simula ng PAGasa		3 Plantilla positions: Plantilla Positions: 1) Municipal Administrator; 2) Administrative Assistant 1 3) Audi-Visual Aid Technician 1
RA No. 9009 An Act Amending Section 450 of R.A. 7160 Otherwise Known as the Local Government Code of 1991	Increasing the average annual income requirement for a municipality or cluster of barangays to be converted into a component city	Y	Increased the average annual income requirements for a municipality or cluster of barangays to be converted into component city from Php 20M to Php 100M.	OM	4 Plantilla positions: 1) Business Permit and Licensign Officer (BPLO) 2) Magallanes Waterworks System (MWS) 3) Tourism Officer 4) Market Supervisor
RA No. 8185 An Act Amending Section 324 (d) of R.A.7160 Otherwise Known as the Local Government Code of 1991	Control and responsibility of delivering basic services	Y	Designate the Local Development Council to monitor the disbursement of the calamity fund.	OM	4 Plantilla Positions: 1) Municipal Plannign and Development Coordinator 2) Municipal Budget Officer 3) Audio Visual Technician 4) Adminsitrative Assistant VI

**DEVOLUTION TRANSITION PLAN 2022-2024**

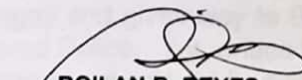
<p>RA No. 7743 Act Providing for the Establishment of Congressional, City and Municipal Libraries and Barangay Reading Centers Throughout the Philippines, Appropriating the Necessary Funds Therefore and For Other Purposes</p>	<p>Establishment of Public Libraries and Reading Centers</p>	<p>N</p>	<p>Establishment of the Public Libraries and Reading Centers</p>	<p>OM</p>	<p>No Plantilla Positions</p>
<p>RA No. 11535 An Act Making the Position of a Cooperatives Development Officer Mandatory in Municipal, City and Provincial Levels</p>	<p>Enhancing capacity of LGU in Local Cooperatives Development</p>	<p>N</p>	<p>Creation of Local Cooperatives Officer</p>	<p>OM</p>	<p>No Plantilla Position (the LGU has designated Local Cooperative Officer only)</p>

Prepared by

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

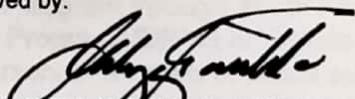
Nov.3, 2021  
 Date

Consolidated by:

  
**ROILAN R. REYES**  
 Municipal Planning and  
 Development Coordinator

Nov.3, 2021  
 Date

Approved by:

  
**HON. JASMIN ANGELLI M. BAUTISTA**  
 Municipal Mayor

Nov.3, 2021  
 Date

## DEVOLUTION TRANSITION PLAN 2022-2024

<b>Legend:</b>	
[1]	LGUs legal basis for the devolved responsibilities.
[2]	Enumeration of devolved functions and services according to Section 17 of the LGC and other pertinent laws on devolution, and/or
[3]	Indicate if the LGU is already performing the devolved responsibilities or not.
[4]	The specific program, project, or activity being implemented by the LGU under the devolved functions and services.
[5]	If LGU is already performing the devolved responsibilities, indicate the LGU office or unit responsible for the delivery of devolved
[6]	If LGU is already performing the devolved responsibilities, indicate the staff complement and number of positions.

The table above shows the inventory of LGU functions/services/facilities in the Office of the Mayor. There are a total of 10 identified FSFs which are services including (1) RA 7160 - Maintenance of Peace Order; (2) RA 7160 - Other Services: Employment Facilitation; (3) RA No. 10931 Universal Access to Quality Tertiary Education Act - Provision of universal access to tertiary education, subsidy and student loan program; (4) RA No. 10742 Sangguniang Kabataan Reform Act of 2015 - Youth participation in local governance, nation-building and for other purposes; (5) RA No. 9184 Government Procurement Reform Act - Prescribed the necessary rules and regulations for the modernization, standardization, and regulation of the procurement activities; (6) RA No. 9165 Comprehensive Dangerous Drug Act of 2002 - Safeguard the integrity of its territory and the well-being of its citizenry particularly the youth from the harmful effects of dangerous drugs; (7) RA No. 9009 An Act Amending Section 450 of R.A. 7160 Otherwise Known as the Local Government Code of 1991- Increasing the average annual income requirement for a municipality or cluster of barangays to be converted into a component city; (8) RA No. 8185 An Act Amending Section 324 (d) of R.A. 7160 Otherwise Known as the Local Government Code of 1991- Control and responsibility of delivering basic services; (9) RA No. 7743 Act Providing for the Establishment of Congressional, City and Municipal Libraries and Barangay Reading Centers Throughout the Philippines, Appropriating the Necessary Funds Therefore and For Other Purposes - Establishment of Public Libraries and Reading Centers; (10) RA No. 11535 An Act Making the Position of a Cooperatives Development Officer Mandatory in Municipal, City and Provincial Levels- Enhancing capacity of LGU in Local Cooperatives Development

For the Maintenance of Peace and Order under Legal Basis RA 7160 wherein there is involvement and membership in Alliance of Internal Security Operations (AISO) and creation of MPOC that conducts regular meetings with the Council is evident. Moreover, our LGU is currently a drug-free municipality, drug-free workplace and drug-free home. In addition to this, we exercise A.R.T. of Good Governance Program, Gawad Galing Barangay and Gawad Luntiang Barangay. We also have School-based drug awareness and prevention program through Youth Forum. We regularly conduct Alay Lakad Program, Ugnayan sa Barangay and gives way to Sanguniang Kabataan Initiated Program, SIPAG or Simula ng Pag-asa. We also have financial support to the Philippine National Police. Yet, arises the need to have additional personnel for sites of police substations and fire substations, municipal jail, public markets, slaughterhouse and public cemetery.

For Other Services: Employment Facilitation, under RA 7160, the LGU has just designated Public Employment Service Office (PESO) Manager only. Information of public employment information system is not yet realized in as much as creation of public employment service office is not yet devolved. With these, other programs, projects and activities immediately follow like job start, referral and placement job fair and child

labor. It is assumed to have OFQ assistance too as well as Livelihood Programs but we lack manpower to make these realized.

Under Legal Basis RA 10931 that states universal access to quality tertiary education act, there is a provision of universal access to tertiary education, subsidy and student loan program. We fully implement Magalleño Scholarship Program para sa Kolehiyo and Comprehensive Educational Assistance Program for Students. As well as Alay Lakad Educational Program for Alternative Learning System and/or Other Special Education Programs.

Youth participation in local governance, nation building and for other purposes under legal basis RA no. 10742 – Sangguniang Kabataan Reform Act of 2015 is not yet devolved. The LGU has just only designated LYDO.

On a legal basis of RA No. 9184 which is a Government Procurement Performance Act we prescribed the necessary rules and regulations for the modernization, standardization and regulation of the procurement activities. There is an organization of the bids and awards committee and appointment of at least two observers from non-government/private sector.

To safeguard the integrity of its territory and the well-being of its citizenry particularly the youth from the harmful effects of dangerous drugs under legal basis of RA No. 9165 – Comprehensive Dangerous Act of 2002, will be fully devolved upon the establishment of drug rehabilitation center. There exists Educational Programs and Rehabilitation Treatment of Drug Dependents. Anti-Drug Abuse Programs, Drug-free Municipality, Drug-free Workplace, and Drug-free Home is evident in our municipality. We also conduct School-Based Drug Awareness and Prevention Program through youth Forum and conduct Alay Lakad Program in connection to Anti-Drug Abuse Campaign and execute SIPAG, or Simula ng PAGasa.

Increasing the average annual income requirement for the municipality or cluster of barangays to be converted into a component city was fully devolved from Php20M to Php100M on its legal basis RA No. 9009 which is an act Amending Section 450 of RA 7160 Otherwise known as the local Government Code of 1991 where 4 plantilla positions were created.

With control and responsibility of delivering services, under legal basis RA No. 8185 or An Act Amending Section 324 (d) of RA 7160, Otherwise Known as the Local Government Code of 1991, we were able to designate the Local Development Council to monitor the disbursement of the calamity fund.

Lastly, establishment of public libraries and reading centers under legal basis RA No. 7743 Act Providing for the Establishment of Congressional, City and Municipal Libraries and Barangay Reading Centers Throughout the Philippines, Appropriating the Necessary Funds Therefore and For Other Purposes as well as Enhancing capacity of LGU in Local Cooperatives Development under legal basis RA No. 11535 An Act Making the Position of a Cooperatives Development Officer Mandatory in Municipal, City and Provincial Levels, have to be assumed by the LGU.



Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Legal Basis	Functions/ Services/ Facilities	Existing? (Y/N)	Programs/Projects/ Activities	Implementing Office/Unit	Staff Complement/ No. of Positions
[1]	[2]	[3]	[4]	[5]	[6]
RA 7160	Tourism Services	N	Tourism facilities and other tourist attractions, including the acquisition of equipment, regulation and supervision of business concessions, and security services for such facilities	Tourism Office	<b>1 plantilla position</b> 1.) Tourism Operation Officer I
	Tourism Services	N	Improvement of Tourism Facilities Training and certification of Local Tour Guides Involve private sectors in all Tourism related activities		<b>1 plantilla position</b> 1.) Tourism Operation Officer I
RA No. 9593 The Tourism Act of 2009	Preparation, implementation, updating and monitoring of the local tourism development plans. Gather statistical data, enforce tourism laws, rules and regulations.	N	Creation of a permanent position for Tourism Officer	OM/TOURISM	<b>1 plantilla position</b> 1.) Tourism Operation Officer I

Prepared by:

RENNEB. S. SANTE  
Tourism Operations Officer

Nov. 3, 2021  
Date

Consolidated by:

ROILAN R. REYES  
Municipal Planning and Development Coordinator

Nov. 3, 2021  
Date

Reviewed by:

ATTY. KRISTINE M. ABELEDA  
Municipal Administrator

Nov. 3, 2021  
Date

Approved by:

HON. JASMIN ANGELO M. BAUTISTA  
Municipal Mayor

Nov. 3, 2021  
Date

Legend:	
[1]	LGUs legal basis for the devolved responsibilities.
[2]	Enumeration of devolved functions and services according to Section 17 of the LGC and other pertinent laws on devolution, and/or
[3]	Indicate if the LGU is already performing the devolved responsibilities or not.
[4]	The specific program, project, or activity being implemented by the LGU under the devolved functions and services.
[5]	If LGU is already performing the devolved responsibilities, indicate the LGU office or unit responsible for the delivery of devolved
[6]	If LGU is already performing the devolved responsibilities, indicate the staff complement and number of positions.

The table above shows the inventory of LGU functions/services/facilities in the Tourism Office. There are a total of 2 identified FSFs which are services including RA 7160 - Tourism Services and RA No. 9593 The Tourism Act of 2009 Preparation, implementation, updating and monitoring of the local tourism development plans. Gather statistical data, enforce tourism laws, rules and regulations

(1) The Programs, Projects and Activities under RA 7160 - Tourism Services are the ff:

- Tourism facilities and other tourist attractions, including the acquisition of equipment, regulation and supervision of business concessions, and security services for such facilities
- Improvement of Tourism Facilities
- Training and certification of Local Tour Guides
- Involve private sectors in all Tourism related activities

(2) The Programs, Projects and Activities under RA No. 9593 The Tourism Act of 2009 - is the Creation of a permanent position for Tourism Officer.

The LGU declared two Eco-tourism attractions here in Magallanes which are Utod River and Falls located in Brgy. Tua and Buhay Forest located in Brgy. San Augustin. It was 2009 when LGU started developing the said areas and soon the latter was declared Protected Area last 2014 by virtue of Municipal Ordinance No. 2014-008.

In 2019, the LGU created a 3-year Development Plan before the Covid-19 pandemic hit the economic growth of existing and emerging tourist destinations. To date, LGU proposed an endorsement to Sangguniang Bayan to adopt the extension of 3-year plan to 5-year Tourism Development Plan align with the New Normal.

Last Quarter of 2020 until first quarter of 2021 when LGU of Magallanes and the host community of tourism sites were surprised by unrehearsed huge flow of tourists' flock in above-mentioned sites. With the creation of Inventory of LGU Functions, Services, and Facilities for Municipality may address the devolve functions of LGU of Magallanes, Cavite.

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

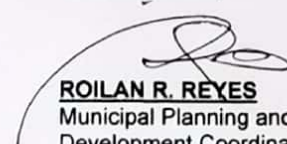
Legal Basis	Functions/ Services/ Facilities	Existing? (Y/N)	Programs/Projects/ Activities	Implementing Office/Unit	Staff Complement/ No. of Positions
[1]	[2]	[3]	[4]	[5]	[6]
RA 7160	Other Services: Revenue Mobilization Services	N	Information services which include tax and marketing information system.	MTO	<b>6 Plantilla Position</b> <b>4 job Orders</b> 1) LTOOIII 2)LRCO 3) RCC III 4)RCC III 5) LTOA I 6) RCC I
	Sourcing and management of Funds	N	Updating of tax information system and updating on the adjustment of fees and charges	MTO	
		Y	Managing Funds by monitoring the cash flows and ensuring that there is a fund for every approved checks and ensuring that all remittances are all paid on time.	MTO	
		Y	Collection of taxes, fees and charges including taxes for delinquent tax payers.	MTO	
		N	Preparation of list of delinquent tax payers and preparation and sending notices to different barangays	MTO	
	Management of Inventory and Supplies of LGU	N	Quarterly Inventory of Supplies and Update of Property Acknowledgement Receipt from time to time.	MTO/GSO	

Prepared by

  
**SHERYL C. CANTUBA**  
 OIC-Municipal Treasurer

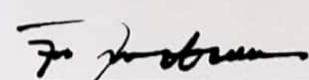
Nov.3, 2021  
 Date

Consolidated by:

  
**ROILAN R. REYES**  
 Municipal Planning and  
 Development Coordinator


Nov.3, 2021  
 Date

Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

Nov.3, 2021  
 Date

Approved by:

  
**HON. JASMIN ANGELLI M. BAUTISTA**  
 Municipal Mayor

Nov.3, 2021  
 Date

Legend:	
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[4]	The specific program, project, or activity being implemented by the LGU under the devolved functions and services.
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[6]	If LGU is already performing the devolved responsibilities, indicate the staff complement and number of positions.

The table above shows the inventory of LGU functions/services/facilities in the Municipal Treasurers Office. There are a total of 3 identified FSFs which are services including Revenue Mobilization Services, Sourcing and Management of Funds and Management of Inventory and Supplies in the LGU.

Under the Revenue and Mobilization Services and Sourcing & Management of Funds are the Programs, Projects and Activities like Information Services which include tax and marketing information system, updating of tax information system, updating on the adjustments of fees and charges, managing of funds by monitoring cash flows and ensuring that there is a fund for every approved check and ensuring that all remittances are all paid on time. We also have activities and programs like preparation of list of delinquent tax payers and sending notices to different barangays to make sure that we reach them and of course collection of taxes, fees and charges.

Under the management of Inventory and Supplies are Programs, Projects and Activities like Quarterly Inventory of the Supplies in the LGU, RHU including our public schools, updating our Property Acknowledgement receipt from time to time especially if there is a change in the position of personnel who handle different positions.

Attachment 1-A: Inventory of LGU Functions, Services, and Facilities for Provinces/Cities/Municipalities

INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

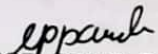
MUNICIPALITY OF MAGALLANES, CAVITE

Legal Basis	Functions/ Services/ Facilities	Existing? (Y/N)	Programs/Projects/Activities	Implementing Office/Unit	Staff Complement/ No. of Positions
[1]	[2]	[3]	[4]	[5]	[6]
RA 7160	Local Infrastructure Services	N	Municipal roads and bridges, small water impounding projects and other similar projects, rainwater collectors and water supply system, seawalls, dikes, drainage and sewerage, flood control Facilities related to general hygiene and sanitation.	MEO/ OM-MWS	<b>MWS</b> <b>15 Plantilla</b> <b>9 Job Order</b> 1. Water Supervisor 2. Admin Aide I 3. Admin Aide IV 4. Watchman I 5. Meter Reader II 6. Electrician II 7. Plumber II 8. Laborer II
		N	Rain Water collectors	OM-MWS	
		N	Water supply system	OM-MWS	
		N	Drainage and Sewerage	OM-MWS	
		N	Waste Water Treatment Facility	OM-MWS	
		N	Septage Collection	OM-MWS	
		N	Septage Treatment Facility	OM-MWS	
RA No. 9275 Philippine Clean Water Act of 2004	Comprehensive water quality management	N	Management and improvement of water quality	OM/MWS	<b>MWS</b> <b>15 Plantilla</b> <b>9 Job Order</b> 1. Water Supervisor 2. Admin Aide I 3. Admin Aide IV

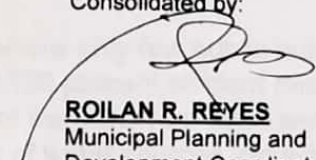
**DEVOLUTION TRANSITION PLAN 2022-2024**

		N	Preparation of Water Quality Management Action Plan	OM/MWS	4. Watchman I 5. Meter Reader II
		N	Participation in water quality management and monitoring concerning water quality protection and rehabilitation	OM/MWS	6. Electrician II 7. Plumber II 8. Laborer II

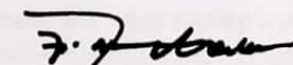
Prepared by

  
**ENGR. EDSSEL P. PAREDES**  
 Municipal Water System Supervisor


Consolidated by:

  
**ROILAN R. REYES**  
 Municipal Planning and Development Coordinator

Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

Approved by:

  
**HON. JASMIN ANGEVLI M. BAUTISTA**  
 Municipal Mayor

Nov. 3, 2021  
Date

Nov. 3, 2021  
Date

Nov. 3, 2021  
Date

Nov. 3, 2021  
Date

<b>Legend:</b>	
[1]	LGUs legal basis for the devolved responsibilities.
[2]	Enumeration of devolved functions and services according to Section 17 of the LGC and other pertinent laws on devolution, and/or
[3]	Indicate if the LGU is already performing the devolved responsibilities or not.
[4]	The specific program, project, or activity being implemented by the LGU under the devolved functions and services.
[5]	If LGU is already performing the devolved responsibilities, indicate the LGU office or unit responsible for the delivery of devolved
[6]	If LGU is already performing the devolved responsibilities, indicate the staff complement and number of positions.

The Water System of Magallanes Cavite has identified that several functions and programs under devolved functions from respective national agencies was not fully performed in relation to inventory of LGU functions, services, and facilities of the Municipality. The office has identified two legal basis which is the RA 7160, Local Infrastructure Services and RA 9275 or the Philippine Clean Water Act of 2004. In the said legal basis,

Nine (9) Programs/Activities/Projects was identified with utmost priority to be implemented during the 3 year devolution assumption/transition.

In relation to Local Infrastructure Services, five (5) programs require proper planning, implementation, and additional staffing to fully perform the said activities. In addition, the said Local Infrastructure services is also align to RA 9275 or the Philippine clean water act of 2004, where we have determined four (4) programs to be prioritized. The Nine programs enumerated below shows the current status and the reason why full assumption has not been performed previously:

Municipal roads and bridges, small water impounding projects and other similar projects, rainwater collectors and water supply system, seawalls, dikes, drainage and sewerage, flood control facilities related to general hygiene and sanitation was the programs to be devolved and we have only determined below programs applicable to our LGU.

- Rainwater collectors, where only few public buildings have the said facility but was never managed effectively. Thus, with the transition, The LGU aims to have 100 percent efficient rainwater collectors that can sustain a steady supply of water during dry season.
- Water supply system of the LGU has been serving all the sixteen (16) Barangay of the Municipality, however, we do not have steady supply due to limitation of water sources, old water pipelines and limited manpower to perform tasks related to water services.
- Drainage and Sewerage System in the municipality is yet to be improved where network should be interconnected to a single discharge point after proper treatment.
- Only one wastewater facility was established in the municipality which is constructed in the new Public Market. The LGU aims that all waste water be treated prior to drainage disposal thus envision to have said facilities in all establishments and government facilities or to have a centralized unit that can serve the same function.
- There is no septage treatment facility in the LGU thus we identify the possibility of clustering due to high capitalization to build one in the Municipality. Same with the improvement of septage vault of new and existing facilities either private or government owned.
- The LGU follows what has been mandated by the Clean Water Act of 2004 but we need to come up with our own Quality Management System relating to water supply and distribution to ensure safe, steady and potable water supply for the whole barangay of the Municipality.
- Development of Water Quality Management Plan where participation with other agencies either private or government is necessary. Additional staffing with the technical knowledge on formulation of quality manuals is also needed.

Overall, the mentioned programs require intensive feasibility studies, funding, and additional manpower to ensure implementation of all programs and function in the end of devolution. Working with other departments or agencies is also one of the key actions to make all the program successful.

**2. ANNEX F-1 Attachment 2-A: Phasing of Full Assumption of Devolved Functions, Services, and Facilities for Provinces/Cities/Municipalities**

- Indicates all the functions, services, and facilities to be fully devolved by NGAs concerned to the LGUs
- Indicates the programs/projects/activities along devolved responsibilities implemented by the LGU
- Indicates the timeline of full assumption which is by 2024
- Indicates the office/unit responsible in implementing the PPAs along the devolve responsibilities implemented by the LGU
- Indicates the Personnel/Staffing, where it shows the target year of the creation or hiring of personnel
- Indicates the capacity development intervention and target year when it needed for LGU to fully assumed the devolve responsibilities
- Indicates the funding requirements needed to implement the capacity development intervention

In Phasing of Full Assumption of Devolved Functions, Services, and Facilities in the Local Government Unit of Magallanes, there are a total of 54 FSFs based on Section 17 of the LGC and other pertinent laws on devolution that are assigned or devolved to LGU. These 54 FSF's has corresponding programs, projects, or activities to be implemented by the LGU along the fully devolved functions and services. The target year of the LGU to fully assume all the devolved functions, services, and facilities, given its capacities and resources is by Year 2024. There are office/unit responsible for the delivery of assumed functions, services, and facilities. The resource requirements which are Personnel Staffing indicates the number of staff/personnel needed to deliver the devolved responsibilities while the Capacity Development Intervention indicates the competencies and skills needed by the LGU personnel to fully assume, absorb, and manage the devolved responsibilities. Funding Requirements are needed to fully assume and implement programs, projects, and activities along the devolved responsibilities.



Attachment 2-A: Phasing of Full Assumption of Devolved Functions, Services, and Facilities for Municipalities

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Functions/ Services/ Facilities to be Assumed	Programs/Projects/ Activities for Implementation	Timeline for Full Assumption	Implementing Office/Unit	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
[1]	[2]	[3]	[4]	[5]								
Agriculture Services	Full implementation of function of Municipal Agriculture Office	2024	MAO	2 personnel (Meat Inspector I; 1 Heavy Equipment Operator)	4 personnel (Meat Inspector I; 1 Heavy Equipment Operator); (Agriculturist II;	5 personnel (Meat Inspector I; 1 Heavy Equipment Operator); (Agriculturist II; Fam Worker II); (Agri Technician I)	Creation of additional 5 plantilla positions for agricultural services (Ranked 41)	Creation of additional 5 plantilla positions for agricultural services (Ranked 41)	Creation of additional 5 plantilla positions for agricultural services (Ranked 41)	1,000,000.00	2,000,000.00	3,000,000.00
							Training on Agricultural Development programs (Ranked 20)	Training on Agricultural Development programs (Ranked 20)	Training on Agricultural Development programs (Ranked 20)	1,000,000.00	2,000,000.00	3,000,000.00
							Orientation, training and levelling-off activity on agriculture (Ranked 28)	Orientation, training and levelling-off activity on agriculture (Ranked 28)	Orientation, training and levelling-off activity on agriculture (Ranked 28)	200,000.00	500,000.00	1,000,000.00
							Creation of monitoring system on agricultural production (Ranked 80)	Creation of monitoring system on agricultural production (Ranked 80)	Creation of monitoring system on agricultural production (Ranked 80)	4,000,000.00	1,000,000.00	1,500,000.00
							Revisiting national policies on monitoring agricultural productions and services programs (Ranked 61)	Revisiting national policies on monitoring agricultural productions and services programs (Ranked 61)	Revisiting national policies on monitoring agricultural productions and services programs (Ranked 61)	500,000.00	500,000.00	500,000.00

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							Creation of data collection tool on farmer's profile Profiling proper (Ranked 84)	Creation of data collection tool on farmer's profile Profiling proper (Ranked 84)	Creation of data collection tool on farmer's profile Profiling proper (Ranked 84)	100,000.00	100,000.00	100,000.00
							Partnership thru Memorandum of Agreement with different stakeholders (AGRICULTURE SERVICES) (Ranked 65)	Partnership thru Memorandum of Agreement with different stakeholders (AGRICULTURE SERVICES) (Ranked 65)	Partnership thru Memorandum of Agreement with different stakeholders (AGRICULTURE SERVICES) (Ranked 65)	1,000,000.00	1,000,000.00	1,000,000.00
Dispersal Livestock	Procurement of livestock for dispersal	2024	MAO				Procurement of livestock (20 head of cattle and 140 heads of piglets) for dispersal (Ranked 133)	Procurement of livestock (20 head of cattle and 140 heads of piglets) for dispersal (Ranked 133)	Procurement of livestock (20 head of cattle and 140 heads of piglets) for dispersal (Ranked 133)	1,000,000.00	2,000,000.00	3,000,000.00
Dispersal Poultry	Procurement of poultry for dispersal	2024	MAO				Procurement of 5,000 poultry for dispersal (Ranked 128)	Procurement of 5,000 poultry for dispersal (Ranked 128)	Procurement of 5,000 poultry for dispersal (Ranked 128)	200,000.00	500,000.00	1,000,000.00
Dispersal Fingerlings	Procurement of fingerlings for dispersal	2024	MAO				Procurement of 500 bags of fingerlings for dispersal (Ranked 110)	Procurement of 500 bags of fingerlings for dispersal (Ranked 110)	Procurement of 500 bags of fingerlings for dispersal (Ranked 110)	500,000.00	500,000.00	500,000.00
Dispersal Seeds & Seedlings	Procurement of seeds & seedlings for distribution	2024	MAO				Procurement of 300 kgs. of seeds & 2,000 seedlings for distribution (Ranked 63)	Procurement of 300 kgs. of seeds & 2,000 seedlings for distribution (Ranked 63)	Procurement of 300 kgs. of seeds & 2,000 seedlings for distribution (Ranked 63)	1,000,000.00	1,000,000.00	1,000,000.00
Operation of Demonstrations Farms	Establishment of land for Demonstration Farm Purposes (Purchase of land)	2024	MAO				Establishment of land for 1 site Demonstration Farm Purposes (Purchase of land) (Ranked 137)	Establishment of land for 1 site Demonstration Farm Purposes (Purchase of land) (Ranked 137)	Establishment of land for 1 site Demonstration Farm Purposes (Purchase of land) (Ranked 137)	5,000,000.00	5,000,000.00	1,500,000.00
	Design and layouting of Demonstration Farm	2024	MAO				Designing and layouting of 1 Demonstration Farm (Ranked 134)	Designing and layouting of 1 Demonstration Farm (Ranked 134)	Designing and layouting of 1 Demonstration Farm (Ranked 134)	100,000.00	100,000.00	100,000.00

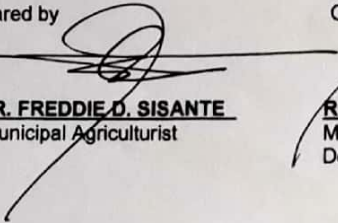
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	Procurement of inputs	2024	MAO				Procurement of inputs (100 bags of fertilizers, 5 kgs of insecticides and fungicides) (Ranked 99)	Procurement of inputs (100 bags of fertilizers, 5 kgs of insecticides and fungicides) (Ranked 99)	Procurement of inputs (100 bags of fertilizers, 5 kgs of insecticides and fungicides) (Ranked 99)	200,000.00	200,000.00	200,000.00
	Land Preparation	2024	MAO				Land Preparing (150 ha. of Tractor Service and 100 days of labor) (Ranked 120)	Land Preparing (150 ha. of Tractor Service and 100 days of labor) (Ranked 120)	Land Preparing (150 ha. of Tractor Service and 100 days of labor) (Ranked 120)	300,000.00	300,000.00	300,000.00
	Planting & daily caring of plants	2024	MAO				Planting & daily caring of plants (100 dys of Labor) (Ranked 118)	Planting & daily caring of plants (100 dys of Labor) (Ranked 118)	Planting & daily caring of plants (100 dys of Labor) (Ranked 118)	100,000.00	100,000.00	100,000.00
	Collection of data	2024	MAO				Collecting monthly/ quarterly data (Ranked 121)	Collecting monthly/ quarterly data (Ranked 121)	Collecting monthly/ quarterly data (Ranked 121)	20,000.00	20,000.00	20,000.00
	Monitoring and evaluation	2024	MAO				Monthly/ quarterly monitoring and evaluation (Ranked 112)	Monthly/ quarterly monitoring and evaluation (Ranked 112)	Monthly/ quarterly monitoring and evaluation (Ranked 112)	20,000.00	20,000.00	20,000.00
Improvement of Local Distribution Channel	Construction of consolidation facilities	2024	MAO				Establishment of 1 consolidation facilities (Ranked 130)	Establishment of 1 consolidation facilities (Ranked 130)	Establishment of 1 consolidation facilities (Ranked 130)	1,500,000.00	1,500,000.00	1,500,000.00
	Cnstruction of Post Harvest Facilities	2024	MAO				Establishment of 2 Post Harvest Facilities (Ranked 124)	Establishment of 2 Post Harvest Facilities (Ranked 124)	Establishment of 2 Post Harvest Facilities (Ranked 124)	2,000,000.00	2,000,000.00	2,000,000.00
	Improvement of wet, fruits and vegetables market	2024	MAO				Improving of 25 wet, fruits and vegetables stands of market (Ranked 78)	Improving of 25 wet, fruits and vegetables stands of market (Ranked 78)	Improving of 25 wet, fruits and vegetables stands of market (Ranked 78)	200,000.00	200,000.00	200,000.00
	Marketing of farmers produce	2024	MAO				Marketing farmers produce (Ranked 74)	Marketing farmers produce (Ranked 74)	Marketing farmers produce (Ranked 74)	100,000.00	100,000.00	100,000.00

## DEVOLUTION TRANSITION PLAN 2022-2024

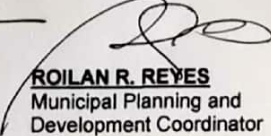
Inter-barangay irrigation system	Establishment/construction of Solar Irrigation System	2024	MAO				Establishment of 2 Solar Irrigation System (Ranked 116)	Establishment of 2 Solar Irrigation System (Ranked 116)	Establishment of 2 Solar Irrigation System (Ranked 116)	12,000,000.00	12,000,000.00	12,000,000.00
	Improvement of spring water for irrigation purposes	2024	MAO				Improving 2 spring water for irrigation purposes (Ranked 122)	Improving 2 spring water for irrigation purposes (Ranked 122)	Improving 2 spring water for irrigation purposes (Ranked 122)	1,000,000.00	1,000,000.00	1,000,000.00
	Establishment of other Irrigation Facilities	2024	MAO				Establishment of 2 other Irrigation Facilities (Ranked 135)	Establishment of 2 other Irrigation Facilities (Ranked 135)	Establishment of 2 other Irrigation Facilities (Ranked 135)	200,000.00	200,000.00	200,000.00
	Establishment/construction of Wind Mill Irrigation System	2024	MAO				Establishment of 1 Wind Mill Irrigation System (Ranked 137)	Establishment of 1 Wind Mill Irrigation System (Ranked 137)	Establishment of 1 Wind Mill Irrigation System (Ranked 137)	5,000,000.00	5,000,000.00	5,000,000.00
Slaughterhouse	Improvement of slaughterhouse	2024	MAO				Improving slaughterhouse (Ranked 84)	Improving slaughterhouse (Ranked 84)	Improving slaughterhouse (Ranked 84)	1,500,000.00	1,500,000.00	1,500,000.00
Communal Irrigation	Establishment of Water Impounding Dam	2024	MAO				Establishment of 1 Water Impounding Dam (Ranked 88)	Establishment of 1 Water Impounding Dam (Ranked 88)	Establishment of 1 Water Impounding Dam (Ranked 88)	100,000,000.00	100,000,000.00	100,000,000.00
	Construction of Irrigation Drainage	2024	MAO				Establishment of 50 km. Irrigation and Drainage canal (Ranked 124)	Establishment of 50 km. Irrigation and Drainage canal (Ranked 124)	Establishment of 50 km. Irrigation and Drainage canal (Ranked 124)	100,000,000.00	100,000,000.00	100,000,000.00
	Procurement of equipment for irrigation system	2024	MAO				Procurement of 2 equipment for irrigation system (Ranked 131)	Procurement of 2 equipment for irrigation system (Ranked 131)	Procurement of 2 equipment for irrigation system (Ranked 131)	2,000,000.00	2,000,000.00	2,000,000.00

Prepared by

  
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Municipal Agriculturist


Nov.3, 2021  
Date

Consolidated by:

  
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Municipal Planning and  
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Nov.3, 2021  
Date

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Municipal Administrator

Nov.3, 2021  
Date

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**VILMA O. SOLAYAO**  
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Nov.3, 2021  
Date

Approved by:

  
**HON. JASMIN ARGELLO M. BAUTISTA**  
Municipal Mayor

Nov.3, 2021  
Date

DEVOLUTION TRANSITION PLAN 2022-2024

Legend:	
[1]	All devolved functions and services to be fully assumed by LGU according to Section 17 of the LGC and other pertinent laws on devolution.
[2]	The specific program, project, or activity to be implemented by the LGU under the devolved functions and services.
[3]	The target year the LGU plans to fully assume the devolved functions, services, and facilities.
[4]	The LGU office/unit responsible for the devolved functions, services, and facilities.
[5]	The resources needed by the LGU to fully assume, absorb, and manage the devolved functions, services, and facilities.

Phasing of all assumption of devolved functions, services and facilities of Local Government Unit aims to implement PPAs in staggered basis due to fund availability.

The Municipal Agriculture Office (MAO) proposed five (5) personnel namely: one (1) Meat Inspector I; one (1) Heavy Equipment Operator; one (1) Agriculturist II; two (2) Farm Worker II; and one (1) Agri Technician I for the next three (3) years of devolution to fulfill incoming responsibilities of the office.

The agricultural sector projects, programs and activities will be ranked by prioritization and funding. The outcome of prioritization first in agricultural sector was Training on Agricultural Development programs which is Ranked 20<sup>th</sup> and the last is Establishment of land for 1 site Demonstration Farm Purposes (Purchase of land) which is Ranked 137<sup>th</sup> in overall ranking.

Agriculture is also a local economic program of the LGU should be leading in ranking for the purpose of food security for the future.

Attachment 2-A: Phasing of Full Assumption of Devolved Functions, Services, and Facilities for Provinces/Cities/Municipalities

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Functions/ Services/ Facilities to be Assumed	Programs/Projects/ Activities for Implementation	Timeline for Full Assumption	Implementing Office/Unit	Resource Requirements									
				Personnel/Staffing			Capacity Development			Funding			
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	
[1]	[2]	[3]	[4]	[5]									
Research, extension, dispersal, management and regulation of agricultural machinery	Creation of Office and Officer of Agricultural and Biosystem Engineering Office	2024	MAO/MABEO	1 personnel (ABE Officer)	3 personnel (1 ABE Officer) ; (2 Farm Tractor Operator)	4 personnel (1 ABE Officer) ; (2 Farm Tractor Operator) ; (1 ABE staff)	Creation of MABEO office and officer (Ranked 117)				1,000,000.00	1,500,000.00	1,700,000.00
	Formulation of Municipal Agricultural Mechanization Program	2024	MAO/MABEO				Supervising of agri-engineering PPAs (Ranked 118)	Supervising of agri-engineering PPAs (Ranked 118)	Supervising of agri-engineering PPAs (Ranked 118)		1,500,000.00	2,500,000.00	3,500,000.00
		2024	MAO/MABEO				Training, seminar, orientation of MABEO (Ranked 110)	Training, seminar, orientation of MABEO (Ranked 110)	Training, seminar, orientation of MABEO (Ranked 110)		100,000.00	100,000.00	100,000.00
		2024	MAO/MABEO				Creation of better monitoring system for agricultural engineering programs (Ranked 109)	Creation of better monitoring system for agricultural engineering programs (Ranked 109)	Creation of better monitoring system for agricultural engineering programs (Ranked 109)		500,000.00	500,000.00	500,000.00

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	2024	MAO/MABEO				Revisiting policies on agricultural engineering programs (Ranked 78)	Revisiting policies on agricultural engineering programs (Ranked 78)	Revisiting policies on agricultural engineering programs (Ranked 78)	100,000.00	100,000.00	100,000.00
	2024	MAO/MABEO				Creation of data collection tool and profiling for agricultural engineering profile (Ranked 126)	Creation of data collection tool and profiling for agricultural engineering profile (Ranked 126)	Creation of data collection tool and profiling for agricultural engineering profile (Ranked 126)	300,000.00	300,000.00	300,000.00
	2024	MAO/MABEO				Partnership with different stakeholders thru Memorandum of Agreement (Ranked 59)	Partnership with different stakeholders thru Memorandum of Agreement (Ranked 59)	Partnership with different stakeholders thru Memorandum of Agreement (Ranked 59)	100,000.00	100,000.00	100,000.00
Identification and pre-construction of Farm-to-Market Road (FMR)	2024	MAO/MABEO				Identifying and proposing for construction of Farm to Market Road (Ranked 113)	Identifying and proposing for construction of Farm to Market Road (Ranked 113)	Identifying and proposing for construction of Farm to Market Road (Ranked 113)	10,000,000.00	12,500,000.00	13,500,000.00
Establishment of Livestock and Poultry Engineering Design	2024	MAO/MABEO				Establishment of livestock and poultry engineering design (Ranked 132)	Establishment of livestock and poultry engineering design (Ranked 132)	Establishment of livestock and poultry engineering design (Ranked 132)	1,000,000.00	1,000,000.00	1,000,000.00
Establishment of Farm Engineering Design	2024	MAO/MABEO				Establishment of farm engineering design (Ranked 137)	Establishment of farm engineering design (Ranked 137)	Establishment of farm engineering design (Ranked 137)	1,000,000.00	1,000,000.00	1,000,000.00
Regulation of Agricultural Machineries and Equipments	2024	MAO/MABEO				Regulating Agricultural Machineries and Equipments (Ranked 106)	Regulating Agricultural Machineries and Equipments (Ranked 106)	Regulating Agricultural Machineries and Equipments (Ranked 106)	300,000.00	300,000.00	300,000.00

DEVOLUTION TRANSITION PLAN 2022-2024

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Municipal Mayor

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**Legend:**

[1]	All devolved functions and services to be fully assumed by LGU according to Section 17 of the LGC and other pertinent laws on devolution.
[2]	The specific program, project, or activity to be implemented by the LGU under the devolved functions and services.
[3]	The target year the LGU plans to fully assume the devolved functions, services, and facilities.
[4]	The LGU office/unit responsible for the devolved functions, services, and facilities.
[5]	The resources needed by the LGU to fully assume, absorb, and manage the devolved functions, services, and facilities.

Phasing of all assumption of devolved functions, services and facilities of Local Government Unit aims to implement PPAs in staggered basis due to fund availability.

The Municipal Agricultural and Biosystem Engineering Office (MABEO) will handle all infra projects related to agriculture. Creation of office and officer ranked as 109<sup>th</sup> it is possible because as of today those functions are handle by MAO and MEO particularly the farm to market road which is DPWH are implementing those projects.

Formulation of Municipal Agricultural Mechanization Plan are mandated by DA and DILG every LGU to formulate this plan. To uplift the income of the farmers and to lessen production costs, farm mechanization should be established in Magallanes as an agricultural town in Cavite.



Attachment 2-A: Phasing of Full Assumption of Devolved Functions, Services, and Facilities for Provinces/Cities/Municipalities

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Functions/ Services/ Facilities to be Assumed	Programs/Projects/ Activities for Implementation	Timeline for Full Assumption	Implementing Office/Unit	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
[1]	[2]	[3]	[4]	[5]								
Assessment of Business Tax and Fees/charges of every registered Business in the municipality	Presence of updated Business Tax Map -Database/databank	2024	BPLO					Training for the qgis mapper (Updated business and tax mapping system) (Ranked 35)	Training for the qgis mapper (Updated business and tax mapping system) (Ranked 35)		50,000.00	50,000.00
Processing and issuance of the following as per complete documents and requirements: 1. Business Permit 2. Municipal Tricycle Operators Permit  3. Other permits and certifications related to Business	Reengineering of documentary requirements as per ARTA IT equipment, personnel - BOSS/BPCO Facility	2024	BPLO	1 personnel (License Inspector II)	2 personnel (License Inspector IV) ; (Admin Asst II)	4 personnel (License Inspector IV) ; (Admin Asst II) ; (Licensing Officer IV ; Admin Asst II)	Created position of Business Permit & Licensing Officer(Licensing Officer IV) and 2 admin assistants position and 1 Licensing Inspector II (Ranked 52)	Created position of Business Permit & Licensing Officer(Licensing Officer IV) and 2 admin assistants position and 1 Licensing Inspector II (Ranked 52)	Created position of Business Permit & Licensing Officer(Licensing Officer IV) and 2 admin assistants position and 1 Licensing Inspector II (Ranked 52)	270,000.00	1,770,000.00	2,040,000.00
		2024	BPLO				Conduct of refresher courses for IT (technical aspects of IT transactions) (Ranked 29)	Conduct of refresher courses for IT (technical aspects of IT transactions) (Ranked 29)	Conduct of refresher courses for IT (technical aspects of IT transactions) (Ranked 29)	30,000.00	50,000.00	50,000.00
		2024	BPLO				Establishment of monitoring mechanism for Business Permit and Licensing Office (Ranked 77)	Establishment of monitoring mechanism for Business Permit and Licensing Office (Ranked 77)	Establishment of monitoring mechanism for Business Permit and Licensing Office (Ranked 77)	50,000.00	50,000.00	50,000.00

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		2024	BPLO				Regular meeting with the Joint Inspection Team (Ranked 65)	Regular meeting with the Joint Inspection Team (Ranked 65)	Regular meeting with the Joint Inspection Team (Ranked 65)	10,000.00	10,000.00	10,000.00
		2024	BPLO				Enactment of Ordinance creating the BPLO Office (Ranked 41)	Enactment of Ordinance creating the BPLO Office (Ranked 41)	Enactment of Ordinance creating the BPLO Office (Ranked 41)			
		2024	BPLO					Enactment of Revenue Code (Ranked 2)				
		2024	BPLO					Establishment of updated data bank and tax map (Ranked 21)	Establishment of updated data bank and tax map (Ranked 21)		50,000.00	50,000.00
		2024	BPLO				Organized Trade Fair for the MSME's (Ranked 52)	Organized Trade Fair for the MSME's (Ranked 52)	Organized Trade Fair for the MSME's (Ranked 52)	20,000.00	30,000.00	50,000.00
		2024	BPLO				Distribution of Notices to delinquent business establishment (Ranked 50)	Distribution of Notices to delinquent business establishment (Ranked 50)	Distribution of Notices to delinquent business establishment (Ranked 50)	20,000.00	20,000.00	20,000.00
		2024	BPLO				Conduct of regular consultation meeting with business sector (Ranked 84)	Conduct of regular consultation meeting with business sector (Ranked 84)	Conduct of regular consultation meeting with business sector (Ranked 84)	10,000.00	10,000.00	10,000.00
*Streamlined procedures for the issuance of local business licenses, clearances, permits, certifications, or authorization	*Establishment of the Business Permit and Licensing Office through the use of DICT eBpls platform *Training on Personnel/Staff	2024	BPLO/ B.O.S.S. TEAM				Formulation of client-friendly feedback/form on the EBPLS Platform (Ranked 92)	Formulation of client-friendly feedback/form on the EBPLS Platform (Ranked 92)	Formulation of client-friendly feedback/form on the EBPLS Platform (Ranked 92)	5,000.00	5,000.00	5,000.00

DEVOLUTION TRANSITION PLAN 2022-2024

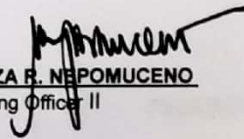
*Established Business One Stop Shop every Business Registration Period	*Conduct of Business One Stop Shop every registration period ALL-YEAR-ROUND	2024	BPLO/ B.O.S.S. TEAM		1 personnel (Designated staff per Endorsing Office that will man the BOSS	1 personnel (Designated staff per Endorsing Office that will man the BOSS		Designation of staff per Endorsing Office that will man the BOSS (Ranked 50)	Designation of staff per Endorsing Office that will man the BOSS (Ranked 50)		380,000.00	950,000.00
		2024	JIT		1 personnel (Appointed staff for the Inspection activities)	1 personnel (Appointed staff for the Inspection activities)		Appointed 1 staff for the Inspection activities (Ranked 89)	Appointed 1 staff for the Inspection activities (Ranked 89)			
Regulation of compliance of Business establishment	Creation of Functional Joint Inspection Team that regularly monitor business compliance	2024	BPLO				conduct evaluation after inspection of business establishment (Ranked 82)	conduct evaluation after inspection of business establishment (Ranked 82)	conduct evaluation after inspection of business establishment (Ranked 82)	5,000.00	5,000.00	5,000.00
		2024	BPLO				Conduct of training /seminars on the Ordinances and Local Government Code.(Ranked 73)	Conduct of training /seminars on the Ordinances and Local Government Code.(Ranked 73)	Conduct of training /seminars on the Ordinances and Local Government Code.(Ranked 73)	30,000.00	50,000.00	50,000.00
		2024	BPLO				Coordination with the PNP for the inspection of business establishment (Ranked 60)	Coordination with the PNP for the inspection of business establishment (Ranked 60)	Coordination with the PNP for the inspection of business establishment (Ranked 60)	10,000.00	10,000.00	10,000.00
		2024	BPLO				Enactment of updated Local Investment and Incentive Code (LIIC) (Ranked 49)	Enactment of updated Local Investment and Incentive Code (LIIC) (Ranked 49)	Enactment of updated Local Investment and Incentive Code (LIIC) (Ranked 49)			
		2024	BPLO				Enactment of Ordinance on the online transaction and e-payment system (Ranked 26)	Enactment of Ordinance on the online transaction and e-payment system (Ranked 26)	Enactment of Ordinance on the online transaction and e-payment system (Ranked 26)			
		2024	BPLO									

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	Appointment of Inspector	2024	BPLO	1 personnel (License Inspector II)								
	Provision of Vehicle	2024	BPLO					vehicle /transportation mechanism of JIT Inspection (Ranked 63)			800,000.00	
Establishment of Negosyo Center	Information services on investment information systems	2024	NC			1 personnel (Business Counselor SG 11)			appointed Business Counselor (Ranked 136)			300,000.00
		2024	NC					Training/seminars on business- process improvements for MSME's (Ranked 108)	Training/seminars on business- process improvements for MSME's (Ranked 108)		50,000.00	50,000.00
		2024	NC					Strategic planning and regular consultation meeting with MSME's (Ranked 107)	Strategic planning and regular consultation meeting with MSME's (Ranked 107)		10,000.00	10,000.00
		2024	NC					Formulation and Approval of MSMEs Development Plan (Ranked 53)	Formulation and Approval of MSMEs Development Plan (Ranked 53)		50,000.00	50,000.00
		2024	NC						Establishment of databank on the monitoring and evaluation of every projects or programs implemented by Negosyo Center (Ranked 84)			10,000.00
One Town, One Product	Capacity Building on MSMEs	2024	NC				Enacted Ordinances for the One Town One Product (Ranked 17)					
Livelihood Seeding Program	Capacity Building on MSMEs	2024	NC				Coordination/tie up with Local Associations and Cooperative for the programs and projects to be implemented (Ranked 66)	Coordination/tie up with Local Associations and Cooperative for the programs and projects to be implemented (Ranked 66)	Coordination/tie up with Local Associations and Cooperative for the programs and projects to be implemented (Ranked 66)	10,000.00	10,000.00	10,000.00

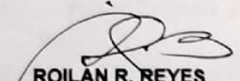
DEVOLUTION TRANSITION PLAN 2022-2024

Prepared by

  
**MONALIZA R. NEPOMUCENO**  
 Licensing Officer II

Nov. 3, 2021  
 Date

Consolidated by:

  
**ROILAN R. REYES**  
 Municipal Planning and  
 Development Coordinator


Nov. 3, 2021  
 Date

Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

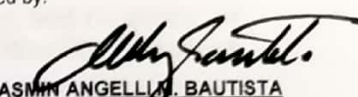
Nov. 3, 2021  
 Date

Reviewed by:

  
**VILMA O. SOLAYAO**  
 Human Resource  
 Management Officer

Nov. 3, 2021  
 Date

Approved by:

  
**HON. JASMIN ANGELLIN BAUTISTA**  
 Municipal Mayor

Nov. 3, 2021  
 Date

**Legend:**

[1]	All devolved functions and services to be fully assumed by LGU according to Section 17 of the LGC and other pertinent laws on devolution.
[2]	The specific program, project, or activity to be implemented by the LGU under the devolved functions and services.
[3]	The target year the LGU plans to fully assume the devolved functions, services, and facilities.
[4]	The LGU office/unit responsible for the devolved functions, services, and facilities.
[5]	The resources needed by the LGU to fully assume, absorb, and manage the devolved functions, services, and facilities.

Training for the QGIS Mapper for the updated tax mapping and establishing of data bank in the Central Business Portal. Re training of employees for the IT Courses on the online system of all the transactions.

For the streamlining of the Business permit processing and other business-related transactions, it is highly feasible if there is a full functioning Business Permit and Licensing Office with at least 4 personnel to do administrative functions and inspection.

Established feedback monitoring system which is a continuous management function to assess and monitor progress and expected results.

Strategic Planning and formulation of MSME's Development plan with business owners and other stakeholders creates an avenue for a business-friendly environment.

Attachment 2-A: Phasing of Full Assumption of Devolved Functions, Services, and Facilities for Provinces/Cities/Municipalities

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Programs/Projects/ Activities for Implementation	Timeline for Full Assumption	Implementing Office/Unit	Resource Requirements									
			Personnel/Staffing			Capacity Development			Funding			
			FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	
[2]	[3]	[4]	[5]									
Establishment of Local DRRM Offices (LDRRMOs)	2024	HRMO/LDRRMO/OM	1 personnel (LDRRM Assistant)	1 personnel (LDRRM Assistant)	1 personnel (LDRRM Assistant)	Hiring of LDRRM Assistant (Ranked 94)				157,548.00	157,548.00	157,548.00
	2024	HRMO/LDRRMO/OM	4 personnel (1 Admin Aide IV ; 3 Admin Aide III)	4 personnel (1 Admin Aide IV ; 3 Admin Aide III)	4 personnel (1 Admin Aide IV ; 3 Admin Aide III)	Creation of three Admin Aide III, one Admin Aide IV position for SAR personnel that will operate 24/7 (Ranked 54)				650,000.00	650,000.00	650,000.00
	2024	HRMO/LDRRMO/OM		3 personnel (1 Research and Planning, 1 Operations and warming, 1 Administration and Training)		Hiring of three mandatory staff as per requirements of RA 10121 such as Research and Planning, Operations and warming, Administration and Training (Ranked 84)				700,000.00	700,000.00	700,000.00
	2024	HRMO/LDRRMO/OM			1 personnel (LDRRMO IV)				Creation of LDRRMO IV with SG 22 and filling up of position (Ranked 80)			805,000.00
	2024	HRMO/LDRRMO/OM				Orientation on the task given by the RA 10121 (Ranked 67)	Orientation on the task given by the RA 10121 (Ranked 67)	Orientation on the task given by the RA 10121 (Ranked 67)		100,000.00	100,000.00	100,000.00
	2024	HRMO/LDRRMO/OM				Creation of career development plan for LDRRM Office (Ranked 55)	Creation of career development plan for LDRRM Office (Ranked 55)	Creation of career development plan for LDRRM Office (Ranked 55)				
	2024	HRMO/LDRRMO/OM				Enacted Ordinances to support the approval of the creation of necessary positions for the creation of LDRRM Office plantilla position (Ranked 73)	Enacted Ordinances to support the approval of the creation of necessary positions for the creation of LDRRM Office plantilla position (Ranked 73)	Enacted Ordinances to support the approval of the creation of necessary positions for the creation of LDRRM Office plantilla position (Ranked 73)				

DEVOLUTION TRANSITION PLAN 2022-2024

		2024	HRMO/LDRRMO/OM				Consolidate the functions of Admin Aide III, one Admin Aide IV, LDRRM Assistant, Research and Planning, Operations and warning, Administration and Training, LDRRMO N (Ranked 84)	Consolidate the functions of Admin Aide III, one Admin Aide IV, LDRRM Assistant, Research and Planning, Operations and warning, Administration and Training, LDRRMO N (Ranked 84)	Consolidate the functions of Admin Aide III, one Admin Aide IV, LDRRM Assistant, Research and Planning, Operations and warning, Administration and Training, LDRRMO N (Ranked 84)			
		2024	HRMO/LDRRMO/OM				Allocation of additional budget for the ongoing institutionalization of DRRM Office (Ranked 52)	Allocation of additional budget for the ongoing institutionalization of DRRM Office (Ranked 52)	Allocation of additional budget for the ongoing institutionalization of DRRM Office (Ranked 52)			
Insurance Program for Accredited Community Disaster Volunteers	Enrolled to Insurance Program	2024	LDRRMO				Engage or forge partnership with different stakeholders to serve as DRRM Volunteers (Ranked 50)	Engage or forge partnership with different stakeholders to serve as DRRM Volunteers (Ranked 50)	Engage or forge partnership with different stakeholders to serve as DRRM Volunteers (Ranked 50)	100,000.00	100,000.00	100,000.00
		2024	LDRRMO				Coordination or forge partnership with Youth Volunteers (Ranked 18)	Coordination or forge partnership with Youth Volunteers (Ranked 18)	Coordination or forge partnership with Youth Volunteers (Ranked 18)	50,000.00	50,000.00	50,000.00
		2024	LDRRMO				Free DRRM trainings for accredited volunteers (Ranked 13)	Free DRRM trainings for accredited volunteers (Ranked 13)	Free DRRM trainings for accredited volunteers (Ranked 13)	150,000.00	150,000.00	150,000.00
		2024	LDRRMO				Conduct of training for SK Officials and other youth volunteer on DRRM Management (Ranked 41)	Conduct of training for SK Officials and other youth volunteer on DRRM Management (Ranked 41)	Conduct of training for SK Officials and other youth volunteer on DRRM Management (Ranked 41)	150,000.00	150,000.00	150,000.00
		2024	LDRRMO				Formulate a Strategic Plan on Accreditation, Mobilization and Protection of Disaster Volunteers (Ranked 56)	Formulate a Strategic Plan on Accreditation, Mobilization and Protection of Disaster Volunteers (Ranked 56)	Formulate a Strategic Plan on Accreditation, Mobilization and Protection of Disaster Volunteers (Ranked 56)			
		2024	LDRRMO				Endorse to the SB thru Office of the Mayor the new memorandum to discuss the additional benefits for Accredited Community Disaster Volunteers (Ranked 35)	Endorse to the SB thru Office of the Mayor the new memorandum to discuss the additional benefits for Accredited Community Disaster Volunteers (Ranked 35)	Endorse to the SB thru Office of the Mayor the new memorandum to discuss the additional benefits for Accredited Community Disaster Volunteers (Ranked 35)	50,000.00	50,000.00	50,000.00
		2024	LDRRMO				Create directory for active drmm volunteers (Ranked 101)	Create directory for active drmm volunteers (Ranked 101)	Create directory for active drmm volunteers (Ranked 101)			

DEVOLUTION TRANSITION PLAN 2022-2024

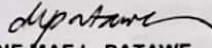
	2024	LDRRMO				Orientation and meetings between LGU and private sector to be involve in DRRM management (Ranked 96)	Orientation and meetings between LGU and private sector to be involve in DRRM management (Ranked 96)	Orientation and meetings between LGU and private sector to be involve in DRRM management (Ranked 96)			
Planning, financing, and implementation of climate action/measures and formulation of Local Climate Change Action Plans (LCCAPs)	2024	LDRRMO/MENRO/MPDC				Issuance of Executive Order in the Creation of TWG for the formulation of LCCAP (Ranked 33)					
	2024	LDRRMO/MENRO/MPDC				Conduct of proper training on the formulation of LCCAP (Ranked 32)			250,000.00		
	2024	LDRRMO/MENRO/MPDC				Coordinate with different agencies on how to implement different projects stated in LCCAP (Ranked 55)					
	2024	LDRRMO/MENRO/MPDC				Endorse to the SB thru Office of the Mayor the new memorandum to present and discuss the LCCAP (Ranked 47)					
	2024	LDRRMO/MENRO/MPDC				Coordinate to concerned department to provide the needed ghg data in the formulation of LCCAP (Ranked 79)			10,000.00		
	2024	LDRRMO/MENRO/MPDC				Orientation and meetings between LGU and private sector to be involve in the formulation of LCCAP (Ranked 90)					
	Provision of assistance to institutionalized the use of 911 as the national emergency number and Emergency 911	2024	LDRRMO				Issuance of Executive Order in the Creation of TWG incharge on the use of Emergency 911 (Ranked 25)	Issuance of Executive Order in the Creation of TWG incharge on the use of Emergency 911 (Ranked 25)	Issuance of Executive Order in the Creation of TWG incharge on the use of Emergency 911 (Ranked 25)		
2024		LDRRMO				Conduct of Training on the use of Emergency number 911 with coordination in concerned agency (Ranked 30)	Conduct of Training on the use of Emergency number 911 with coordination in concerned agency (Ranked 30)	Conduct of Training on the use of Emergency number 911 with coordination in concerned agency (Ranked 30)	20,000.00	20,000.00	20,000.00



DEVOLUTION TRANSITION PLAN 2022-2024

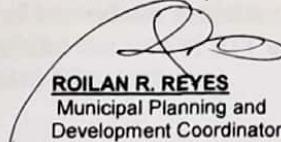
	2024	LDRRMO				Establishment of Emergency 911 system (Ranked 30)	Establishment of Emergency 911 system (Ranked 30)	Establishment of Emergency 911 system (Ranked 30)	10,000.00	10,000.00	10,000.00
	2024	LDRRMO				Endorse to the SB thru Office of the Mayor the Institutionalization on the use of Emergency number 911 (Ranked 55)	Endorse to the SB thru Office of the Mayor the Institutionalization on the use of Emergency number 911 (Ranked 55)	Endorse to the SB thru Office of the Mayor the Institutionalization on the use of Emergency number 911 (Ranked 55)			
	2024	LDRRMO				Create database system of Emergency 911 thru coordination to concerned agency who complete the system (Ranked 43)	Create database system of Emergency 911 thru coordination to concerned agency who complete the system (Ranked 43)	Create database system of Emergency 911 thru coordination to concerned agency who complete the system (Ranked 43)	50,000.00	50,000.00	50,000.00
	2024	LDRRMO				Coordinate with CSO, NGO who are well versed to use the Emergency 911 system (Ranked 54)	Coordinate with CSO, NGO who are well versed to use the Emergency 911 system (Ranked 54)	Coordinate with CSO, NGO who are well versed to use the Emergency 911 system (Ranked 54)			

Prepared by

  
**DAPHNE MAE L. PATAWE**  
 Local Disaster Risk Reduction & Management Officer II

Nov. 3, 2021  
 Date

Consolidated by:

  
**ROILAN R. REYES**  
 Municipal Planning and Development Coordinator


Nov. 3, 2021  
 Date

Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

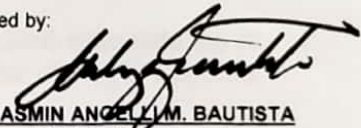
Nov. 3, 2021  
 Date

Reviewed by:

  
**VILMA O. SOLAYAO**  
 Human Resource Management Officer

Nov. 3, 2021  
 Date

Approved by:

  
**HON. JASMIN ANGELL M. BAUTISTA**  
 Municipal Mayor

Nov. 3, 2021  
 Date

**Legend:**

[1]	All devolved functions and services to be fully assumed by LGU according to Section 17 of the LGC and other pertinent laws on devolution.
[2]	The specific program, project, or activity to be implemented by the LGU under the devolved functions and services.
[3]	The target year the LGU plans to fully assume the devolved functions, services, and facilities.
[4]	The LGU office/unit responsible for the devolved functions, services, and facilities.
[5]	The resources needed by the LGU to fully assume, absorb, and manage the devolved functions, services, and facilities.

The table above shows that there are four (4) Devolved Functions, Services and Facilities under DRRM Office needed Full Assumption by Year 2024.

- (1) Development of policies and plans and the implementation of actions and measures pertaining to all aspects of disaster risk reduction and management/LDRRMO institutionalization with Programs/Projects/Activities which is Establishment of Local DRRM Offices (LDRRMOs) and has a total of nine (9) Capacity Development Intervention

The hiring of permanent LDRRM is targeted to be filled up by 2022. For the creation of three Admin Aide III, one Admin Aide IV position for SAR personnel that will operate 24/7 are targeted on 2022; the three mandatory staff is on 2023 and the LDRRMO IV is on 2024.

- (2) Insurance Program for Accredited Community Disaster Volunteers with Programs/Projects/Activities which is Enrolled to Insurance Program and has a total of eight (8) Capacity Development Intervention
- (3) Mainstreaming of climate change into government policy formulations and establishment of the framework strategy and program on climate change with Programs/Projects/Activities which is Planning, financing, and implementation of climate action/measures and formulation of Local Climate Change Action Plans (LCCAPs) and has a total of six (6) Capacity Development Intervention
- (4) Provision of immediate assistance during emergency with Programs/Projects/Activities which is Provision of assistance to institutionalized the use of 911 as the national emergency number and Emergency 911 and has a total of six (6) Capacity Development Intervention

Attachment 2-A: Phasing of Full Assumption of Devolved Functions, Services, and Facilities for Municipalities

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Functions/Services/ Facilities to be Assumed	Programs/Projects/ Activities for Implementation	Timeline for Full Assumption	Implementing Office/Unit	Resource Requirements										
				Personnel/Staffing			Capacity Development			Funding				
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024		
[1]	[2]	[3]	[4]	[5]										
Natural Resources Management Services	Implementation of community-based forestry projects which include integrated social forestry programs and similar projects which include integrated social forestry programs and similar projects;	2024	MENRO	1 personnel (Forest Ranger)	4 personnel (Forest Ranger); (EMS II; Truck Driver; Laborer)	8 personnel (Forest Ranger); (EMS II; Truck Driver; Laborer); (EMS I; Truck Driver; 2 Laborer)	Creation of 8 additional personnel for environment and natural resources services (Ranked 91)				2,000,000.00	2,500,000.00	2,700,000.00	
		2024	MENRO	1 personnel (MENRO Department Head)	1 personnel (MENRO Department Head)	1 personnel (MENRO Department Head)	Hiring of competent officer on environmental protection (Ranked 8)				1,300,000.00	1,600,000.00	2,000,000.00	
		2024	MENRO				Orientation, training, seminar for solid waste management (Ranked 47)	Orientation, training, seminar for solid waste management (Ranked 47)	Orientation, training, seminar for solid waste management (Ranked 47)			200,000.00	200,000.00	200,000.00
		2024	MENRO				Creation of better monitoring system on solid waste management (Ranked 29)	Creation of better monitoring system on solid waste management (Ranked 29)	Creation of better monitoring system on solid waste management (Ranked 29)			200,000.00	200,000.00	200,000.00
		2024	MENRO				Capacitate MENRO personnel on policies implementation (Ranked 46)	Capacitate MENRO personnel on policies implementation (Ranked 46)	Capacitate MENRO personnel on policies implementation (Ranked 46)			100,000.00	100,000.00	100,000.00
		2024	MENRO				Creation of system tool on solid waste management (Ranked 31)	Creation of system tool on solid waste management (Ranked 31)	Creation of system tool on solid waste management (Ranked 31)			500,000.00	20,000.00	20,000.00

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		2024	MENRO				Partnership with different stakeholders thru Memorandum of Agreement (ENVIRONMENT & NATURAL RESOURCES SERVICES) (Ranked 31)	Partnership with different stakeholders thru Memorandum of Agreement (ENVIRONMENT & NATURAL RESOURCES SERVICES) (Ranked 31)	Partnership with different stakeholders thru Memorandum of Agreement (ENVIRONMENT & NATURAL RESOURCES SERVICES) (Ranked 31)	25,000.00	25,000.00	25,000.00
	Establishment of tree parks, greenbelts, and similar forest development projects.	2024	MENRO				Establishment of tree parks, greenbelts, and similar forest development projects (Ranked 114)	Establishment of tree parks, greenbelts, and similar forest development projects (Ranked 114)	Establishment of tree parks, greenbelts, and similar forest development projects (Ranked 114)	1,300,000.00	1,600,000.00	2,000,000.00
Implementation of Community-Based Forestry Projects	Establishment of area for tree planting projects	2024	MENRO				Establishment of area for tree planting projects (Ranked 101)	Establishment of area for tree planting projects (Ranked 101)	Establishment of area for tree planting projects (Ranked 101)	200,000.00	200,000.00	200,000.00
	Rehabilitation and protection of existing forest	2024	MENRO				Rehabilitation and protected existing forest (Ranked 92)	Rehabilitation and protected existing forest (Ranked 92)	Rehabilitation and protected existing forest (Ranked 92)	500,000.00	20,000.00	20,000.00
	Establishment of area for social forestry	2024	MENRO				Establishment of area for social forestry (Ranked 125)	Establishment of area for social forestry (Ranked 125)	Establishment of area for social forestry (Ranked 125)	25,000.00	25,000.00	25,000.00
	Establishment of Ecological Park	2024	MENRO				Establishment of Ecological Park (Ranked 79)	Establishment of Ecological Park (Ranked 79)	Establishment of Ecological Park (Ranked 79)	100,000.00	100,000.00	100,000.00
	Protection of watershed area	2024	MENRO				Protection of watershed area (Ranked 104)	Protection of watershed area (Ranked 104)	Protection of watershed area (Ranked 104)	200,000.00	200,000.00	200,000.00
Environmental Services	Solid waste disposal system or environmental management system.	2024	MENRO				Establishment of Solid waste disposal system or environmental management system (Ranked 65)	Establishment of Solid waste disposal system or environmental management system (Ranked 65)	Establishment of Solid waste disposal system or environmental management system (Ranked 65)	2,500,000.00	3,500,000.00	4,500,000.00

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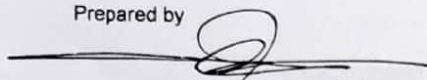
Solid Waste Disposal System	Establishment of Sanitary Land Fill	2024	MENRO				Establishment of Sanitary Land Fill (Ranked 119)	Establishment of Sanitary Land Fill (Ranked 119)	Establishment of Sanitary Land Fill (Ranked 119)	1,000,000.00	10,000,000.00	10,000,000.00
	Construction of Residual Containment Area (RCA)	2024	MENRO				Establishment of Residual Containment Area (RCA) (Ranked 99)	Establishment of Residual Containment Area (RCA) (Ranked 99)	Establishment of Residual Containment Area (RCA) (Ranked 99)	1,000,000.00	1,000,000.00	1,000,000.00
	Establishment of Barangay Material Recovery Facilities (need operator in equipment)	2024	MENRO				Establishment of Barangay Material Recovery Facilities (need operator in equipment) (Ranked 75)	Establishment of Barangay Material Recovery Facilities (need operator in equipment) (Ranked 75)	Establishment of Barangay Material Recovery Facilities (need operator in equipment) (Ranked 75)	2,000,000.00	2,000,000.00	2,000,000.00
	Establishment of waste processing facilities	2024	MENRO				Establishment of waste processing facilities (Ranked 75)	Establishment of waste processing facilities (Ranked 75)	Establishment of waste processing facilities (Ranked 75)	1,500,000.00	1,500,000.00	1,500,000.00
	Procurement of equipments related to solid waste disposal	2024	MENRO				Procurement of equipments related to solid waste disposal (Ranked 73)	Procurement of equipments related to solid waste disposal (Ranked 73)	Procurement of equipments related to solid waste disposal (Ranked 73)	2,000,000.00	2,000,000.00	2,000,000.00
	Procurement of vehicles related to solid waste disposal	2024	MENRO				Procurement of vehicles related to solid waste disposal (Ranked 110)	Procurement of vehicles related to solid waste disposal (Ranked 110)	Procurement of vehicles related to solid waste disposal (Ranked 110)	5,000,000.00	5,000,000.00	5,000,000.00
	Establishment waste to energy facilities	2024	MENRO				Establishment of waste to energy facilities (Ranked 108)	Establishment of waste to energy facilities (Ranked 108)	Establishment of waste to energy facilities (Ranked 108)	5,000,000.00	5,000,000.00	5,000,000.00
Liquid Waste Management System	Construction of Waste Water Treatment Facilities	2024	MENRO				Establishment of Waste Water Treatment Facilities (Ranked 83)	Establishment of Waste Water Treatment Facilities (Ranked 83)	Establishment of Waste Water Treatment Facilities (Ranked 83)	10,000,000.00	10,000,000.00	10,000,000.00
	Establishment of Disludging System	2024	MENRO				Establishment of Disludging System (Ranked 95)	Establishment of Disludging System (Ranked 95)	Establishment of Disludging System (Ranked 95)	5,000,000.00	5,000,000.00	5,000,000.00

DEVOLUTION TRANSITION PLAN 2022-2024

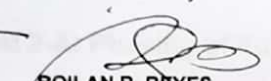
	River, streams and canals clean-up	2024	MENRO				Cleaning River, streams and canals (Ranked 76)	Cleaning River, streams and canals (Ranked 76)	Cleaning River, streams and canals (Ranked 76)	500,000.00	500,000.00	500,000.00
	Procurement of equipments related to liquid waste management	2024	MENRO				Procurement of equipments related to liquid waste management (Ranked 118)	Procurement of equipments related to liquid waste management (Ranked 118)	Procurement of equipments related to liquid waste management (Ranked 118)	5,000,000.00	5,000,000.00	5,000,000.00
	Procurement of vehicles related to liquid waste management	2024	MENRO				Procurement of vehicles related to liquid waste management (Ranked 100)	Procurement of vehicles related to liquid waste management (Ranked 100)	Procurement of vehicles related to liquid waste management (Ranked 100)	5,000,000.00	5,000,000.00	5,000,000.00
	Monitoring of municipality's waters and its sources	2024	MENRO				Monitoring municipality's waters and its sources (Ranked 80)	Monitoring municipality's waters and its sources (Ranked 80)	Monitoring municipality's waters and its sources (Ranked 80)	100,000.00	100,000.00	100,000.00
Providing for an ecological solid waste management program, creating the necessary institutional mechanisms and incentives, declaring certain acts prohibited and providing penalties, appropriating funds therefor, and for other purposes	Implementation and enforcement of solid waste management	2024	MENRO				Implementing and enforcing of solid waste management (Ranked 104)	Implementing and enforcing of solid waste management (Ranked 104)	Implementing and enforcing of solid waste management (Ranked 104)	150,000.00	150,000.00	150,000.00
	Creation of SWM Boards	2024	MENRO				Creating of complete SWM Boards (Ranked 98)	Creating of complete SWM Boards (Ranked 98)	Creating of complete SWM Boards (Ranked 98)	100,000.00	100,000.00	100,000.00
	Preparation of LGU SWM plans	2024	MENRO				Updating LGU SWM plans (Ranked 97)	Updating LGU SWM plans (Ranked 97)	Updating LGU SWM plans (Ranked 97)	100,000.00	100,000.00	100,000.00
Providing a comprehensive air pollution control policy	Program on air pollution management	2024	MENRO				Establishment of Program on air pollution management (Ranked 139)	Establishment of Program on air pollution management (Ranked 139)	Establishment of Program on air pollution management (Ranked 139)	100,000.00	100,000.00	100,000.00

## DEVOLUTION TRANSITION PLAN 2022-2024


Prepared by

  
**ENGR. FREDDIE D. SISANTE**  
 Municipal Environment and  
 Natural Resources Officer

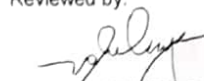
Consolidated by:

  
**ROILAN R. REYES**  
 Municipal Planning and  
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Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
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**VILMA O. SOLAYAO**  
 Human Resource  
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Approved by:

  
**HON. JASMIN ANGEL M. BAUTISTA**  
 Municipal Mayor

Nov. 3, 2021  
 Date

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<b>Legend:</b>	
[1]	All devolved functions and services to be fully assumed by LGU according to Section 17 of the LGC and other pertinent laws on devolution.
[2]	The specific program, project, or activity to be implemented by the LGU under the devolved functions and services.
[3]	The target year the LGU plans to fully assume the devolved functions, services, and facilities.
[4]	The LGU office/unit responsible for the devolved functions, services, and facilities.
[5]	The resources needed by the LGU to fully assume, absorb, and manage the devolved functions, services, and facilities.

Phasing of all assumption of devolved functions, services and facilities of Local Government Unit aims to implement PPAs in staggered basis due to fund availability.

Environment should be considered in every development to balance economy and its player for the future generation. Hiring of competent officer and additional staff ranked at number 8 overall, it means this is priority for the first year of devolution. Partnership with different stakeholders thru Memorandum of Agreement Ranked 31<sup>st</sup> on the lists, this also important to maintain the relationship between LGU and different stakeholders for the smooth implementations of every programs. Other important program is implementing and enforcing of solid waste management which is ranked 104<sup>th</sup> this will be included maybe on the second year.

All other important programs in environmental protections are included on the table above. Greening programs, cleaning the rivers, streams and other waters ways are consider priority of every local government unit.

Attachment 2-A: Phasing of Full Assumption of Devolved Functions, Services, and Facilities for Municipalities

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Functions/Services/ Facilities to be Assumed [1]	Programs/Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementin g Office/Unit [4]	Resource Requirements									
				Personnel/Staffing			Capacity Development			Funding			
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	
Disease Surveillance	Each Epidemiology and Surveillance Unit (ESU) shall have at least 1 DSO duly trained on applied/field epidemiology, surveillance, and response	2024	MHO	2 personnel (Nurse 1 ; IT specialist)	2 personnel (Nurse 1 ; IT specialist)	2 personnel (Nurse 1 ; IT specialist)	Created 2 plantilla positions for DSO (Nurse 1) and IT Specialist (Ranked 30)				678,578.00	700,000.00	750,000.00
		2024	MHO				Roles and responsibilities properly defined (Ranked 5)						
		2024	MHO				Formulate a Solid Health system in coordination with the health office (Ranked 7)	Formulate a Solid Health system in coordination with the health office (Ranked 7)	Formulate a Solid Health system in coordination with the health office (Ranked 7)		20,000.00	20,000.00	20,000.00
		2024	MHO				Regular meeting and Training with PHO and Region (Ranked 39)	Regular meeting and Training with PHO and Region (Ranked 39)	Regular meeting and Training with PHO and Region (Ranked 39)		30,000.00	30,000.00	30,000.00
		2024	MHO				Policy support through legislation for MESU creation with defined function and responsibility (Ranked 25)						
		2024	MHO				Develop a databank (Ranked 31)				100,000.00		
Human Resource for Health	Hiring of Nurses and Midwives	2024	MHO	3 personnel (2 RHM; 1 nurse)	6 personnel (2 RHM; 1 nurse); (1 RHM; 2 nurse)	6 personnel (2 RHM; 1 nurse); (1 RHM; 2 nurse)	Creation and hiring of 3 RHM and 3 Nurse 1 position (Ranked 4)				450,816.00	1,830,132.00	2,984,040.00



DEVOLUTION TRANSITION PLAN 2022-2024

Maternal and child health services, child list 1000 days, BEMONC	Birthing home services, Pre and post natal check up, Neonatal check up, Expanded program for immunization	2024	MHO					Provide training for new staff in Basic Emergency for Maternal Obstetric Neonatal Care (BEMONC) (Ranked 11)	Provide training for new staff in Basic Emergency for Maternal Obstetric Neonatal Care (BEMONC) (Ranked 11)	90,000.00	180,000.00	
		2024	MHO				Monthly program implementation review in monitoring post natal cases (Ranked 62)	Monthly program implementation review in monitoring post natal cases (Ranked 62)	Monthly program implementation review in monitoring post natal cases (Ranked 62)	20,000.00	20,000.00	20,000.00
		2024	MHO				Review the policies, brainstorming and determine which set of procedures will best suit the needs of Magallanes health system (Ranked 58)	Review the policies, brainstorming and determine which set of procedures will best suit the needs of Magallanes health system (Ranked 58)	Review the policies, brainstorming and determine which set of procedures will best suit the needs of Magallanes health system (Ranked 58)	10,000.00	10,000.00	10,000.00
TB prevention and control	TB DOTS program	2024	MHO		2 personnel (1 med tech; 1 nurse I)	2 personnel (1 med tech; 1 nurse I)		Creation and hiring of 1 med tech and 1 nurse I (Ranked 16)		652,428.00	670,000.00	
		2024	MHO				Activity training, orientation for all and re-orientation in the latest edition of TB Manual operating procedures (Ranked 43)			60,000.00		
		2024	MHO				Conduct a quarterly program implementation review with all personnel for monitoring TB positive patients (Ranked 28)	Conduct a quarterly program implementation review with all personnel for monitoring TB positive patients (Ranked 28)	Conduct a quarterly program implementation review with all personnel for monitoring TB positive patients (Ranked 28)	10,000.00	10,000.00	10,000.00
		2024	MHO				Incentive for BHW who are treatment partners of TB patients. Giving "enablers" to TB patient's to improve their nutrition while undergoing treatment (Ranked 20)	Incentive for BHW who are treatment partners of TB patients. Giving "enablers" to TB patient's to improve their nutrition while undergoing treatment (Ranked 20)	Incentive for BHW who are treatment partners of TB patients. Giving "enablers" to TB patient's to improve their nutrition while undergoing treatment (Ranked 20)	200,000.00	200,000.00	200,000.00

DEVOLUTION TRANSITION PLAN 2022-2024

Maternal and child health services, child list 1000 days, BEMONC	Birthing home services, Pre and post natal check up, Neonatal check up, Expanded program for immunization	2024	MHO				5 Nurse for hiring will include EPI program in their responsibility (Ranked 6)	5 Nurse for hiring will include EPI program in their responsibility (Ranked 6)	5 Nurse for hiring will include EPI program in their responsibility (Ranked 6)			
		2024	MHO				Conduct training, orientation on EPI, evaluation and monitoring of Data (Ranked 77)	Conduct training, orientation on EPI, evaluation and monitoring of Data (Ranked 77)	Conduct training, orientation on EPI, evaluation and monitoring of Data (Ranked 77)	20,000.00	20,000.00	20,000.00
		2024	MHO						Plan early for full devolution (Ranked 15)			300,000.00
Prevention and control of Non-communicable Disease program	Cardiovascular: Hypertensive/hypercholesterolemia drugs (Losartan, Amlodipine, Simvastatin) Diabetes: Gliclazide, metformin, insulin, syringes	2024	MHO	1 personnel (1 Pharmacist)	1 personnel (1 Pharmacist)	1 personnel (1 Pharmacist)	Creation and hiring of pharmacist (Ranked 9)			267,792.00	270,000.00	275,000.00
		2024	MHO				Additional budget for non comm medicine (Ranked 12)	Additional budget for non comm medicine (Ranked 12)	Additional budget for non comm medicine (Ranked 12)	200,000.00	300,000.00	400,000.00
Oral Health	Essential health care package 1-toothbrush for kids, toothpaste, germicidal soap, Fluoride, glass ionomer, pit and fissure sealant kit, composite restorative material, light cure unit	2024	MHO			1 personnel (Dentist I)			Creation and hiring of dentist (Ranked 16)			359,000.00
		2024	MHO						Purchase dental chair and supply (Ranked 23)			500,000.00
Health Services	Purchase of medicines, medical supplies, and equipment needed to carry out the services herein enumerated	2024	MHO				Annual attendance to convention for CPE units (Ranked 89)	Annual attendance to convention for CPE units (Ranked 89)	Annual attendance to convention for CPE units (Ranked 89)	100,000.00	100,000.00	100,000.00
		2024	MHO				Additional budget for medicine and medical supplies (Ranked 3)	Additional budget for medicine and medical supplies (Ranked 3)	Additional budget for medicine and medical supplies (Ranked 3)	500,000.00	800,000.00	1,000,000.00
Health Services	Family planning services	2024	MHO						RHU determine the needs for provision of supply for Family planning method (Ranked 59)			200,000.00
Health Services	Provision of universal access in methods on family planning											
	Integration of strategies in the LGU local development plans and investment programs to support universal access to RH services, and mobilizing volunteers, e.g., BHWS, BPVS, and BNS in geographically isolated and disadvantaged areas.											

DEVOLUTION TRANSITION PLAN 2022-2024

HIV/AIDS, Sexually Transmitted disease and hepatitis	HIV detection and control program, purchase of Penicillin, Azithromycin, Cefixime, Hepa C & B surface antigen rapid diagnostic tests	2024	MHO				1 nurse that will be hired for other programs will be the supervisor for communicable disease program (Ranked 31)	1 nurse that will be hired for other programs will be the supervisor for communicable disease program (Ranked 31)	1 nurse that will be hired for other programs will be the supervisor for communicable disease program (Ranked 31)			
		2024	MHO				Draft and revisit policy guidelines and lobby for adoption of Institutionalized program for HIV/AIDS Hepatitis and STI program (Ranked 45)					
		2024	MHO						RHU determine the needs for provision of supply of diagnostic kits and medical supplies (Ranked 19)			200,000.00
Environmental Sanitation services	Provision of safe water supply, promotion of health in the field of sanitation	2024	MHO	1 personnel (Sanitation Inspector II)	1 personnel (Sanitation Inspector II)	1 personnel (Sanitation Inspector II)	Creation of Sanitation Inspector II (Ranked 64)			210,060.00	213,000.00	216,000.00
		2024	MHO				Review policy on regulations on liquid waste, hazardous waste and Sanitation inspection requirements and adapt those that are applicable in our set up (Ranked 50)					
		2024	MHO				Enough budgetary requirement for water sampling (Ranked 28)	Enough budgetary requirement for water sampling (Ranked 28)	Enough budgetary requirement for water sampling (Ranked 28)	100,000.00	100,000.00	100,000.00
Health Services	Clinics, health centers, and other health facilities necessary to carry out health services.	2024	MHO					Program and budget for renovation of birthing home building (Ranked 41)			1,000,000.00	
Health Facility Enhancement Program	Funding support and Procurement of infrastructure, equipment, and motor vehicle for: a. Barangay Health Stations b. Rural Health Units c. LGU Hospitals	2024	MHO					Purchase of ambulance (Ranked 22)	Purchase of ambulance (Ranked 22)		1,500,000.00	1,500,000.00
		2024	MHO						Installation of hybrid solar (Ranked 30)			1,500,000.00

DEVOLUTION TRANSITION PLAN 2022-2024

Clinical Laboratory services	Provision of laboratory services as aid in diagnosis	2024	MHO					1 med tech for clinical services, and 1 med tech for TB and communicable diseases (Ranked 49)	1 med tech for clinical services, and 1 med tech for TB and communicable diseases (Ranked 49)					
		2024	MHO					Establish Better management system to delagate other functions (Ranked 69)	Establish Better management system to delagate other functions (Ranked 69)					
		2024	MHO					Purchase Diagnostic equipment (Ranked 44)				500,000.00		
		2024	MHO				Purchase of clinical lab supply supply (Ranked 14)	Purchase of clinical lab supply supply (Ranked 14)	Purchase of clinical lab supply supply (Ranked 14)	100,000.00	150,000.00	180,000.00		
Health Services	Rehabilitation programs for victims of drug abuse	2024	MHO		1 personnel (1 nurse)	1 personnel (1 nurse)		Hiring of 1 nurse for Rehab program (Ranked 55)				384,636.00	384,636.00	
		2024	MHO					Orientation and training in rehabilitation program (Ranked 62)				150,000.00		
		2024	MHO						Revisit and review the policy guidelines and seek out experts and resource person to gain expertise in the program (Ranked 94)				50,000.00	
Emerging/reemerging infectious diseases	Provision of PPE's, Disinfectants,Rapid Antigen Kits.Endowment Fund for Molecular Laboratories, Pandemic Response , Isolation Facility	2024	MHO		3 personnel (Nurse I; Nurse I; Nurse I)	3 personnel (Nurse I; Nurse I; Nurse I)		Creation of item for 3 nurses for outbreak and other programs (Ranked 50)				1,167,516.00	1,175,516.00	
		2024	MHO				Fund the local health system for pandemic preparation and response (Ranked 10)	Fund the local health system for pandemic preparation and response (Ranked 10)	Fund the local health system for pandemic preparation and response (Ranked 10)	1,000,000.00	1,500,000.00	1,500,000.00		

DEVOLUTION TRANSITION PLAN 2022-2024

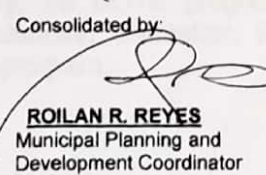
Rabies Control	Provision of Anti-Rabies and EHRIG	2024	MHO				1 nurse for hiring will be a program manager for rabies (Ranked 51)	1 nurse for hiring will be a program manager for rabies (Ranked 51)	1 nurse for hiring will be a program manager for rabies (Ranked 51)				
		2024	MHO					Training of newly hired nurse in RITM (Ranked 42)			30,000.00		
		2024	MHO				Procurement of anti-rabies supply (Ranked 18)	Procurement of anti-rabies supply (Ranked 18)	Procurement of anti-rabies supply (Ranked 18)	100,000.00	200,000.00	300,000.00	
National Aedes-borne viral diseases prevention and control	Purchase of Dengue RDT (NS1) Kits	2024	MHO				LGU Budget and purchase for Dengue supplies (Ranked 32)	LGU Budget and purchase for Dengue supplies (Ranked 32)	LGU Budget and purchase for Dengue supplies (Ranked 32)	50,000.00	150,000.00	200,000.00	
Integrated Helminth Control	Albendazole purchase	2024	MHO				LGU Allot budget for albendazole and nutrition supplies (Ranked 61)	LGU Allot budget for albendazole and nutrition supplies (Ranked 61)	LGU Allot budget for albendazole and nutrition supplies (Ranked 61)	50,000.00	100,000.00	120,000.00	
Leprosy control	Itraconazole, Vit B complex, Prednisone, Ascorbic acid, Betamethasone, Ferrous salt and Folic acid, Fusidate cream	2024	MHO					LGU purchase supplies of Itraconazole, Vit B complex, Prednisone, ascorbic acid, betamethasone, ferrous salt and folic, fusidic cream (Ranked 39)	LGU purchase supplies of Itraconazole, Vit B complex, Prednisone, ascorbic acid, betamethasone, ferrous salt and folic, fusidic cream (Ranked 39)		100,000.00	120,000.00	
Food and water-Borne diseases	Oral rehydration solutions, Zinc sulphate	2024	MHO					LGU purchase Oral rehydration solutions and zinc sulphate (Ranked 38)	LGU purchase Oral rehydration solutions and zinc sulphate (Ranked 38)		30,000.00	40,000.00	

Prepared by

  
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Nov. 3, 2021  
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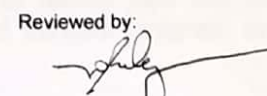
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In the full assumption of devolved functions, services and facilities in the municipality of Magallanes, LGU is mandated to provide the basic health services and supply to each and every Magalleño. We have to complete the manpower capability of the RHU. Understaffing and additional work overload hamper the system to provide for the basic health needs which may result in an increase rate of morbidity and mortality. This increase in manpower should go hand in hand in providing technical knowledge and experience to the additional health workers to give quality medical care and services.

The RHU has 19 services that need to be assumed until 2024. Activities towards full assumption of functions and services will include creation and hiring of additional personnel, Training and capability development of all staff, both old and new, and provision of budgetary requirement for functions that will be devolved.

Services that will need additional manpower are the following:

Disease surveillance officer and IT specialist for the creation of Magallanes epidemiology and surveillance unit, Birthing home facilities for the continuation of a 24 hour service, Clinical Laboratory and TB DOTS for the continuance of the laboratory License to operate and delineation of function with TB DOTS program, Additional staff for Pandemic response and Emerging and reemerging infectious disease program, Creation and hiring of Pharmacist for the "Botika ng Bayan program", Dentist for the oral health program and manpower for Rehabilitation program.

Services that will need logistics once devolved are the following:

Data base for disease surveillance, Medicines for non-communicable disease and Basic primary essential drugs, Laboratory equipment's and supply, TB DOTS program, Renovation and improvement of facility thru the HPEF, Expanded program for immunization, Family planning, sanitation, Rehabilitation program, Rabies and dengue program and all that is included in the communicable disease program.

Attachment 2-A: Phasing of Full Assumption of Devolved Functions, Services, and Facilities for Municipalities

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Functions/ Services/ Facilities to be Assumed	Programs/ Projects/ Activities for Implementation	Timeline for Full Assumption	Implementing Office/ Unit	Resource Requirements										
				Personnel/Staffing			Capacity Development			Funding				
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024		
[1]	[2]	[3]	[4]	[5]										
Local Infrastructure Project	1.School Buildings and other facilities for public elementary and secondary schools. 2. Information services which	2024	MEO ; HR ; BUDGET	4 personnel (Engineering III - SG 19; Engineering II - SG 16; Engineering 1- SG 12 ; Engineering Asst -SG 8)	4 personnel (Engineering III - SG 19; Engineering II - SG 16; Engineering 1- SG 12 ; Engineering Asst -SG 8)	4 personnel (Engineering III - SG 19; Engineering II - SG 16; Engineering 1- SG 12 ; Engineering Asst -SG 8)	Creation of 4 additional plantilla positions on infrastructure services (Ranked 65)				1,300,000.00	1,300,000.00	1,300,000.00	
	include maintenance of public library 3. Municipal roads and bridges, Flood Control,	2024	MEO				Orientation, training, seminar on infrastructure projects (Ranked 77)	Orientation, training, seminar on infrastructure projects (Ranked 77)	Orientation, training, seminar on infrastructure projects (Ranked 77)			200,000.00	200,000.00	200,000.00
	Facilities related to general hygiene and sanitation, Canal Lining, Slope Protection and Assistance	2024	MEO				Creation of better monitoring system on infrastructure projects (Ranked 70)	Creation of better monitoring system on infrastructure projects (Ranked 70)	Creation of better monitoring system on infrastructure projects (Ranked 70)			200,000.00	200,000.00	200,000.00
	to public market Municipal Buildings, Cultural Centers public parks including freedon parks playgrounds and sports facilities	2024	MEO ; SB				Enacted Ordinance for creation of additional 3 plantilla position for infrastructure (Ranked 83)	Enacted Ordinance for creation of additional 3 plantilla position for infrastructure (Ranked 83)	Enacted Ordinance for creation of additional 3 plantilla position for infrastructure (Ranked 83)					

DEVOLUTION TRANSITION PLAN 2022-2024


	and equipment and other similar facilities	2024	MEO				Creation of data base for proper monitoring of Infrastructure project (Ranked 77)	Creation of data base for proper monitoring of Infrastructure project (Ranked 77)	Creation of data base for proper monitoring of Infrastructure project (Ranked 77)	500,000.00	20,000.00	20,000.00
		2024	MEO ; HR				Team building cum midyear/ year end for performance review and planning (Ranked 53)	Team building cum midyear/ year end for performance review and planning (Ranked 53)	Team building cum midyear/ year end for performance review and planning (Ranked 53)	25,000.00	25,000.00	25,000.00
Establishment of one stop shop for BPCO	Issuance of Building permits and Certificate of Occupancy	2024	MEO ; HR ; BUDGET	2 personnel (Eng'l'g Aide - SG 4 ; Admin. Assistant Sg 9)	2 personnel (Eng'l'g Aide - SG 4 ; Admin. Assistant Sg 9)	2 personnel (Eng'l'g Aide - SG 4 ; Admin. Assistant Sg 9)	Creation of additional plantilla position for the issuance of building permits and certificate of occupancy (Ranked 82)			350,000.00	350,000.00	350,000.00
		2024	MEO				Hands-on training and seminar workshop (Ranked 54)	Hands-on training and seminar workshop (Ranked 54)	Hands-on training and seminar workshop (Ranked 54)	100,000.00	100,000.00	100,000.00
		2024	MEO				Creation of better monitoring system on issuance of building permits and certificate of occupancy (Ranked 65)	Creation of better monitoring system on issuance of building permits and certificate of occupancy (Ranked 65)	Creation of better monitoring system on issuance of building permits and certificate of occupancy (Ranked 65)	200,000.00	200,000.00	200,000.00
		2024	MEO ; SB				Enacted Ordinance in creating 1 plantilla position for the issuance of building permit and certificate of occupancy (Ranked 103)	Enacted Ordinance in creating 1 plantilla position for the issuance of building permit and certificate of occupancy (Ranked 103)	Enacted Ordinance in creating 1 plantilla position for the issuance of building permit and certificate of occupancy (Ranked 103)			




**DEVOLUTION TRANSITION PLAN 2022-2024**

		2024	MEO				Creation of data base the building permits and certificate of occupancy (Ranked 65)	Creation of data base the building permits and certificate of occupancy (Ranked 65)	Creation of data base the building permits and certificate of occupancy (Ranked 65)	100,000.00	100,000.00	100,000.00
		2024	MEO ; HR				Team building cum midyear /year end for performance review and planning (Ranked 53)	Team building cum midyear /year end for performance review and planning (Ranked 53)	Team building cum midyear /year end for performance review and planning (Ranked 53)	25,000.00	25,000.00	25,000.00

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 Municipal Engineer

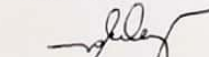
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[4]	The LGU office/unit responsible for the devolved functions, services, and facilities.
[5]	The resources needed by the LGU to fully assume, absorb, and manage the devolved functions, services, and facilities.

In the full assumption of devolved functions, services and facilities in the Municipality of Magallanes, Engineering office are mandated to provide the development of infrastructure projects.

Inadequate Staff and additional works will not become a problem in the department and would not hinder to finish all the projects to provide the basic needs of the general public. However, providing additional staff with technical knowledge would be a great help to minimize the back logs.

Services that will need additional manpower are the following:

Engineering I, II and III-This profession of designing and executing structural works that serve the general public, such as bridges, canals, Slope protections, path walks, sewerage systems, and other infrastructure.

- Help to develop effective and efficient production system and processes that will provide the optimum use of workforce, machines.
- Evaluate design options and keeping in mind the project cost.

Services that will need logistics once devolved are the following:

Data base - Managing of data allowing for data to be manipulated or extracted by users and other programs. This helps provide data security, data integrity, concurrency, and uniform data administration procedures.

Attachment 2-A: Phasing of Full Assumption of Devolved Functions, Services, and Facilities for Municipalities

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE


Functions/ Services/ Facilities to be Assumed	Programs/ Projects/ Activities for Implementation	Timeline for Full Assumption	Implementing Office/ Unit	Resource Requirements									
				Personnel/Staffing			Capacity Development			Funding			
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	
[1]	[2]	[3]	[4]	[5]									
Establishment of CBMS as an organized technology-based system of collecting, processing and validating necessary disaggregated data that may be used for planning.	Creation of Municipal Statistician	2024	MPDO ; HR ; MBO	1 personnel (Statistician 1)	1 personnel (Statistician 1)	1 personnel (Statistician 1)	Creation of Municipal Statistician primarily responsible in CBMS Process/ Activities (Ranked 28)				350,000.00	350,000.00	350,000.00
		2024	MPDO ; HR ; MBO	1 personnel (Admin Assistant II)	1 personnel (Admin Assistant II)	1 personnel (Admin Assistant II)	Creation of Administrative Assistant II as Technical personnel for QGIS Mapping (Ranked 98)				250,000.00	250,000.00	250,000.00
		2024	MPDO				Attend Trainings/ Seminar Workshop in the collection, processing, mapping, and analysis of data (Ranked 51)				100,000.00		
		2024	MPDO				Enhanced Training on QGIS Mapping to have updated maps used in different plans (Ranked 27)	Enhanced Training on QGIS Mapping to have updated maps used in different plans (Ranked 27)	Enhanced Training on QGIS Mapping to have updated maps used in different plans (Ranked 27)		50,000.00	50,000.00	50,000.00
		2024	MPDO				Implementation of CBMS Round 4 in line with CBMS National Roll Out in Year 2022 under supervision of PSA as lead agency to implement the to CBMS (Ranked 13)	Implementation of CBMS Round 4 in line with CBMS National Roll Out in Year 2022 under supervision of PSA as lead agency to implement the to CBMS (Ranked 13)	Implementation of CBMS Round 4 in line with CBMS National Roll Out in Year 2022 under supervision of PSA as lead agency to implement the to CBMS (Ranked 13)		1,500,000.00	250,000.00	250,000.00

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	2024	MPDO , SB				Enacted Ordinance in the creation of Municipal Statistician for CBMS Process/ Activities and Administrative Assistant II (Ranked 37)				
Implementation of comprehensive and continuing urban development and housing program	2024	OM					Re-organization of the structure of Local Housing Board (Ranked 73)			
	2024	OM					Issuance of Executive Order in the Creation of TWG in the formulation and update of Local Shelter Plan and Resettlement Action Plan (Ranked 56)			
	2024	MPDO					Attend proper training on the formulation and updating of Local Shelter Plan and Resettlement Action Plan (Ranked 80)			250,000.00
	2024	MPDO					Establishment of monitoring system and evaluation system for proper implementation of Local Shelter Plan and Resettlement Action Plan (Ranked 94)			50,000.00
	2024	MPDO					Endorse to the SB the Approved Local Shelter Plan and Resettlement Action Plan for adoption thru Office of the Mayor (Ranked 72)			
	2024	MPDO					Orientation and meetings conducted between LGU and private sector to be involve in the formulation of Local Shelter Plan and Resettlement Action Plan (Ranked 86)			100,000.00

**DEVOLUTION TRANSITION PLAN 2022-2024**

Prepared by:

  
**ROILAN R. REYES**  
 Municipal Planning and  
 Development Coordinator


Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

Reviewed by:

  
**VILMA O. SOLAYAO**  
 Human Resource  
 Management Officer

Approved by:

  
**HON. JASMIN ANGELLI M. BAUTISTA**  
 Municipal Mayor

Nov. 3, 2021  
 Date

Nov. 3, 2021  
 Date

Nov. 3, 2021  
 Date

Nov. 3, 2021  
 Date

<b>Legend:</b>	
[1]	All devolved functions and services to be fully assumed by LGU according to Section 17 of the LGC and other pertinent laws on devolution.
[2]	The specific program, project, or activity to be implemented by the LGU under the devolved functions and services.
[3]	The target year the LGU plans to fully assume the devolved functions, services, and facilities.
[4]	The LGU office/unit responsible for the devolved functions, services, and facilities.
[5]	The resources needed by the LGU to fully assume, absorb, and manage the devolved functions, services, and facilities.

The table above shows that there are two (2) Devolved Functions, Services and Facilities under Planning and Development Office that need to be fully assumed by Year 2024.

In the full assumption of "Establishment of CBMS as an organized technology-based system of collecting, processing and validating necessary disaggregated data that may be used for planning", the LGU are mandated to create plantilla position of Municipal Statistician primarily responsible in CBMS Process/Activities by Year 2022. There are six (6) Capacity Development Intervention under this devolved functions which are staff complement, trainings/seminars, implementation of CBMS Round 4, and Enacted Ordinance.

In the full assumption of "Provision of housing project for underprivileged and homeless", the LGU needs to implement a comprehensive and continuing urban development and housing program which is actually implemented in the LGU but needed update which is the Formulation of Local Shelter Plan and Resettlement Action Plan. There are six (6) Capacity Development Intervention under this devolved functions which are Re-organization of LHB, EO for TWG, Proper training in the formulation of LSP, Establishment of monitoring system, SB Adoption of approved LSP, and conduct of orientation/meetings.

Attachment 2-A: Phasing of Full Assumption of Devolved Functions, Services, and Facilities for Municipalities

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Functions/ Services/ Facilities to be Assumed	Programs/Projects/ Activities for Implementation	Timeline for Full Assumption	Implementing Office/Unit	Resource Requirements									
				Personnel/Staffing			Capacity Development			Funding			
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	
[1]	[2]	[3]	[4]	[5]									
Benefits and special privileges for Persons with Disability	Establishment of PDAO Office	2024	MSWD ; HR ; MBO	3 personnel (Disability Officer 1;Disability Officer Assistant;Soci al Welfare Aide)	3 personnel (Disability Officer 1;Disability Officer Assistant;Soci al Welfare Aide)	3 personnel (Disability Officer 1;Disability Officer Assistant;Soci al Welfare Aide)	Creation of Persons with Disabilities Affairs Office and creation of 3 plantilla position for functional PDAO office (Ranked 43)				482,652.00	482,652.00	482,652.00
	Appointment of PDAO Officer												
	Training for PDAO Officer	2024	MSWD				Skills & Leadership Training on PWD laws (Ranked 58)	Skills & Leadership Training on PWD laws (Ranked 58)	Skills & Leadership Training on PWD laws (Ranked 58)		50,000.00	50,000.00	50,000.00
		2024	MSWD				Reorientation/ dissimination of RA 9442 Magna Carta For PWD (Ranked 71)	Reorientation/ dissimination of RA 9442 Magna Carta For PWD (Ranked 71)	Reorientation/ dissimination of RA 9442 Magna Carta For PWD (Ranked 71)		20,000.00	20,000.00	20,000.00
		2024	MSWD				Establishment of better documentation and monitoring system for PWD programs (Ranked 72)	Establishment of better documentation and monitoring system for PWD programs (Ranked 72)	Establishment of better documentation and monitoring system for PWD programs (Ranked 72)		2,000.00	2,000.00	20,000.00
	2024	MSWD ; SB				Enactment of Ordinance creating PDAO Office	Enactment of Ordinance creating PDAO Office						


DEVOLUTION TRANSITION PLAN 2022-2024

							* Issuance of Executive Order designating Disability officer I, Disability Affairs Assistant, Welfare Aide (Ranked 72)	* Issuance of Executive Order designating Disability officer I, Disability Affairs Assistant, Welfare Aide (Ranked 72)				
		2024	MSWD				Coordinate with Provincial PWD office to activate on line registration (Ranked 82)	Coordinate with Provincial PWD office to activate on line registration (Ranked 82)	Coordinate with Provincial PWD office to activate on line registration (Ranked 82)			
		2024	MSWD				Organization of PDAO in every barangay (Ranked 82)	Organization of PDAO in every barangay (Ranked 82)	Organization of PDAO in every barangay (Ranked 82)	10,000.00	10,000.00	10,000.00
Family and Community Welfare Program	* Aid to individual in Crisis situation (AICS) Sustainable Livelihood Program (SLP) *Philhealth Sponsored Program *Cash for Work	2024	MSWD ; HR ; MBO	3 Personnel (Day Care Worker II; Social Welfare Officer I); (Social Welfare Officer II)	3 Personnel (Day Care Worker II; Social Welfare Officer I); (Social Welfare Officer II)			*Creation of 3 Plantilla positions for social welfare services (Social Welfare Officer I; Social Welfare Officer II ; DayCare Worker II) (Ranked 71)			646,872.00	646,872.00
Advocate of child's rights that implements all children's programs at the local levels	Appointment of Local Social Welfare and Development Officer tasked to assist children in conflict with the law.	2024	MSWD					Skills & Leadership Training for Social Workers (Ranked 93)	Skills & Leadership Training for Social Workers (Ranked 93)		60,000.00	60,000.00
		2024	MSWD					Skills & Leadership Training for Day Care Worker (Ranked 87)	Skills & Leadership Training for Day Care Worker (Ranked 87)		30,000.00	30,000.00
		2024	MSWD					Allocate of Funds for Supplementary Feeding Program (Ranked 87)	Allocate of Funds for Supplementary Feeding Program (Ranked 87)		900,000.00	900,000.00
Benefits and Special Privileges to senior	Provision of Financial/Medical Referral System Nonagenarian Award for Senior Citizen 90 years old	2024	MSWD ; HR ; MBO	1 personnel (Social Welfare Assistant)	1 personnel (Social Welfare Assistant)			Creation of Social Welfare Assistant for senior citizen office (Ranked 77)			157,548.00	157,548.00

## DEVOLUTION TRANSITION PLAN 2022-2024


		2024	MSWD					Skills & Leadership Training for Social Welfare Assistant (Ranked 119)	Skills & Leadership Training for Social Welfare Assistant (Ranked 119)	30,000.00	30,000.00
		2024	MSWD					Allocate Funds for Social Pension Program (Ranked 119)	Allocate Funds for Social Pension Program (Ranked 119)	9,800,000.00	9,800,000.00
		2024	MSWD					Allocate Funds for Centenarian Program (Ranked 119)	Allocate Funds for Centenarian Program (Ranked 119)	200,000.00	200,000.00

Prepared by

  
**OFELIA A. GIO**  
 Municipal Social Welfare and Development Officer

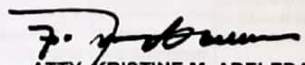
Nov. 3, 2021  
 Date

Consolidated by:

  
**ROILAN R. REYES**  
 Municipal Planning and Development Coordinator

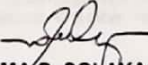
Nov. 3, 2021  
 Date

Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator


Nov. 3, 2021  
 Date

Reviewed by:

  
**VILMA O. SOLAYAO**  
 Human Resource Management Officer

Nov. 3, 2021  
 Date

Approved by:

  
**HON. JASMIN ANELLI M. BAUTISTA**  
 Municipal Mayor

Nov. 3, 2021  
 Date

**Legend:**

[1]	All devolved functions and services to be fully assumed by LGU according to Section 17 of the LGC and other pertinent laws on devolution.
[2]	The specific program, project, or activity to be implemented by the LGU under the devolved functions and services.
[3]	The target year the LGU plans to fully assume the devolved functions, services, and facilities.
[4]	The LGU office/unit responsible for the devolved functions, services, and facilities.
[5]	The resources needed by the LGU to fully assume, absorb, and manage the devolved functions, services, and facilities.

Out of seven (7) devolved functions not fully assumed by Social Welfare Office stated in E1, only five (5) programs/services such as Establishment of Persons with Disability Affairs Office, Appointment of Disability Affairs Officer, Leadership Trainings for Disability Officer, Sustainable Livelihood Program and assistance to CICL are programs, services, facilities need to be fully assumed. These programs are very essential in the local levels thus social welfare sector needs more additional personnel to ensure effective and efficient delivery of social services.



Attachment 2-A: Phasing of Full Assumption of Devolved Functions, Services, and Facilities for Municipalities

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Functions/ Services/ Facilities to be Assumed	Programs/ Projects/ Activities for Implementation	Timeline for Full Assumption	Implementing Office/Unit	Resource Requirements						Funding		
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
[1]	[2]	[3]	[4]	[5]								
Maintenance of Peace and Order (RA 7160)	Sites for police stations and substations	2024	OM	1 personnel (Administrative Officer IV)	1 personnel (Administrative Officer IV)	1 personnel (Administrative Officer IV)	Appointment of 13 plantilla positions for additional personnel for public market (3 plantilla positions), new personnel for police and fire substations (2 plantilla positions), municipal jail (2 plantilla positions), slaughter house (3 plantilla positions), public cemetery (3 plantilla positions), and other municipal enterprises (Ranked 1)			418,626.00	418,626.00	418,626.00
	Sites fire station substations	2024	OM	1 personnel (Administrative Officer IV)	1 personnel (Administrative Officer IV)	1 personnel (Administrative Officer IV)				418,626.00	418,626.00	418,626.00
	Municipal jail	2024	OM	1 personnel (Administrative Officer IV)	2 personnel (Administrative Assistant II); (Administrative Officer IV)	2 personnel (Administrative Assistant II); (Administrative Officer IV)				418,626.00	667,626	667,626
	Public markets	2024	OM	1 personnel (Administrative Assistant II)	2 personnel (Administrative Aide IV); (Administrative Assistant II)	3 personnel (Administrative Aide I (Utility Worker I); (Administrative Aide IV); (Administrative Assistant II)				249,000.00	453,400	638,400
	Slaughterhouses	2024	OM	1 personnel (Administrative Officer IV)	2 personnel (Administrative Assistant II); (Administrative Officer IV)	3 personnel (Administrative Aide IV); (Administrative Assistant II); (Administrative Officer IV)				418,626.00	667,626	872,026
	Public cemetery	2024	OM	1 personnel (Administrative Officer IV)	2 personnel (Administrative Assistant II); (Administrative Officer IV)	3 personnel (Administrative Aide IV); (Administrative Assistant II); (Administrative Officer IV)				418,626.00	667,626	872,026
	Other municipal enterprises	2024	OM									

DEVOLUTION TRANSITION PLAN 2022-2024

	2024	OM				Systematized inventory and mapping of functions and duties of POC personnel (Ranked 78)	Systematized inventory and mapping of functions and duties of POC personnel (Ranked 78)	Systematized inventory and mapping of functions and duties of POC personnel (Ranked 78)			
	2024	OM				Training, workshops, seminars, orientation of the new programs and polices, and the updating of data of the LGU (Ranked 78)			50,000.00	100,000.00	150,000.00
	2024	OM				Leveling-off activity training and re-orientation on peace and order programs (Ranked 75)			50,000.00		
	2024	OM				Orientation, and capacity development training/seminar, and meetings (Ranked 51)			50,000.00	100,000.00	150,000.00
	2024	OM				Improved Monitoring and Evaluation Strategy, and conduct of regular meetings (Ranked 105)	Improved Monitoring and Evaluation Strategy, and conduct of regular meetings (Ranked 105)	Improved Monitoring and Evaluation Strategy, and conduct of regular meetings (Ranked 105)	50,000.00	100,000.00	150,000.00
	2024	OM				Issuance of Executive Orders, Resolutions, Ordinances supporting the services and programs (Ranked 81)					
	2024	OM				Creation of data collection tool Profiling proper (Ranked 87)			100,000.00	200,000.00	300,000.00

DEVOLUTION TRANSITION PLAN 2022-2024

		2024	OM				Strengthened information drive (Ranked 87)					
Other Services: Employment Facilitation (RA 7160, RA 8759, RA 10691 Institutionalization of PESO Act 2015); SGLG 2021 guidelines making PESO a mandatory position under Social Protection Sector	Creation of Public Employment Service Office (PESO) Manager	2024	OM	1 personnel (Municipal Government Department Head I)	2 personnel (Administrative Assistant II); (Municipal Government Department Head I)	3 personnel (Administrative Aide IV); (Administrative Assistant II); (Municipal Government Department Head I)	Appointment of PESO Manager and two (2) staff members, Community Training and Employment Coordinator (CTEC) position with 2 staff members, and OFW Help Desk (Ranked 70)	Appointment of PESO Manager and two (2) staff members, Community Training and Employment Coordinator (CTEC) position with 2 staff members, and OFW Help Desk (Ranked 70)	Appointment of PESO Manager and two (2) staff members, Community Training and Employment Coordinator (CTEC) position with 2 staff members, and OFW Help Desk (Ranked 70)	1,176,000	1,425,000	1,629,400
		2024					Well-defined duties and responsibilities as reflected in the individual performance rating (Ranked 82)	Well-defined duties and responsibilities as reflected in the individual performance rating (Ranked 82)	Well-defined duties and responsibilities as reflected in the individual performance rating (Ranked 82)			
		2024					Review of all the functions, roles and responsibilities and goals and objectives of the programs (Ranked 71)	Review of all the functions, roles and responsibilities and goals and objectives of the programs (Ranked 71)	Review of all the functions, roles and responsibilities and goals and objectives of the programs (Ranked 71)	50,000.00	50,000.00	50,000.00
		2024					Levelling-off activity training and re-orientation on the programs (Ranked 84)	Levelling-off activity training and re-orientation on the programs (Ranked 84)	Levelling-off activity training and re-orientation on the programs (Ranked 84)	50,000.00	50,000.00	50,000.00
		2024					Create a monitoring and evaluation team (Ranked 100)					
		2024					Improved Monitoring and Evaluation Strategy, and conduct of regular meetings (Ranked 95)	Improved Monitoring and Evaluation Strategy, and conduct of regular meetings (Ranked 95)	Improved Monitoring and Evaluation Strategy, and conduct of regular meetings (Ranked 95)			

DEVOLUTION TRANSITION PLAN 2022-2024

	2024					Issuance of Executive Orders, Resolutions, Ordinances (Ranked 68)					
	2024					Creation of data collection tool Profiling and data gathering proper (Ranked 81)	Creation of data collection tool Profiling and data gathering proper (Ranked 81)	Creation of data collection tool Profiling and data gathering proper (Ranked 81)	100,000.00	100,000.00	100,000.00
Creation of Community Training and Employment Coordinator (CTEC)	2024	OM	1 personnel (Administrative Officer IV)	2 personnel (Administrative Assistant II); (Administrative Officer IV)	3 personnel (Administrative Aide IV); (Administrative Assistant II); (Administrative Officer IV)	Appointment of PESO Manager and two (2) staff members, Community Training and Employment Coordinator (CTEC) position with 2 staff members, and OFW Help Desk (Ranked 70)	Appointment of PESO Manager and two (2) staff members, Community Training and Employment Coordinator (CTEC) position with 2 staff members, and OFW Help Desk (Ranked 70)	Appointment of PESO Manager and two (2) staff members, Community Training and Employment Coordinator (CTEC) position with 2 staff members, and OFW Help Desk (Ranked 70)	418,626.00	667,626	872,026
Creation of OFW Help Desk Office	2024	OM	1 personnel (Administrative Officer IV)	1 personnel (Administrative Officer IV)	1 personnel (Administrative Officer IV)	Appointment of PESO Manager and two (2) staff members, Community Training and Employment Coordinator (CTEC) position with 2 staff members, and OFW Help Desk (Ranked 70)	Appointment of PESO Manager and two (2) staff members, Community Training and Employment Coordinator (CTEC) position with 2 staff members, and OFW Help Desk (Ranked 70)	Appointment of PESO Manager and two (2) staff members, Community Training and Employment Coordinator (CTEC) position with 2 staff members, and OFW Help Desk (Ranked 70)	418,626.00	418,626.00	418,626.00
Provision of universal access to tertiary education, subsidy and student loan program (RA No. 10931 Universal Access to Quality Tertiary Education Act)	2024	OM				Establishment of LGU-run technical vocational institution (Ranked 123)	Establishment of LGU-run technical vocational institution (Ranked 123)	Establishment of LGU-run technical vocational institution (Ranked 123)	20,000,000.00	40,000,000.00	60,000,000.00
	2024	OM				Seminars, trainings, workshops, and orientation in partnership with Local School Board and other public and private education institution (Ranked 81)	Seminars, trainings, workshops, and orientation in partnership with Local School Board and other public and private education institution (Ranked 81)	Seminars, trainings, workshops, and orientation in partnership with Local School Board and other public and private education institution (Ranked 81)	50,000.00	100,000.00	150,000.00

DEVOLUTION TRANSITION PLAN 2022-2024

		2024	OM				Amendment of Executive Orders, Resolutions, Ordinances (Ranked 83)					
		2024	OM				Creation of data collection tool	Creation of data collection tool	Creation of data collection tool	100,000.00	200,000.00	300,000.00
							Profiling proper (Ranked 111)	Profiling proper (Ranked 111)	Profiling proper (Ranked 111)			
Youth participation in local governance, nation-building and for other purposes	Establishment of the Youth Development Office in the municipality, headed by a Youth Development Officer	2024	OM									
	Creation of Local Youth Development Officer (LYDO)	2024	OM	1 personnel (Supervising Administrative Officer)	2 personnel (Administrative Assistant II); (Supervising Administrative Officer)	3 personnel (Administrative Aide IV); (Administrative Assistant II); (Supervising Administrative Officer)	Appointment of LYDO with created plantilla positions for LYDO with two (2) staff members (Ranked 107)	Appointment of LYDO with created plantilla positions for LYDO with two (2) staff members (Ranked 107)	Appointment of LYDO with created plantilla positions for LYDO with two (2) staff members (Ranked 107)	929,767.00	1,178,767.00	1,383,167.00
		2024	OM-HRMO; LYDO				Systematized inventory and mapping of functions and duties of LYDO personnel (Ranked 103)	Systematized inventory and mapping of functions and duties of LYDO personnel (Ranked 103)	Systematized inventory and mapping of functions and duties of LYDO personnel (Ranked 103)			
		2024	OM-HRMO; LYDO				Training and workshops for LYDO and staff (Ranked 117)	Training and workshops for LYDO and staff (Ranked 117)	Training and workshops for LYDO and staff (Ranked 117)	50,000.00	50,000.00	50,000.00
		2024	OM-HRMO; LYDO				Levelling-off activity training and re-orientation on the programs (Ranked 105)					
		2024					Allocation of sufficient budget in the creation of plans for implementation, monitoring, and evaluation of this program (Ranked 119)	Allocation of sufficient budget in the creation of plans for implementation, monitoring, and evaluation of this program (Ranked 119)	Allocation of sufficient budget in the creation of plans for implementation, monitoring, and evaluation of this program (Ranked 119)	50,000.00	100,000.00	150,000.00
		2024	OMLYDO				Create a monitoring and evaluation team (Ranked 124)					

DEVOLUTION TRANSITION PLAN 2022-2024

		2024	OMLYDC				Improved Monitoring and Evaluation Strategy, and conduct of regular meetings (Ranked 119)	Improved Monitoring and Evaluation Strategy, and conduct of regular meetings (Ranked 119)	Improved Monitoring and Evaluation Strategy, and conduct of regular meetings (Ranked 119)			
		2024	OMLYDO/LYDC				Workshops, orientation, and consultation meetings on the policies and regulations to be created and to be revisited (Ranked 104)	Workshops, orientation, and consultation meetings on the policies and regulations to be created and to be revisited (Ranked 104)	Workshops, orientation, and consultation meetings on the policies and regulations to be created and to be revisited (Ranked 104)	50,000.00	50,000.00	50,000.00
		2024	OMLYDO/LYDC				Ammendment of Executive Orders, Resolutions, Ordinances (Ranked 110)					
		2024	OMLYDO/LYDC				Creation of data collection tool Profiling proper (Ranked 129)	Creation of data collection tool Profiling proper (Ranked 129)	Creation of data collection tool Profiling proper (Ranked 129)	100,000.00	200,000.00	200,000.00
Safeguard the integrity of its territory and the well-being of its citizenry particularly	Drug Rehabilitation Center	2024	OM				Establishment of Drug Rehabilitation Facility/ Balay Silanganan (Ranked 135)	Establishment of Drug Rehabilitation Facility/ Balay Silanganan (Ranked 135)	Establishment of Drug Rehabilitation Facility/ Balay Silanganan (Ranked 135)	20,000,000.00	40,000,000.00	60,000,000.00
the youth from the harmful effects of dangerous drugs (RA No. 9165 Comprehensive Dangerous Drug Act of 2002)		2024	OM	1 personnel (Administrative Officer IV)	2 personnel (Administrative Assistant II); (Administrative Officer IV)	3 personnel (Administrative Aide IV); (Administrative Assistant II); (Administrative Officer IV)	Appointment of personnel in the created plantilla positions with two (2) staff members to manage the system (Ranked 127)	Appointment of personnel in the created plantilla positions with two (2) staff members to manage the system (Ranked 127)	Appointment of personnel in the created plantilla positions with two (2) staff members to manage the system (Ranked 127)	418,826.00	667,626	872,026
		2024					Seminars, trainings, workshops, and orientation in partnership with MADAC and other public and private health institution (Ranked 119)	Seminars, trainings, workshops, and orientation in partnership with MADAC and other public and private health institution (Ranked 119)	Seminars, trainings, workshops, and orientation in partnership with MADAC and other public and private health institution (Ranked 119)	50,000.00	100,000.00	150,000.00

DEVOLUTION TRANSITION PLAN 2022-2024

						Training, seminars, re-orientation of the new programs and polices, and the updating of data of the LGU (Ranked 87)	Training, seminars, re-orientation of the new programs and polices, and the updating of data of the LGU (Ranked 87)	Training, seminars, re-orientation of the new programs and polices, and the updating of data of the LGU (Ranked 87)	50,000.00	50,000.00	50,000.00
						Create a plan to establish drug rehabilitation center with budget appropriation, and monitoring and evaluation mechanism (Ranked 113)	Create a plan to establish drug rehabilitation center with budget appropriation, and monitoring and evaluation mechanism (Ranked 113)	Create a plan to establish drug rehabilitation center with budget appropriation, and monitoring and evaluation mechanism (Ranked 113)	50,000.00	100,000.00	150,000.00
						Amendment of Executive Orders, Resolutions, Ordinances (Ranked 109)	Amendment of Executive Orders, Resolutions, Ordinances (Ranked 109)	Amendment of Executive Orders, Resolutions, Ordinances (Ranked 109)			
						Creation of data collection tool Profiling proper (Ranked 85)	Creation of data collection tool Profiling proper (Ranked 85)	Creation of data collection tool Profiling proper (Ranked 85)	100,000.00	100,000.00	100,000.00
						Strengthened information drive (Ranked 36)					
Establishment of Public Libraries and Reading Centers	Establishment of the Public Libraries and Reading Centers	2024	OM			Establishment of Public Library (Ranked 138)	Establishment of Public Library (Ranked 138)	Establishment of Public Library (Ranked 138)	5,000,000.00	10,000,000.00	15,000,000.00
		2024	OM			Seminars, trainings, and orientation in partnership with Local School Board and other public and private education institution (Ranked 102)	Seminars, trainings, and orientation in partnership with Local School Board and other public and private education institution (Ranked 102)	Seminars, trainings, and orientation in partnership with Local School Board and other public and private education institution (Ranked 102)	50,000.00	100,000.00	150,000.00
		2024	OM			Create a plan to establish a public library and reading centers with budget appropriation, and monitoring and evaluation mechanism (Ranked 111)	Create a plan to establish a public library and reading centers with budget appropriation, and monitoring and evaluation mechanism (Ranked 111)	Create a plan to establish a public library and reading centers with budget appropriation, and monitoring and evaluation mechanism (Ranked 111)	50,000.00	100,000.00	150,000.00

DEVOLUTION TRANSITION PLAN 2022-2024

	2024	OM				Issuance of Ordinances/ Resolutions (Ranked 112)	Issuance of Ordinances/ Resolutions (Ranked 112)	Issuance of Ordinances/ Resolutions (Ranked 112)			
	2024	OM				Creation of data collection tool Profiling proper (Ranked 115)	Creation of data collection tool Profiling proper (Ranked 115)	Creation of data collection tool Profiling proper (Ranked 115)	100,000.00	200,000.00	300,000.00
	2024	OM				Information drive, meetings, seminars, trainings, and orientation to all stakeholders, organization of stakeholders that will benefit from this program (Ranked 99)	Information drive, meetings, seminars, trainings, and orientation to all stakeholders, organization of stakeholders that will benefit from this program (Ranked 99)	Information drive, meetings, seminars, trainings, and orientation to all stakeholders, organization of stakeholders that will benefit from this program (Ranked 99)	50,000.00	50,000.00	50,000.00
	2024					Training, seminars, orientation (Ranked 130)	Training, seminars, orientation (Ranked 130)	Training, seminars, orientation (Ranked 130)	50,000.00	100,000.00	150,000.00
Enhancing capacity of LGU in Local Cooperatives Development (RA No. 11535 An Act Making the Position of a Cooperatives Development Officer Mandatory in Municipal, City and Provincial Levels)	2024	OM	1 personal (Supervising Administrative Officer)	2 personnel (Administrative Assistant II); (Supervising Administrative Officer)	3 personnel (Administrative Aide IV); (Administrative Assistant II); (Supervising Administrative Officer)	Appointment of Cooperative Officer with two (2) staff members (Ranked 119)	Appointment of Cooperative Officer with two (2) staff members (Ranked 119)	Appointment of Cooperative Officer with two (2) staff members (Ranked 119)	929,767.00	1,178,767.00	1,383,167.00
	2024					Systematized inventory and mapping of positions (Ranked 117)	Systematized inventory and mapping of positions (Ranked 117)	Systematized inventory and mapping of positions (Ranked 117)			
	2024					Review of all the functions, roles and responsibilities and goals and objectives of the programs (Ranked 117)	Review of all the functions, roles and responsibilities and goals and objectives of the programs (Ranked 117)	Review of all the functions, roles and responsibilities and goals and objectives of the programs (Ranked 117)	50,000.00	50,000.00	50,000.00
	2024					Levelling-off activity training and re-orientation on the programs (Ranked 118)					
	2024					Create a Local Cooperative Development Office (Ranked 119)	Create a Local Cooperative Development Office (Ranked 119)	Create a Local Cooperative Development Office (Ranked 119)	50,000.00	100,000.00	150,000.00



**DEVOLUTION TRANSITION PLAN 2022-2024**


		2024				Create plans for the PPAs of cooperatives in the LGU (Ranked 119)	Create plans for the PPAs of cooperatives in the LGU (Ranked 119)	Create plans for the PPAs of cooperatives in the LGU (Ranked 119)	50,000.00	100,000.00	150,000.00
		2024				Issuance of Ordinances/ Resolutions (Ranked 113)	Issuance of Ordinances/ Resolutions (Ranked 113)	Issuance of Ordinances/ Resolutions (Ranked 113)			
		2024				Ammendment of Executive Orders, Resolutions, Ordinances (Ranked 103)	Ammendment of Executive Orders, Resolutions, Ordinances (Ranked 103)	Ammendment of Executive Orders, Resolutions, Ordinances (Ranked 103)			
Prescribed the necessary rules and regulations for the modernization, standardization, and regulation of the procurement activities	Organization of the Bids and Awards Committee	2024	OM			Orientation/Re-orientation of BAC members on RA9184 and relevant laws, rules and regulations (Ranked 56)			50,000.00		

Prepared by

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

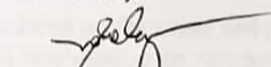
Nov. 3, 2021  
 Date

Consolidated by:

  
**ROILAN R. REYES**  
 Municipal Planning and  
 Development Coordinator

Nov. 3, 2021  
 Date

Reviewed by:

  
**VILMA O. SOLAYAO**  
 Human Resource  
 Management Officer

Nov. 3, 2021  
 Date

Approved by:

  
**HON. JAMIN ANGELKIM. BAUTISTA**  
 Municipal Mayor

Nov. 3, 2021  
 Date

## DEVOLUTION TRANSITION PLAN 2022-2024

Legend:	
[1]	All devolved functions and services to be fully assumed by LGU according to Section 17 of the LGC and other pertinent laws on devolution.
[2]	The specific program, project, or activity to be implemented by the LGU under the devolved functions and services.
[3]	The target year the LGU plans to fully assume the devolved functions, services, and facilities.
[4]	The LGU office/unit responsible for the devolved functions, services, and facilities.
[5]	The resources needed by the LGU to fully assume, absorb, and manage the devolved functions, services, and facilities.

In order to have full assumption of devolved functions, services and facilities, there should have additional personnel/ staffing and systematize the inventory and mapping of functions and duties of POC. Trainings, workshops seminars, orientation of the new programs and policies and the updating of data of the LGU is also assumed. Improved monitoring and evaluation strategy and conduct has to be evidently seen. There should also have issuance of Executive Orders, Resolutions, Ordinances supporting the services and programs.

With regards to services and facilities, there should have establishment of LGU-run technical/vocational institution, establishment of Youth Development Office in the community headed by a Youth Development Officer, thus creation of Local youth Development Officer (LYDO) is also needed. Establishment of Drug Rehabilitation Facility/Balay Silanganan is also essential in as much as establishment of the public libraries and reading centers. These will benefit the people of Magallanes in terms of involving the youth in safeguarding the in improving their participation in local governance, nation-building and other purposes as well as providing them with necessary services in order to aid them with their requirements in school. Enhancing capacity of LGU in Local Cooperatives Development has also given consideration. This will lead to a creation of Local Cooperatives Officer and amendment of Executive Orders, Resolutions and Ordinances. Organization of the Bids and Awards Committee is also expected to be assumed in order to give more encouragements and determination for each LGU personnel to pursue their plans and programs and be fulfilled with their goals and objectives with inspiration and perseverance.

To sum this up, the full devolution of each functions, services ad facilities will be achieved by not only by proper staffing, enough training and equipping each personnel with needed skills and knowledge to render the LGU maximum services but also taking into consideration the facilities that are needed to possibly fulfill their duties and responsibilities at their best.

Attachment 2-A: Phasing of Full Assumption of Devolved Functions, Services, and Facilities for Municipalities

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Functions/ Services/ Facilities to be Assumed [1]	Programs/ Projects/ Activities for Implementation [2]	Timeline for Full Assumption [3]	Implementing Office/Unit [4]	Resource Requirements								
				Personnel/Staffing			Capacity Development			Funding		
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024
Tourism Services	Tourism facilities and other tourist attractions, including the acquisition of equipment, regulation and supervision of business concessions, and security services for such facilities	2024	OM-Municipal Tourism Office				To establish a one-stop center which will cater all tourist concerns. (Ranked 29)	To establish a one-stop center which will cater all tourist concerns. (Ranked 29)	To establish a one-stop center which will cater all tourist concerns. (Ranked 29)	2,500,000.00	100,000.00	100,000.00
		2024	OM-Municipal Tourism Office ; SB				Sangguniang Bayan Resolution Adopting the Local Cultural Development Plan. (Ranked 38)			-	-	-
Preparation, implementation, updating and monitoring of the local tourism development plans. Gather statistical data, enforce tourism laws, rules and regulations.	Creation of a permanent position for Tourism Officer	2024	OM-Municipal Tourism Office ; HR ; MBO	1 personnel (Tourism Operations Assistant)	1 personnel (Tourism Operations Assistant)	2 personnel (Tourism Operations Assistant)	Creation of staff level position for Tourism provision of budget. (Ranked 39)		Creation of staff level position for Tourism provision of budget. (Ranked 39)	96,000.00	96,000.00	196,000.00
Tourism Services	Training and certification of Local Tour Guides	2024	OM-Municipal Tourism Office				Facilitate Learning and Development Programs for Tourism Frontliners. (Ranked 42)	Facilitate Learning and Development Programs for Tourism Frontliners. (Ranked 42)	Facilitate Learning and Development Programs for Tourism Frontliners. (Ranked 42)	70,000.00	90,000.00	110,000.00

DEVOLUTION TRANSITION PLAN 2022-2024

Tourism Services	Improvement of Tourism Facilities	2024	OM-Municipal Tourism Office				Proper implementation and monitoring of existing programs of Tourism Development Plan. (Ranked 44)	Proper implementation and monitoring of existing programs of Tourism Development Plan. (Ranked 44)	Proper implementation and monitoring of existing programs of Tourism Development Plan. (Ranked 44)	830,000.00	500,000.00	500,000.00
Tourism Services	Tourism facilities and other tourist attractions, including the acquisition of equipment, regulation and supervision of business concessions, and security services for such facilities	2024	OM-Municipal Tourism Office				Proper execution of pending projects Tourism Infrastructure Projects. (Ranked 50)	Proper execution of pending projects Tourism Infrastructure Projects. (Ranked 50)	Proper execution of pending projects Tourism Infrastructure Projects. (Ranked 50)	5,500,000.00	6,000,000.00	6,500,000.00
		2024	OM-Municipal Tourism Office				Updating of Tourism Development Plan. (Ranked 88)	Updating of Tourism Development Plan. (Ranked 88)	Updating of Tourism Development Plan. (Ranked 88)	1,390,000.00	2,000,000.00	2,500,000.00
Tourism Services	Involve private sectors in all Tourism related activities	2024	OM-Municipal Tourism Office				Forging partnership with stakeholders for future Tourism Projects. (Ranked 98)	Forging partnership with stakeholders for future Tourism Projects. (Ranked 98)	Forging partnership with stakeholders for future Tourism Projects. (Ranked 98)	30,000.00	40,000.00	50,000.00

Prepared by

**RENNEN B. SISANTE**  
Tourism Operations Officer

Nov. 3, 2021  
Date

Consolidated by:

**ROILAN R. REYES**  
Municipal Planning and Development Coordinator

Nov. 3, 2021  
Date

Reviewed by:

**ATTY. KRISTINE M. ABELEDA**  
Municipal Administrator

Nov. 3, 2021  
Date

Reviewed by:

**VILMA O. SOLAYAO**  
Human Resource Management Officer

Nov. 3, 2021  
Date

Approved by:

**HON. JASMIN ANGELLI M. BAUTISTA**  
Municipal Mayor

Nov. 3, 2021  
Date

Legend:	
[1]	All devolved functions and services to be fully assumed by LGU according to Section 17 of the LGC and other pertinent laws on devolution.
[2]	The specific program, project, or activity to be implemented by the LGU under the devolved functions and services.
[3]	The target year the LGU plans to fully assume the devolved functions, services, and facilities.
[4]	The LGU office/unit responsible for the devolved functions, services, and facilities.
[5]	The resources needed by the LGU to fully assume, absorb, and manage the devolved functions, services, and facilities.

The table above shows that there are two (2) Devolved Functions, Services and Facilities under Tourism Office that need to be fully assumed by Year 2024 with six (6) Programs, Projects and Activities to be implemented and a total of eight (8) Capacity Development Intervention needed.

LGU of Magallanes, Cavite, consider the most important in community tourism development is to establish a One-Stop-Center for visitors or Tourist Information Center. As we opened our door to tourists, this is our first step in welcoming our visitors. In this structure, we could assist all the tourists with all their inquiries as well as we educate them with other Tourism Sites, Attractions as well as the customs and traditions of Magallanos.

To add, we could also come-up with comprehensive database of visitors for our future projects and programs specially created for the profile of Magallanes Tourists. This database would also help us to have a complete and necessary information of tourists during their visit. As part of the Community Sustainable Development Program in Tourism, the said Information Center will serve as a venue to showcase our local products, cuisines and delicacies

LGU of Magallanes have submitted a letter of request for financial assistance to Office of the Provincial Governor thru Ms. Rozelle Sangalang last December 16, 2020 to make this project feasible. To date, we haven't received any response from the said office.

Attachment 2-A: Phasing of Full Assumption of Devolved Functions, Services, and Facilities for Municipalities

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

**MUNICIPALITY OF MAGALLANES, CAVITE**

Functions/Services/ Facilities to be Assumed	Programs/Projects/ Activities for Implementation	Timeline for Full Assumption	Implementing Office/Unit	Resource Requirements									
				Personnel/Staffing			Capacity Development			Funding			
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	
[1]	[2]	[3]	[4]	[5]									
Management of Inventory and Supplies of LGU	Quarterly Inventory of Supplies and Update of Property Acknowledgement Receipt from time to time.	2024	MTO	1 personnel (GSO Officer)	1 personnel (GSO Officer)	1 personnel (GSO Officer)	Creation of one GSO personnel (Ranked 71)				275,000.00	275,000.00	275,000.00
		2024	MTO				Complete Training and Activity Orientation for this GSO Personnel (Ranked 90)	Complete Training and Activity Orientation for this GSO Personnel (Ranked 90)	Complete Training and Activity Orientation for this GSO Personnel (Ranked 90)	20,000.00	20,000.00	20,000.00	
		2024	MTO				Creation of a better Treasury Operating System (Ranked 71)	Creation of a better Treasury Operating System (Ranked 71)	Creation of a better Treasury Operating System (Ranked 71)	100,000.00	100,000.00	100,000.00	
		2024	MTO				Training about the rules and regulations pertaining to the GSO process (Ranked 81)	Training about the rules and regulations pertaining to the GSO process (Ranked 81)	Training about the rules and regulations pertaining to the GSO process (Ranked 81)	20,000.00	20,000.00	20,000.00	
		2024	MTO				Creation of Data Collection Tool for GSO Operation (Ranked 75)	Creation of Data Collection Tool for GSO Operation (Ranked 75)	Creation of Data Collection Tool for GSO Operation (Ranked 75)	10,000.00	10,000.00	10,000.00	
Sourcing and management of Funds	Preparation of list of delinquent tax payers and preparation and sending notices to different barangays	2024	MTO	1 personnel (Collection Clerk 1)	1 personnel (Collection Clerk 1)	1 personnel (Collection Clerk 1)	Creation of plantilla position and hiring of personnel to assist in the delivery of notices and preparation of notices (Ranked 76)				130,000.00	130,000.00	130,000.00

DEVOLUTION TRANSITION PLAN 2022-2024

		2024	MTO				Complete Training and Activity Orientation on provision of RPT services (Ranked 70)	Complete Training and Activity Orientation on provision of RPT services (Ranked 70)	Complete Training and Activity Orientation on provision of RPT services (Ranked 70)	30,000.00	30,000.00	30,000.00
		2024	MTO				Creation of a better monitoring system for RPT (Ranked 32)	Creation of a better monitoring system for RPT (Ranked 32)	Creation of a better monitoring system for RPT (Ranked 32)	300,000.00	300,000.00	300,000.00
		2024	MTO				Training about the rules and regulations pertaining to RPT based on LCG of 1991 and RA 7160 (Ranked 76)	Training about the rules and regulations pertaining to RPT based on LCG of 1991 and RA 7160 (Ranked 76)	Training about the rules and regulations pertaining to RPT based on LCG of 1991 and RA 7160 (Ranked 76)	30,000.00	30,000.00	30,000.00
		2024	MTO				Creation of Data Collection Tool and Upgrading to the newest system available for RPT (Ranked 57)	Creation of Data Collection Tool and Upgrading to the newest system available for RPT (Ranked 57)	Creation of Data Collection Tool and Upgrading to the newest system available for RPT (Ranked 57)	300,000.00	300,000.00	300,000.00
		2024	MTO				Maintaining good relationship with PTO and BLGF by sending RPT reports on time and sending tokens of appreciations from time to time (Ranked 74)	Maintaining good relationship with PTO and BLGF by sending RPT reports on time and sending tokens of appreciations from time to time (Ranked 74)	Maintaining good relationship with PTO and BLGF by sending RPT reports on time and sending tokens of appreciations from time to time (Ranked 74)	20,000.00	20,000.00	20,000.00
		2024	MTO	1 personnel (Administrative Aide IV)	1 personnel (Administrative Aide IV)	1 personnel (Administrative Aide IV)	Creation of plantilla position and Hiring of one additional personnel to assist collection (Ranked 108)			130,000.00	130,000.00	130,000.00
Other Services: Revenue Mobilization Services	Information services which include tax and marketing information system.	2024	MTO									

DEVOLUTION TRANSITION PLAN 2022-2024

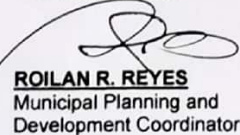
Sourcing and management of Funds	Updating of tax information system and updating on the adjustment of fees and charges	2024	MTO					Complete Training and Activity Orientation for MTO (Ranked 76)	Complete Training and Activity Orientation for MTO (Ranked 76)		100,000.00	100,000.00
Sourcing and management of Funds	Updating of tax information system and updating on the adjustment of fees and charges	2024	MTO					Update of Local revenue Code (Ranked 15)	Update of Local revenue Code (Ranked 15)		100,000.00	100,000.00
Other Services: Revenue Mobilization Services	Information services which include tax and marketing information system.	2024	MTO					Creation of a better information system pertaining to updates for taxes and fees & charges (Ranked 51)	Creation of a better information system pertaining to updates for taxes and fees & charges (Ranked 51)		300,000.00	300,000.00
Other Services: Revenue Mobilization Services	Information services which include tax and marketing information system.	2024	MTO					Training about the rules and regulations pertaining to the information system pertaining to updates for taxes and fees & charges (Ranked 51)	Training about the rules and regulations pertaining to the information system pertaining to updates for taxes and fees & charges (Ranked 51)		100,000.00	100,000.00
Other Services: Revenue Mobilization Services	Information services which include tax and marketing information system.	2024	MTO					Creation of a better information system and database pertaining to updates for taxes and fees & charges (Ranked 40)	Creation of a better information system and database pertaining to updates for taxes and fees & charges (Ranked 40)		100,000.00	100,000.00

Prepared by

  
**SHERYL C. CANTUBA**  
 OIC-Municipal Treasurer

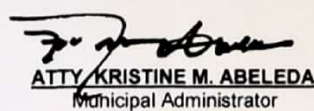
Nov. 3, 2021  
 Date

Consolidated by:

  
**ROILAN R. REYES**  
 Municipal Planning and Development Coordinator

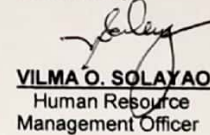
Nov. 3, 2021  
 Date

Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

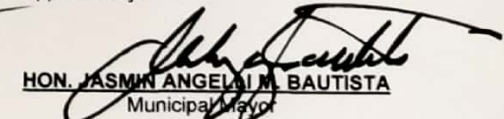
Nov. 3, 2021  
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Reviewed by:

  
**VILMA O. SOLAYAO**  
 Human Resource Management Officer

Nov. 3, 2021  
 Date

Approved by:

  
**HON. JASMIN ANGELINA BAUTISTA**  
 Municipal Mayor

Nov. 3, 2021  
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[5]	The resources needed by the LGU to fully assume, absorb, and manage the devolved functions, services, and facilities.

Phasing of Full Assumption of Devolved Functions, Services and Facilities of the Municipal Treasurers Office focuses on the Capacity Development under Management of Inventory of Supplies, Sourcing and Management of Funds and Revenue Mobilization Services that requires only few Personnel/ Staffing and more on Programs, Projects and Activities that will increase our revenue collection.

We only have 3 Personnel/Staffing required. Personnel who will handle the GSO related services because the person who handle the job is currently inactive so it is currently handled by Job Order personnel. It is not advisable that we don't have a specific person to handle this kind of position. We need to have a specific person who is competent, effective and efficient for us to make sure that all our supplies are enough for the fiscal year or is updated in the record.

We also have a very limited workforce in terms of collection of taxes, fees and charges. We require one additional personnel who will assist in our Real Property Tax Collection Services. We need someone who will focus on the collection of the delinquencies, who will prepare and update the list of delinquents from time to time, who will prepare the notices and deliver to different barangays because currently we only have one person under Real Property Tax Services who handle collection. In order for us to make sure that we reach all the delinquent tax payers, we need someone who will assist in the operation.

Lastly, we require one more staff/personnel who will assist in the collection of fees and charges as soon as we have actively implemented all the ordinances through our enforcers in the near future. Someone who will manage the data of the offenders and who will assist in the collection of fines or any fees and charges.

Attachment 2-A: Phasing of Full Assumption of Devolved Functions, Services, and Facilities for Municipalities

PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES

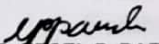
MUNICIPALITY OF MAGALLANES, CAVITE

Functions/ Services/ Facilities to be Assumed	Programs/Projects/ Activities for Implementation	Timeline for Full Assumption	Implementing Office/Unit	Resource Requirements									
				Personnel/Staffing			Capacity Development			Funding			
				FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	FY 2022	FY 2023	FY 2024	
[1]	[2]	[3]	[4]	[5]									
Local Infrastructure Services	Municipal roads and bridges, small water impounding projects and other similar projects, rainwater collectors and water supply system, sewalks, dikes, drainage and sewerage, flood control Facilities related to general hygiene and sanitation.	2024	MEO/ OM-MWS	4 personnel (3 - Admin Aide III ; 1 - Admin Aide IV)	8 personnel (1 - Field Operation Team Leader, 1 - Admin Aide V, 1 - Admin Aide VI, 1 - Meter Reader II); (3 - Admin Aide III ; 1 - Admin Aide IV)	11 personnel (1 - Technical Operation Engineer, 1 - Admin Aide II, 1 - Pump Technician II); (1 - Field Operation Team Leader, 1 - Admin Aide V, 1 - Admin Aide VI, 1 - Meter Reader II); (3 - Admin Aide III ; 1 - Admin Aide IV)	Creation of additional 11 technical permanent positions for water system (Ranked 52)				475,524.00	1,044,276.00	1,495,320.00
	Rain Water collectors	2024	MEO/ OM-MWS				Workshop and training for laborer to either plumber and electricians (Ranked 48)	Workshop and training for laborer to either plumber and electricians (Ranked 48)	Workshop and training for laborer to either plumber and electricians (Ranked 48)		250,000.00	300,000.00	300,000.00
	Water supply system	2024	MEO/ OM-MWS				Procuring and installing of flow meter and other volume devices and upgrading of water lines (Ranked 24)	Procuring and installing of flow meter and other volume devices and upgrading of water lines (Ranked 24)	Procuring and installing of flow meter and other volume devices and upgrading of water lines (Ranked 24)		10,000,000.00	15,000,000.00	30,000,000.00
	Drainage and Sewerage	2024	MEO/ OM-MWS						Review of existing local ordinances relating to water collection fee (Ranked 34)				

## DEVOLUTION TRANSITION PLAN 2022-2024

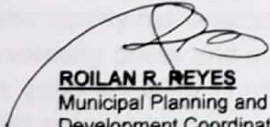
	Waste Water Treatment Facility	2024	MEO/OM-MWS				Creation of data base and information system relating to water input and output volume (Ranked 29)	Creation of data base and information system relating to water input and output volume (Ranked 29)	Creation of data base and information system relating to water input and output volume (Ranked 29)	250,000.00	500,000.00	800,000.00
Comprehensive water quality management	Management and improvement of water quality	2024	MWS				Workshops and trainings regarding water quality management system (Ranked 37)	Workshops and trainings regarding water quality management system (Ranked 37)	Workshops and trainings regarding water quality management system (Ranked 37)	300,000.00	300,000.00	300,000.00
		2024	MWS				Creation of a water quality management system team and Internal Auditors (Ranked 104)	Creation of a water quality management system team and Internal Auditors (Ranked 104)	Creation of a water quality management system team and Internal Auditors (Ranked 104)	250,000.00	300,000.00	500,000.00
	Preparation of Water Quality Management Action Plan	2024	MWS				Establishing a working policy and manuals for water system (Ranked 48)	Establishing a working policy and manuals for water system (Ranked 48)	Establishing a working policy and manuals for water system (Ranked 48)			
	Participation in water quality management and monitoring concerning water quality protection and rehabilitation	2024	MWS				Create a data base showing conformity to RA 9275 (Ranked 43)	Create a data base showing conformity to RA 9275 (Ranked 43)	Create a data base showing conformity to RA 9275 (Ranked 43)			
			MWS				Establish partnerships with different agencies / private organizations for water management system (Ranked 46)	Establish partnerships with different agencies / private organizations for water management system (Ranked 46)	Establish partnerships with different agencies / private organizations for water management system (Ranked 46)	100,000.00	150,000.00	250,000.00

Prepared by

  
**ENGR. EDEL P. PAREDES**  
Municipal Water Supervisor

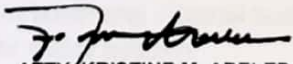
Nov. 3, 2021  
Date

Consolidated by:

  
**ROILAN R. REYES**  
Municipal Planning and  
Development Coordinator

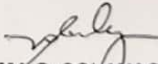
Nov. 3, 2021  
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Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
Municipal Administrator


Nov. 3, 2021  
Date

Reviewed by:

  
**VILMA O. SOLAYAO**  
Human Resource  
Management Officer

Nov. 3, 2021  
Date

Approved by:

  
**HON. JASMIN ANGEL M. BAUTISTA**  
Municipal Mayor

Nov. 3, 2021  
Date

Legend:	
[1]	All devolved functions and services to be fully assumed by LGU according to Section 17 of the LGC and other pertinent laws on devolution.
[2]	The specific program, project, or activity to be implemented by the LGU under the devolved functions and services.
[3]	The target year the LGU plans to fully assume the devolved functions, services, and facilities.
[4]	The LGU office/unit responsible for the devolved functions, services, and facilities.
[5]	The resources needed by the LGU to fully assume, absorb, and manage the devolved functions, services, and facilities.

The Water System should assume all the devolved functions under the legal basis identified. To fully implement all the programs and activities, the office identifies the requirement of additional number of staff to employ. In the Three (3) year transition, we will have eleven (11) permanent positions to ensure that all programs and activities can be implemented in its full capacity.

Below are the specific position / plantilla and their corresponding year of employment:

- Year 2022 – 4 Permanent Staff: 1 Administrative Aide IV and 3 Administrative Aide III
- Year 2023 – 4 Permanent Staff: 1 Field Operation Team Leader, 1 Administrative Aide V, 1 Administrative Aide VI and 1 Meter Reader I.
- Year 2024 – 3 Permanent Staff: 1 Technical Operations Engineer, 1 Administrative Aide II, 1 Pump Technician II

To ensure that all employees are capable to perform all duties under devolved functions, we need to adhere on the resource management and capacity development such as trainings, review of related ordinances and upgrading of existing water facility. Below are the capacity developments:

- Workshop and training for plumber and electrician positions
- Procuring and installing of flow meter and other volume devices whilst upgrading water lines
- Review of existing local Ordinances relating to water collection fee
- Creation of data base and information system relation to water input and output volume
- Workshop and trainings regarding water quality management system
- Creation of water quality management system team and internal auditors
- Establishing a working policy and manuals for water system.
- Create a data base showing conformity to RA 9275 which also establish partnerships with different agencies / private organizations for water management system

**1. ANNEX G-1 Attachment 3-A: Capacity Development Agenda**

This describe the capacity development requirements of the LGU to absorb, manage, and sustain the responsibilities under a fully devolved set-up.

- Indicates the current state of the LGU regarding the devolved functions/services/facilities
- Indicates the goals and objectives to meet the desired state of the LGU
- Indicates the current state of capacity which is the current situation, what works and what doesn't work in each of the Capacity Pillars
- Indicates the desired state of capacity or desired improvements of the LGU so that performance goals can be achieved.
- Indicates the capacity development requirements which is the strategies to be implemented by the LGU to enhance its capacity and achieve its desired performance
- Indicates the expected output from the capacity building interventions. This could be a plan, a program, a system, a process, or people trained
- Indicates the target or the beneficiaries of the capacity development intervention/s.
- Indicates the timeline for implementing the capacity development interventions.
- Indicates the budget required for capacity development interventions covered in Year 1, Year 2, and Year 3
- .Indicates the office accountable in making sure that the intervention happens.
- Indicates the external stakeholders who can provide the necessary coaching/ mentoring/ technical assistance in the implementation, and institutionalization
- 

This forms used the capacity development pillars which the DILG – Local Government Academy (LGA) uses as framework for assessing LGU capacity development requirements, these are:

- (1) Structure – presence of appropriate structure (office, committee or work group) with defined authority and accountability for performing the necessary functions within a program
- (2) Competency – knowledge and skills of people who need to perform their assigned functions in the program (technical competencies; program management competencies which are planning, designing, implementing, monitoring & evaluation)
- (3) Management Systems – systems, processes and procedures for managing programs (planning and budgeting; design & development; implementation; monitoring & evaluation)
- (4) Enabling Policy – presence of policy and legislative support for planning, developing, implementing, monitoring and evaluating service delivery functions, programs and projects
- (5) Knowledge and Learning – mechanisms for generating, analyzing and using data and information as basis for decision-making and continuous improvement
- (6) Leadership – presence of mechanisms for: defining vision, mission and values, and setting strategic directions; ensuring transparency and accountability in the LGU's operations; instituting participatory mechanisms; establishing partnerships and collaboration; visible sponsorship of programs

Attachment 3-A: Capacity Development Agenda for Municipalities

CAPACITY DEVELOPMENT AGENDA FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

<b>Performance Area/ Governance Sector:</b>	<b>ECONOMIC SECTOR (AGRICULTURE SERVICES)</b>									
<b>Current State</b>					<b>Desired State</b>					
More than 35,000 metric tons of high value commercial crops produced every year.					Goals: To Establish Economic Sustainability thru progressive agriculture tourism development; To increase farmer's income and ensure food self-sufficiency					
300,000 metric tons of livestock and poultry productions every year.					Objectives: To increase 15% of farmers income and to ensure food self sufficiency by 2024					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
4 technical personnel on agricultural development programs	Increased to 9 technical personnel in agricultural services	Creation of additional 5 plantilla positions for agricultural services	Full agricultural services functional	MAO	2022 - 2024	1,000,000.00	2,000,000.00	3,000,000.00	OM, MAO, SB & HR	DA, CSC, DILG
<b>Competencies</b>										
4 technical, competitive and skilled personnel for HVCC, livestock and poultry production monitoring	8 personels had ability to perform their job	Orientation, training and levelling-off activity on agriculture	Oriented, trained and capacitated on agriculture	MAO	2022 - 2024	200,000.00	500,000.00	1,000,000.00	OM, MAO, SB & HR	DA, CSC, DILG
Insufficient monitoring staff on agri development services	Established monitoring agricultural services programs	Training on Agricultural Development programs	Capacitated MAO personel for programs implementation	MAO	2022 - 2024	1,000,000.00	2,000,000.00	3,000,000.00	MAO	DA

DEVOLUTION TRANSITION PLAN 2022-2024

Management Systems										
Poor monitoring system on agricultural production	Developed and institutionalized monitoring system	Creation of monitoring system on agricultural production	Created monitoring system	MAO	2022 - 2024	4,000,000.00	1,000,000.00	1,500,000.00	MAO	DA
No funds for procurement of livestock for dispersal	Procurement of livestock for dispersal	Procurement of livestock (20 head of cattle and 140 heads of piglets) for dispersal	Procured livestock (20 head of cattle and 140 heads of piglets) for dispersal	MAO	2022 - 2024	1,000,000.00	2,000,000.00	3,000,000.00	MAO	DA
No funds for procurement of poultry for dispersal	Procurement of poultry for dispersal	Procurement of 5,000 poultry for dispersal	Procured 5,000 poultry for dispersal	MAO	2022 - 2024	200,000.00	500,000.00	1,000,000.00	MAO	DA
No funds for procurement of fingerlings for dispersal	Procurement of fingerlings for dispersal	Procurement of 500 bags of fingerlings for dispersal	Procured 500 bags of fingerlings for dispersal	MAO	2022 - 2024	500,000.00	500,000.00	500,000.00	MAO	DA
No funds for procurement of seeds and seedlings for dispersal	Procurement of seeds and seedlings for dispersal	Procurement of 300 kgs. of seeds & 2,000 seedlings for distribution	Procured 300 kgs. of seeds & 2,000 seedlings for distribution	MAO	2022 - 2024	1,000,000.00	1,000,000.00	1,000,000.00	MAO	DA
Limited land available for demonstration farm	Procurement of land for demonstration farm	Establishment of land for 1 site Demonstration Farm Purposes (Purchase of land)	Established land for 1 site Demonstration Farm Purposes (Purchase of land)	MAO	2022 - 2024	5,000,000.00	5,000,000.00	1,500,000.00	MAO	DA
No design and layout of demonstration farm	Design and layout of demonstration farm	Designing and layouting of 1 Demonstration Farm	Designed and layout of 1 Demonstration Farm	MAO	2022 - 2024	100,000.00	100,000.00	100,000.00	MAO	DA
Limited funds for procurement of farm inputs	Procurement of farm inputs	Procurement of inputs (100 bags of fertilizers, 5 kgs of insecticides and fungicides)	Procured of inputs (100 bags of fertilizers, 5 kgs of insecticides and fungicides)	MAO	2022 - 2024	200,000.00	200,000.00	200,000.00	MAO	DA

## DEVOLUTION TRANSITION PLAN 2022-2024


Limited land preparation	Land preparation	Land Preparing (150 ha. of Tractor Service and 100 days of labor)	Land Prepared (150 ha. of Tractor Service and 100 days of labor)	MAO	2022 - 2024	300,000.00	300,000.00	300,000.00	MAO	DA
Limited funds for labor of planting and caring of plants	Labor for planting and caring of plants	Planting & daily caring of plants (100 dys of Labor)	Planted & cared of plants (100 dys of Labor)	MAO	2022 - 2024	100,000.00	100,000.00	100,000.00	MAO	DA
No funds for consolidation facilities	Construction of consolidation facilities	Establishment of 1 consolidation facilities	Established 1 consolidation facilities	MAO	2022 - 2024	1,500,000.00	1,500,000.00	1,500,000.00	MAO	DA
No post harvest facilities	Construction of post harvest facilities	Establishment of 2 Post Harvest Facilities	Established 2 Post Harvest Facilities	MAO	2022 - 2024	2,000,000.00	2,000,000.00	2,000,000.00	MAO	DA
Limited funds for improvement for wet, fruits and vegetable stall in the market	Improvement of wet, fruits and vegetable stalls	Improving of 25 wet, fruits and vegetables stalls of market	Improved of 25 wet, fruits and vegetables stalls of market	MAO	2022 - 2024	200,000.00	200,000.00	200,000.00	MAO	DA
Limited market of farm produce	Market of farm produce	Marketing farmers produce	Market of farmers produce	MAO	2022 - 2024	100,000.00	100,000.00	100,000.00	MAO	DA
Limited solar irrigation system	Establishment of solar irrigation system	Establishment of 2 Solar Irrigation System	Established 2 Solar Irrigation System	MAO	2022 - 2024	12,000,000.00	12,000,000.00	12,000,000.00	MAO	DA, NIA
Un improve spring water for irrigation	Improvement of spring water for irrigation	Improving 2 spring water for irrigation purposes	Improved 2 spring water for irrigation purposes	MAO	2022 - 2024	1,000,000.00	1,000,000.00	1,000,000.00	MAO	DA, NIA
Limited other irrigation facilities	Establishment of other irrigation facilities	Establishment of 2 other Irrigation Facilities	Established of 2 other Irrigation Facilities	MAO	2022 - 2024	200,000.00	200,000.00	200,000.00	MAO	DA, NIA
No windmill irrigation system	Esatblishment of widmill irrigation system	Establishment of 1 Wind Mill Irrigation System	Established 1 Wind Mill Irrigation System	MAO	2022 - 2024	5,000,000.00	5,000,000.00	5,000,000.00	MAO	DA, NIA
Unimprove slaughterhouse	Improvement of slaughterhouse	Improvement of slaugtherhouse	Improved slaugtherhouse	MAO	2022 - 2024	1,500,000.00	1,500,000.00	1,500,000.00	MAO	DA, BAI




DEVOLUTION TRANSITION PLAN 2022-2024

No water impounding dam	Establishment of water impounding dam	Establishment of 1 Water Impounding Dam	Established 1 Water Impounding Dam	MAO	2022 - 2024	100,000,000.00	100,000,000.00	100,000,000.00	MAO	DA, NIA, DPWH
No irrigation and drainage canal	Construction of irrigation and drainage canal	Establishment of 50 km. Irrigation and Drainage canal	Established 50 km. Irrigation and Drainage canal	MAO	2022 - 2024	100,000,000.00	100,000,000.00	100,000,000.00	MAO	DA, NIA
No equipment for irrigation	Procurement of equipment for irrigation	Procurement of 2 equipment for irrigation system	Procured of 2 equipment for irrigation system	MAO	2022 - 2024	2,000,000.00	2,000,000.00	2,000,000.00	MAO	DA, NIA
<b>Enabling Policies</b>										
Outdated policies on agricultural services programs	Updated policies for monitoring of agricultural services programs	Revisiting national policies on monitoring agricultural productions and services programs	Revised policies on agricultural productions and services programs	MAO	2022 - 2024	500,000.00	500,000.00	500,000.00	MAO, SB, OM	DA
<b>Knowledge and Learnings</b>										
No local data on farmer's profile	Local data on farmer's profile established	Creation of data collection tool on farmer's profile Profiling proper	Database on farmers	MAO	2022-2024	100,000.00	100,000.00	100,000.00	MAO	DA
Limited data collection for demonstration farm	Collection of data performed	Collecting monthly/ quarterly data	Collected monthly/ quarterly data	MAO	2022 - 2024	20,000.00	20,000.00	20,000.00	MAO	DA
Limited monitoring and evaluation	Regular monitoring and evaluation performed	Monthly/ quarterly monitoring and evaluation	Monthly/ quarterly monitored and evaluation	MAO	2022 - 2024	20,000.00	20,000.00	20,000.00	MAO	DA
<b>Leadership</b>										
Limited partnership with private sector, NOGs, POs, CSOs, etc.	Partnership with different stakeholders	Partnership thru Memorandum of Agreement with different stakeholders	Functional LGU and different stakeholders partnership	MAO	2022 - 2024	1,000,000.00	1,000,000.00	1,000,000.00	MAO	DA

Prepared by

  
**ENGR. FREDDIE D. SISANTE**  
 Municipal Agriculturist


Consolidated by:

  
**ROILAN R. REYES**  
 Municipal Planning and  
 Development Coordinator

Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

Approved by:

  
**HON. JASMIN ANGELELLIM. BAUTISTA**  
 Municipal Mayor

Nov. 3, 2021  
 Date

Nov. 3, 2021  
 Date

Nov. 3, 2021  
 Date

Nov. 3, 2021  
 Date

<b>CapDev Agenda Content:</b>	
1. Current State of Capacity	Refers to the current situation of each Capacity Pillar; describes what is working/not working in each pillar; the pillars referred to are (1) structure; (2) competencies; (3) management systems; (4) enabling policies; (5) knowledge and learning and, lastly, (6) leadership.
2. Desired State of Capacity	Describes the desired improvements in Capacity Pillars so that performance goals can be achieved.
3. Capacity Development Interventions	Strategies mapped out to enhance the ability of the LGU to achieve its desired performance.
4. Expected Output	Refers to a plan, program, system, process, or people trained.
5. Target of CapDev	Beneficiaries of the intervention.
6. Timeframe	Refers to the duration of the capacity development intervention within the three-year time frame of the current leadership.
7. Funding Requirements for Year 1	Refers to the estimated cost/budget required for capacity development interventions covered in Year 1.
8. Funding Requirements for Year 2	Refers to the estimated cost/budget required for capacity development interventions covered in Year 2.
9. Funding Requirements for Year 3	Refers to the estimated cost/budget required for capacity development interventions covered in Year 3.
10. Process Owner/Office Responsible	Refers to who will be mainly accountable for making sure that the intervention happens.
11. Source of Support/Technical Assistance	Refers to internal or external stakeholders who can provide the necessary coaching/mentoring/technical assistance in the installation, implementation, and institutionalization of the capacity development intervention.

Capacity development agenda of agricultural sector aims to conclude what is the objective of every program. This includes the present situation of the LGU in agricultural sector and requirement for the next 3 years or in the future.

For more than 35,000 metric tons of high value commercial crops and 300,000 metric tons of livestock and poultry productions produced every year. Our goal is to establish economic sustainability thru progressive agriculture tourism development and to increase farmer's income and ensure food self-sufficiency.

Funding for every program is required to reach our target in agriculture. Responsible person and or office will have to be in proper implementation and monitored every transaction. Assistance from national agencies is important on these responsibilities of the LGUs. It can create a huge amount of income of the LGUs for the future programs.

Attachment 3-A: Capacity Development Agenda for Municipalities

CAPACITY DEVELOPMENT AGENDA FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

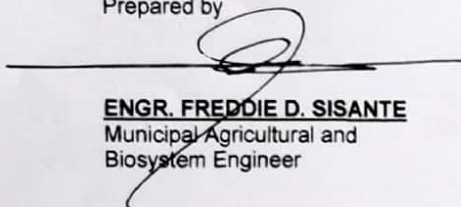
Performance Area/ Governance Sector:	ECONOMIC SECTOR (AGRICULTURAL & BIOSYSTEM ENGINEERING SERVICES)									
Current State					Desired State					
5,575.5 Agricultural areas of the Municipality of Magallanes					Goals: To Establish Economic Sustainability thru progressive agricultural mechanization development program					
					Objectives: To increase 15% of farmers income and to ensure food sufficiency by 2024					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
No office and personnel for MABEO	Functional MABEO	Creation of MABEO office and officer	Created MABEO	MABEO	2022 - 2024	1,000,000.00	1,500,000.00	1,700,000.00	MAO, MABEO, HR, OM	DA, BAFE, DILG, CSC
No person/s to oversee agri-engineering programs	Established MABEO	Supervising of agri-engineering PPAs	Functional agri-engineering sector	MABEO	2022 - 2024	1,500,000.00	2,500,000.00	3,500,000.00	MABEO, OM, HR	DA, BAFE
<b>Competencies</b>										
No personnel trained	5 personnel has capacitated on their duties and responsibilities	Training, seminar, orientation of MABEO	Capacitated MABEO	MABEO	2022 - 2024	100,000.00	100,000.00	100,000.00	MAO, MABEO, OM, HR	DA, BAFE
<b>Management Systems</b>										
Poor monitoring system on agricultural engineering programs	Development and Institutionalized better monitoring system	Creation of better monitoring system for agricultural engineering programs	Better and efficient monitoring system	MABEO	2022 - 2024	500,000.00	500,000.00	500,000.00	MABEO	DA, BAFE

DEVOLUTION TRANSITION PLAN 2022-2024

Poor documentation for construction of Farm to Market Road	Full documentation for construction of Farm to Market Road	Identifying and proposing for construction of Farm to Market Road	Identified and proposed for construction of Farm to Market Road	MABEO	2022 - 2024	10,000,000.00	12,500,000.00	13,500,000.00	MABEO	DA, BAFE
Limited livestock and poultry engineering design	Establishment livestock and poultry engineering design	Establishment of livestock and poultry engineering design	Established livestock and poultry engineering design	MABEO	2022 - 2024	1,000,000.00	1,000,000.00	1,000,000.00	MABEO	DA, BAFE
Limited farm engineering design	Establishment farm engineering design	Establishment of farm engineering design	Established farm engineering design	MABEO	2022 - 2024	1,000,000.00	1,000,000.00	1,000,000.00	MABEO	DA, BAFE
<b>Enabling Policies</b>										
Insufficient regulations on agricultural engineering programs	Sufficient regulations on agricultural engineering programs	Revisiting policies on agricultural engineering programs	Better regulations	MABEO	2022 - 2024	100,000.00	100,000.00	100,000.00	MABEO	DA, BAFE
Un regulated agricultural machineries and equipment	Regulation of agricultural machineries and equipment	Regulating Agricultural Machineries and Equipments	Regulated Agricultural Machineries and Equipments	MABEO	2022 - 2024	300,000.00	300,000.00	300,000.00	MABEO	DA, BAFE
<b>Knowledge and Learnings</b>										
No local data on agricultural engineering profile	Local data on agricultural engineering established	Creation of data collection tool and profiling for agricultural engineering profile	Database of Agri-engineering programs/projects/ activities	MABEO	2022 - 2024	300,000.00	300,000.00	300,000.00	MABEO	DA, BAFE
<b>Leadership</b>										
Limited partnership with private sector, NGOs, POs, CSOs, etc.	Partnership with different stakeholders	Partnership with different stakeholders thru Memorandum of Agreement	Functional LGU and different stakeholders partnership	MABEO	2022 - 2024	100,000.00	100,000.00	100,000.00	MABEO, OM, HR	DA, BAFE


## DEVOLUTION TRANSITION PLAN 2022-2024

Prepared by

  
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 Municipal Agricultural and  
 Biosystem Engineer


Nov. 3, 2021  
 Date

Consolidated by:

  
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 Municipal Planning and  
 Development Coordinator

Nov. 3, 2021  
 Date

Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

Nov. 3, 2021  
 Date

Approved by:

  
**HON. JASMIN ANGELLI M. BAUTISTA**  
 Municipal Mayor

Nov. 3, 2021  
 Date

**CapDev Agenda Content:**

1. Current State of Capacity	Refers to the current situation of each Capacity Pillar; describes what is working/not working in each pillar; the pillars referred to are (1) structure; (2) competencies; (3) management systems; (4) enabling policies; (5) knowledge and learning and, lastly, (6) leadership.
2. Desired State of Capacity	Describes the desired improvements in Capacity Pillars so that performance goals can be achieved.
3. Capacity Development Interventions	Strategies mapped out to enhance the ability of the LGU to achieve its desired performance.
4. Expected Output	Refers to a plan, program, system, process, or people trained.
5. Target of CapDev	Beneficiaries of the intervention.
6. Timeframe	Refers to the duration of the capacity development intervention within the three-year time frame of the current leadership.
7. Funding Requirements for Year 1	Refers to the estimated cost/budget required for capacity development interventions covered in Year 1.
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10. Process Owner/Office Responsible	Refers to who will be mainly accountable for making sure that the intervention happens.
11. Source of Support/Technical Assistance	Refers to internal or external stakeholders who can provide the necessary coaching/mentoring/technical assistance in the installation, implementation, and institutionalization of the capacity development intervention.

Capacity development agenda in agricultural and biosystem engineering sector aims to look what is the current situations towards full mechanization process in agriculture in our municipality.

Creating this office or unit will serve as first step in farming technology for the future. The 5,575.5 agricultural areas of the Municipality of Magallanes are need to fully mechanize for food production.

Training for person to be assumed in the office should be implemented for the purpose of the target. Structure, competencies, management systems, enabling policies, knowledge learnings and leadership category also aims to see what are the ability of the LGU with regards in agri-infra programs.

MABEO should be created to expand or enhance area of production together with the technical assistance of national agencies.

Attachment 3-A: Capacity Development Agenda for Municipalities

CAPACITY DEVELOPMENT AGENDA FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Performance Area/ Governance Sector:	ECONOMIC SECTOR - BUSINESS PERMIT AND LICENSING OFFICE									
Current State					Desired State					
Inadequate service delivery due to lack of staff/inspector (2 personnel)					Goals: To Establish an Institutionalized Business Permit and Licensing Office with capacitated staff 2 admin assistant 1 Licensing Inspector position to conform the functions in the Local Government Code by 2024					
					Objectives: To deliver 100% efficient services as a frontline service provider by 2024					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
2 Personnel performing inspection and issuance of permit,licenses and certification related to businesses	Creation of BPLOoffice with complete IT Equipment	Created position of Business Permit & Licensing Officer(Licensing Officer IV) and 2 admin assistants position and 1 Licensing Inspector II -provision of budget	Position for Business Permit & Licensing Officer (Licensing Officer IV) ,2 admin assistants,1 License Inspector II created	BPLO	2022-2024	270,000.00	1,770,000.00	2,040,000.00	BPLO	LCE,MBO,HR
<b>Competencies</b>										
Insufficient knowledge in technical aspects of IT transactions	Knowledgeable on IT transactions	Conduct of refresher courses for IT (technical aspects of IT transactions)	BPLO Personnel re trained on IT Courses	BPLO	2022-2024	30,000.00	50,000.00	50,000.00	BPLO	DICT/OM
Insufficient knowledge on QGIS to aid tax and business mapping	Updated business and tax mapping system	Training for the qgis mapper (Updated business and tax mapping system)	1 personnel trained	BPLO	2023-2024		50,000.00	50,000.00	BPLO	IT /DICT

**DEVOLUTION TRANSITION PLAN 2022-2024**

<b>Management Systems</b>										
Absence of monitoring mechanism	Active participation/compliance of Business Owners	Establishment of monitoring mechanism for Business Permit and Licensing Office	Organized Monitoring and Evaluation Mechanism	BPLO	2022-2024	50,000.00	50,000.00	50,000.00	BPLO	
		Regular meeting with the Joint Inspection Team	Updated Inspection Reports	BPLO	2022-2024	10,000.00	10,000.00	10,000.00	JIT	OM/Business Sector
<b>Enabling Policies</b>										
Absence of Ordinance on the creation of BPLO	Institutionalized Business Permit & Licensing Office	Enactment of Ordinance creating the BPL Office	Ordinance enacted on the institutionalized BPLO	SB	2022-2024				SB	SB
Amendment of the Revenue Code	Increase in the Revenue collection	Enactment of Revenue Code	Amended Revenue Code	SB	2023				SB	SB
<b>Knowledge and Learnings</b>										
Incomplete and not updated Data bank for the certificates/other permits issued	Establishment of updated Tax map and data bank	Establishment of updated data bank and Tax map	Updated Tax map and data bank	BPLO	2023-2024		50,000.00	50,000.00	BPLO	IT/DICT
<b>Leadership</b>										
Minimal partnership with business sector	Strong LGU partnership with business sector	Organized Trade Fair for the MSME's	yearly Trade Fair	BPLO	2022-2024	20,000.00	30,000.00	50,000.00	BPLO	BPLO/OM/Business Sector/Private Sector
		Distribution of Notices to delinquent business establishment	Increased in Revenue collection	BPLO	2022-2024	20,000.00	20,000.00	20,000.00	BPLO	BPLO
		Conduct of regular consultation meeting with business sector	Strong linkage with the business sector	BPLO	2022-2024	10,000.00	10,000.00	10,000.00	BPLO	MBOCC/BPLO/Cooperative

DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		ECONOMIC SECTOR - BUSINESS PERMIT AND LICENSING OFFICE								
Current State					Desired State					
Business One Sto Shop every Januray 2-20 with 2 personnel under BPLO processing and issuing the Permits and Licenses					Goals: To streamline the process of business related transactions to conform with RA No. 11032 EODB EGSD Act of 2018 by 2024					
					Objectives: To fast track by 80% the process and release of permits and licenses by year 2024 To monitor by 80% the operations of all the registered business establishment by year 2024					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
Business One Stop Shop not functional all year round	All year round Business One Stop Shop Office and staff	Designation of staff per Endorsing Office that will man the BOSS	Dedicated BOSS personnel designated per Office	BOSS TEAM	2023-2024		380,000.00	950,000.00	MTO,MPDC, ME,RHU, MENRO	SB,OM,HR,MTO, MPDC,ME ,RHU, MENRO
Joint Inspection team not in full force during inspection	All the members of JIT present and functional during inspection	Appointed 1 staff for the Inspection activities	1 appointed JIT Personnel per endorsing Office	Joint Inspection Team	2023-2024					
		conduct evaluation after inspection of business establishment	Post-inspection evaluation activity conducted	Joint Inspection Team	2022-2024	5,000.00	5,000.00	5,000.00	JIT	OM/NGA
		vehicle /transportation mechanism of JIT Inspection	Vehicle for inspection provide	Joint Inspection Team	2023-2024			800,000.00		BPLO
<b>Competencies</b>										
Insufficient knowledge on the legal basis and process of inspection	Equipped with knowledged Inspector	Conduct of training /seminars on the Ordinances and Local Government Code	Trained Inspector	BPLO personnel	2022-2024	30,000.00	50,000.00	50,000.00	BPLO	SB/OM/DILG
<b>Management Systems</b>										
Weak enforcement of Ordinances	Strict implementation of Ordinances	Coordination with the PNP for the inspection of business establishment	Coordination of Inspection activities conducted	BPLO personnel (Inspector)	2022-2024	10,000.00	10,000.00	10,000.00	BPLO	SB/OM/DILG/ BRGY OFFICIALS / PNP



**DEVOLUTION TRANSITION PLAN 2022-2024**

<b>Enabling Policies</b>										
Outdated Local Investment and Incentive Code	Updated LIIC	Enactment of updated Local Investment and Incentive Code (LIIC)	Updated and fuctional LIIC	SB	2022-2024					
Absence of Ordinaces on the use of online transactions and the use of e-payment on business related activities	Enactment of Ordinance for the use of online transactions and e-payment system	Enactment of Ordinance on the online transaction and e-payment system	Resolution/Ordinances created for the online transactions	SB	2022-2024					
<b>Knowledge and Learnings</b>										
Absence of Feedback mechanism on the process of Business application	Established feedback mechamism for additional services to be rendered	Formulation of client-friendly feedback/form on the EBPLS Platform	feedback mechanism established	BPLO	2022-2024	5,000.00	5,000.00	5,000.00	BPLO	HR/OM/DTI
<b>Leadership</b>										
Services aligned with the municipality's vision having a vibrant economy that propelled by strong leadership.										

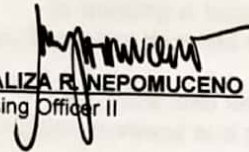
DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:	ECONOMIC SECTOR (INDUSTRY AND SERVICES)									
Current State				Desired State						
Business Counselor as Job Order who manned the Negosyo Center				Goals: Establishment and Management of Negosyo Centers as mandated by GO NEGOSYO ACT by 2024						
				Objectives: To promote ease of doing business and access to services by 80% for MSME's by 2024						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
Business Counselor as Job Order	created position as business counselor	appointed Business Counselor	Established Negosyo center and created position that will handle the negosyo center services	NC	2024			300,000.00	NC	DTI
<b>Competencies</b>										
Insufficient training on financing and marketing and other related topic to Business Orientation	Efficient and effective Business Counselor	Training/seminars on business-process improvements for MSME's	Capacitated Business Counselor	NC	2023-2024		50,000.00	50,000.00	NC	DTYTESDA/ Private sector
<b>Management Systems</b>										
Feedback mechanism only for the service provided during Business Registration	Established Monitoring and Evaluation process of effectiveness after implementation of each program for reference and setting priorities	Strategic planning and regular consultation meeting with MSME's	Lined up Priorities and needed intervention for the MSME's	NC	2023-2024		10,000.00	10,000.00	NC	Private/ Business Sector
Absence of MSMEs Development Plan	Progressive MSMEs	Formulation and Approval of MSMEs Development Plan	MSMEs Plan Developed and Approved	NC/BPLO/MBOCC	2023-2024		50,000.00	50,000.00	NC/BPLO	MBOCC/DTVDILG
<b>Enabling Policies</b>										
Ordinances on patronizing the existing OTOP	Promoted and supported local delicacies	Enacted Ordinances for the One Town One Product	Ordinance enacted for the OTOP	SB	2022-2024				SB	SB/Tourism/ BPLO

**DEVOLUTION TRANSITION PLAN 2022-2024**

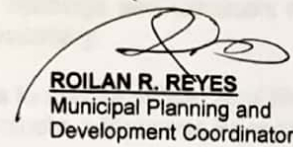
Knowledge and Learnings										
Absence of Databank for information necessary for project monitoring, research and policy studies and informal dissemination campaigns;	Organized significant databank of information on programs or project implemented	Establishment of databank on the monitoring and evaluation of every projects or programs implemented by Negosyo Center	Data base established.	NC	2024			10,000.00	NC	MBOCC/DTI
Leadership										
Minimal involvement of local associations and Cooperatives	Strong partnership with association and cooperative	Coordination/tie up with Local Associations and Cooperative for the programs and projects to be implemented	Empowered association and Cooperative	NC	2022-2024	10,000.00	10,000.00	10,000.00	NC	CDA/SEC

Prepared by

  
**MONALIZA R. NEPOMUCENO**  
 Licensing Officer II

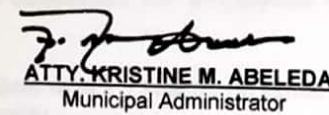
Nov.3, 2021  
 Date

Consolidated by:

  
**ROILAN R. REYES**  
 Municipal Planning and Development Coordinator

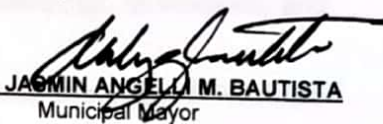
Nov.3, 2021  
 Date

Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

Nov.3, 2021  
 Date

Approved by:

  
**HON. JASMIN ANGELI M. BAUTISTA**  
 Municipal Mayor

Nov.3, 2021  
 Date

**CapDev Agenda Content:**

1. Current State of Capacity	Refers to the current situation of each Capacity Pillar; describes what is working/not working in each pillar; the pillars referred to are (1) structure; (2) competencies; (3) management systems; (4) enabling policies; (5) knowledge and learning and, lastly, (6) leadership.
2. Desired State of Capacity	Describes the desired improvements in Capacity Pillars so that performance goals can be achieved.
3. Capacity Development Interventions	Strategies mapped out to enhance the ability of the LGU to achieve its desired performance.
4. Expected Output	Refers to a plan, program, system, process, or people trained.
5. Target of CapDev	Beneficiaries of the intervention.
6. Timeframe	Refers to the duration of the capacity development intervention within the three-year time frame of the current leadership.
7. Funding Requirements for Year 1	Refers to the estimated cost/budget required for capacity development interventions covered in Year 1.
8. Funding Requirements for Year 2	Refers to the estimated cost/budget required for capacity development interventions covered in Year 2.
9. Funding Requirements for Year 3	Refers to the estimated cost/budget required for capacity development interventions covered in Year 3.
10. Process Owner/Office Responsible	Refers to who will be mainly accountable for making sure that the intervention happens.
11. Source of Support/Technical Assistance	Refers to internal or external stakeholders who can provide the necessary coaching/mentoring/technical assistance in the installation, implementation, and institutionalization of the capacity development intervention.

Currently the Business Permit and Licensing Unit has two staffs performing the functions of the division. For the office to completely function, the following are essential and are suggested to be provided:

- Creation of a separate division and a separate office
- Additional manpower:
  - Two admin assistants who will be tasked to process permits, licenses and other business related transactions.
  - One License Inspector for monitoring and inspection of establishment.
  - Another designated Inspector for every endorsing office as mandated by the EODB Law Business One Stop Shop must be present all year round.
  - A Business Counsellor for the programs and projects of DTI for the MSME's.
- Provision of vehicle for the inspection purposes.

In building a team, trainings and seminars needed to capacitate the employees in Information Technology, Ordinances, and other functions deemed necessary.

Our office also aims to update of the Local Revenue Code every 5 years and Local Investment and Incentive Code for Revenue Collection increase and promote a Business Friendly Municipality.

To support our Businesses, formulation of Development plan for the MSME's and continuous consultation meeting with the association and cooperatives are in order.

Attachment 3-A: Capacity Development Agenda for Municipalities

CAPACITY DEVELOPMENT AGENDA FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Performance Area/ Governance Sector:		ENVIROMENT & CCA DRRM SECTOR (DRRM SERVICES)								
Current State					Desired State					
The LDRRM Office has one LDRRM Assistant on temporary basis and one Admin Aide III staff complement.					Goal: To comply on the mandatory reuqirement of RA 10121					
					Objectives: 100% creation of three mandatory staff and other functional staff by 2024 for the Establishment of Local DRRM Offices (LDRRMOs) according to RA 10121;					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
LDRRM Assistant are on temporary basis	Permanent status for LDRRM Assistant	Hiring of LDRRM Assistant	Hired eligible personnel	LDRRMO	2022-2024	157,548.00	157,548.00	157,548.00	HRMO	PSB
Three mandatory staff are not created	With Plantilla Position and Filled up position	Hiring of three mandatory staff as per requirements of RA 10121 such as Research and Planning, Operations and warning, Administration and Training	Created plantilla position	LDRRMO	2022-2024	700,000.00	700,000.00	700,000.00	OM/HRMO/SB	PSB
With existing LDRRMO II with Salary Grade 15	Fully functional LDRRMO IV with Salary Grade 22	Creation of LDRRMO IV with SG 22 and filling up of position	Created plantilla position	LDRRMO	2022-2024	805,000.00	805,000.00	805,000.00	OM/HRMO/SB	PSB
Search and rescue team are culled out from different offices	Fully functional Search and Rescue Team that can operate 24/7 and can respond to any emergence response	Creation of three SG 3, one SG4 position for SAR personnel that will operate 24/7	Created plantilla position	LDRRMO	2022-2024	650,000.00	650,000.00	650,000.00	OM/HRMO/SB	PSB
Under staff to operate in 24/7 operation				LDRRMO	2022-2024					

## DEVOLUTION TRANSITION PLAN 2022-2024

<b>Competencies</b>										
Inadequate training to perform different task to be functional	Capacitated DRRM staff to be more functional in any task or situation	Orientation on the task given by the RA 10121	Functional DRRM Staff	LDRRMO	2022-2024	100,000.00	100,000.00	100,000.00	HRMO/LDRRMO	LDRRMC
<b>Management Systems</b>										
Inadequate system to create plantilla position to strengthen the implementation of hiring of needed personnel in LDRRMO	strengthen the system of hiring of needed personnel in LDRRMO	Creation of career development plan for LDRRMO Office	Career Development Plan	LDRRMO	2022-2024	0	0	0	HRMO/LDRRMO	Sangguniang Bayan
<b>Enabling Policies</b>										
need the assistance of ordinances to create necessary positions	Created Ordinances to support the approval of the creation	Enacted Ordinances to support the approval of the creation of necessary positions for the creation of LDRRMO Office plantilla position	Ordinances on the creation of LDRRMO Office plantilla position	LDRRMO	2022-2024	0	0	0	SB	Office of the Mayor
<b>Knowledge and Learnings</b>										
In need of evidenced based functions to prove that there is a need of personnel	Reliable evidence based functions	Consolidate the functions of LDRRMO Assistant, Research and Planning, Operations and warning, Administration and Training, LDRRMO IV and SAR Personnel that needs to be created	Evidenced based functions	LDRRMO	2022-2024	0	0	0	LDRRMO	Office of the Mayor
<b>Leadership</b>										
Full support of LCE in the institutionalization of LDRRMO as per RA10121	Continous support from the LCE	Allocation of additional budget for the ongoing institutionalization of DRRM Office	Institutionalized DRRM Office	LDRRMO	2022-2024	0	0	0	LDRRMO	Office of the Mayor

Performance Area/ Governance Sector:	ENVIROMENT & CCA DRRM SECTOR (DRRM SERVICES)									
Current State					Desired State					
No insurance program or any benefits for Accredited Volunteers					Goal: To increase number of DRRM volunteers and To equipped Youth Rescuer and be active in DRRM activity					
					Objectives: 100% Fully implementation of Memo Circular No.64 s.2021 by 2025					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
Lack of Active DRRM Volunteers	With fully active DRRM volunteers	Engage or forge partnership with different stakeholders to serve as DRRM Volunteers	Active DRRM Volunteers	DRRM Volunteers	2022-2024	100,000.00	100,000.00	100,000.00	LDRRMC	CSO
Lack of Active Youth Rescuer	With fully active Youth Rescuer	Coordination or forge partnership with Youth Volunteers	Active DRRM Youth Volunteers	DRRM Youth Volunteers	2022-2024	50,000.00	50,000.00	50,000.00	LDRRMC	LYDO
<b>Competencies</b>										
Limited training for existing DRRM volunteers	Trained and equipped volunteers	Free DRRM trainings for accredited volunteers	Trained, equipped and functional DRRM Volunteers	DRRM Volunteers	2022-2024	150,000.00	150,000.00	150,000.00	LDRRMO	LDRRMC
Lack of Equiped and Trained Youth Rescuer	With trained and capacitated Youth Rescuer	Conduct of training for SK Officials and other youth volunteer on DRRM Management	Trained, equipped and functional Youth Volunteers	DRRM Youth Volunteers	2022-2024	150,000.00	150,000.00	150,000.00	LDRRMO	LYDO
<b>Management Systems</b>										
slow implementation of the Guidelines on the Accreditation, Mobilization and Protection of Disaster Volunteers	Fully implemented Guidelines on the Accreditation, Mobilization and Protection of Disaster Volunteers	Formulate a Strategic Plan on Accreditation, Mobilization and Protection of Disaster Volunteers	Fully implemented Memo Circular No.64 s.2021	DRRM Volunteers	2022-2024	0	0	0	LDRRMO	OM
<b>Enabling Policies</b>										
There's a need to update the ordinance on the enrollment of volunteers to insurance and to provide other assistance for eligible volunteers	Updated ordinance for additional benefits of DRRM volunteers	Endorse to the SB thru Office of the Mayor the new memorandum to discuss the additional benefits for Accredited Community Disaster Volunteers	An Ordinance for the provision of additional benefits for ACDV	DRRM Volunteers	2022-2024	50,000.00	50,000.00	50,000.00	Sangguniang Bayan/LDRRMO	OM

## DEVOLUTION TRANSITION PLAN 2022-2024

<b>Knowledge and Learnings</b>										
no updated directory of DRRM volunteers	With updated directory of DRRM volunteers	create directory for active drmm volunteers	Directory for active drmm volunteers	DRRM Volunteers	2022-2024	0	0	0	LDRRMO	LDRRMC
<b>Leadership</b>										
Minimal number of CSO and NGO engage in DRRM	Strengthened partnership between LGU and private sector to be involve in DRRM management	Orientation and meetings between LGU and private sector to be involve in DRRM management	Orientation and meetings	CSO, NGO, Private Sector	2022-2024	0	0	0	OM/LDRRMO	OM

<b>Performance Area/ Governance Sector:</b>	<b>ENVIROMENT &amp; CCA DRRM SECTOR (DRRM SERVICES)</b>									
<b>Current State</b>					<b>Desired State</b>					
No updated LCCAP					Goal: To have Enhanced Local Climate Change Action Plan and compliant to RA No. 9729 Climate Change Act of 2009 Objectives: 100% Updated LCCAP by 2021 and full implementation					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
No existing updated Technical Working Group that will facilitate handle the formulation	Presence of Updated Technical Working Group for the formulation of LCCAP as stipulated in RA No. 9729 Climate Change Act of 2009	Issuance of Executive Order in the Creation of TWG for the formulation of LCCAP	Updated Technical Working Group for the formulation of LCCAP	Technical Working Group	2022	0			OM/LDRRMO	OM
<b>Competencies</b>										
No updated trainings nor orientation for the formulation of enhanced LCCAP	Well trained on the formulation of five year Enhanced LCCAP	Conduct of proper training on the formulation of LCCAP	Training Conducted	LCCAP Council	2022	250,000.00			LDRRMO/MEN ROM/PDC	DILG
<b>Management Systems</b>										
No clear guidelines on where LCCAP funding can be sourced out	With clear guidelines on where LCCAP funding can be sourced out	Coordinate with different agencies on how to implement different projects stated in LCCAP	Fully implemented RA No. 9729 Climate Change Act of 2009	LCCAP Council	2022	0			LDRRMO/MEN ROM/PDC	DILG



DEVOLUTION TRANSITION PLAN 2022-2024

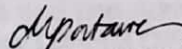
Enabling Policies											
There's a need to adopt the plan upon completion	Adopted Enhanced LCCAP	Endorse to the SB thru Office of the Mayor the new memorandum to present and discuss the LCCAP	An Ordinance for the provision of additional benefits for ACDV	LCCAP Council	2022					Sangguniang Bayan	OM
Knowledge and Learnings											
no database for GHG required for LCCAP formulation	Presence of GHG data needed	Coordinate to concerned department to provide the needed ghg data in the formulation of LCCAP	GHG data	LCCAP Council	2022	10,000.00				LDRRMO/MEN RO/MPDC	DILG
Leadership											
Limited of CSO engage in the formulation of LCCAP	Strengthened the partnership between LGU and private sector to be involve in the formulation of LCCAP	Orientation and meetings between LGU and private sector to be involve in the formulation of LCCAP	Increase number of CSO, NGO and private sector involved in the formulation of LCCAP	LCCAP Council	2022	0				OM	

Performance Area/ Governance Sector: ENVIROMENT & CCA DRRM SECTOR (DRRM SERVICES)										
Current State					Desired State					
Uninstitutionalize use of 911 as the national emergency number					Goal: To have operational Emergency Number 911					
					Objectives: 50% Functional 911 as the emergency number by 2025					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
Absence of Executive Order that are incharge on the Use of 911 as emergency number	Functional 911 as the emergency number	Issuance of Executive Order in the Creation of TWG incharge on the use of Emergency 911	Executive Order	LDRRMO	2022-2024	0	0	0	OM	DILG
<b>Competencies</b>										
No updated trainings nor orientation on the use of Emergency number 911	Well trained on the use of Emergency number 911	Conduct of Training on the use of Emergency number 911 with coordination in concerned agency	Trained personnel on Emergency number 911	LDRRMO	2022-2024	20,000.00	20,000.00	20,000.00	LDRRMO	DILG

DEVOLUTION TRANSITION PLAN 2022-2024

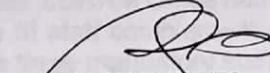
<b>Management Systems</b>										
No existing 911 system or procedure in the municipality	With clear guidelines on the use of 911 system	Establishment of Emergency 911 system	Fully established Emergency 911 system	LDRRMO	2022-2024	10,000.00	10,000.00	10,000.00	LDRRMO	DILG
<b>Enabling Policies</b>										
No ordinance for the use Emergency number 911	With ordinance for the use Emergency number 912	Endorse to the SB thru Office of the Mayor the Institutionalization on the use of Emergency number 911	Institutionalized the use of Emergency number 911	LDRRMO	2022-2024	0	0	0	Sangguniang Bayan	OM
<b>Knowledge and Learnings</b>										
no database or system for Emergency Number 911	With database or system for Emergency Number 911	Create database system of Emergency 911 thru coordination to concerned agency who complete the system	Emergency Number 911	LDRRMO	2022-2024	50,000.00	50,000.00	50,000.00	LDRRMO	DILG
<b>Leadership</b>										
No available CSO to be partner on the implementation of the system	With coordination to CSO to use the system	Coordinate with CSO, NGO who are well versed to use the Emergency 911 system	Functional system	LDRRMO	2022-2024	0	0	0	LDRRMO	OM

Prepared by

  
**DAHPNE MAE L. PATAWE**  
 Municipal Disaster Risk Reduction  
 & Management Officer


Nov. 3, 2021  
 Date

Consolidated by:

  
**ROILAN R. REYES**  
 Municipal Planning and  
 Development Coordinator

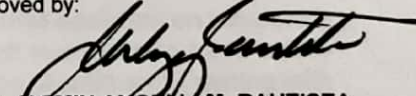
Nov. 3, 2021  
 Date

Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

Nov. 3, 2021  
 Date

Approved by:

  
**HON. JASMIN ANGELLI M. BAUTISTA**  
 Municipal Mayor

Nov. 3, 2021  
 Date

CapDev Agenda Content:	
1. Current State of Capacity	Refers to the current situation of each Capacity Pillar; describes what is working/not working in each pillar; the pillars referred to are (1) structure; (2) competencies; (3) management systems; (4) enabling policies; (5) knowledge and learning and, lastly, (6) leadership.
2. Desired State of Capacity	Describes the desired improvements in Capacity Pillars so that performance goals can be achieved.
3. Capacity Development Interventions	Strategies mapped out to enhance the ability of the LGU to achieve its desired performance.
4. Expected Output	Refers to a plan, program, system, process, or people trained.
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10. Process Owner/Office Responsible	Refers to who will be mainly accountable for making sure that the intervention happens.
11. Source of Support/Technical Assistance	Refers to internal or external stakeholders who can provide the necessary coaching/mentoring/technical assistance in the installation, implementation, and institutionalization of the capacity development intervention.

### 1. Institutionalization of LDRRM Office

The goal of this programs is to comply on the mandatory requirement of RA 10121 with an objective of 100% creation of three mandatory staff and other functional staff by 2024 for the establishment of Local DRRM Office (LDRRMO).

As of the current state, LDRRM Office has staff complement of one LDRRMO II with SG 15, one LDRRM Assistant on temporary basis and one Admin Aide III staff complement. As per requirements of RA 1021, the bill mandates each institution to have a fully pledge LDRRM Officer with three mandatory staff such as Research and Planning, Operations and Warning, Admin and Training with a salary grade of 8 on each position. Together with a complete Search and Rescue Team that will manned the office for 24/7 operation. But due to limited fund of the LGU the mandatory staff are not yet created. Thus, the need for creation of different plantilla position arises. All these position for creation will be needing the technical assistance of the HRMO together with the PSB Committee. This position will be endorsed to the Sangguniang Bayan for the enactment of ordinances as support for the approval on the creation of necessary positions of LDRRM Office plantilla position.

The LDRRMO Office requires competent and functional DRRM Staff, each of the staff needs to be capacitated to be more functional in any task or situation or will be given orientation on the task given by the RA 10121.

All of these activity will be completed through the full support of the LCE in the institutionalization of LDRRMO and allocation of budget.

## 2. Enrollment of Accredited Community Disaster Volunteers

Magallanes, Cavite is not a disaster prone area but the municipality also experience typhoon, earthquake, extreme weather events and volcanic eruption due to proximity to Taal Volcano. Volunteers in the municipality becomes active only when there is operation due to severe events. Maybe because there are no concrete benefits for them. As a result, we have lack of active DRRM volunteers and lack of active youth Rescuer. But the municipality doesn't stop there, the municipality aims to strengthened partnership between LGU and private sector to be involve in DRRM management.

To attain the goal to increase the number of DRRM volunteers and to have equipped Youth Rescuer and be active in DRRM activity, 100% fully implementation of Memo Circular No.64 s.2021 by 2025 are needed. The municipality needs to conduct different intervention such as;

- a. Engage or forge partnership with different stakeholders to serve as DRRM Volunteers;
- b. Coordination or forge partnership with Youth Volunteers (fraternity, religious group, Sangguniang Kabataan and etc.);
- c. Free DRRM trainings for accredited volunteers;
- d. Conduct of training for SK Officials and other youth volunteer;
- e. Formulate a Strategic Plan on Accreditation, Mobilization and Protection of Disaster Volunteers;
- f. Endorse to the SB thru Office of the Mayor the new memorandum to discuss the additional benefits for Accredited Community Disaster Volunteers;
- g. Create directory for active DRRM volunteers;
- h. Orientation and meetings between LGU and private sector to be involve in DRRM management.

The municipality through the LDRRM Fund allocate funds for the completion of activity to be facilitated by LDRRM Office through the support of Civil Society Organization, Local Youth Development Office, Local Disaster Risk Reduction and Management Council and Office of the Mayor.

## 3. Local Climate Change Action Plan

In terms of planning, the municipality has no updated complete Local Climate Change Action Plan as this is required by RA No. 9729 Climate Change Act of 2009. The RA No. 9729 requires each Local Government Unit to formulate Local Climate Change Action Plan that requires presence of GHG data. Issues are still arising that there is no existing updated technical working group that will facilitate to handle the formulation. No face to face updated trainings nor orientation for the formulation and no clear guidelines on where LCCAP funding can be sourced out.

To have Enhanced Local Climate Change Action Plan and to be compliant to RA No. 9729 Climate Change Act of 2009, the municipality needs to;

- a. Issue Executive Order in the creation of Technical Working Group on the formulation of the plan;
- b. Attend proper training with series of workshops to complete the necessary forms;
- c. Coordinate with different agencies on how to formulate and implement different projects stated in the plan;
- d. Endorse to the Sangguniang Bayan through the Office of the Mayor the new memorandum to present and discuss the formulated LCCAP;
- e. Coordinate to concerned department to provide the needed GHG data in the formulation; and
- f. Conduct orientation and meetings between LGU and private sector to be involve in the formulation of LCCAP.

The plan requires expertise of the technical working group together coming from different offices such as LDRRMO, OM, MENRO, MPDC and SB with the Local Climate Change Action Plan Council are aiming to finish by 2022. The Local Government Unit allocated two hundred sixty thousand pesos (P260, 000.00) to finish the plan.

#### **4. Functional 911 as the emergency number by 2025**

In terms of disaster response, the LDRRMO are using hotline number using cellular phone but the DILG are requiring the municipality to institutionalize the use of 911 as the national emergency number. As starting point, the Office of the Mayor needs to create Executive Order that are in charge on the Use of 911 as emergency number to be functional. There are no updated trainings nor orientation on the use of Emergency number 911, no ordinance mandating the use Emergency system, no database or system and no available CSO to be partner on the implementation of the system.

The LGU through the LDRRMO needs to complete the system by 2025 through the help of DILG. To attain 50% Functional 911 as the emergency number by 2025 the LGU must;

- a. Issue Executive Order in the Creation of TWG in charge on the use of Emergency 911;
- b. Attend Training on the use of Emergency number 911 with coordination in concerned agency;
- c. Establishment of Emergency 911 system;
- d. Endorse to the SB thru Office of the Mayor the Institutionalization on the use of Emergency number 911;
- e. Create database system of Emergency 911 thru coordination to concerned agency who complete the system; and
- f. Coordinate with CSO, NGO who are well versed to use the Emergency 911 system.

Attachment 3-A: Capacity Development Agenda for Municipalities

CAPACITY DEVELOPMENT AGENDA FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Performance Area/ Governance Sector:	ENVIROMENT & CCA DRRM SECTOR (ENVIRONMENT & NATURAL RESOURCES SERVICES)									
Current State					Desired State					
5,394 households and 603 commercial establishments needs solid waste management services					Goals: To maintain Cleanest and Greenest Enviroment					
					Objectives: To sustain green environment ; To implement solid waste management system ; To have clean air to breath ; To have clean safe water sources					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
5 manpower for environment and natural resources services	Increased by 12 for environment and natural resources services	Creation of 8 additional personnel for environment and natural resources services	Created of 8 additional personnel	MENRO	2022 - 2024	2,000,000.00	2,500,000.00	2,700,000.00	MENRO	DENR, EMB, DILG, CSC
No full pledge MENRO	With full pledge MENRO	Hiring of competent officer on environmental protection	Full function of MENRO Office	MENRO	2022 - 2024	1,300,000.00	1,600,000.00	2,000,000.00	MENRO, OM, HR	DENR, EMB, DILG, CSC
Limited membership on SWM Boards	Complete membership on SWM Boards	Creating complete SWM Boards	Created complete SWM Boards	MENRO	2022 - 2024	100,000.00	100,000.00	100,000.00	MENRO	DENR, EMB, DILG
<b>Competencies</b>										
5 personel has trained on solid waste mangement	12 personel has technical know how on their duties and responsibilities	Orientation, training, seminar on solid waste management	Capacitated personel on solid waste management	MENRO	2022 - 2024	200,000.00	200,000.00	200,000.00	MENRO, OM, HR	DENR, EMB, DILG
<b>Management Systems</b>										
Poor monitoring system on solid waste management	Developed and institutionalized a better monitoring system for solid waste management	Creation of better monitoring system on solid waste management	Better and efficient monitoring system	MENRO	2022 - 2024	200,000.00	200,000.00	200,000.00	MENRO	DENR, EMB, DILG

DEVOLUTION TRANSITION PLAN 2022-2024

Limited tree parks, greenbelts, and similar forest development projects	Establishment of tree parks, greenbelts, and similar forest development projects	Establishment of tree parks, greenbelts, and similar forest development projects	Established tree parks, greenbelts, and similar forest development projects	MENRO	2022 - 2024	1,300,000.00	1,600,000.00	2,000,000.00	MENRO	DENR, EMB, DILG
Limited area for tree planting projects	Establishment area for tree planting projects	Establishment of area for tree planting projects	Established area for tree planting projects	MENRO	2022 - 2024	200,000.00	200,000.00	200,000.00	MENRO	DENR, EMB, DILG
Exploited protected existing forest	Rehabilitation protected existing forest	Rehabilitation and protected existing forest	Rehabilitated and protected existing forest	MENRO	2022 - 2024	500,000.00	20,000.00	20,000.00	MENRO	DENR, EMB, DILG
No identified area for social forestry	Establishment of area for social forestry	Establishment of area for social forestry	Established area for social forestry	MENRO	2022 - 2024	25,000.00	25,000.00	25,000.00	MENRO	DENR, EMB, DILG
Limited ecological park	Establishment of ecological park	Establishment of Ecological Park	Established Ecological Park	MENRO	2022 - 2024	100,000.00	100,000.00	100,000.00	MENRO	DENR, EMB, DILG
Unprotected watershed area	Protection of watershed area	Protection of watershed area	Protected watershed area	MENRO	2022 - 2024	200,000.00	200,000.00	200,000.00	MENRO	DENR, EMB, DILG
Poor solid waste management system and/or environmental management system	Establishing solid waste management system and/or environmental management system	Establishment of Solid waste disposal system or environmental management system.	Established Solid waste disposal system or environmental management system.	MENRO	2022 - 2024	2,500,000.00	3,500,000.00	4,500,000.00	MENRO	DENR, EMB, DILG
No sanitary landfill	Establishment sanitary landfill	Establishment of Sanitary Land Fill	Established Sanitary Land Fill	MENRO	2022 - 2024	1,000,000.00	10,000,000.00	10,000,000.00	MENRO	DENR, EMB, DILG
Limited residual containment area	Construction of residual containment area	Establishment of Residual Containment Area (RCA)	Established Residual Containment Area (RCA)	MENRO	2022 - 2024	1,000,000.00	1,000,000.00	1,000,000.00	MENRO	DENR, EMB, DILG
Limited barangay material recovery facility	Establishment barangay material recovery facility	Establishment of Barangay Material Recovery Facilities	Established Barangay Material Recovery Facilities	MENRO	2022 - 2024	2,000,000.00	2,000,000.00	2,000,000.00	MENRO	DENR, EMB, DILG

DEVOLUTION TRANSITION PLAN 2022-2024

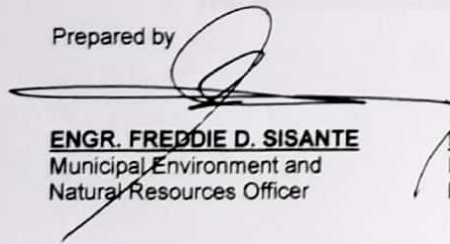
No waste processing facilities	Establishment waste processing facilities	Establishment of waste processing facilities	Established waste processing facilities	MENRO	2022 - 2024	1,500,000.00	1,500,000.00	1,500,000.00	MENRO	DENR, EMB, DILG
Limited equipments for solid waste disposal	Procurement of equipments for solid waste disposal	Procurement of equipments related to solid waste disposal	Procured equipments related to solid waste disposal	MENRO	2022 - 2024	2,000,000.00	2,000,000.00	2,000,000.00	MENRO	DENR, EMB, DILG
Limited vehicle for solid waste disposal	Procurement vehicle for solid waste disposal	Procurement of vehicles related to solid waste disposal	Procured vehicles related to solid waste disposal	MENRO	2022 - 2024	5,000,000.00	5,000,000.00	5,000,000.00	MENRO	DENR, EMB, DILG
No waste to energy facilities	Establishment waste to energy facilities	Establishment of waste to energy facilities	Established waste to energy facilities	MENRO	2022 - 2024	5,000,000.00	5,000,000.00	5,000,000.00	MENRO	DENR, EMB, DILG
Limited waste water treatment facilities	Construction waste water treatment facilities	Establishment of Waste Water Treatment Facilities	Established Waste Water Treatment Facilities	MENRO	2022 - 2024	10,000,000.00	10,000,000.00	10,000,000.00	MENRO	DENR, EMB, DILG
Poor disludging system	Establishment of disludging system	Establishment of Disludging System	Established Disludging System	MENRO	2022 - 2024	5,000,000.00	5,000,000.00	5,000,000.00	MENRO	DENR, EMB, DILG
Presence of waste in river, streams and canals	Cleaning of waste in river, streams and canals	Cleaning River, streams and canals	Cleaned River, streams and canals	MENRO	2022 - 2024	500,000.00	500,000.00	500,000.00	MENRO	DENR, EMB, DILG
No vehicles on liquid waste management	Procurement of vehicles on liquid waste management	Procurement of vehicles related to liquid waste management	Procured vehicles related to liquid waste management	MENRO	2022 - 2024	5,000,000.00	5,000,000.00	5,000,000.00	MENRO	DENR, EMB, DILG
No equipment on liquid waste management	Procurement of equipments on liquid waste management	Procurement of equipments related to liquid waste management	Procured equipments related to liquid waste management	MENRO	2022 - 2024	5,000,000.00	5,000,000.00	5,000,000.00	MENRO	DENR, EMB, DILG
Poor monitoring on municipality's waters and its sources	Regular monitoring on municipality's waters and its sources	Monitoring municipality's waters and its sources	Monitored municipality's waters and its sources	MENRO	2022 - 2024	100,000.00	100,000.00	100,000.00	MENRO	DENR, EMB, DILG



## DEVOLUTION TRANSITION PLAN 2022-2024

Unupdated LGU SWM plans	Updating LGU SWM plans	Updating LGU SWM plans	Updated LGU SWM plans	MENRO	2022 - 2024	100,000.00	100,000.00	100,000.00	MENRO	DENR, EMB, DILG
Limited program on air pollution management	Establishment of programs on air pollution management	Establishment of Program on air pollution management	Established Program on air pollution management	MENRO	2022 - 2024	100,000.00	100,000.00	100,000.00	MENRO	DENR, EMB, DILG
<b>Enabling Policies</b>										
Poor implementation of environmental policies	Full implementation of all policies	Capacitate MENRO personel on policies implementation	Capacitated MENRO personel on policies implementation	MENRO	2022 - 2024	100,000.00	100,000.00	100,000.00	MENRO	DENR, EMB, DILG
Poor implementation and enforcement of solid waste maagement ordinances	Full implementation and enforcement of solid waste maagement ordinances	Implementing and enforcing of solid waste management ordinance	Implemented and enforcing of solid waste management ordinance	MENRO	2022 - 2024	150,000.00	150,000.00	150,000.00	MENRO	DENR, EMB, DILG
<b>Knowledge and Learnings</b>										
Lack of updated data on HHs and CEs for solid waste management	Update and actual data on solid waste management for proper monitoring system	Creation of system tool for solid waste management	Database of HHs and CEs	MENRO	2022 - 2024	500,000.00	20,000.00	20,000.00	MENRO	DENR, EMB, DILG
<b>Leadership</b>										
Limited partnership with private sector, NGOs, POs, CSOs, etc.	Partnership with different stakeholders	Partnership with different stakeholders thru Memorandum of Agreement	Functional LGU and different stakeholders partnership	MENRO	2022 - 2024	25,000.00	25,000.00	25,000.00	MENRO, OM, HR	DENR, EMB, DILG, CSC

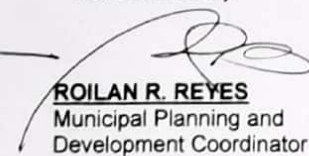
Prepared by



**ENGR. FREDDIE D. SISANTE**  
Municipal Environment and Natural Resources Officer

Nov.3, 2021  
Date

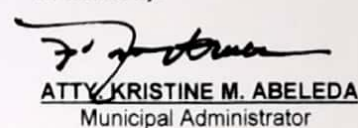
Consolidated by:



**ROI LAN R. REYES**  
Municipal Planning and Development Coordinator

Nov.3, 2021  
Date


Reviewed by:



**ATTY. KRISTINE M. ABELEDA**  
Municipal Administrator

Nov.3, 2021  
Date

Approved by:



**HON. JASMIN ANGELLI M. BAUTISTA**  
Municipal Mayor

Nov.3, 2021  
Date

CapDev Agenda Content:	
1. Current State of Capacity	Refers to the current situation of each Capacity Pillar; describes what is working/not working in each pillar; the pillars referred to are (1) structure; (2) competencies; (3) management systems; (4) enabling policies; (5) knowledge and learning and, lastly, (6) leadership.
2. Desired State of Capacity	Describes the desired improvements in Capacity Pillars so that performance goals can be achieved.
3. Capacity Development Interventions	Strategies mapped out to enhance the ability of the LGU to achieve its desired performance.
4. Expected Output	Refers to a plan, program, system, process, or people trained.
5. Target of CapDev	Beneficiaries of the intervention.
6. Timeframe	Refers to the duration of the capacity development intervention within the three-year time frame of the current leadership.
7. Funding Requirements for Year 1	Refers to the estimated cost/budget required for capacity development interventions covered in Year 1.
8. Funding Requirements for Year 2	Refers to the estimated cost/budget required for capacity development interventions covered in Year 2.
9. Funding Requirements for Year 3	Refers to the estimated cost/budget required for capacity development interventions covered in Year 3.
10. Process Owner/Office Responsible	Refers to who will be mainly accountable for making sure that the intervention happens.
11. Source of Support/Technical Assistance	Refers to internal or external stakeholders who can provide the necessary coaching/mentoring/technical assistance in the installation, implementation, and institutionalization of the capacity development intervention.

The primary objectives of the LGU are to maintain cleanest and greenest environment. The capacity development agenda table presented the lack and requirements of the LGU to reach their target.

The municipality has 5,394 households and 603 commercial establishments' needs solid waste management services. Proper solid waste disposal of every HHs and CEs are to be continuous to prevent land, water and air contamination. Proper funding of all programs, projects and activities will required better planning.

Current states of capacity indicate a lack of funds for programs and even programs are not implemented. Desired state of capacity is important to know to what is capacity development intervention for proper outcome in environmental governance. Partnership with private, institutions, NGOs, POs and national agencies is need to be well organized for the smooth management of the MENRO office.

The environmental sector can be a source of funds of the LGU to maintain those responsibilities.

Attachment 3-A: Capacity Development Agenda for Municipalities

CAPACITY DEVELOPMENT AGENDA FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State				Desired State						
Municipal Epidemiology and Surveillance Unit has no Disease surveillance officer that is duly trained on applied field/epidemiology surveillance and response.MESU not organized				Goals: Build resilience during outbreak of emerging and re-emerging infectious disease						
				Objective: Strengthen the disease surveillance system by 2023						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Time frame	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
DSO is designate	increase manpower for disease surveillance and response	Appointment of Disease Surveillance Officer (Nurse 1) and staff	Created 2 plantilla positions for DSO (Nurse 1) and IT Specialist	Magallanes Health system	2022-2024	678,576.00	700,000.00	750,000.00	MHO	PHO.CHD 4A
Overlapping of responsibilities	Accountability of action and responsibility	Roles and responsibilities properly defined in response to Pandemic	Better and efficient preparedness and response to Pandemic	RHU staff	2022-2024				MHO	
Poor plan and programs	Organized and Functional MESU with regular meetings and coordination	Formulate a Solid Health system in coordination with the health office		Health system	2022-2024	20,000.00	20,000.00	20,000.00	MESU	PHO.CHD 4A
<b>Competencies</b>										
Not competent enough to handle Pandemic situations	Properly trained and has a knowledge and skill to perform and give advice as the need arises	Regular meeting and Training with Provincial Health Office and Region	Strong surveillance and response strategy		2022-2024	30,000.00	30,000.00	30,000.00	MESU	PHO.CHD 4A

DEVOLUTION TRANSITION PLAN 2022-2024

<b>Management Systems</b>										
<b>Enabling Policies</b>										
Policy on MESU creation not yet in placed	Functioning MESU	Policy support through legislation for Municipal Epidemiology and Surveillance Unit (MESU) creation with defined function and responsibility	Institutionalized surveillance system	Health system	2022-2024				SB	PHO.CHD 4A
<b>Knowledge and Learnings</b>										
No accurate data on Testing, tracing and treatment	Data is in place and used in planning and decision making	Develop a databank for disease notifiable	Accurate databank	MESU	2022-2024	100,000.00			MHO	PHO.CHD 4A
<b>Leadership</b>										
LCE Supportive to the pandemic response										

DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State				Desired State						
1 fetal death, 2 child death, 1 infant death for the past 2 years				Goal: Ensure Health and promote well being for all						
				Objectives: Decrease Maternal Mortality by 50% , Decrease child mortality by 50% , decrease infant death to 0 in 2024						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
1 physician 2 Nurse and 4 midwife rotating on 24 hour duty	Increased manpower to allow shifting of personnel instead of 24 hour duty	Creation and hiring of 3 RHM and 3 Nurse 1 position	Created and hired 6 plantilla position	Maternal and child health care program	2022-2024	450,816.00	1,830,132.00	2,984,040.00	MHO	PHO/CHD 4A
<b>Competencies</b>										
Regular RHU staff are all trained in BEMONC	ALL RHU staff have training in BEMONC	Provide training for new staff in Basic Emergency for Maternal Obstetric Neonatal Care (BEMONC)	Trained/capacitated all 13 personnel	Women of reproductive group, infants and children	2023-2024		90,000.00	180,000.00	MHO	CHD 4A
<b>Management Systems</b>										
Poor post natal follow up	Develop a better system in monitoring post natal cases	Monthly program implementation review in monitoring post natal cases	better and efficient monitoring system	Infants, neonates and WRA	2022-2024	20,000.00	20,000.00	20,000.00	MHO	
<b>Enabling Policies</b>										
only the set of policies and procedures set by the DOH and philhealth are being followed	Policies and procedures adapted to the needs of Magallanes health system	Review the policies, brainstorming and determine which set of procedures will best suit the needs of Magallanes health system	Revised policy	Maternal and child health care program	2022-2024	10,000.00	10,000.00	10,000.00	MHO	PHO for tech assistance
<b>Knowledge and Learnings</b>										
<b>Leadership</b>										

DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State				Desired State						
Case Notification rate is 31%, 86% treatment success rate				Goals: Reduce incidence of TB( communicable disease)						
				Objectives: 60 % increase in TB Case Notification rate and 95% Treatment success rate by 2024						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
1 nurse(PHN) for all health programs, 1 Med Tech for all diagnostic examination including PCR swab and antigen testing	1 med tech exclusive for sputum microscopy and 1 nurse exclusive for TB program	Creation and hiring of 1 med tech and 1 nurse	Created and hired 2 plantilla position	Presumptive TB patients for adults and children	2022-2023	652,428.00	670,000.00		MHO	CHD 4A PBSP PITC PHO
<b>Competencies</b>										
only the MHO,PHN and Med Tech were trained in the latest edition of TB Manual operating procedures,no other staff were trained	ALL RHU staff are trained in TB Manual operating procedure	Activity training,orientation for all and re-orientation in the latest edition of TB Manual operating procedures	Trained/capacitated all personnel	RHU staff	2022	60,000.00			MHO	CHD 4A PBSP PITC PHO
<b>Management Systems</b>										
Poor monitoring system for TB positive patients	Developed a better monitoring system for TB	conduct a quarterly program implementation review with all personnel for monitoring TB positive patients	better and efficient monitoring in place	RHU staff	2022-2024	10,000.00	10,000.00	10,000.00	MHO	CHD 4A PBSP PITC PHO
<b>Enabling Policies</b>										
TB ordinance in placed									SB	
<b>Knowledge and Learnings</b>										
Insufficient fund to effectively utilize the BHW and use "enablers" to have a success in case holding	BHW and TB patients are satisfied by the way LGU and RHU handle the program	Incentive for BHW who are treatment partners of TB patients. Giving "enablers" to TB patient's to improve their nutrition while undergoing treatment	Increase cure rate going to TB free municipality	BHW and Patients under DOTS	2022-2024	200,000.00	200,000.00	200,000.00	MHO	CHD 4A PBSP PITC PHO
<b>Leadership</b>										
LCE taking the lead for the success of TB program										

DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State					Desired State					
Coverage of Expanded Program for immunization is 76%					Goals: Ensure Health and well being for all					
					Objective: Increase coverage of Expanded program for immunization to 95% by 2024					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Time frame	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
4 midwife and 2 nurses for all programs including a 24h duty	Increase manpower for EPI	5 Nurse for hiring will include EPI program in their responsibility	more personnel increase coverage of immunization	Children under 5	2022-2024				MHO	PHO
<b>Competencies</b>										
2 midwife not yet trained in EPI	All personnel trained in EPI	Conduct training, orientation on EPI, evaluation and monitoring of Data	Trained/capacitated all personnel	RHU staff	2022-2024	20,000.00	20,000.00	20,000.00	MHO	PHO
<b>Management Systems</b>										
standard implementation, monitoring and evaluation										
<b>Enabling Policies</b>										
updated policies										
<b>Knowledge and Learnings</b>										
EPI supply is from DOH central office	EPI supplies and ancillary provided by LGU	Plan early for full devolution on Health Services	sufficient supply for 1 year	Under 5 children	2024			300,000.00	MHO	CHD 4A
<b>Leadership</b>										
leadership mechanism in place and effective										

## DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State				Desired State						
7 out of the 10 leading cause of Mortality are non communicable diseases. Myocardial infarction top the list. 3rd is renal failure due to Diabetes. 5th is cancer in all forms.				Goals: Reduce Morbidity and premature Mortality from non-communicable disease						
				Objective: To reduce 50% Mortality caused by non communicable disease by 2024						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
Pharmacist by our botika ng bayan is DOH hired	LGU hired pharmacist for continuation of "Botika ng Bayan"	Creation and hiring of pharmacist	Created 1 plantilla position	Botika ng bayan	2022-2024	267,792.00	270,000.00	275,000.00	MHO	CHD 4A
<b>Competencies</b>										
PRC License, attending Continuing professional education										
<b>Management Systems</b>										
Good monitoring system for inventory of medicine										
<b>Enabling Policies</b>										
Current contract and regulations, Botika ng bayan is licensed by BFAD										
<b>Knowledge and Learnings</b>										
supply of non comm medicines insufficient for the needs of co-morbid patients	Sufficient supply to fill the needs of indigent patients who need maintenance	Additional budget for non comm medicine	decongestion of hospitals, ICU and renal units	Co-Morbid with drug maintenance	2022-2024	200,000.00	300,000.00	400,000.00	MHO	CHD 4A
<b>Leadership</b>										
LCE allocating a small amount for medicines from other sources										



DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State					Desired State					
No program for oral health except for Annual celebration of Oral health Month and quarterly dental check up of day care students.					Goals: Promote Oral Health					
					Objective: To have an effective oral health program by 2024					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
No dentist	to have a dentist and facility where Oral health problems and programs are taken care of	Creation and hiring of dentist	Created 1 plantilla position	Oral health program	2024			359,000.00	MHO	PHO
<b>Competencies</b>										
PRC License and CPD										
<b>Management Systems</b>										
<b>Enabling Policies</b>										
<b>Knowledge and Learnings</b>										
No Dental chair and dental supply	Good quality dental chair and dental supply	Purchase dental chair and supply	Dental services available	Dental patients	2024			500,000.00	MHO	PHO
<b>Leadership</b>										

DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State				Desired State						
Average OPD consultation 480 patients per month, only 50% received a complete regimen for a particular illness				Goals: To ensure Health and promote well being						
				Objective: 90% receive a complete regimen by 2024						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
Adequate RHU personnel with a DOH hired pharmacist for dispensing and inventory of medicines										
<b>Competencies</b>										
Continuing Professional education is not done yearly	Updated CPE	Annual attendance to convention for CPE units	Updated knowledge on various subjects related to profession	RHU staff professionals	2022-2024	100,000.00	100,000.00	100,000.00	MHO	Professional associations
<b>Management Systems</b>										
<b>Enabling Policies</b>										
<b>Knowledge and Learnings</b>										
Presence of botika ng bayan but with insufficient supply of various medicine for different illnesses	Sufficient supply of medicines for a Universal health care system	Additional budget for medicine and medical supplies	complete regimen for all patients	all patients	2022-2024	500,000.00	800,000.00	1,000,000.00	MHO	DOH
<b>Leadership</b>										

DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State				Desired State						
1571 out of 3221 are current users of contraceptive method. Contraceptive prevalence rate is only 47%.				Goals: Promote responsible parenthood and use of Family planning method						
				Objective: increase contraceptive prevalence rate to 70% by 2024						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/ Office Respon sible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
adequate rhu personnel for FP program										
<b>Competencies</b>										
RHU staff were all trained in FPBCT1 and FPBCT 2										
<b>Management Systems</b>										
<b>Enabling Policies</b>										
Policies for implants are updated										
<b>Knowledge and Learnings</b>										
All Contraceptive supply came from DOH	LGU provide supply for the RHU	RHU determine the needs for provision of supply for Family planning method	decrease crude birth rate	Women of reproductive age group(WRA)	2024			200,000.00	MHO	DOH
<b>Leadership</b>										

DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State				Desired State						
2 cases of HIV positive, 15 cases of sexually Transmitted infection, 12 cases of hepatitis A, 8 cases of Hepatitis B for the past 2 years (2019 and 2020)				Goals: Reduce incidence of communicable disease						
				Objective: Decrease the incidence of preventable communicable disease by 50% in 2024						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
1 RHU staff for communicable disease and TB DOTS	Presence of another supervising nurse for communicable disease program	1 nurse that will be hired for other programs will be the supervisor for communicable disease program	Hired 1 nurse	communicable disease program	2021-2024				MHO	DOH PHO
<b>Competencies</b>										
<b>Management Systems</b>										
<b>Enabling Policies</b>										
No existing Resolution /ordinance for HIV/AIDS program, STI and hepatitis	Institutionalized program for HIV/AIDS Hepatitis and STI program	Draft and revisit policy guidelines and lobby for adoption of Institutionalized program for HIV/AIDS Hepatitis and STI program	Policy on regulation in place	communicable disease program					SB	PHO
<b>Knowledge and Learnings</b>										
Diagnostic kits and medical supplies are all supplied by DOH	LGU provide the supply for the RHU	RHU determine the needs for provision of supply of Diagnostic kits and medical supplies	Prevention, early detection and effective treatment for communicable disease	LGBT, Uniformed personnel, sexually active individuals	2024			200,000.00	MHO	DOH PHO CHD 4A
<b>Leadership</b>										

DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State				Desired State						
Proportion of household with access to safe water supply-95.5%,proportion of household with sanitary toilet facilities-98.28% ,proportion of household using safely managed drinking water services-94.5%				Goals: Promotion of Health in the field of sanitation and environmental services						
				Objective: Increase household with access to safe water supply to 99% by 2024 Increase household with sanitary toilet facilities to 100%						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
1 Sanitation inspector I	Creation of 1 plantilla position (Sanitation Inspector II)	Creation of Sanitation Inspector II	Created position of Sanitation Inspector II	Sanitation and environmental health program	2022	210,060.00	213,000.00	216,000.00	MHO	PHO
<b>Competencies</b>										
Trained in various environmental program and sanitation										
<b>Management Systems</b>										
systems and processes in managing programs in place										
<b>Enabling Policies</b>										
Outdated regulations on liquid waste, hazardous waste and Sanitation inspections	Updated regulations on liquid waste, hazardous waste and Sanitation inspection requirements	Review policy on regulations on liquid waste, hazardous waste and Sanitation inspection requirements and adapt those that are applicable in our set up	Revised policy on regulations	Business,private and govt establishments	2022-2024				MHO	PHO ; SB
<b>Knowledge and Learnings</b>										
Water safety inspection relies heavily in quarterly bacteriological exam	quarterly sampling for bacteria done regularly	Enough budgetary requirement for water sampling	safe water supply	all who uses water	2022-2024	100,000.00	100,000.00	100,000.00	MHO	PHO
<b>Leadership</b>										

DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State				Desired State						
2 main RHU building(24 hour birthing home facility that need improvement) and wellness center with offices), 1 solar powered building, 3 ambulance( 1 new,2 old), 4 vaccine refrigerator for Covid-19 immunization.				Goals: Ensure funding support and procurement of infrastructure,equipment and motor vehicles via Health Facility Enhancement Program(HPEF)						
				Objective: renovation and improvement of birthing home, installation of Hybrid solar system to wellness building, 2 new ambulance,1 ultra low vaccine refrigerator						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity	Timeframe	Funding Requirements			Process Owner/ Office	Source of Support/
						Year 1	Year 2	Year 3		
<b>Structure</b>										
3 Ambulance driver										
<b>Competencies</b>										
3 ambulance driver trained in Basic life support by red cross										
<b>Management Systems</b>										
<b>Enabling Policies</b>										
Existing policy for ambulance use										
<b>Knowledge and Learnings</b>										
Birthing home needs repair	Renovated birthing home building	program and budget for renovation of Birthing home building	Better service	Pregnant women and neonates	2023		1,000,000.00		MHO	PHO CHD 4A
1 good functioning ambulance	3 good functioning ambulance	purchase of ambulance	better referral system and emergency response	whole community	2023-2024		1,500,000.00	1,500,000.00	MHO	PHO CHD 4A
No Back up electricity for wellness	Hybrid solar installed in wellness	Installation of hybrid solar	Vaccines will be protected,Energy will be well utilized	Vaccines,RHU staff and patients	2024			1,500,000.00	MHO	PHO CHD 4A
<b>Leadership</b>										

DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State				Desired State						
Urinalysis request - 500 per month, CBC 300/month, fecalysis - 150/month, Dengu NS1 - 80/month, Only 60% of request were done due to outdated equipment,lack of manpower and lack of supply				Goals: Improvement of quality of health care by providing clinical laboratory services as aid in Diagnosis						
				Objective: increase no. of Laboratory services done by 90% in 2024						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/ Office Respon sible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
1 med tech for all services including sputum test and swab testing	1 med tech for clinical services, and 1 med tech for TB and communicable diseases	1 med tech for clinical services, and 1 med tech for TB and communicable diseases	Better service for clinical lab and TB program	Patients in need of diagnostic exam	2023-2024		Pls see TB program	Pls see TB program	MHO	PHO
<b>Competencies</b>										
1 med tech trained in TB DOTS, Continuing professional education										
<b>Management Systems</b>										
Poor management system due to multiple functions	Better management system to delagate other functions	Established better management system to delegate other functions of medtech	better services	Diagnostic services					MHO	
<b>Enabling Policies</b>										
<b>Knowledge and Learnings</b>										
outdated diagnostic equipment	updated diagnostic equipment	Purchase diagnostic equipment	more patients can be served	Patients needing lab services	2023		500,000.00		MHO	PHO DOH
Lack of clinical lab supply	Adequate supply	Purchase of clinical lab supply	more patients can be served	Patients needing lab services	2022-2024	100,000.00	150,000.00	180,000.00	MHO	PHO DOH
<b>Leadership</b>										

DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State				Desired State						
No concrete plan on Rehabilitation program for victims of drug abuse				Goals: Ensure Health and promote well being for all						
				Objective: Concrete rehabilitation program for victims of drug abuse by year 2024						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
1 nurse that screen and assess drug abuse victims	supervisory Nurse for Rehab program	Hiring of 1 nurse for Rehab program	created and hiring of plantilla position for nurse 1	PWUDS	2023-2024		384,636.00	384,636.00	MHO	Rehab centers,DOH
<b>Competencies</b>										
1 nurse have experienced working in rehabilitation facility	RHU nurse and 2 other staff that will handle the program have sufficient training in rehabilitation program	Orientation and training in rehabilitation program	Trained/ capacitated 3 rhu personnel	victims of drug abuse	2023		150,000.00		MHO	DOH
<b>Management Systems</b>										
<b>Enabling Policies</b>										
No knowledge on the existing policy	knowledgeable on policies and guidelines in handling drug abuse cases	Revisit and review the policy guidelines on Rehabilitation Program and seek out experts and resource person to gain expertise in the program	Trained and capacitated	Program managers	2024			50,000.00	MHO	Rehab centers
<b>Knowledge and Learnings</b>										
<b>Leadership</b>										



## DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)									
Current State				Desired State							
8-49 covid 19 positive cases per day, contact tracing ratio 1:8,23% adult vaccinated				Goals: Build resilience during outbreak of emerging-re-emerging infection							
				Objective: Reduce positive cases to 3 case/day by 2023, increase contact tracing ratio to 1:18 by 2023, increase vaccinated adult to 70% by 2023							
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance	
						Year 1	Year 2	Year 3			
<b>Structure</b>											
2 RHU nurse, 6 NDP nurse, 4 RHM, 2 job order Midwives, 1 Med tech and 1 RSI, doing the contact tracing, testing, disinfection, treatment and vaccination for all cases while doing other programs as well	Increase manpower for outbreak and other programs	Creation of item for 3 nurses for outbreak and other programs	created 3 plantilla positions	Pandemic response	2023-2024		1,167,516.00	1,175,516.00	MHO	PHO DOH	
<b>Competencies</b>											
14 personnel trained by DOH in pandemic response											
<b>Management Systems</b>											
Data are managed on a daily basis and submitted to PHO											
<b>Enabling Policies</b>											
National policies are being followed											
<b>Knowledge and Learnings</b>											
Local health system did not provide funding for outbreak situation	Enough funding allocation in outbreak situations	Fund the local health system for pandemic preparation and response	Resiliency of the LGU in outbreak situations	Local Health system	2022-2024	1,000,000.00	1,500,000.00	1,500,000.00	MHO	DOH PHO	
<b>Leadership</b>											

DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)										
Current State					Desired State							
1 case of rabies death in the last 3 years per week were given anti-rabies vaccine, 20% of cases are referred to other facility due to lack of supply and no supply of ehrg					Goals: Reduce Mortality from Rabies through timely administration of Rabies vaccine							
					Objective: 0 rabies death by 2024. 95% of cases receive full dose of vaccine and administered with ehrg							
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance		
						Year 1	Year 2	Year 3				
<b>Structure</b>												
1 physician and 1 nurse for rabies program	2 trained nurse for rabies program	1 nurse for hiring will be a program manager for rabies	1 additional nurse for rabies program	Animal bite patients	2022-2024				MHO	PHO DOH		
<b>Competencies</b>												
1 physician and 1 nurse trained in rabies administration and program	1 physician and 2 trained nurse for rabies	Training of newly hired nurse in Research Institute for Tropical Medicine	all RHU personnel for rabies are trained	Animal bite patients	2023		30,000.00		MHO	RITM DOH		
<b>Management Systems</b>												
Accurate data and submitted to CHD 4A through FHSIS												
<b>Enabling Policies</b>												
updated rabies ordinance												
<b>Knowledge and Learnings</b>												
Rabies vaccine supply and ancillaries were all from DOH and not sufficient	Sufficient supply of vaccine, ehrg and ancillaries	procurement of anti-rabies supply	procured anti rabies supply	Animal bite patients	2022-2024	100,000.00	200,000.00	300,000.00	MHO	RITM DOH		
<b>Leadership</b>												
LCE very supportive of Rabies program												

DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State					Desired State					
2020-15 Dengue cases, 0 death					Goals: Promote environmental health by strengthening Aedes-borne viral diseases prevention and control					
					Objective: Reduce incidence of dengue case to 3 by year 2024					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
1 nurse, 1 sanitation inspector, 1 med tech for dengue control program										
<b>Competencies</b>										
3 personnel trained in dengue control program										
<b>Management Systems</b>										
Dengue cases reported and monitored										
<b>Enabling Policies</b>										
Standard policy and procedures in handling prevention, diagnosis and treatment of cases										
<b>Knowledge and Learnings</b>										
dengue rapid test kits, mosquito nets and larvicide solutions were all supply from DOH	Provision of needed supply from LGU	LGU Budget and purchase for Dengue supplies	Purchased dengue supplies	suspected and dengue confirmed patients	2022-2024	50,000.00	150,000.00	200,000.00	MHO	PHO CHD 4A
<b>Leadership</b>										

DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)									
Current State				Desired State							
76% under 5 children receive anti helminth medication during oplan timbang,4% of under 5 children have low weight per age				Goals: Reduce under 5 morbidity and mortality by promotion of nutrition program and integrated Helminth control							
				Objective: children receiving anti helminth medication increase to 95% by 2024,Reduce % of Low weight for age children by 1%							
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance	
						Year 1	Year 2	Year 3			
<b>Structure</b>											
	MHO,PHN, and 4 midwife for nutrition program										
<b>Competencies</b>											
	6 RHU staff trained in nutrition program										
<b>Management Systems</b>											
	Monitoring and review done quarterly by MNAO										
<b>Enabling Policies</b>											
	Standard policies from DOH were being implemented										
<b>Knowledge and Learnings</b>											
	Albendazole and nutrition supply supplied by DOH	LGU supply the MHO with albendazole and nutrition supplies	LGU Allot budget for albendazole and nutrition supplies	Purchased albendazole and nutrition supplies	under 5 children	2022-2024	50,000.00	100,000.00	120,000.00	MHO	PHO DOH
<b>Leadership</b>											

DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State				Desired State						
0 case of Leprosy for the past 5 years				Goals: Maintain Leprosy control						
				Objective: Maintain 0 case and maintain preparedness from leprosy cases						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
	MHO, Nurse, and midwife for leprosy program									
<b>Competencies</b>										
	3 RHU staff trained in leprosy program									
<b>Management Systems</b>										
<b>Enabling Policies</b>										
	Standard policies from DOH were being implemented									
<b>Knowledge and Learnings</b>										
DOH supplies Itraconazole, Vit B complex, Prednisone, ascorbic acid, betamethasone, ferrous salt and folic, fusidic cream	LGU supplies Itraconazole, Vit B complex, Prednisone, ascorbic acid, betamethasone, ferrous salt and folic, fusidic cream	LGU purchase supplies of Itraconazole, Vit B complex, Prednisone, ascorbic acid, betamethasone, ferrous salt and folic, fusidic cream	purchased supplies of Itraconazole, Vit B complex, Prednisone, ascorbic acid, betamethasone, ferrous salt and folic, fusidic cream	Leprosy patients and patient's with skin disease	2023-2024		100,000.00	120,000.00	MHO	DOH PHO
<b>Leadership</b>										

DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		SOCIAL SECTOR (HEALTH SERVICES)								
Current State					Desired State					
7th leading cause of general morbidity in 2020					Goals: Promote control of food and water-borne diseases					
					Objective: 10th and below leading cause of general morbidity by 2024					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
MHO, Nurse, and midwife for control of food and water-borne diseases										
<b>Competencies</b>										
3 RHU staff trained in control of food and water-borne diseases										
<b>Management Systems</b>										
<b>Enabling Policies</b>										
Standard policies from DOH were being implemented										
<b>Knowledge and Learnings</b>										
DOH supplies Oral rehydration solutions and zinc sulphate	LGU supplies Oral rehydration solutions and zinc sulphate	LGU purchase Oral rehydration solutions and zinc sulphate	purchased Oral rehydration solutions and zinc sulphate	AGE patients	2023-2024		30,000.00	40,000.00	MHO	DOH PHO
<b>Leadership</b>										

Prepared by

  
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Nov. 3, 2021  
 Date

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Nov. 3, 2021  
 Date

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Nov. 3, 2021  
 Date

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**HON. JASMIN ANGELLI M. BAUTISTA**  
 Municipal Mayor

Nov. 3, 2021  
 Date

## DEVOLUTION TRANSITION PLAN 2022-2024

CapDev Agenda Content:	
1. Current State of Capacity	Refers to the current situation of each Capacity Pillar; describes what is working/not working in each pillar; the pillars referred to are (1) structure; (2) competencies; (3) management systems; (4) enabling policies; (5) knowledge and learning and, lastly, (6) leadership.
2. Desired State of Capacity	Describes the desired improvements in Capacity Pillars so that performance goals can be achieved.
3. Capacity Development Interventions	Strategies mapped out to enhance the ability of the LGU to achieve its desired performance.
4. Expected Output	Refers to a plan, program, system, process, or people trained.
5. Target of CapDev	Beneficiaries of the intervention.
6. Timeframe	Refers to the duration of the capacity development intervention within the three-year time frame of the current leadership.
7. Funding Requirements for Year 1	Refers to the estimated cost/budget required for capacity development interventions covered in Year 1.
8. Funding Requirements for Year 2	Refers to the estimated cost/budget required for capacity development interventions covered in Year 2.
9. Funding Requirements for Year 3	Refers to the estimated cost/budget required for capacity development interventions covered in Year 3.
10. Process Owner/Office Responsible	Refers to who will be mainly accountable for making sure that the intervention happens.
11. Source of Support/Technical Assistance	Refers to internal or external stakeholders who can provide the necessary coaching/mentoring/technical assistance in the installation, implementation, and institutionalization of the capacity development intervention.

**Disease surveillance officer (DSO)**- there is no duly trained DSO in applied field/ epidemiology. DSO is designated to our existing public health nurse. To increase manpower for disease surveillance and response is the desired state of capacity. Appointment of DSO (Nurse I) and IT specialist is the capacity development intervention. Expected output is the creation of plantilla position for DSO and IT specialist. Another state capacity is the overlapping of responsibilities resulting to poor plan and programs. The designated DSO is not competent enough to handle pandemic situations.

**Maternal and Child Care** – the current state for 1 fetal death, 2 child death and 1 infant death for the past two years. The current state of capacity structure we had 1 Physician, 2 Public health nurse, 4 rural health midwives. One RHU with birthing home that provide the basic health services and 24 hour duty. Creation and hiring of 3 rural health midwife and 3 nurses is being proposed. The rural health midwife created will undergo training to the different DOH programs. Year 2022 is the funding requirement for rural health midwife.

**Tuberculosis (Communicable disease)** – Case notification rate is 31%; treatment success rate 86%. The current state capacity structure 1 Nurse (PHN) for all programs, 1 Medical technologist for all diagnostic examination. The desired state of capacity is creation and hiring of 1 Nurse and 1 Med Tech exclusive for TB program. The core team were trained in the latest edition of TB manual of procedure. Others not yet trained since there is an overlapping of responsibilities which result to poor follow up of TB patients. Additional logistics for Treatment partner incentive (BHW) and provision of “enablers”.

**Expanded program of Immunization (EPI)**- the coverage of EPI is 76% we had 4 Rural health midwives and 2 Public health Nurse for all DOH programs. Increase manpower for EPI is desired state of Capacity for the RHM the ideal ratio is 1:5,000 population and the for PHN is 1:10,000, We propose that the 5 nurse for hiring will also take responsibility in the EPI program to increase coverage to more than 95%. Our supplies for EPI are procured by the DOH central office.

**Non-communicable Disease** – Magallanes is fortunate to have a “Botika ng Bayan” and a supply of non-communicable disease medicine. Though not sufficient to cater the target population for non comm, provision of basic medicine is still helpful for most of the constituents. Part of the deal to maintain the program is we should have a pharmacist hired by 2021. The desired state of capacity is creation and hiring of 1 pharmacist and additional budget for provision of non-comm meds.

**Oral Health Exam** – oral health education, oral health exam and extraction, annual dental check-up of Daycare students are some of the current state activities. These activities are being performed by an HRH deployed Dentist. We have no dentist existing and I am proposing creation and hiring of such with a dental chair to go along with it.

**Primary Health Care** – the average consultation OPD is 480 patients per month only 50% received a complete regimen for a particular illness. RHU personnel assigned for dispensing and inventory of medicines, RHU staff assists during OPD. For the competencies, the continuing professional education is not done yearly. The desired state of capacity is to update CPE, annual attendance to convention for CPE units is the capacity development intervention. RHU must have its own budget for primary essential drugs.

**Family Planning Method** – contraceptive prevalence rate is only 47% wherein the objective is to increase the CPR to 70% by year 2024. The current state of capacity is inadequate RHU personnel for FP program, no adequate space for IUD insertion not all RHU staff were trained in FPBCT1 and FPBCT2. The desired state of capacity is trained additional RHU personnel. Capacity development intervention is enactment of creation of position of plantilla. All contraceptive supplies came from DOH. Desired state is enough supply for the provision of contraceptive thru LGU purchase.

**Communicable Disease** – Current State of cases:2 HIV cases, 15 case of sexually transmitted infection,12 case of Hepatitis A and B. The current state of capacity 1 RHU staff for communicable disease and TB DOTS. The public health nurse is in charge in almost all the DOH program, this lead to not fully implement and supervise of the program due to overloading of responsibility. If the proposed hiring of Nurse will be approved the program will be delegated and will be handled efficiently. A budget proposal for communicable diseases supplies as capacity development intervention.

**Sanitation and Environmental Services** – proportion of household with access to safe water supply 95.5%, proportion of household with sanitary toilet facilities 98.2%, proportion of household using safety managed drinking water 94.5%. A proposal to create and hire a sanitary inspector 2 as capdev intervention. The Sanitary inspector underwent different rigid training to environmental and sanitation program. The busiest period is during application of sanitary permit to all business establishment. One stop shop operation being implemented for fastest transaction. Budget for water sampling is also proposed to ensure safety of drinking water.

**HFEP (Construction of RHU)** – the main rural health unit facility needs renovation. The licensing department of DOH for laboratories issued a guidelines that need expansion of lab areas and we need the facility improvement to be granted a license to operate. The wellness area that contains the Vaccine ref must have an installation of a Hybrid solar panel system to ensure the safety of the vaccines even in brownouts. We also proposed 2 new ambulance that will facilitate the transfer of our referrals due to the distance of our town



to the nearest tertiary hospital. One of our Barangay (Ramirez) is declared as GIDA area.

**Clinical Laboratory** – Current state urinalysis 500, Complete Blood Count (CBC) 300, Fecalysis 150, 80 Dengue NS1 request per year. We had 1 Medical technologist for all laboratory services including sputum test. Latest Instruction from bureau of Lab services, primary Facilities must have at least 2 Med Tech to secure a license to operate. Equipment's are outdated and insufficient lab supply. We proposed budget for equipment's and Lab supplies.

**Rehabilitation program for victims of Drug Abuse** – 1 supervisory nurse that screen and assess drug abuse victims. A creation and hiring of 1 nurse 1. Seek out experts and resource person to gain expertise in rehab program.

**Emerging and Re-emerging infectious Disease** – 4 positive cases of covid 19 per day. Contact tracing ratio 1:10, 28.69% adult vaccinated. Current state of capacity we have 2 PHN, 4 RHM, 1 RSI, 6 HRH and 1 Dentist (DND) doing the contact tracing, swab testing disinfection, treatment and vaccination for all cases while doing other programs as well. The proposed was to increase manpower for outbreak and other programs. Creation of item for 3 Nurses for pandemic response. The personnel will undergo training on pandemic response and data are managed on a daily basis and submitted to PHO.

**Rabies** – 1 case of rabies death in the last 3 years. An average of 30 patients are given rabies vaccine per week. 20% are referred due to unavailability of EHRIG. CAPDEV intervention is to train 1 additional nurse for rabies program. Proposal to procure anti-rabies drugs.

**Dengue** – in 2020, 15 dengue cases were reported, 0 death for the dengue program. 1 PHN, 1 RSI and 1 Med Tech are in charge for the dengue control program for prevention treatment and detection. The DOH provide us dengue rapid test kits, mosquito nets and larvicide solution.

**Helminth Control and Nutrition program** – the current state in ternate 76% of under 5 children received anti helminth medication during oplan timbang, 5.2% of under 5 children have low weight per age. The current state of capacity was MHO, PHN and 4 Midwives for nutrition program. The PHN1 designated as the MNAO by the LGU together with 10 BNS. The anthelmintic drugs Albendazole, Mebendazole and the Nutrition program supplies provided by the DOH. Oplan timbang semi-annual activities are regularly done with the assistance of our BHW/ BNS. Reports are submitted to MNAO then to PHO.

**Leprosy** - no leprosy case detected for the past 5 years and the objective is to maintain 0 case and maintain preparedness for leprosy case. Current state of capacity MHO, PHN, Midwives for leprosy program. Magallanes RHU Staff only 2 are trained for leprosy program. DOH supplies itraconazole, Vit. B complex, prednisone, ascorbic acid, Betamethasone, Ferrous sulfate with folic acid and fusidic cream.

**Food and water borne disease** – 7<sup>th</sup> leading cause of morbidity in 2019. Current state of capacity MHO, Nurse, Midwives for control of food and water borne diseases. 4 RHU staff trained in control of food and water borne disease. Standard policies for DOH was being implemented. DOH supplies Oral dehydration solution and zinc sulfate tablets/ syrup and Hyposol.

Attachment 3-A: Capacity Development Agenda for Municipalities

CAPACITY DEVELOPMENT AGENDA FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Performance Area/ Governance Sector:		INFRASTRUCTURE SECTOR - Improvement of Infrastructure Projects								
Current State				Desired State						
Insufficient personnel and training to carry out full implementation of Infrastructure projects				Goals: To harbor disaster resistant and meet social responsive infrastructure facilities by 100% accomplished or implemented by year 2024						
				Objectives: To upgrade and meet the modern techniques on the implementation of infrastructure projects by 100% in year 2024						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Time frame	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
3 personnel to monitor infrastructure services	Fully functional office by establishing 3 plantilla positions for infrastructure projects	Creation of 4 additional plantilla positions on infrastructure services	Created 4 additional plantilla positions (Engineering III - SG 19; Engineering II - SG 16; Engineering I - SG 12; Engineering Asst - SG 8)	MEO	2022 -2024	1,300,000.00	1,300,000.00	1,300,000.00	MEO	PEO/ DPWH/ LGU/
<b>Competencies</b>										
Insufficient knowledge and skills on the implementing infrastructure projects	well educated personnel on infrastructure projects	Orientation, training, seminar on infrastructure projects	Capacitated personnel on Infrastructure Projects	MEO	2022 - 2024	200,000.00	200,000.00	200,000.00	MEO, OM, HR	PEO/ DPWH/ LGU/
<b>Management Systems</b>										
Poor monitoring system on infrastructure projects	Developed and institutionalized a better monitoring system for infrastructure projects	Creation of better monitoring system on infrastructure projects	Better and efficient monitoring system	MEO	2022 - 2024	200,000.00	200,000.00	200,000.00	MEO	PEO/ DPWH/ LGU/

DEVOLUTION TRANSITION PLAN 2022-2024

<b>Enabling Policies</b>										
Enactment of Ordinance creating 3 plantilla positions for infrastructure	Full implementation of ordinance by creating additional 3 plantilla position for infrastructure projects	Enacted Ordinance for creation of additional 3 plantilla position for infrastructure	Ordinance on the creation of plantilla position	MEO	2022 -2024				MEO	LGU
<b>Knowledge and Learnings</b>										
Lack of updated data for Infrastructure project	Update and actual data on Infrastructure project for proper monitoring system	Creation of data base for proper monitoring of Infrastructure project	Inventory of infrastructure projects	MEO	2022 - 2024	500,000.00	20,000.00	20,000.00	MEO	PEO/ DPWH/ LGU/
<b>Leadership</b>										
Lack of motivation needs review on set targets and actual accomplishments	Improved and strong collegial relationship among head and highly motivated staff	Team building cum midyear/year end for performance review and planning	Motivated employees and staff programs and projects received	MEO	2022 - 2024	25,000.00	25,000.00	25,000.00	MEO	PEO/ DPWH/ LGU/


<b>Performance Area/ Governance Sector:</b>		<b>INFRASTRUCTURE SECTOR - Issuance of Building Permits and Certificate of Occupancy</b>								
<b>Current State</b>					<b>Desired State</b>					
**Issuance of Building permits and Certificate of Occupancy cannot comply its required target due to incapacitated employees one-stop-shop not fully institutionalized					Goals: To have a good flow process on the issuance of building permits and certificate of occupancy by year 2022 of at least 50% and expected to make it 100% by the year 2023. Objectives: To meet the required MEO local income target generated from building permits and certificate of occupancy by based on approved local tax code by 100% within 3 years					
<b>Current State of Capacity</b>	<b>Desired State of Capacity</b>	<b>Capacity Development Intervention</b>	<b>Expected Output</b>	<b>Target of Capacity Development</b>	<b>Time frame</b>	<b>Funding Requirements</b>			<b>Process Owner/ Office Responsible</b>	<b>Source of Support/ Technical Assistance</b>
						<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>		
<b>Structure</b>										
Insufficient manpower for the issuance of Building Permits and Certificate of occupancy	Sufficient manpower or staff for the issuance of building permit and certificate of occupancy	Creation of additional plantilla position for the issuance of building permits and certificate of occupancy	Approved created manpower for the issuance of building permit and certificate of occupancy	MEO	2022 - 2024	350,000.00	350,000.00	350,000.00	MEO	LGU/DPWH

DEVOLUTION TRANSITION PLAN 2022-2024

<b>Competencies</b>										
Less knowledge on the issuance of building permits and Certificate of occupancy	Knowledgeable, Skilled and trained staff for the issuance of building permits and Certificate of occupancy	Hands-on training and seminar workshop	Well trained and knowledgeable staff on the issuance of building permits and certificate of occupancy	MEO	2022 - 2024	100,000.00	100,000.00	100,000.00	MEO, OM, HR	LGU/DPWH
<b>Management Systems</b>										
Poor monitoring system on the issuance of building permits and certificate of occupancy	Developed and institutionalized a better monitoring system for the issuance of building permits and certificate of occupancy	Creation of better monitoring system on issuance of building permits and certificate of occupancy	Better and efficient monitoring system	MEO	2022 - 2024	200,000.00	200,000.00	200,000.00	MEO	LGU/DPWH
<b>Enabling Policies</b>										
Enactment of Ordinance creating 1 plantilla positions for the issuance of building permit and certificate of occupancy	Full implementation of ordinance by creating 1 plantilla position for the issuance of building permit and certificate of occupancy	Enacted Ordinance in creating 1 plantilla position for the issuance of building permit and certificate of occupancy	Ordinance on the creation of plantilla position	MEO	2022 - 2024				MEO	LGU/DPWH
<b>Knowledge and Learnings</b>										
Lack of updated data for the building permits and certificate of occupancy	Update and actual data on building permits and certificate of occupancy for proper monitoring system	Creation of data base the building permits and certificate of occupancy	Monitoring and inventory of actual issued building permits and certificate of occupancy	MEO	2022 - 2024	100,000.00	100,000.00	100,000.00	MEO	LGU/DPWH
<b>Leadership</b>										
Lack of motivation needs review on set targets and actual accomplishments	Improved and strong collegial relationship among head and highly motivated staff	Team building cum midyear/year end for performance review and planning	Motivated employees and staff programs and projects received	MEO	2022 - 2024	25,000.00	25,000.00	25,000.00	MEO	LGU/DPWH

**DEVOLUTION TRANSITION PLAN 2022-2024**

Prepared by

  
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Consolidated by:

  
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 Municipal Planning and  
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Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

Approved by:

  
**HON. JASMIN ANGELKI M. BAUTISTA**  
 Municipal Mayor

Nov.3, 2021  
 Date

Nov.3, 2021  
 Date

Nov.3, 2021  
 Date

Nov.3, 2021  
 Date

<b>CapDev Agenda Content:</b>	
1. Current State of Capacity	Refers to the current situation of each Capacity Pillar; describes what is working/not working in each pillar; the pillars referred to are (1) structure; (2) competencies; (3) management systems; (4) enabling policies; (5) knowledge and learning and, lastly, (6) leadership.
2. Desired State of Capacity	Describes the desired improvements in Capacity Pillars so that performance goals can be achieved.
3. Capacity Development Interventions	Strategies mapped out to enhance the ability of the LGU to achieve its desired performance.
4. Expected Output	Refers to a plan, program, system, process, or people trained.
5. Target of CapDev	Beneficiaries of the intervention.
6. Timeframe	Refers to the duration of the capacity development intervention within the three-year time frame of the current leadership.
7. Funding Requirements for Year 1	Refers to the estimated cost/budget required for capacity development interventions covered in Year 1.
8. Funding Requirements for Year 2	Refers to the estimated cost/budget required for capacity development interventions covered in Year 2.
9. Funding Requirements for Year 3	Refers to the estimated cost/budget required for capacity development interventions covered in Year 3.
10. Process Owner/Office Responsible	Refers to who will be mainly accountable for making sure that the intervention happens.
11. Source of Support/Technical Assistance	Refers to internal or external stakeholders who can provide the necessary coaching/mentoring/technical assistance in the installation, implementation, and institutionalization of the capacity development intervention.

With the present situation of the LGU who is dependent of the Internal Revenue Allotment, local spending comes from the national Government, thus, it is not capable of sustaining its local infrastructure projects. Upgrading and meeting of modern techniques on the implementation of infrastructure projects is a big problem. Research and Development, Proposing of programs, preparing of designs, accumulation of documents is an example of staff overloading of functions. Thus, knowledgeable staff must be considered.

Before, salaries was not a question to personnel. But Due to present economic situation financial remuneration is very important. Considering the fact that the head of the department is receiving SG 24, followed by staff SG 11 and a job order.

Most likely creating or upgrading of salaries, hiring of additional personnel would develop a more harmonious relationship within the department. All works will be divided according to its functions that will result to providing a services that would be more advantageous to the government.

Attachment 3-A: Capacity Development Agenda for Municipalities

CAPACITY DEVELOPMENT AGENDA FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE


Performance Area/ Governance Sector:		SOCIAL/INSTITUTIONAL SECTOR (PLANNING & DEVELOPMENT SERVICES)								
Current State					Desired State					
On-going Implementation of 3rd Round of CBMS; Personnel of MPDO act as CBMS Supervisor and primarily responsible in monitoring of all CBMS Activities					Goals: Creation of mandatory position for the National Roll-Out of Community Based Monitoring System (CBMS) as pursuant to RA No 11315 Objectives: To improved monitoring and inventory of all data by 100% which will be used in different plans and programs					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Time frame	Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
1 technical personnel responsible in CBMS Activities (act as CBMS Supervisor)	Creation of plantilla position and appointment of personnel as indicated in IRR of RA No 11315 "An Act Establishing Community Based Monitoring System and Appropriating Funds"	Creation of Municipal Statistician primarily responsible in CBMS Process/ Activities	Approved created position and appointed of Municipal Statistician	MPDO	2022	350,000.00	350,000.00	350,000.00	MPDO	LCE /MBO / HR
1 technical personnel with knowledged in QGIS Mapping	Creation of plantilla position	Creation of Administrative Assistant II as Technical personnel for QGIS Mapping	Approved created position	MPDO	2022-2024	250,000.00	250,000.00	250,000.00	MPDO	LCE /MBO / HR
<b>Competencies</b>										
1 technical, competetive and skilled personnel for CBMS Process	Improve Technical Knowledge and skills in handling CBMS	Attend Trainings/ Seminar Workshop in the collection, processing, mapping, and analysis of data	Trained and capacitated personnel for CBMS Implementation	MPDO	2022	100,000.00	-	-	MPDO	DILG/PSA

DEVOLUTION TRANSITION PLAN 2022-2024

Insufficient knowledge on QGIS Mapping	Improved knowledge on QGIS Mapping	Enhanced Training on QGIS Mapping to have updated maps used in different plans	Updated maps and data that used in different plans in the LGU	MPDO	2022-2024	50,000.00	50,000.00	50,000.00	MPDO	DILG/PSA
<b>Management Systems</b>										
With organized process of CBMS Implementation	Continuous Implementation of CBMS every 3 years	Implementation of CBMS Round 4 in line with CBMS National Roll Out in Year 2022 under supervision of PSA as lead agency to implement the to CBMS	Provide policymakers and program implementers with evidence based policy making , program design and implementation, targeting and impact monitoring	MPDO	2022-2024	1,500,000.00	250,000.00	250,000.00	MPDO	LCE / DILG / PSA
<b>Enabling Policies</b>										
Need the assistance of ordinance to create the necessary position	Created Ordinance to support the approval of the creation as indicated in the IRR of RA No 11315 or an Act Establishing A Community-Based Monitoring System (CBMS) and Appropriating Funds Therefor	Enacted Ordinance in the creation of Municipal Statistician for CBMS Process/ Activities and Administrative Assistant II	Ordinance on the creation of Plantilla Position	MPDO	2022-2024	-	-	-	SB	MPDO / HR
<b>Knowledge and Learnings</b>										
Updated database that generate disaggregated data used in different plans and programs										
<b>Leadership</b>										
Full support of LCE and active participation at barangay level in data collection process										

**DEVOLUTION TRANSITION PLAN 2022-2024**

Prepared by

  
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Nov.3, 2021  
 Date

Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

Nov.3, 2021  
 Date

Approved by:

  
**HON. JASMIN ANGELLI M. BAUTISTA**  
 Municipal Mayor

Nov.3, 2021  
 Date

<b>CapDev Agenda Content:</b>	
1. Current State of Capacity	Refers to the current situation of each Capacity Pillar; describes what is working/not working in each pillar; the pillars referred to are (1) structure; (2) competencies; (3) management systems; (4) enabling policies; (5) knowledge and learning and, lastly, (6) leadership.
2. Desired State of Capacity	Describes the desired improvements in Capacity Pillars so that performance goals can be achieved.
3. Capacity Development Interventions	Strategies mapped out to enhance the ability of the LGU to achieve its desired performance.
4. Expected Output	Refers to a plan, program, system, process, or people trained.
5. Target of CapDev	Beneficiaries of the intervention.
6. Timeframe	Refers to the duration of the capacity development intervention within the three-year time frame of the current leadership.
7. Funding Requirements for Year 1	Refers to the estimated cost/budget required for capacity development interventions covered in Year 1.
8. Funding Requirements for Year 2	Refers to the estimated cost/budget required for capacity development interventions covered in Year 2.
9. Funding Requirements for Year 3	Refers to the estimated cost/budget required for capacity development interventions covered in Year 3.
10. Process Owner/Office Responsible	Refers to who will be mainly accountable for making sure that the intervention happens.
11. Source of Support/Technical Assistance	Refers to internal or external stakeholders who can provide the necessary coaching/mentoring/technical assistance in the installation, implementation, and institutionalization of the capacity development intervention.

**RA No. 11315 Community-Based Monitoring System Act**

Municipality of Magallanes, is on the 3<sup>rd</sup> Round of CBMS with CBMS Focal Person which is the MPDC and one staff that act as CBMS Supervisor. The goal of this Capacity Development Agenda is to create a mandatory position for the National Roll-Out of Community Based Monitoring System (CBMS) as pursuant to RA No 11315. The objective is to improved monitoring and inventory of all data by 100% which will be used in different plans and programs.

The capacity pillars which is structure states that there's a need for Creation of Municipal Statistician primarily responsible in CBMS Process/ Activities which is indicated in RA No. 11315 Community-Based Monitoring System Act. There is also a need for



Creation of Administrative Assistant II as Technical personnel for QGIS Mapping.

The capacity pillars which is competencies states that there's a need to attend Trainings/ Seminar Workshop in the collection, processing, mapping, and analysis of data to be used in CBMS Round 4 Implementation. Also there's a need to have Enhanced Training on QGIS Mapping to have updated maps and data that used in different plans in the LGU.

The capacity pillars which is Management Systems states that there's a need for Implementation of CBMS Round 4 in line with CBMS National Roll Out in Year 2022 under supervision of PSA as lead agency to implement the CBMS. The LGU completed the implementation of CBMS Round 3 in the municipality from Year 2019 up to present Year 2021. The National Roll-Out for Year 2022 is in line with the LGU Implementation of 4<sup>th</sup> Round of CBMS.

The capacity pillars which is Enabling Policies states that there's a need to have enacted ordinance in the creation of Municipal Statistician for CBMS Process/Activities and Administrative Assistant II.

#### **RA No. 7279 Urban Development and Housing Act of 1992**

Municipality of Magallanes has approved Local Shelter Plan for Year 2016-2024. The goal of this Capacity Development Agenda is to have Updated Local Shelter Plan and Resettlement Action Plan in Year 2024. The objective is to have updated comprehensive plan in year 2024 for housing program and all other projects and activities of government agencies and the private sectors.

The capacity pillars which is structure states that there's a need for Re-organization of the structure of Local Housing Board in Year 2024 to have local body that will monitor the updating of LSP and RAP. Also there's a need to have the Issuance of Executive Order in the Creation of TWG in the formulation and update of Local Shelter Plan and Resettlement Action Plan. They are the one who will prepare the LSP and RAP.

The capacity pillars which is competencies states that there's a need to attend proper training on the formulation and updating of Local Shelter Plan and Resettlement Action Plan. The TWG and LHB are needed to attend this training by Year 2024.

The capacity pillars which is Management Systems states that there's a need for Establishment of monitoring system and evaluation system by Year 2024 for proper implementation of Local Shelter Plan and Resettlement Action Plan to properly monitor all the programs /activities indicated in the plan.

The capacity pillars which is Enabling Policies states that there's a need to Endorse to the SB the Approved Local Shelter Plan and Resettlement Action Plan for adoption thru Office of the Mayor.

Attachment 3-A: Capacity Development Agenda for Municipalities

CAPACITY DEVELOPMENT AGENDA FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Performance Area/ Governance Sector:		SOCIAL SECTOR (SOCIAL SERVICES)								
Current State					Desired State					
Family , Women and Children					Goals: To implement programs and services for the welfare of Children, Women, Family and community by 80% by 2024 .					
					Objectives: 1.) To help and uplift the living conditions of disadvantage children, women and families in crisis situation by 90% by 2024. 2) To have additional staff that will fully perform in the implementation of social welfare programs effectively in all sectors by 100% by 2024.					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
* No appointed Social Welfare Officer I * No Appointed Social Welfare Officer II * No Appointed Day Care Worker II	Creation of 3 plantilla position and appointment of personnel for social welfare services	*Creation of 3 Plantilla positions for social welfare services (Social Welfare Officer I; Social Welfare Officer II ; DayCare Worker II)	*Created plantilla position for SWO- 1 *Created Plantilla Position for SWO II *Created plantilla position for DCW II	Family, women, children	2023-2024		646,872.00	646,872.00	MSWDO/LGU	PSWDO, DSWD RO IV-A
<b>Competencies</b>										
No trained Social Welfare Officer I and Social Welfare Officer II	Capacitated Social Workers	Skills & Leadership Training for Social Workers	Trained SWO 1 and SWO II	Family, women, children	2023-2024		60,000	60,000	MSWD/LGU	MSWD/PSWDO
No trained Day Care Worker II	Capacitated Day Care Worker	Skills & Leadership Training for Day Care Worker	Trained DCW II	Pre-school children	2023-2024		30,000	30,000	MSWD/LGU	MSWD/PSWDO/ DSWD IV-A

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<b>Management Systems</b>										
No implementation of supplementary feeding program	Implemented Supplementary Feeding Program	Allocate of Funds for Supplementary Feeding Program	Eliminated undernourished children	Day Care Children	2022-2024		900,000	900,000	MSWD/LGU	DSWD RO IV-A
<b>Enabling Policies</b>										
<b>Knowledge and Learnings</b>										
<b>Leadership</b>										

<b>Performance Area/ Governance Sector:</b>		<b>SOCIAL SECTOR (PWD)</b>								
<b>Current State</b>				<b>Desired State</b>						
<b>Persons with Disabilities</b>				Goal: To implement programs for the welfare of disabled persons by 100% by 2024						
				Objectives: *To improve quality of life for Perons with Disability by 80% by 2024 *To have permanent and conducive area for PWD by 100% by 2024* Yo increase PWD registration by 20% by 2024						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
*No Persons with Disabilitiesn Affairs Office No appointed Disability Officer *No appointed Disability Affairs Assistant *No appointed Social Welfare Aide	*Establishment of PDA Office * Appointment of Disability Affairs Officer I *Appointment of Disability Affairs Assistant *Appontment of Social Welfare Aide	Creation of Persons with Disabilities Affairs Office and creation of 3 plantilla PDAO office	*Created and Functional PDAO Office *Created plantilla position of Disability Officer I ; Disability Officer Assistant ; Social Welfare Aide	Persons with Disabilities	2022-2024	482,652.00	482,652.00	482,652.00	MSWDO/PDAO	MSWD/PSWDO

DEVOLUTION TRANSITION PLAN 2022-2024


<b>Competencies</b>										
No trained Disability Officer I, Disability Affairs Assistant and Welfare Aide	Capacitated PDAO Staff	Skills & Leadership Training on PWD laws	Trained Disability Officer I, Disability Affairs Assistant and Social Welfare Aide	Persons with Disabilities	2022-2024	50,000	50,000	50,000	MSWD/LGU	MSWD/PSWDO
Magna Carta For PWD (RA 9442) not fully implemented	Full implementation of Magna Carta For PWD	Reorientation/dissimination of RA 9442 Magna Carta For PWD	PDAO staff, Officers and members trained	PWD Officers and Members	2022-2024	20,000	20,000	20,000	MSWD/PSWDO/LGU	National Council for the Welfare of Disabled Persons
<b>Management Systems</b>										
Poor documentation and monitoring system	Develop and institutionalize better documentation and monitoring system	Establishment of better documentation and monitoring system for PWD programs	Documentation and monitoring system for PWD established	PDAO staff and PWD Officers	2022-2024	2,000	2,000	20,000	MSWDO/PSWDO	PSWDO/DSWD
<b>Enabling Policies</b>										
Not enough ordinances, Resolution, EO for the implementation of PDAO functions services and facilities	Created ordinance and executive order creating PDAO Office and Disability Officer I, Disability Affairs Assistant, Welfare Aide	*Enactment of Ordinance creating PDAO Office * Issuance of Executive Order designating Disability officer I, Disability Affairs Assistant, Welfare Aide	Ordinance on the creation of PDAO Office and Disability Officer I, Disability Affairs Assistant, Welfare Aide	Persons with Disabilities	2022-2024				MSWDD/OM	PSWDO
<b>Knowledge and Learnings</b>										
No access to on line registration of PWD	Access to PWD registry online	Coordinate with Provincial PWD office to activate on line registration	Activated online registration	Persons with Disabilities	2022-2024				MSWD/PSWDO/PWD Focal Person	NCWDP/PSWDO
<b>Leadership</b>										
Unorganize PDAO in every Barangay	*Organized PDAO in every barangay * Partnership with potential sspensors for PDAO programs	Organization of PDAO in every barangay	Organized and functional PDAO in every barangay	Persons with Disabilities, stakeholders	2022-2024	10,000.00	10,000.00	10,000.00	PWD Officers	MSWD/PSWDO, Barangay

**DEVOLUTION TRANSITION PLAN 2022-2024**

Performance Area/ Governance Sector:	SOCIAL SECTOR (SENIOR CITIZEN)									
Current State					Desired State					
Senior Citizen					Goal: To implement programs for the welfare of senior citizen by 100% by 2024 * To increase senior citizen registration by 100% by 2024					
					Objectives: *To improve quality of life of Senior Citizen by 80% by 2024 *To have additional staff that can help for better implementation of the program for elderly by 90% by 2024					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
No appointed Social Welfare Assistant	Creation of 1 plantilla position and Appointment of Social Welfare Assistant	Creation of Social Welfare Assistant for senior citizen office	Created plantilla position for Social Welfare Assistant	Senior Citizen	2023-2024		157,548.00	157,548.00	MSWDO/LGU	PSWDO, DSWD RO IV-A
<b>Competencies</b>										
No trained Social Welfare Assistant	Capacitated Social Welfare Assistant	Skills & Leadership Training for Social Welfare Assistant	Trained Social Welfare Assistant	Senior Citizen	2023-2024		30,000	30,000	MSWD/LGU	PSWDO, DSWD RO IV-A
<b>Management Systems</b>										
No Implementation of Social Pension Program	Implemented Social Pension Program	Allocate Funds for Social Pension Program	Financial Assistance provided to indigent senior citizen	Senior Citizen	2022-2024		9,600,000	9,600,000	MSWD/LGU	DSWD RO IV-A
No Implementation of Centenarian Program	Implemented Centenarian Program	Allocate Funds for Centenarian Program	Financial Assistance provided to senior citizen 100 years old and above	Senior Citizen	2022-2024		200,000	200,000	MSWD/LGU	DSWD RO IV-A
<b>Enabling Policies</b>										
<b>Knowledge and Learnings</b>										
<b>Leadership</b>										

## DEVOLUTION TRANSITION PLAN 2022-2024

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Municipal Mayor

Nov. 3, 2021  
Date

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Date

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Date

<b>CapDev Agenda Content:</b>	
1. Current State of Capacity	Refers to the current situation of each Capacity Pillar; describes what is working/not working in each pillar; the pillars referred to are (1) structure; (2) competencies; (3) management systems; (4) enabling policies; (5) knowledge and learning and, lastly, (6) leadership.
2. Desired State of Capacity	Describes the desired improvements in Capacity Pillars so that performance goals can be achieved.
3. Capacity Development Interventions	Strategies mapped out to enhance the ability of the LGU to achieve its desired performance.
4. Expected Output	Refers to a plan, program, system, process, or people trained.
5. Target of CapDev	Beneficiaries of the intervention.
6. Timeframe	Refers to the duration of the capacity development intervention within the three-year time frame of the current leadership.
7. Funding Requirements for Year 1	Refers to the estimated cost/budget required for capacity development interventions covered in Year 1.
8. Funding Requirements for Year 2	Refers to the estimated cost/budget required for capacity development interventions covered in Year 2.
9. Funding Requirements for Year 3	Refers to the estimated cost/budget required for capacity development interventions covered in Year 3.
10. Process Owner/Office Responsible	Refers to who will be mainly accountable for making sure that the intervention happens.
11. Source of Support/Technical Assistance	Refers to internal or external stakeholders who can provide the necessary coaching/mentoring/technical assistance in the installation, implementation, and institutionalization of the capacity development intervention.

Family, Women and Children – current state of capacity, there is no appointed Social Welfare Officer I duly assigned to interview clients for financial assistance, Sustainable Livelihood Program and responded during emergency situation. Designated job order is assigned to perform this function. No Appointed Social Welfare Officer II, to handle cases of Children in Conflict with the Law (CICL) and other special cases for Children. No appointed Day Care Worker II assigned to handle Supplementary Feeding Program. We have only limited personnel performing the responsibilities in the office.

Persons with Disability – current state of capacity, No establish Persons with Disability Affairs Office, as stated in RA 10070, an act establishing an institutional mechanism to ensure the implementation of programs and services for persons with disabilities. Persons with Disability affairs officer, Disability Affairs Assistant and Leadership Training is very essential to perform duties/responsibilities such as PWD online registration, Organization of PDAO in every barangay covering FY 2022-2024.

Social Pension Program and Centenarian – though it is a national program performed by the LGU, there is still a need for additional personnel Social Welfare Assistant to perform devolve functions/responsibilities for the full implementation of the program in LGU level considering the increasing number of registered senior citizen.

Attachment 3-A: Capacity Development Agenda for Municipalities

CAPACITY DEVELOPMENT AGENDA FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Performance Area/ Governance Sector:		INSTITUTIONAL SECTOR (GENERAL PUBLIC SERVICES) - Maintenance of Peace and Order								
Current State					Desired State					
The LGU has an organized municipal peace and order council (MPOC) with designated secretariat, one (1) plantilla position in the public market, but no plantilla positions for other services, but the LGU conducts planning with limited budget, and strategies for their implementation, monitoring and evaluation. The LGU passed the annual POC Audit. Some policies are needed to be created, be updated through amendments or revisions for effective implementation.					Goals: To maintain peace and order, protect the life, liberty, and property of the people, and promote the general welfare through democracy  OBJECTIVES: 1. To enforce the law, prevent and control crimes, maintain peace and order, and ensure public safety and security with the empowered and active support of the community for the economic development, social order, and political stability. 2. To reduce the crime rate by 30% in 2024					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
Organized MPOC and designated secretariat and one (1) plantilla position for public market	Increased manpower to 14: additional personnel for public market, new personnel for police and fire substations, municipal jail, slaughter house, public cemetery, and other municipal enterprises	Appointment of 13 plantilla positions for additional personnel for public market (3 plantilla positions), new personnel for police and fire substations (2 plantilla positions), municipal jail (2 plantilla positions), slaughter house (3 plantilla positions), public cemetery (3 plantilla positions), and other municipal enterprises.	Appointed 13 plantilla positions for public market, new personnel for police and fire substations, municipal jail, slaughter house, public cemetery, and other municipal enterprises	MPOC	2022-2024	2,342,120.00	3,293,530.00	3,887,330.00	OM-HRMO; MPOC	LGU
Multiple designated positions resulting to overlapping of responsibilities	Focus on the position and functions to deliver the expected outcome, and be more accountable and responsible	Systematized inventory and mapping of functions and duties of POC personnel	Better and more efficient performance and output	LGU staff members	2022-2024				OM-HRMO; MPOC	LGU

DEVOLUTION TRANSITION PLAN 2022-2024

<b>Competencies</b>										
Continuous benchmarking of best-practices of other LGUs with similar programs	Apply best practices of other LGUs	Training, workshops, seminars, orientation of the new programs and policies, and the updating of data of the LGU	The LGU used the applicable best practices with the given current situation and updated data	Stakeholders; LGU	2022	50,000.00	100,000.00	150,000.00	OM; MPOC	LGU
Not motivated and productive enough due to multiple tasks	Accountable and responsible personnel without multi-designated positions/tasks	Levelling-off activity training and re-orientation on peace and order programs	Well-motivated and more productive personnel	MPOC; LGU Staff	2022	50,000.00			OM-HRMO; MPOC	LGU
Lack technical trainings in other services	Proper Technical trainings and knowledge and skills in the performance of functions and competent program management in giving services	Orientation, and capacity development training/seminar, and meetings	Well-trained and knowledgeable personnel	Magallanes Peace and Order system	2022	50,000.00	100,000.00	150,000.00	OM-HRMO; MPOC	LGU
<b>Management Systems</b>										
Presence of monitoring and evaluation of PPA implementation through POC audit										
Not all PPAs are implemented	All programs, projects, and activities are 100% implemented	Improved Monitoring and Evaluation Strategy, and conduct of regular meetings	PPAs are well-monitored and 100% accomplished	Magallanes Peace and Order system	2022-2024	50,000.00	100,000.00	150,000.00	MPOC	LGU
<b>Enabling Policies</b>										
Policies and regulations on public cemetery, slaughter house, and other enterprises are not yet created	Created and approved policies and regulations on employment and revisited other policies applicable	Issuance of Executive Orders, Resolutions, Ordinances supporting the services and programs	All created and approved policies and regulations are implemented	LGU	2022				OM; SB; MPOC	LGU
<b>Knowledge and Learnings</b>										
Database system is yet to be institutionalized through the MPOC	Sufficient database system on Surrenderes, Crimes, Katarungang Pambarangay, VAWC as reflected in the Plans and Programs and the current state to support our POPS Plan, LADPA, among others.	Creation of data collection tool  Profiling proper	Database of on Surrenderes, Crimes, Katarungang Pambarangay, VAWC as reflected in the Plans and Programs and the current state to support our POPS Plan, LADPA, among others.	MPOC; LGU; Stakeholders	2022	100,000.00	200,000.00	300,000.00	OM; MPOC	LGU





DEVOLUTION TRANSITION PLAN 2022-2024

<b>Competencies</b>										
Lack technical trainings in other services	More trainings, workshops, and reorientation of all the PPAs	Review of all the functions, roles and responsibilities and goals and objectives of the programs	Well-trained and more knowledgeable personnel	PESO; CTEC; OFW Help Desk Office	2022-2024	50,000.00	50,000.00	50,000.00	OM; PESO; CTEC; OFW Help Desk Office	LGU
Not motivated and productive enough due to multiple tasks	Accountable and responsible personnel without multi-designated positions/tasks	Levelling-off activity training and re-orientation on the programs	Well-motivated and more productive personnel	PESO; CTEC; OFW Help Desk Office	2022-2024	50,000.00	50,000.00	50,000.00	OM; PESO; CTEC; OFW Help Desk Office	LGU
<b>Management Systems</b>										
Not all programs have monitoring and evaluation system	Developed and institutionalized a better monitoring system	Create a monitoring and evaluation team	Created monitoring and evaluation team	PESO; CTEC; OFW Help Desk Office	2022				OM; PESO; CTEC; OFW Help Desk Office	LGU
Poor monitoring and evaluation of PPA	All programs, projects, and activities are 100% implemented	Improved Monitoring and Evaluation Strategy, and conduct of regular meetings	PPAs are well-monitored and 100% accomplished	PESO; CTEC; OFW Help Desk Office	2022-2024				OM; PESO; CTEC; OFW Help Desk Office	LGU
<b>Enabling Policies</b>										
Local government employment policies are not yet created	Created and approved policies and regulations on employment and revisited other policies applicable	Issuance of Executive Orders, Resolutions, Ordinances	All created and approved policies and regulations are implemented	LGU	2022				OM; SB; PESO; CTEC; OFW Help Desk Office	LGU
<b>Knowledge and Learnings</b>										
Database system is yet to be institutionalized through the Mission RACE program of DOLE and the LGU	Local database system about employment	Creation of data collection tool Profiling and data gathering proper	Database of employed, unemployed, and underemployed	LGU labor force	2022-2024	100,000.00	100,000.00	100,000.00	OM; PESO; Mission RACE team	LGU
<b>Leadership</b>										
With the current vision-mission of the LGU, all the leadership mechanisms are in place and effective; the LCE is supportive of all the programs										

DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		INSTITUTIONAL SECTOR (GENERAL PUBLIC SERVICES) - Provision of universal access to tertiary education, subsidy and student loan program								
Current State					Desired State					
The LGU has expanded Local School Board, and there are three (3) major comprehensive education programs for academic scholars in tertiary, financial assistance to high school, elementary, day care and alternative learning system students, and Other Special Education Programs					GOAL: To protect and promote the right of all Magalleno citizens to quality education at all levels, and shall take appropriate steps to make such education accessible to all.					
					OBJECTIVE: 1. To serve the constituents through different scholarship programs constructed to help the general public, not just the academic achievers, or those financially incapable, but likewise the physically challenged members of our society. 2. To reduce illiteracy by 30% in 2024; 3. To reduce out of school youth by 20% in 2024					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
The programs are handled by the MSWDO the Office of the Mayor and the committee for scholarship program										
Expanded Local School Board										
Lack of LGU-run technical vocational institution due to budget unavailability	Presence of LGU-run technical vocational institution	Establishment of LGU-run technical vocational institution	Well-trained and competent personnel running the system	LGU LSB	2022-2024	20,000,000.00	40,000,000.00	60,000,000.00	OM; MSWDO; DEPED; LSB	LGU and provincial, and national government
<b>Competencies</b>										
Lack of knowledgeable and skilled personnel in managing the LGU-run educational institution	Properly trained and has a knowledge and skill to manage the institution	Seminars, trainings, workshops, and orientation in partnership with Local School Board and other public and private education institution	Well-trained and more knowledgeable personnel	LGU LSB	2022-2024	50,000.00	100,000.00	150,000.00	OM; MSWDO; DEPED; LSB	LGU and provincial, and national government
<b>Management Systems</b>										
Planning with limited budget, implementation, monitoring and evaluation for this program exist										
<b>Enabling Policies</b>										
Policies Exist but need amendments and updating	Created and approved policies and regulations on education and revisited other policies applicable	Amendment of Executive Orders, Resolutions, Ordinances	All created and approved policies and regulations are implemented	LGU	2022				OM; SB; MSWDO; DEPED; LSB	LGU and provincial, and national government

DEVOLUTION TRANSITION PLAN 2022-2024

Knowledge and Learnings										
No accurate data on status of literacy, competency, education performance of the LGU	Sufficient database system about education and education management information system	Creation of data collection tool Profiling proper	Database of education management information system	LGU education sector	2022-2024	100,000.00	200,000.00	300,000.00	OM; MSWDO; DEPED	LGU
Leadership										
With the current vision-mission of the LGU, all the leadership mechanisms are in place and effective; the LCE is supportive of all the programs										

Performance Area/ Governance Sector:	INSTITUTIONAL SECTOR (GENERAL PUBLIC SERVICES) - Youth participation in local governance, nation-building and for other purposes									
Current State					Desired State					
<p>The LGU has an institutionalized Local Youth Development Council (LYDC) but no plantilla position for LYDO for the services of the office. The LGU conducts planning with limited budget, has ongoing programs, projects, and activities, and strategies for their implementation, monitoring and evaluation through the designated employees. Some policies are needed to be created and be updated through amendments or revisions for effective implementation.</p>					<p>Goals: Active youth participation in local governance and in nation-building, and to encourage the involvement of young people from all sections of the community (especially those who are at risk of social exclusion through disability, mental health issues and economic deprivation) and ensure that all have equal opportunity to participate regardless of gender, religious and ethnic background, disability or sexual preference (or any other factor that may result in discrimination and prejudice).</p> <p>Objectives: 1. To establish programs for the development of youth leaders and create a space for the youth to actively participate in local governance 2. To foster and develop increased learning and development opportunities for young people through their own youth-led projects. 3. To build strong relationships with other sectors of the society and develop their citizenship and involvement in their communities 4. To increase the number of youth participation vis-a-vis youth population by 30% in 2024</p>					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity	Timeframe	Funding Requirements			Process Owner/Office	Source of Support/
						Year 1	Year 2	Year 3		
<b>Structure</b>										
Institutionalized LYDC but the current LYDO has one designated personnel	Institutionalized LYDC with created plantilla positions for LYDO with two (2) staff members	Appointment of LYDO with created plantilla positions for LYDO with two (2) staff members	Appointed of LYDO with created plantilla positions for LYDO with two (2) staff members	LGU Staff, LYDO	2022-2024	929,767.00	1,178,767.00	1,383,167.00	OM-HRMO; LYDO	LGU
Multiple designated positions resulting to overlapping of responsibilities	Focus on the position and functions to deliver the expected outcome, and be more accountable and responsible	Systematized inventory and mapping of functions and duties of LYDO personnel	Better and more efficient performance and output	LGU Staff, LYDO	2022-2024				OM-HRMO; LYDO	LGU

DEVOLUTION TRANSITION PLAN 2022-2024

<b>Competencies</b>										
Lack technical trainings in other services	More trainings and reorientation of all the PPAs	Training and workshops for LYDO and staff	Well-trained and more knowledgeable personnel	LGU Staff, LYDO	2022-2024	50,000.00	50,000.00	50,000.00	OM-HRMO, LYDO	LGU
Not motivated and productive enough due to multiple tasks	Accountable and responsible personnel without multi-designated positions/tasks	Levelling-off activity training and re-orientation on the programs	Well-motivated and more productive personnel	LGU Staff, LYDO	2022				OM-HRMO, LYDO	LGU
<b>Management Systems</b>										
Planning with limited budget, implementation, monitoring and evaluation for this program exist	Approval plan with sufficient budget for implementation of the program	Allocation of sufficient budget in the creation of plans for implementation, monitoring, and evaluation of this program	Approved plan with sufficient budget for implementation of the program	LGU, LYDO	2022-2024	50,000.00	100,000.00	150,000.00	LGU, LYDO, MPDC	LGU
Not all programs have monitoring and evaluation system	Developed and institutionalized a better monitoring system	Create a monitoring and evaluation team	Created monitoring and evaluation team	LGU Staff, LYDO	2022				OM; LYDO	LGU
Poor monitoring and evaluation of PPA	All programs, projects, and activities are 100% implemented	Improved Monitoring and Evaluation Strategy, and conduct of regular meetings	PPAs are well-monitored and 100% accomplished	LGU Staff, LYDO	2022-2024				OM; LYDC	LGU
<b>Enabling Policies</b>										
Policies exist but need amendments and updating	Created and approved policies and regulations on education and revisited other policies applicable	Workshops, orientation, and consultation meetings on the policies and regulations to be created and to be revisited	All created and approved policies and regulations are implemented	LYDC; LYDO; Stakeholder	2022-2024	50,000.00	50,000.00	50,000.00	OM; SB; LYDC	LGU
<b>Knowledge and Learnings</b>										
Continuous benchmarking of best-practices of other LGUs with similar programs	Apply best practices of other LGUs	Amendment of Executive Orders, Resolutions, Ordinances	The LGU used the applicable best practices with the given current situation	LYDC; LYDO; Stakeholder	2022				OM; LYDO; LYDC	LGU
No accurate data on youth participation	Sufficient database system about youth and current issues affecting the youth	Creation of data collection tool Profiling proper	Database of youth, and current issues affecting the youth	LGU youth sector	2022-2024	100,000.00	200,000.00	200,000.00	OM; SK; LYDO	LGU
<b>Leadership</b>										
With the current vision-mission of the LGU, all the leadership mechanisms are in place and effective; the LCE is supportive of all the programs										

DEVOLUTION TRANSITION PLAN 2022-2024

Performance Area/ Governance Sector:		INSTITUTIONAL SECTOR (GENERAL PUBLIC SERVICES) - Prescribed the necessary rules and regulations for the modernization, standardization, and regulation of the procurement activities								
Current State					Desired State					
The LGU has an organized Bids and Awards Committee composed of five (5) plantilla positions and the appointment of at least two (2) observers from nongovernment/ private sector.					Goals: To have a modernized, standardized, and regulated procurement activities					
					Objectives: 1. To maintain a transparent procurement process and the implementation of procurement contracts 2. To have a competitive public bidding which treats the process equitably and fairly 3. To adopt a streamlined procurement process that will uniformly apply to all government procurement in 2024 4. To establish a system of accountability 5. To guarantee proper public monitoring of the procurement process and the implementation of awarded contracts as provided for in R.A. 9184 6. To ensure 100% compliance to the procurement process 7. To identify additional 30% new potential suppliers in 2024					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
Organized Bids and Awards Committee										
<b>Competencies</b>										
Lack technical trainings for new members of the committee	Proper trainings and reorientation of RA 9184 and its IRR	Orientation/Re-orientation of BAC members on RA9184 and relevant laws, rules and regulations	Well-trained and more knowledgeable personnel	LGU personnel of BAC	2022	50,000.00			OM-HRMO, BAC	LGU
<b>Management Systems</b>										
Followed the procurement IRR and apply the Internet-based Electronic Procurement System (EPS) with proper implementation, monitoring and evaluation										
<b>Enabling Policies</b>										
All policies are in place										
<b>Knowledge and Learnings</b>										
At least two (2) observers from nongovernment/ private sector are appointed.										
<b>Leadership</b>										
LCE is supportive of all the modernization programs under RA9184										

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Performance Area/ Governance Sector:		INSTITUTIONAL SECTOR (GENERAL PUBLIC SERVICES) - Safeguard the integrity of its territory and the well-being of its citizenry particularly the youth from the harmful effects of dangerous drugs										
Current State					Desired State							
The LGU has an Institutionalized Anti-Drug Abuse Program and organized the Municipal Anti-drug Abuse Council (MADAC) and Barangay ADAC in all 16 barangays. There are designated personnel from the LGU and the PNP for the services of the of this program. The LGU conducts planning with limited budget, has ongoing programs, projects, and activities, and strategies for their implementation, monitoring and evaluation through the MADAC. Some policies are needed to be created and be updated through amendments or revisions for effective implementation.					Goals: To safeguard the integrity of its territory and the well-being of its citizenry particularly the youth from the harmful effects of dangerous drugs						Objectives: To safeguard the citizenry from harmful effects of dangerous drugs and incessant conduct of activities and allocation of resources to fully support the program of our government towards a drug-free country 2. To maintain the drug free municipality status 3. To attain the 100% drug-free barangays in 2024	
					Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe		
						Year 1	Year 2	Year 3				
<b>Structure</b>												
Organized MADAC and designated secretariat												
No plantilla position to manage the drug rehabilitation center (system)	Institutionalized Drug Rehabilitation Center with created plantilla positions with two (2) staff members to manage the system	Appointment of personnel in the created plantilla positions with two (2) staff members to manage the system	Appointed of personnel in the created plantilla positions with two (2) staff members to manage the system	LGU MADAC	2022-2024	418,626.00	667,626.00	872,026.00	OM; MADAC	LGU		
<b>Competencies</b>												
Lack of knowledgeable and skilled personnel in managing the drug rehabilitation center	Properly trained and has a knowledge and skill for its management	Seminars, trainings, workshops, and orientation in partnership with MADAC and other public and private health institution	Well-trained and more knowledgeable personnel	LGU MADAC	2022-2024	50,000.00	100,000.00	150,000.00	OM; MADAC	LGU and provincial, and national government		
Continuous benchmarking of best-practices of other LGUs with similar programs	Apply best practices of other LGUs	Training, seminars, re-orientation of the new programs and policies, and the updating of data of the LGU	The LGU used the applicable best practices with the given current situation and updated data	Stakeholders; LGU	2022	50,000.00	50,000.00	50,000.00	OM; MADAC	LGU		
<b>Management Systems</b>												
No drug rehabilitation center	Presence of LGU drug rehabilitation center	Establishment of Drug Rehabilitation Facility/Balay Silanganan	Constructed drug rehabilitation center with complete amenities	LGU MADAC	2022-2024	20,000,000.00	40,000,000.00	60,000,000.00	OM; MADAC	LGU and provincial, and national government		
Presence of monitoring and evaluation of PPA implementation through ADAC audit												
No planning, budgeting, monitoring and evaluation system yet for drug rehabilitation center	Developed and institutionalized the drug rehabilitation center	Create a plan to establish drug rehabilitation center with budget appropriation, and monitoring and evaluation mechanism	Created plan for drug rehabilitation center with budget appropriation, and monitoring and evaluation mechanism	LGU MADAC	2022-2024	50,000.00	100,000.00	150,000.00	OM; MADAC; MPDC	LGU and provincial, and national government		

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<b>Enabling Policies</b>										
Policies are not yet created for drug rehabilitation center	Create and approved policies and regulations	Amendment of Executive Orders, Resolutions, Ordinances	All created and approved policies and regulations are implemented	LGU MADAC	2022-2024				OM; SB; MADAC	LGU and provincial, and national government
<b>Knowledge and Learnings</b>										
Database system is yet to be institutionalized through the MDAC	Sufficient database system on Surrenderees, and crimes related to anti-drugs as reflected in the Plans and Programs and the current state to support the anti-drug abuse campaign	Creation of data collection tool Profiling proper	Database on Surrenderees, and crimes related to anti-drugs as reflected in the Plans and Programs and the current state to support the anti-drug abuse campaign	MADAC; LGU; Stakeholders	2022	100,000.00	100,000.00	100,000.00	OM; MDAC	LGU
<b>Leadership</b>										
With the current vision-mission of the LGU, all the leadership mechanisms are in place and effective; the LCE is supportive of all the programs										
Active participation of stakeholders	More stakeholders to join the programs	Strengthened information drive	Well-informed and active citizens and stakeholders sharing ideas and actions in the programs	MADAC; LGU; Stakeholders	2022				OM; SB; MADAC	LGU

<b>Performance Area/ Governance Sector:</b> INSTITUTIONAL SECTOR (GENERAL PUBLIC SERVICES) - Establishment of Public Libraries and Reading Centers										
<b>Current State</b>					<b>Desired State</b>					
The LGU does not have any public libraries nor created any plantilla positions for the same service.					Goals: To promote the moral and intellectual well being of the Filipino by increasing the literacy rate and emphasizing the significant role of education in nation-building through the establishment of public libraries and/or reading centers in all local government units					
					Objectives: To promote the moral and intellectual well-being of the people: To elevate the literacy level of every Magalleno by 30% by 2024 to the end that illiteracy is eradicated by the end of the century; and To recognize the vital role of knowledge and information in nation-building by establishing public libraries in every congressional district, city and municipality, and reading centers in every barangay throughout the Philippines.					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
No public libraries and no plantilla positions for the service.	Presence of LGU public library	Establishment of Public Library	Well-trained and competent personnel running the system	LGU LSB	2022-2024	5,000,000.00	10,000,000.00	15,000,000.00	OM; DEPED; LSB	LGU and provincial, and national government



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<b>Competencies</b>										
Lack of knowledgeable and skilled personnel in managing the public library	Properly trained and has a knowledge and skill for its management	Seminars, trainings, and orientation in partnership with Local School Board and other public and private education institution	Well-trained and more knowledgeable personnel	LGU LSB	2022-2024	50,000.00	100,000.00	150,000.00	OM; DEPED; LSB	LGU and provincial, and national government
<b>Management Systems</b>										
No planning, budgeting, monitoring and evaluation system yet	Developed and institutionalized the establishment of public library	Create a plan to establish a public library and reading centers with budget appropriation, and monitoring and evaluation mechanism	Updating of CDP to include public library in the investible projects of the LGU	LGU LSB	2022-2024	50,000.00	100,000.00	150,000.00	OM; DEPED; LSB	LGU and provincial, and national government
<b>Enabling Policies</b>										
Policies are not yet created	Created and approved policies and regulations on public library	Issuance of Ordinances/Resolutions	All created and approved policies and regulations are implemented	LGU LSB	2022-2024				OM; SB; DEPED; LSB	LGU and provincial, and national government
<b>Knowledge and Learnings</b>										
Mechanims are not yet in place	Local database system about public libraries based on the education management information system	Creation of data collection tool Profiling proper	Database of public library	LGU education sector	2022-2024	100,000.00	200,000.00	300,000.00	OM; DEPED; LSB	LGU
No participation of stakeholders yet	Participation of stakeholders	Information drive, meetings, seminars, trainings, and orientation to all stakeholders, organization of stakeholders that will benefit from this program	Active participation of stakeholders	LGU education sector	2022-2024	P50,000.00	P50,000.00	P50,000.00	OM; DEPED; LSB	LGU and provincial, and national government
Benchmarking is yet to be conducted	Apply best practices of other LGUs	Training, seminars, orientation	The LGU used the applicable best practices with the given current situation	LGU, LSB; Stakeholder	2022-2024	50,000.00	100,000.00	150,000.00	OM; DEPED; LSB	LGU
<b>Leadership</b>										
With the current vision-mission of the LGU, all the leadership mechanisms are in place and effective; the LCE is supportive of all the programs										

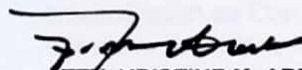
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Performance Area/ Governance Sector:		INSTITUTIONAL SECTOR (GENERAL PUBLIC SERVICES) - Enhancing capacity of LGU in Local Cooperatives Development								
Current State				Desired State						
The LGU has one (1) designated Cooperative Officer and there are recognized cooperatives.				Goals: To ensure the delivery of basic services and provision of facilities through the organizing promotion and development of cooperatives, and in providing access to such services and facilities; To bridge regional cooperatives with the Cooperative Development Authority and other national government agencies to help them harmonize their goals with the national cooperative movement						
				Objectives: To assist promising groups and sectors in organizing and forming their own cooperatives; To take the lead in identifying groups, sectors or communities that can be organized into cooperatives; To increase the number of accredited and recognized cooperatives by 30% in 2024 ;To provide assistance to prospective cooperatives in the conduct of the required preregistration seminar; To provide technical and other forms of assistance to duly registered cooperatives; To assist cooperatives in establishing linkages with government agencies, cooperative unions, and federations, the academe, and non-government organizations involved in the promotion and integration of the concept of cooperatives						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
Organized cooperatives										
No plantilla position for Cooperative Officer	Create plantilla positions for Cooperative Officer with two (2) staff members	Appointment of Cooperative Officer with two (2) staff members	Appointed of Cooperative Officer with two (2) staff members	LGU Staff	2022-2024	929,767.00	1,178,767.00	1,383,167.00	OM-HRMO	LGU
<b>Competencies</b>										
Multiple designated positions resulting to overlapping of responsibilities	Focus on the position and functions to deliver the expected outcome, and be more accountable and responsible	Systematized inventory and mapping of positions	Better and more efficient performance and output	LGU Staff	2022-2024				OM-HRMO	LGU
Lack technical trainings in other services	More trainings and reorientation of all the PPAs	Review of all the functions, roles and responsibilities and goals and objectives of the programs	Well-trained and more knowledgeable personnel	LGU Staff	2022	50,000.00	50,000.00	50,000.00	OM-HRMO	LGU
Not motivated and productive enough due to multiple tasks	Accountable and responsible personnel without multi-designated positions/tasks	Levelling-off activity training and re-orientation on the programs	Well-motivated and more productive personnel	LGU Staff	2022				OM-HRMO	LGU
<b>Management Systems</b>										
No Local Cooperative Development Office	Developed and institutionalized the Local Cooperative Development Office	Create a Local Cooperative Development Office	Created Local Cooperative Development Office	LGU	2022-2024	50,000.00	100,000.00	150,000.00	OM, SB	LGU and provincial, and national government

**DEVOLUTION TRANSITION PLAN 2022-2024**

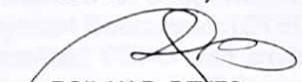
No planning, budgeting, monitoring and evaluation system yet	Plans, programs, and activities for the development of local cooperatives are included in the CDP	Create plans for the PPAs of cooperatives in the LGU	Update the CDP and include the PPAs for local cooperatives	LGU	2022-2024	50,000.00	100,000.00	150,000.00	OM; SB; MPDC	LGU
<b>Enabling Policies</b>										
Policies are not yet created	Created and approved policies and regulations on local cooperatives	Issuance of Ordinances/Resolutions	All created and approved policies and regulations are implemented	LGU; accredited cooperatives Stakeholder	2022-2024				OM; SB	LGU and provincial, and national government
<b>Knowledge and Learnings</b>										
Continuous benchmarking of best-practices of other LGUs with similar programs	Apply best practices of other LGUs	Amendment of Executive Orders, Resolutions, Ordinances	The LGU used the applicable best practices with the given current situation	LGU; accredited cooperatives Stakeholder	2022-2024				OM	LGU
<b>Leadership</b>										
With the current vision-mission of the LGU, all the leadership mechanisms are in place and effective; the LCE is supportive of all the programs										

Prepared by

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

Nov. 3, 2021  
 Date

Consolidated by:

  
**ROILAN R. REYES**  
 Municipal Planning and Development Coordinator

Nov. 3, 2021  
 Date

Approved by:

  
**HON. JASMIN ANGELLI M. BAUTISTA**  
 Municipal Mayor

Nov. 3, 2021  
 Date

24

CapDev Agenda Content:	
1. Current State of Capacity	Refers to the current situation of each Capacity Pillar; describes what is working/not working in each pillar; the pillars referred to are (1) structure; (2) competencies; (3) management systems; (4) enabling policies; (5) knowledge and learning and, lastly, (6) leadership.
2. Desired State of Capacity	Describes the desired improvements in Capacity Pillars so that performance goals can be achieved.
3. Capacity Development Interventions	Strategies mapped out to enhance the ability of the LGU to achieve its desired performance.
4. Expected Output	Refers to a plan, program, system, process, or people trained.
5. Target of CapDev	Beneficiaries of the intervention.
6. Timeframe	Refers to the duration of the capacity development intervention within the three-year time frame of the current leadership.
7. Funding Requirements for Year 1	Refers to the estimated cost/budget required for capacity development interventions covered in Year 1.
8. Funding Requirements for Year 2	Refers to the estimated cost/budget required for capacity development interventions covered in Year 2.
9. Funding Requirements for Year 3	Refers to the estimated cost/budget required for capacity development interventions covered in Year 3.
10. Process Owner/Office Responsible	Refers to who will be mainly accountable for making sure that the intervention happens.
11. Source of Support/Technical Assistance	Refers to internal or external stakeholders who can provide the necessary coaching/mentoring/technical assistance in the installation, implementation, and institutionalization of the capacity development intervention.

**Maintenance of Peace and Order** - The LGU has an organized municipal peace and order council (MPOC) with designated secretariat, one (1) plantilla position in the public market, but no plantilla positions for other services, but the LGU conducts planning with limited budget, and strategies for their implementation, monitoring and evaluation. The LGU passed the annual POC Audit. Some policies are needed to be created, be updated through amendments or revisions for effective implementation. The desired state of capacity is to increase manpower to 14: additional personnel for public market, new personnel for police and fire substations, municipal jail, slaughter house, public cemetery, and other municipal enterprises to focus on the position who are accountable and responsible personnel without multi-designated tasks, apply best practices with proper technical trainings, knowledge and skills.

**Other Services: Employment Facilitation** - The LGU has an institutionalized Public Employment Service Office and TESDA programs, but no plantilla positions for the services of the office. The LGU conducts planning with limited budget, has ongoing programs, projects, and activities, and strategies for their implementation, monitoring and evaluation through the designated employees. The LGU PESO received the DOLE-PESO Region IV-A Awardee for Best Practice during COVID-19 in 2020. Some policies are needed to be created such as Community Training and Employment Coordinator (CTEC) for TESDA programs, be updated through amendments or revisions for effective implementation. Institutionalized PESO with created plantilla positions for PESO Manager and two (2) staff members, Community Training and Employment Coordinator (CTEC) position with 2 staff members, and OFW Help Desk Officer with two (2) staff members is the desired capacity. Local database system about employment is yet to be institutionalized through the Mission RACE program of DOLE and the LGU

**Provision of universal access to tertiary education, subsidy and student loan program** - The LGU has expanded Local School Board, and there are three (3) major comprehensive education programs for academic scholars in tertiary, financial assistance to high school, elementary, day care and alternative learning system students, and Other Special Education Programs. It is desired to have presence of LGU-run technical vocational institution.

**Youth participation in local governance, nation-building and for other purposes** - The LGU has an institutionalized Local Youth Development Council (LYDC) but no plantilla position for LYDO for the services of the office. The LGU conducts planning with limited budget, has ongoing programs, projects, and activities, and strategies for their implementation, monitoring and evaluation through the designated employees. Some policies are needed to be created and be updated through amendments or revisions for effective implementation. Institutionalized LYDC with created plantilla positions for LYDO with two (2) staff members is the desired state of capacity.

**Prescribed the necessary rules and regulations for the modernization, standardization, and regulation of the procurement activities** - The LGU has an organized Bids and Awards Committee composed of five (5) plantilla positions and the appointment of at least two (2) observers from nongovernment/ private sector. It is desired to conduct proper trainings and reorientation of RA 9184 and its IRR and offer orientation/re-orientation of BAC members on RA9184 and relevant laws, rules and regulations.

**Safeguard the integrity of its territory and the well-being of its citizenry particularly the youth from the harmful effects of dangerous drugs** - The LGU has an institutionalized Anti-Drug Abuse Program and organized the Municipal Anti-drug Abuse Council (MADAC) and Barangay ADAC in all 16 barangays. There are designated personnel from the LGU and the PNP for the services of this program. The LGU conducts planning with limited budget, has ongoing programs, projects, and activities, and strategies for their implementation, monitoring and evaluation through the MADAC. Some policies are needed to be created and be updated through amendments or revisions for effective implementation. There is a need to develop and institutionalized Drug Rehabilitation Center with created plantilla positions with two (2) staff members to manage the system.

**Establishment of Public Libraries and Reading Centers** - The LGU does not have any public libraries nor created any plantilla positions for the same service. Presence of LGU public library and reading centers are deeply desired.

**Enhancing capacity of LGU in Local Cooperatives Development**- the LGU has one (1) designated Cooperative Officer and there are recognized cooperatives. The desired sate of capacity is to create plantilla positions for Cooperative Officer with two (2) staff members

**Increasing the average annual income requirement for a municipality or cluster of barangays to be converted into a component city** -The LGU has organized its Local Finance Committee that manages the economic enterprises of the municipality. There are existing economic enterprises such as public market, water system, and ongoing slaughter house. Developed and institutionalized the management system of public library is the desired state of capacity.

Attachment 3-A: Capacity Development Agenda for Municipalities

CAPACITY DEVELOPMENT AGENDA FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Performance Area/ Governance Sector:		ECONOMIC SECTOR (TOURISM SERVICES)								
Current State				Desired State						
Limited Implementation of Tourism Development Plan in consequence of the Pandemic				Goals: Modify the existing Tourism Development Plan in response and recovery to New Normal.						
				Objectives: <input type="checkbox"/> To improve and sustain the agri and eco-tourism to increase tourist arrivals by 10% in 2024 <input type="checkbox"/> To raise average income of each household from tourism-related businesses by 10% in 2024						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
Only one (1) Tourism Officer deployed	To add at least two (2) staff in Tourism Office	Creation of staff level position for Tourism provision of budget	Created 2 Tourism Staff	Tourism Comprehensive Development Plan	2022-2024	96,000.00	96,000.00	196,000.00	Tourism Office	OM/AIP
<b>Competencies</b>										
Lack of Training of Tourism Frontliners	To produce accredited Tour Guides	Facilitate Learning and Development Programs for Tourism Frontliners	Competent Tourism Frontliners	Tourism Comprehensive Development Plan	2022-2024	70,000.00	90,000.00	110,000.00	Tourism Office	AIP/LGU/DOT/ ATTOC/CAITO/ TESDA
<b>Management Systems</b>										
Proper Implementation of Programs	To implement the pending programs	Proper implementation and monitoring of existing programs of Tourism Development Plan	10 Tourism Infra Projects developed and constructed	Tourism Comprehensive Development Plan/ Local Cultural Tourism	2022-2024	830,000.00	500,000.00	500,000.00	Tourism Office	AIP/LGU/TEZA/DOT

## DEVOLUTION TRANSITION PLAN 2022-2024

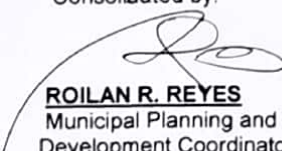
Construction of Infra Projects	Design and Development	Proper execution of pending projects Tourism Infrastructure Projects		Tourism Comprehensive Development Plan	2022-2024	5,500,000.00	6,000,000.00	6,500,000.00	Tourism Office	AIP/TIEZA/DOT
<b>Enabling Policies</b>										
Extension of Tourism Development Plan	From 3 year to 5 year plan	Updating of Tourism Development Plan	To apply and adopt the plan during pandemic	Tourism Comprehensive Development Plan	2022-2024	1,390,000.00	2,000,000.00	2,500,000.00	Tourism Office	AIP/LGU/NCCA/SB/DOT
Approval of Local Cultural Development Plan	Resilient, Inclusive and Sustainable Local Cultural Tourism	Sangguniang Bayan Resolution Adopting the Local Cultural Development Plan	Support the Economic Development of Local Tourism	Tourism Comprehensive Development Plan/ Local Cultural Tourism	2022-2024	-	-	-	Tourism Office	AIP/LGU/NCCA/SB/DOT
<b>Knowledge and Learnings</b>										
Absence of Tourism Information Center	To promote and supply information to general public about local community attractions and local cultural tourism	To establish a one-stop center which will cater all tourist concerns	One-Stop-Center Established	Economic Development of Local Tourism	2022-2024	2,500,000.00	100,000.00	100,000.00	Tourism Office	AIP/TIEZA
<b>Leadership</b>										
Unstable partnership and collaboration with NGA's	To collaborate with community development and social responsibility	Forging partnership with stakeholders	Partnership with stakeholders forged	Economic Development of Local Tourism and Cooperatives	2022-2024	30,000.00	40,000.00	50,000.00	Tourism Office	CAITO/NGA'S

Prepared by

  
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Tourism Operations Officer


Nov. 3, 2021  
Date

Consolidated by:

  
**ROILAN R. REYES**  
Municipal Planning and  
Development Coordinator

Nov. 3, 2021  
Date

Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
Municipal Administrator

Nov. 3, 2021  
Date

Approved by:

  
**HON. JASMIN ANGELLIN BAUTISTA**  
Municipal Mayor

Nov. 3, 2021  
Date

CapDev Agenda Content:	
1. Current State of Capacity	Refers to the current situation of each Capacity Pillar; describes what is working/not working in each pillar; the pillars referred to are (1) structure; (2) competencies; (3) management systems; (4) enabling policies; (5) knowledge and learning and, lastly, (6) leadership.
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Every PPA's needs to establish a clear desired outcome from your current state. You have to lay down your problems first before you come-up with possible solutions. In every step, you have to consider the pros and cons that may affect to achieve your expected output.

The expected output in this section aims to improve and sustain the Agri and Eco-Tourism to increase day-time tourist arrival in 2024 by at least 10% and to raise average income of each household from tourism-related businesses by 10% in 2024.

One of the objectives of this Capacity Development Agenda is to improve the livelihood of our Tour Guide, we would like to them to be accredited by conducting follow-up learning and development program as Community Tour Guide.



Attachment 3-A: Capacity Development Agenda for Municipalities

CAPACITY DEVELOPMENT AGENDA FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Performance Area/ Governance Sector:		INSTITUTIONAL SECTOR (FINANCE SERVICES)								
Current State				Desired State						
No Current GSO to handle Inventory.				Goals: To provide better service in terms of providing supply and the procurement services to all LGU Department from 2022 onwards.						
				Objectives: Improvement of inventory management and reporting from 2022 with 99% accuracy and efficiency in terms of GSO service.						
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
Revenue Collections Clerk is the one handling the GSO Service who is currently inactive and now handled by one JO	Increased manpower for GSO related services	Creation of one GSO personnel.	Created one plantilla personnel for GSO related services.	MTO/OM	2022-2024	275,000.00	275,000.00	275,000.00	MTO/OM	PTO/OM
<b>Competencies</b>										
Limited Knowledge due to constant change in personnel handling the GSO service	Additional one specific personnel to handle GSO	Complete Training and Activity Orientation for this GSO Personnel	Competent and Efficient GSO Personnel	MTO/OM	2022-2024	20,000.00	20,000.00	20,000.00	MTO/OM	PTO/OM
<b>Management Systems</b>										
Limited Treasury Operating System.	Developed and institutionalized a better monitoring system for Inventories of LGU	Creation of a better Treasury Operating System	Computerized / better and efficient monitoring system for Inventories og LGU	MTO/OM	2022-2024	100,000.00	100,000.00	100,000.00	MTO/OM	PTO/OM
<b>Enabling Policies</b>										
Strict Implementation of Local Government Code of 1991 or Republic Act No. 7160 / Local Revenue Code of LGU	Strict Implementation of all Rules and Regulations related to Inventories	Training about the rules and regulations pertaining to the GSO process	All personnel in connection with GSO office trained and competent about the rules and regulations pertaining to Inventories.	MTO/OM	2022-2024	20,000.00	20,000.00	20,000.00	MTO/OM	PTO/OM

## DEVOLUTION TRANSITION PLAN 2022-2024

<b>Knowledge and Learnings</b>										
Limited Database Ready for the Operation and Limited Knowledge due to changes in Personnel from time to time	Complete Database of all LGU Inventories including but not limited to RHU and all public schools in Magallanes	Creation of Data Collection Tool for GSO Operation	Updated and Complete Database of Inventories	MTO/OM	2022-2024	10,000.00	10,000.00	10,000.00	MTO/OM	PTO/OM
<b>Leadership</b>										
Active Partnership with the Provincial Treasurers Office and the Bureau of Local Government Finance.										

<b>Performance Area/ Governance Sector:</b>		<b>INSTITUTIONAL SECTOR (FINANCE SERVICES)</b>								
<b>Current State</b>					<b>Desired State</b>					
Manual Preparation of list of delinquent tax payers and preparation and sending of notices to different Barangay					Goals: To increase our collection of Real Property Tax from 2022 and to improve our service with 100% effectivity rate.					
					Objectives: 100% Improvement of Real Property Tax Database and Fast, Effective and Efficient Monitoring of Delinquencies from 2022 onwards.					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
Limited Workforce - 1 Personnel handling RPT	Increased manpower for Real Property tax Collection Team including TaxCollector and additional JO who will handle the preparation of notices to the delinquent taxpayers and who will deliver to diff barangays.	Creation of plantilla position and hiring of personnel to assist in the delivery of notices and preparation of notices	Created plantilla position (Collection Clerk 1 SG 5) and hired personnel	MTO	2022-2024	130,000.00	130,000.00	130,000.00	MTO	PTO/BLGF
<b>Competencies</b>										
Limited Workforce - 1 Personnel handling RPT	Trained and competent staff to work on provision of RPT services.	Complete Training and Activity Orientation on provision of RPT services	Competent and Efficient personnel	MTO	2022-2024	30,000.00	30,000.00	30,000.00	MTO	PTO/BLGF
<b>Management Systems</b>										
Limited Treasury Operating System. All Manual Procedures with RPT system not properly working due to poor internet connection.	Computerized RPT System	Creation of a better monitoring system for RPT	Computerized / better and efficient monitoring system of RPT	MTO	2022-2024	300,000.00	300,000.00	300,000.00	MTO	PTO/BLGF

## DEVOLUTION TRANSITION PLAN 2022-2024

<b>Enabling Policies</b>										
Strict Implementation of Local Government Code of 1991 or Republic Act No. 7160 / Local Revenue Code of LGU	Strict Implementation of all Rules and Regulations related to Inventories	Training of all personnel about the rules and regulations pertaining to the RPT based on Local Government Code of 1991 or RA 7160	Rules and Regulations Strictly followed by all personnel	MTO	2022-2024	30,000.00	30,000.00	30,000.00	MTO	PTO/BLGF
<b>Knowledge and Learnings</b>										
Limited Database Ready for the Operation and Limited access on the system due to poor internet connection	Computerized & Complete Database of RPT with an active and running computerized system	Creation of Data Collection Tool and Upgrading to the newest system available for RPT	Updated and Complete Database and System of RPT	MTO	2022-2024	300,000.00	300,000.00	300,000.00	MTO	PTO/BLGF
<b>Leadership</b>										
Active Partnership with the Provincial Treasurers Office and the Bureau of Local Government Finance.	Better Relationship with PTO and BLGF.	Maintaining good relationship with PTO and BLGF by sending RPT reports on time and sending tokens of appreciations from time to time.	Achieved or maintained monthly, quarterly and annual targets and reports.	MTO	2022-2024	20,000.00	20,000.00	20,000.00	MTO	PTO/BLGF

<b>Performance Area/ Governance Sector:</b>		<b>INSTITUTIONAL SECTOR (FINANCE SERVICES)</b>								
<b>Current State</b>					<b>Desired State</b>					
Limited Update of tax Information and update on the adjustment of fees and charges					Goals: To increase our collection of Other Taxes and Fees & Charges to more than 50% from 2023 onwards					
					Objectives: To effectively and efficiently manage the financial resources and to maximize the revenue from the available funds from 2023 with 50%					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
5 Personnel, 1 inactive and 4 Jos	Increased manpower for general fund and cws collections	Creation of plantilla position and Hiring of one additional personnel to assist collection	Created one plantilla position (Administrative Aide IV SG 4) and hired personnel	MTO	2022-2024	130,000.00	130,000.00	130,000.00	MTO	PTO/ BLGF
<b>Competencies</b>										
5 Performing Personnel and 4JOs with limited knowledge about the treasury operation.	All Competent employees including Jos	Complete Training and Activity Orientation for MTO	Complete training conducted.	MTO	2023-2024		100,000.00	100,000.00	MTO	PTO/BLGF/OM
<b>Management Systems</b>										


## DEVOLUTION TRANSITION PLAN 2022-2024

<b>Enabling Policies</b>										
Local Revenue Code (2018)	Updated Revenue Code with adjustment for fees and charges	Update of Local revenue Code	Updated Local Revenue Code for fees and charges	MTO	2023-2024		100,000.00	100,000.00	MTO/OM/SB	SB/OM
<b>Knowledge and Learnings</b>										
<b>Leadership</b>										
Active Partnership with the Municipal mayor and SB										

<b>Performance Area/ Governance Sector:</b>		<b>INSTITUTIONAL SECTOR (FINANCE SERVICES)</b>								
<b>Current State</b>					<b>Desired State</b>					
Limited information services which include tax and marketing information system.					Goals: To increase our Revenue Collection to at least 50% from 2022					
					Objectives: Improvement of our Collection and Revenue up to 50% from 2022					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
5 Personnel, 1 Inactive and 4 Jos										
<b>Competencies</b>										
Competent Personnel and Jos										
<b>Management Systems</b>										
Limited Information Services.	Developed and institutionalized a better information system	Creation of a better information system pertaining to updates for taxes and fees and charges	Updated and Effective Information System	MTO	2023-2024		300,000.00	300,000.00	MTO/OM	PTO/BLGF
<b>Enabling Policies</b>										
Strict Implementation of Local Government Code of 1991 or Republic Act No. 7160 / Local Revenue Code of LGU	Strict Implementation of all Rules and Regulations related to Inventories	Training about the rules and regulations pertaining to the information system pertaining to updates for taxes and fees and charges	Training Conducted	MTO	2023-2024		100,000.00	100,000.00	MTO/OM	PTO/BLGF
<b>Knowledge and Learnings</b>										
Limited Information Services	Active participation in the information Services	Creation of a better information system and database pertaining to updates for taxes and fees and charges	Effective and Efficient Information Services	MTO	2023-2024		100,000.00	100,000.00	MTO/OM	PTO/BLGF/OM
<b>Leadership</b>										
Active Partnership with the Provincial Treasurers Office and the Bureau of Local Government Finance.										

**DEVOLUTION TRANSITION PLAN 2022-2024**

Prepared by

  
**SHERYL C. CANTUBA**  
OIC Municipal Treasurer

Nov. 3, 2021  
Date

Consolidated by:

  
**ROILAN R. REYES**  
Municipal Planning and  
Development Coordinator

Nov. 3, 2021  
Date

Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
Municipal Administrator

Nov. 3, 2021  
Date

Approved by:

  
**HON. JASMIN ANGELL M. BAUTISTA**  
Municipal Mayor

Nov. 3, 2021  
Date

<b>CapDev Agenda Content:</b>	
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Capacity Development Agenda of the Municipal Treasurers Office includes Personnel or Staffing of only 3 specific Plantilla proposed and requested, profoundly explained in the narrative for Annex F-1. Other Capacity Development Agenda under our department are as follows:

Complete Training and Activity Orientation for all the new personnel – Expected Output is to have a competent and efficient personnel.

- This training includes information and orientation about the rules and regulations pertaining to the GSO related services and RPT related services based on the Local Government Code of 1991 or Republic Act 7160.

Creation of Better Treasury Operating System – Expected Output is to have a computerized, better and efficient system for the LGU

- This can be possible if we can coordinate with system provider like ECPAC who is currently serving our Accounting Office.

## DEVOLUTION TRANSITION PLAN 2022-2024

They can provide system that will link the Assessor and the treasury office to make our operation more systematic and easier for everyone.

**Creation of Better Monitoring System for RPT – Expected Output is to have a computerized, better and efficient system for the RPT Services**

- We currently have the system from the Provincial Treasurers Office but due to the problem with regards to the current internet connection, we cannot use the system properly. We are hoping to have a solution to the issues about the internet connection for us to use the system and be more systematic with regards to our RPT services. We also aim to upgrade to the newest system available in the PTO once possible.

**Creation of Data Collection Tool for RPT - Expected Output is to have a complete and updated database**

**Maintaining good working relationship with PTO and BLGF – Expected Output is to achieve or maintain monthly, quarterly and annual targets and reports.**

- A good working relationship requires trust, respect, self-awareness, inclusion, and open communication. And if we will be able to keep this good working relationship with PTO and BLGF will produce excellent results.

**Update the Local Revenue Code for fees and charges-**

- This will help us a lot in terms of collection. We can do research with different municipalities and update our Local Government Code in a way that is fair to everyone.

Attachment 3-A: Capacity Development Agenda for Municipalities

CAPACITY DEVELOPMENT AGENDA FOR PROVINCES/CITIES/MUNICIPALITIES

MUNICIPALITY OF MAGALLANES, CAVITE

Performance Area/ Governance Sector:		ECONOMIC SECTOR (WATER SYSTEM SERVICES)								
Current State					Desired State					
Poor Implementation of Water Quality Management in relation to clean water act of 2004					Goals: Create a working system that conforms to the standards and requirements of RA No. 9275 by 2024.					
					Objectives: Create a comprehensive Water Quality Management Action Plan that 100 percent conforms to RA No. 9275 Improve water quality in accordance to clean water act Participate and work with water quality protection and rehabilitation					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
15 Personnel										
<b>Competencies</b>										
15 personnel with limited skill on water quality management	Improve Technical Knowledge of personnel	Workshops and trainings regarding water quality management system	Versed on Water quality Management system	MWS	2022-2024	300,000.00	300,000.00	300,000.00	MWS	ISO/QMS Providers
<b>Management Systems</b>										
Limited water quality management system	Develop a working system that ensure water quality management system standards	Creation of an water quality management system team and Internal Auditors	Handbook on rule of water quality management system	MWS	2022-2024	250,000.00	300,000.00	500,000.00	MWS	QMS/ ISO Auditors
<b>Enabling Policies</b>										
Implementation of RA 9275	Strict adherence to RA 9275	Establishing a working policy and manuals for water system	Quality standard procedure for water system	MWS	2022-2024				MWS	QMS/ISO Auditors
<b>Knowledge and Learnings</b>										
No local data on full implementation of RA 9275	Information system showing conformity to RA 9275	Create a data base showing conformity to RA 9275	Created and Implemented data base of conformity with RA 9275	MWS	2022-2024				MWS	

## DEVOLUTION TRANSITION PLAN 2022-2024

<b>Leadership</b>										
No collaboration to other groups/sector	Start interaction with other agencies	Establish partnerships with different agencies / private organizations for water management system	Partnerships established with different agencies / private organizations	MWS	2022-2024	100,000.00	150,000.00	250,000.00	MWS	Other agencies government or private

Performance Area/ Governance Sector:	ECONOMIC SECTOR (WATER SYSTEM SERVICES)									
Current State					Desired State					
Old existing water pipeline network, limited water supply system and inefficient reading and billing system					<b>Goals:</b> Provide a 100 percent steady supply of clean water to all the people of Magallanes Cavite by 2024 <b>Objectives:</b> **Ensure 95 percent uninterrupted and steady supply of clean and potable water by 2024 ***Limit physical, commercial and conveyance losses to 5 Percent by improving the water network system by 2024 ***95 percent Efficient water reading and billing system by upgrading existing programs by 2024					
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Timeframe	Funding Requirements			Process Owner/Office Responsible	Source of Support/ Technical Assistance
						Year 1	Year 2	Year 3		
<b>Structure</b>										
15 plantilla personnel performing the overall management	Increase manpower to 26	Creation of additional 11 technical permanent positions for water system	11 technical permanent positions created	MWS	2022-2024	475,524.00	1,044,276.00	1,495,320.00	MWS	SB/OM/HR/Budget
<b>Competencies</b>										
personnel with limited skill on waterworks	Personnel with technical know how on water system	Workshop and training for laborer to either plumber and electricians	Personnel trained	MWS	2022-2024	250,000.00	300,000.00	300,000.00	MWS	TESDA / other training agencies
<b>Management Systems</b>										
Limited Monitoring of water losses and discharge	Develop Efficient monitoring of discharge and water losses	Procuring and installing of flow meter and other volume devices and upgrading of water lines	Installed flow meter and other volumes devices and upgraded water lines	MWS	2022-2024	10,000,000.00	15,000,000.00	30,000,000.00	MWS	DPWH / NIA
<b>Enabling Policies</b>										
Outdated rate of collection fee for water services	Update water collection fee in parallel to upgraded water system	Review of existing local ordinances relating to water collection fee	Revised and increased water collection fee	MWS	2024				MWS / SB	SB
<b>Knowledge and Learnings</b>										
No data on monitoring of water input and output volume	Develop a database that monitors water input and output volume	Creation of data base and information system relating to water input and output volume	Created working platform / database for water input and output volume	MWS	2022-2024	250,000.00	500,000.00	800,000.00	MWS	
<b>Leadership</b>										
15 out of 16 barangays are fully operated of water system										



**DEVOLUTION TRANSITION PLAN 2022-2024**

Prepared by

*Edsel P. Paredes*  
**ENGR. EDSSEL P. PAREDES**  
 Municipal Water  
 System Supervisor

Nov. 3, 2021  
 Date

Consolidated by:

*Roilan R. Reyes*  
**ROILAN R. REYES**  
 Municipal Planning and  
 Development Coordinator

Nov. 3, 2021  
 Date

Reviewed by:

*Kristine M. Abeleda*  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

Nov. 3, 2021  
 Date

Approved by:

*Jasmin Angelli B. Bautista*  
**HON. JASMIN ANGELLI B. BAUTISTA**  
 Municipal Mayor

Nov. 3, 2021  
 Date

<b>CapDev Agenda Content:</b>	
1. Current State of Capacity	Refers to the current situation of each Capacity Pillar; describes what is working/not working in each pillar; the pillars referred to are (1) structure; (2) competencies; (3) management systems; (4) enabling policies; (5) knowledge and learning and, lastly, (6) leadership.
2. Desired State of Capacity	Describes the desired improvements in Capacity Pillars so that performance goals can be achieved.
3. Capacity Development Interventions	Strategies mapped out to enhance the ability of the LGU to achieve its desired performance.
4. Expected Output	Refers to a plan, program, system, process, or people trained.
5. Target of CapDev	Beneficiaries of the intervention.
6. Timeframe	Refers to the duration of the capacity development intervention within the three-year time frame of the current leadership.
7. Funding Requirements for Year 1	Refers to the estimated cost/budget required for capacity development interventions covered in Year 1.
8. Funding Requirements for Year 2	Refers to the estimated cost/budget required for capacity development interventions covered in Year 2.
9. Funding Requirements for Year 3	Refers to the estimated cost/budget required for capacity development interventions covered in Year 3.
10. Process Owner/Office Responsible	Refers to who will be mainly accountable for making sure that the intervention happens.
11. Source of Support/Technical Assistance	Refers to internal or external stakeholders who can provide the necessary coaching/mentoring/technical assistance in the installation, implementation, and institutionalization of the capacity development intervention.

The water System services has identified two (2) capacity development agenda that requires necessary improvement in providing steady, adequate, and safe water to the Municipality of Magallanes Cavite while continuously balancing and protecting the natural resources.

We have poor implementation of water quality management system in relation to RA 9275 or clean water act of 2004. Our goal is to create a working system that conforms to the standards and requirements of RA No. 9275 by 2024. To ensure that our goal is met by the end of 2024, below are the desired state capacity:

- Improve Technical Knowledge of existing and proposed personnel through Workshops and trainings regarding water quality management system.

- Develop a working system that ensure water quality management system standards through creation of water quality management system team and Internal Auditors.
- Strict adherence to RA 9275 by establishing a working policy and manuals for water system.
- Create an Information system showing conformity to RA 9275
- Establish partnerships with different agencies / private organizations for water management system

We also identified that old existing water pipeline network, limited water supply system and inefficient reading and billing system, once improved will greatly increase the efficiency of water supply, services and revenues. A 100 percent steady supply of clean water to all the people of Magallanes Cavite by 2024 will be achieved through efficient implementation of the following capacity developments:

- Increase of manpower to 26 where creation of additional 11 technical permanent positions for water system.
- Personnel with technical know-how on water system through workshops and trainings.
- Develop efficient monitoring of discharge and water losses by procuring and installing of flow meter and other volume devices and upgrading of water lines.
- Update water collection fee in parallel to upgraded water system and review of existing local ordinances relating to water collection fee.
- Creation and development of database that monitors water input and output volume.

All capacity development agenda can be achieved in the collaboration with different national agencies such as TESDA, NIA and DPWH while also working internally with our LGU department such as Engineering, SB, MENRO, Budget and others. While working with other entities guarantee support, all the planned intervention and desired capacity will require vast amount of funding to be implemented. If all these criteria are met, the water system will meet its goal by the end of 2024.

**ANNEX H Attachment 4: Proposed Modification to the LGU Organizational Structure**

The following are the proposed Modification to the LGU Organizational Structure subject by the needs, budget, and priority of the Mayor.

**Municipal Agriculture Office. . .**

Agriculturist II SG 15, Meat Inspector I SG 6, Heavy Equipment Operator I SG 4, 4 Farm Worker II SG 4, Agricultural Technician I SG 9

**Municipal Agriculture and Biosystem Engineering Office. . .**

Agricultural and Biosystems Engineer SG 24, Two Farm Tractor Operator I SG 4.

**Business Permit and Licensing Office. . .**

Licensing Officer IV SG 22, Two Administrative Asst. II SG 8, Licensing Inspector II SG 8, Business Counselor SG 11

**Municipal Disaster Risk Reduction & Management Office. . .**

Local Disaster Risk Reduction & Management Officer IV SG 22, Administrative and Training SG 8, Research and Planning SG 8, Operation and Warning SG 8, Administrative Aide IV SG 4, Three SG Administrative Aide III

**Municipal Environment and Natural Resources Office. . .**

Environmental Management Specialist II SG 15, Environmental Management Specialist I SG 11, Two Administrative Aide IV (Truck Driver) SG 4, Forest Ranger SG 4, Three Administrative Aide I (Laborer I) SG 3

**Municipal Health Office. . .**

Sanitation Inspector II SG 8, Two Midwife I SG 3, Pharmacist I SG 11, Med Tech 1 SG 11, 7 IT Specialist-info system analyst 1 SG 12, Dentist I SG 14, Nine Nurse I SG 15

**Municipal Engineering Office. . .**

Engineer III SG 19, Engineer II SG 16, Engineer I SG 12, Administrative Assistant SG 9, Engineering Assistant SG 8, Engineering Aide SG 4

**Municipal Planning and Development Office. . .**

Statistician 1 SG 11, Administrative Assistant II SG 8

**Office Of The Municipal Social Welfare and Development. . .**

Social Welfare Officer II SG 15, Social Welfare Officer I SG 11, Day Care Worker II SG 8

**Persons With Disability Affairs Office. . .**

Disability Affairs Officer I SG 11, Disability Affairs Assistant SG 8, Social Welfare Aide SG 4

**Office for the Senior Citizen Affairs. . .**

Social Welfare Assistant SG 8

**Office of the Municipal Mayor. . .**

Municipal Government Department Head I SG 24, Two Supervising Administrative Officer SG 22, Eight Administrative Officer V SG 15, Nine Administrative Assistant II SG 8, Nine Administrative Aide IV SG 4

**Municipal Tourism Office. . .**

Tourism Operations Officer SG 11, Tourism Operations Assistant SG 7

**Municipal Treasurer Office. . .**

Administrative Aide IV SG 4, Revenue Collection Clerk 1 SG 5, GSO Officer SG 15

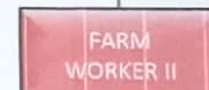
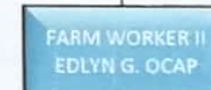
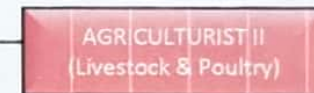
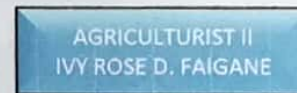
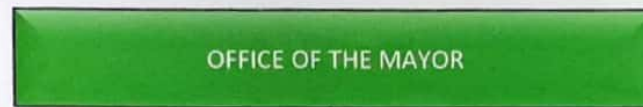
**Office of the Water System. . .**

Technical Operations Engineer SG 11, Field Operation Team Leader SG 8, Administrative Aide VI SG 6, Pump Technician II SG 6, Meter Reader II SG 6, Administrative Aide V SG 5, Administrative Aide IV SG 4, Three Administrative Aide III SG 3, Administrative Aide II SG 2

PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE

MUNICIPAL AGRICULTURE OFFICE &  
MUNICIPAL AGRICULTURE AND BIOSYSTEM ENGINEERING OFFICE

Municipality of Magallanes, Cavite



Existing position

Proposed position and office stated at CAPDEV

Prepared by:

Consolidated and Reviewed by:

Approved by:

ENGR. FREDDIE D. SISANTE  
Mun. Agriculturist  
Date

VILMA O. SOLAYAO  
HRMO IV  
Date

HON. JASMIN ANGELLI M. BAUTISTA  
Municipal Mayor  
Date

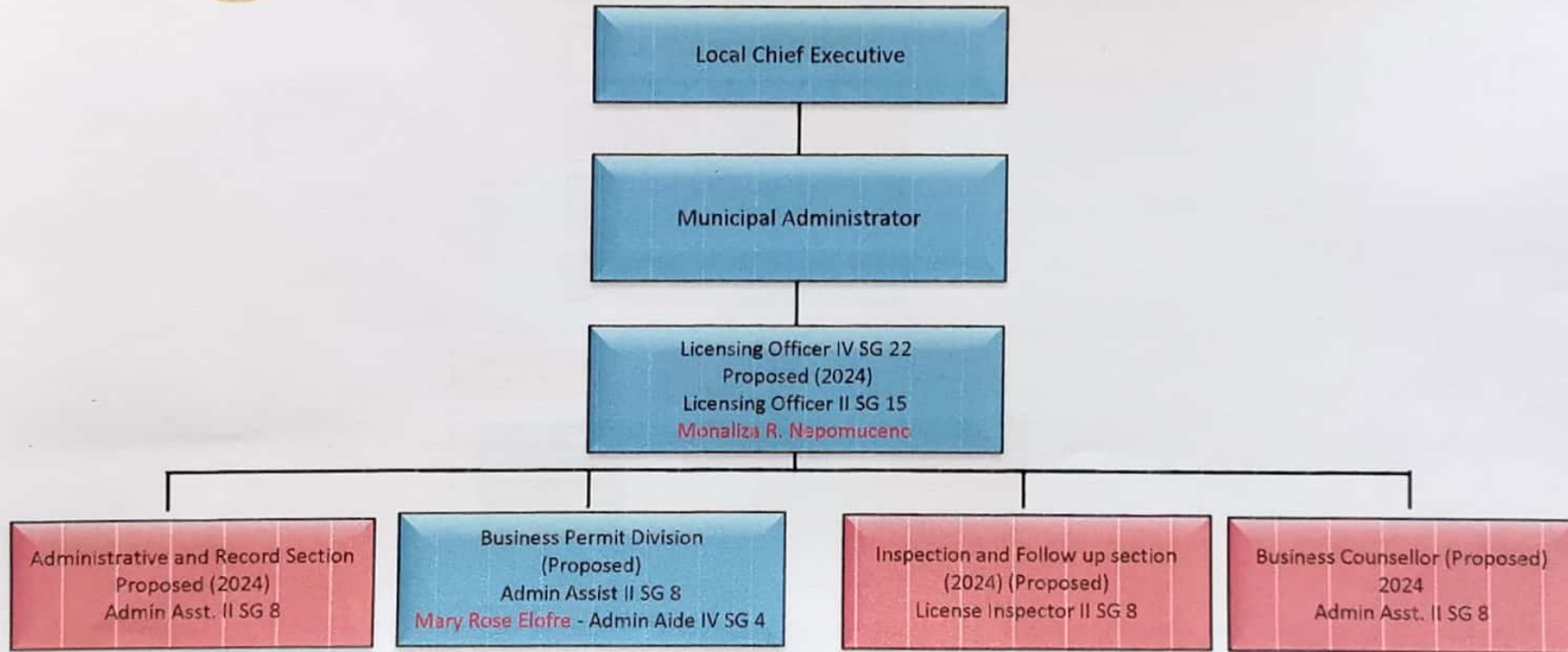
Attachment 4: Proposed Modification to the LGU Organizational Structure



PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE

BUSINESS PERMIT AND LICENSING OFFICE

Municipality of Magallanes, Cavite



Prepared by:

MONAIZA R. NEPOMUCENO

Licensing Officer II

Date

Consolidated and Reviewed by:

VILMA O. SOLAYAO

HRMO IV

Date

Approved by:

HON. JASMIN ANGELL M. BAUTISTA

Municipal Mayor

Date

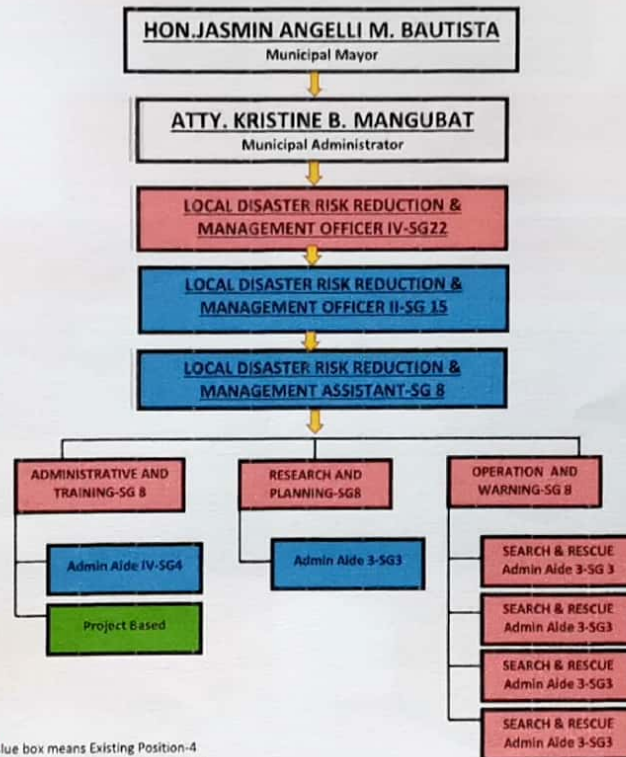
Attachment 4: Proposed Modification to the LGU Organizational Structure



**PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE**  
**MUNICIPAL DISASTER RISK REDUCTION & MANAGEMENT OFFICE**



**Municipality of Magallanes, Cavite**



Note:  
 Blue box means Existing Position-4  
 Pink box means Proposed Position-8  
 Green box means Contractual Personnel-1

Prepared by:

*D. Patawe*  
 \_\_\_\_\_  
 DAPHNE MAE L. PATAWE  
 LDRRMO II  
 Date:

Consolidated and Reviewed by:

*V. Solayao*  
 \_\_\_\_\_  
 VILMA O. SOLAYAO  
 HRMO IV  
 Date

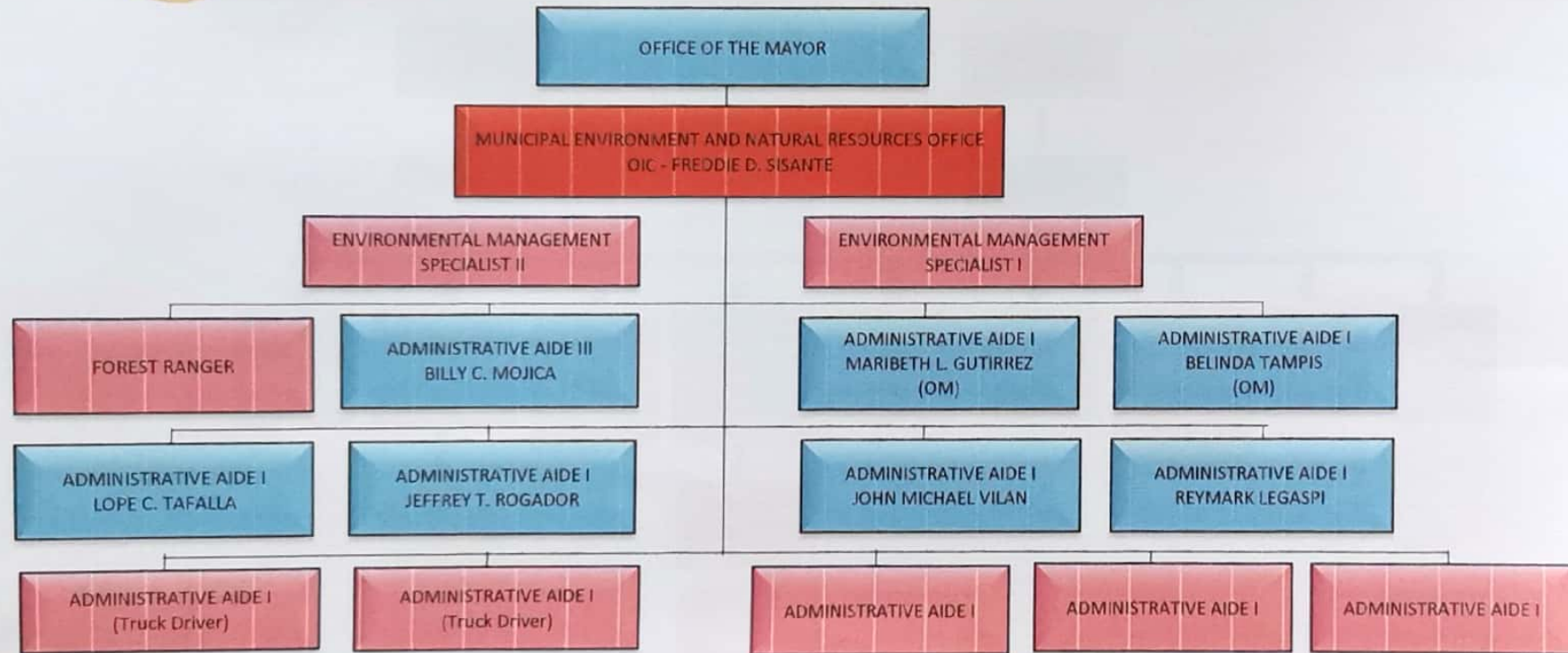
Approved by:

*J. Bautista*  
 \_\_\_\_\_  
 HON. JASMIN ANGELLI M. BAUTISTA  
 Municipal Mayor  
 Date




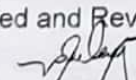
**PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE  
MUNICIPAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**

Municipality of Magallanes, Cavite



Existing position  
 Proposed position stated at CAPDEV  
 Officer In Charge - Office created but no full pledge MENRO - stated at CAPDEV

Prepared by:   
**ENGR. FREDDIE D. SISANTE**  
 OIC- MENRO  
 Date \_\_\_\_\_

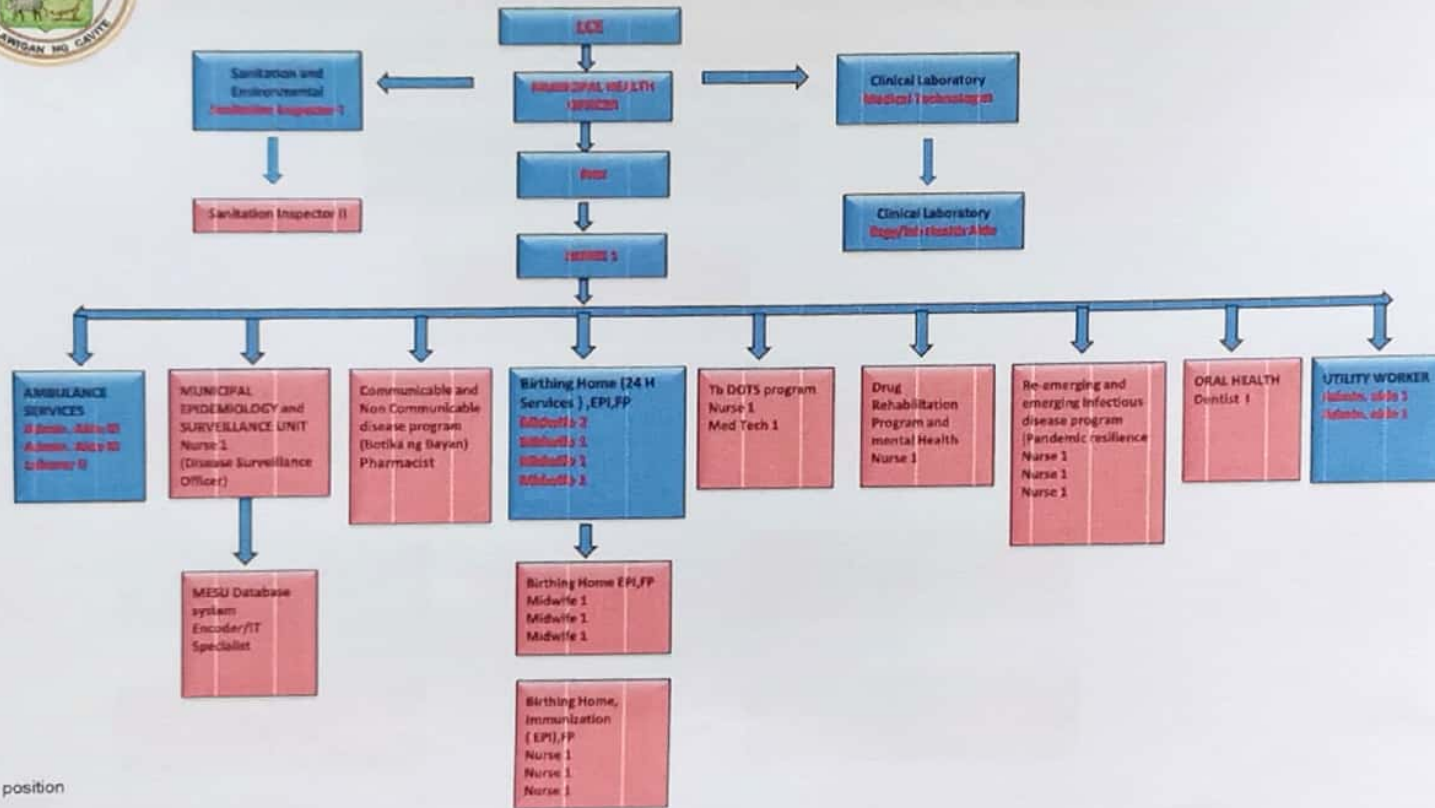
Consolidated and Reviewed by:   
**VILMA O. SOLAYAO**  
 HRMO IV  
 Date \_\_\_\_\_

Approved by:   
**HON. JASMIN ANGELLI M. BAUTISTA**  
 Municipal Mayor  
 Date \_\_\_\_\_



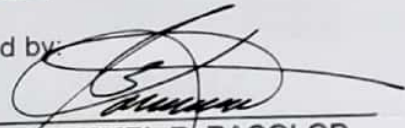


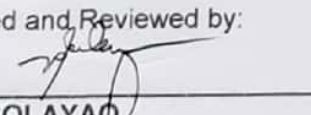
**PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL  
MUNICIPAL HEALTH OFFICE**  
Municipality of Magallanes, Cavite



**LEGEND**

- Blue - existing position
- Pink- proposed plantilla position

Prepared by:   
**DR. JOSE JEMMEL B. BACOLOD**  
 Municipal Health Officer  
 Date

Consolidated and Reviewed by:   
**VILMA O. SOLAYAO**  
 HRMO IV  
 Date

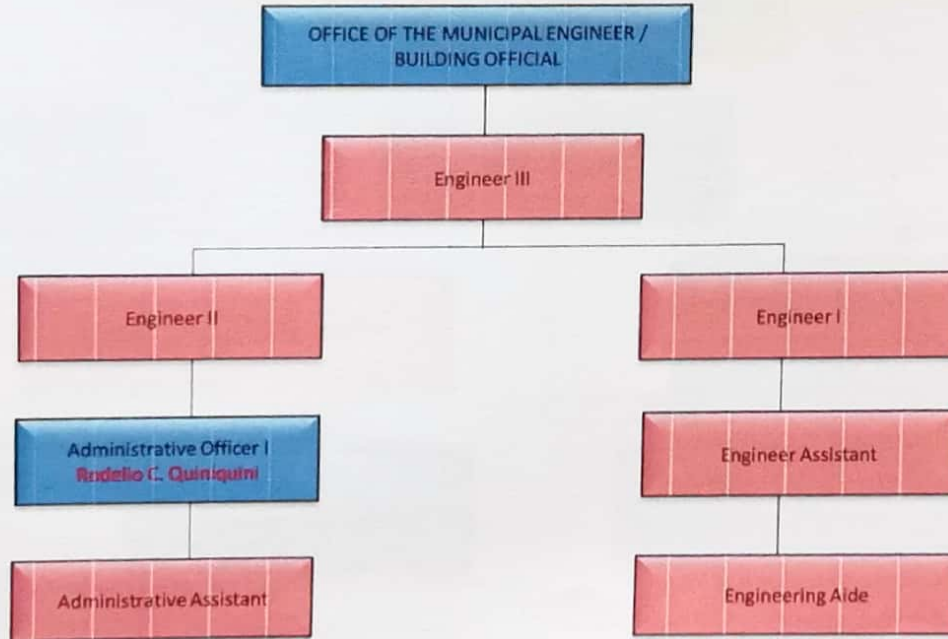
Approved by:   
**HON. JASMIN ANGELLI M. BAUTISTA**  
 Municipal Mayor  
 Date



PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE


MUNICIPAL ENGINEERING OFFICE

Municipality of Magallanes, Cavite



Blue box means Existing Position-2  
Pink box means Proposed Position-6

Prepared by:

  
NELSON E. VILLA  
Municipal Engineer  
Date:

Consolidated and Reviewed by:

  
VILMA O. SOLAYAO  
HRMO IV  
Date

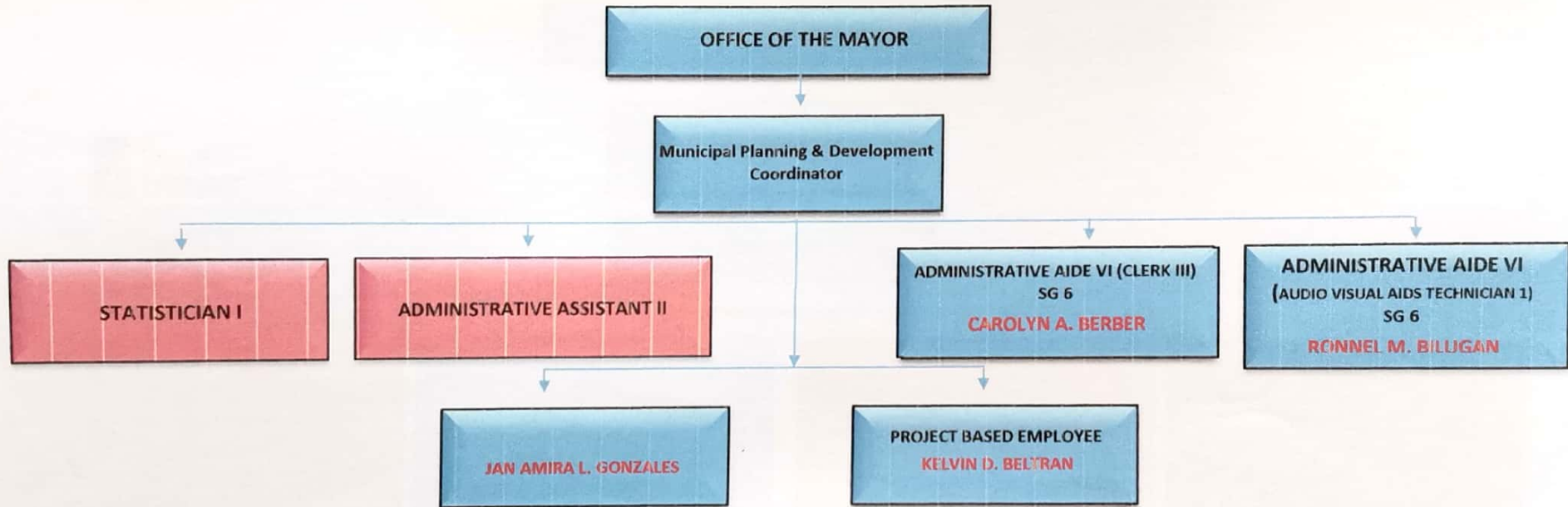
Approved by:



  
HON. JASMIN ANGELLI M. BAUTISTA  
Municipal Mayor  
Date



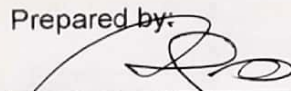
**PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE  
MUNICIPAL PLANNING AND DEVELOPMENT OFFICE**

Municipality of Magallanes, Cavite




 Existing position  
 Proposed position stated at CAPDEV

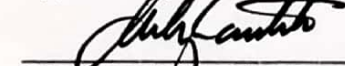
Prepared by:

  
 ROILAN R. REYES  
 MPDC  
 Date

Consolidated and Reviewed by:

  
 VILMA O. SOLAYAO  
 HRMO IV  
 Date

Approved by:

  
 HON. JASMIN ANGELLI M. BAUTISTA  
 Municipal Mayor  
 Date

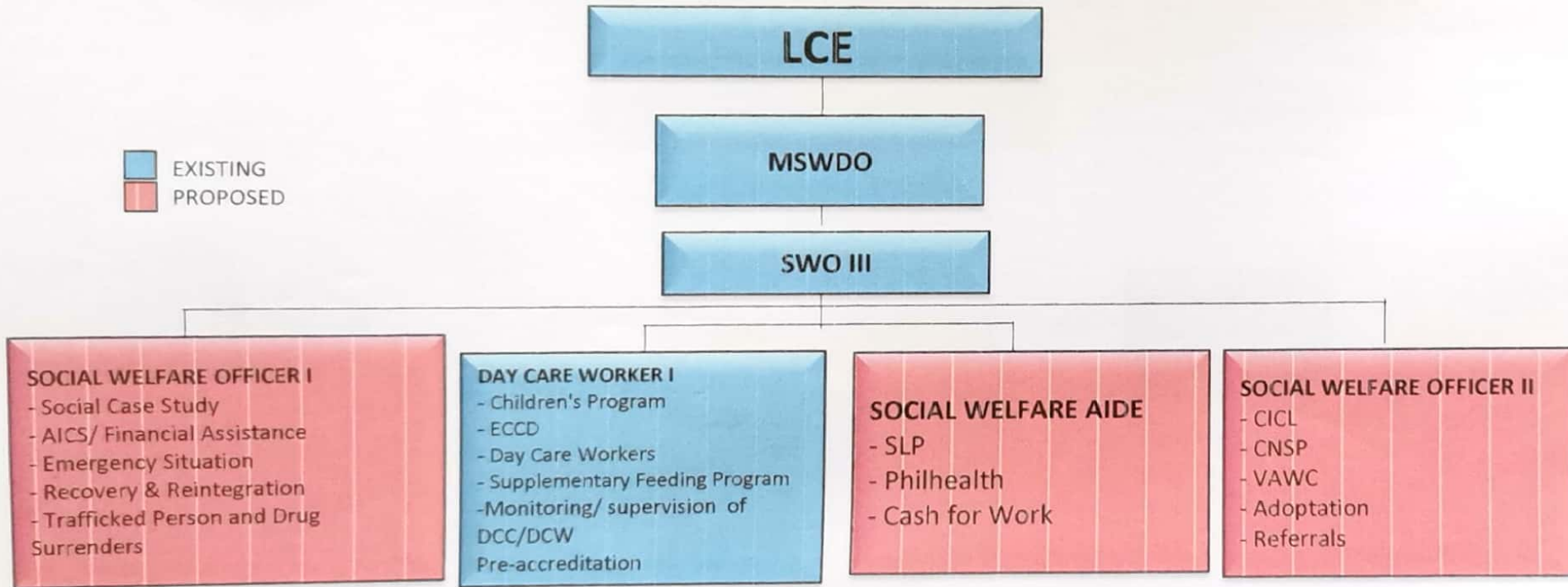
Attachment 4: Proposed Modification to the LGU Organizational Structure



**PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL  
OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT**  
Municipality of Magallanes, Cavite



EXISTING  
 PROPOSED



Prepared by:

OFELIA A. GIO  
MSWD  
Date

Consolidated and Reviewed by:

VILMA O. SOLAYAO  
HRMO IV  
Date

Approved by:

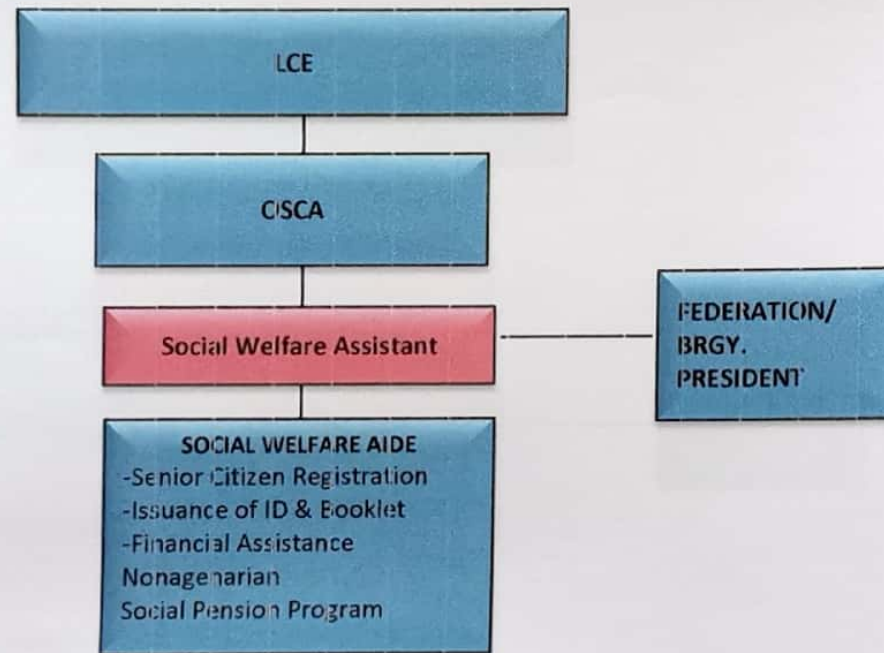
HON. JASMIN ANGELLI M. BAUTISTA  
Municipal Mayor  
Date

Attachment 4: Proposed Modification to the LGU Organizational Structure



**PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL  
PERSONS WITH DISABILITY AFFAIRS OFFICE  
Municipality of Magallanes, Cavite**

EXISTING  
 PROPOSED



Prepared by:

*[Signature]*

OFELIA A. GIO  
MSWD  
Date

Consolidated and Reviewed by:

*[Signature]*

VILMA O. SOLAYAO  
HRMO IV  
Date

Approved by:

*[Signature]*

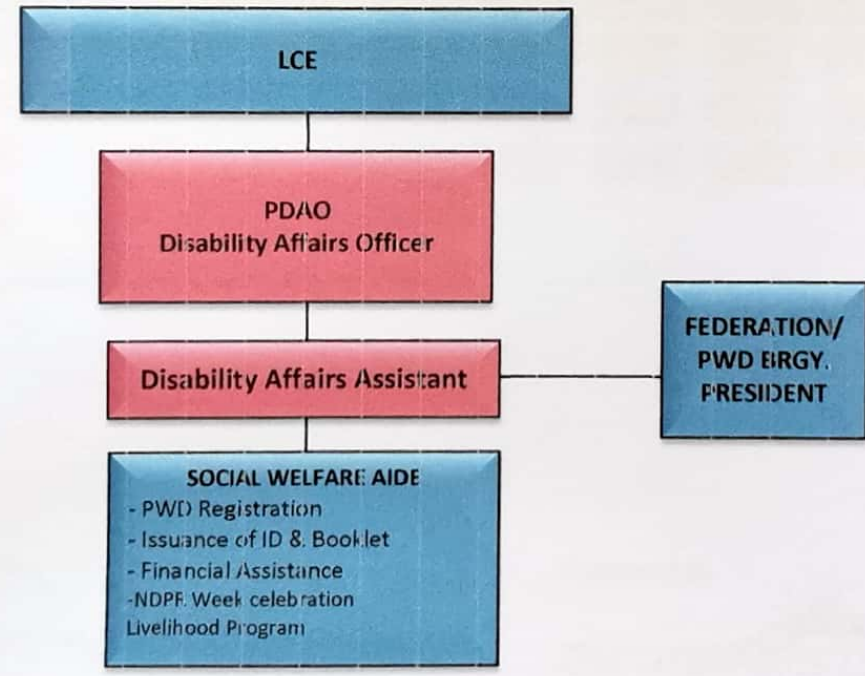
HON. JASMIN ANGELLI M. BAUTISTA  
Municipal Mayor  
Date

Attachment 4: Proposed Modification to the LGU Organizational Structure



PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL  
OFFICE FOR THE SENIOR CITIZEN AFFAIRS  
Municipality of Magallanes, Cavite

EXISTING  
PROPOSED



Prepared by:  
*[Signature]*  
OFELIA A. GIO  
MSWD  
Date

Consolidated and Reviewed by:  
*[Signature]*  
VILMA O. SOLAYAO  
HRMO IV  
Date

Approved by:  
*[Signature]*  
HON. JASMIN ANGELLI M. BAUTISTA  
Municipal Mayor  
Date



Attachment 4: Proposed Modification to the LGU Organizational Structure



PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE



MUNICIPAL TOURISM OFFICE

Municipality of Magallanes, Cavite



Existing Position

Proposed Position

Prepared by:

RENREN B. SISANTE  
Tourism Operation Officer I  
Date

Consolidated and Reviewed by:

VILMA O. SOLAYAO  
HRMO IV  
Date

Approved by:

HON. JASMIN ANGELLI M. BAUTISTA  
Municipal Mayor  
Date

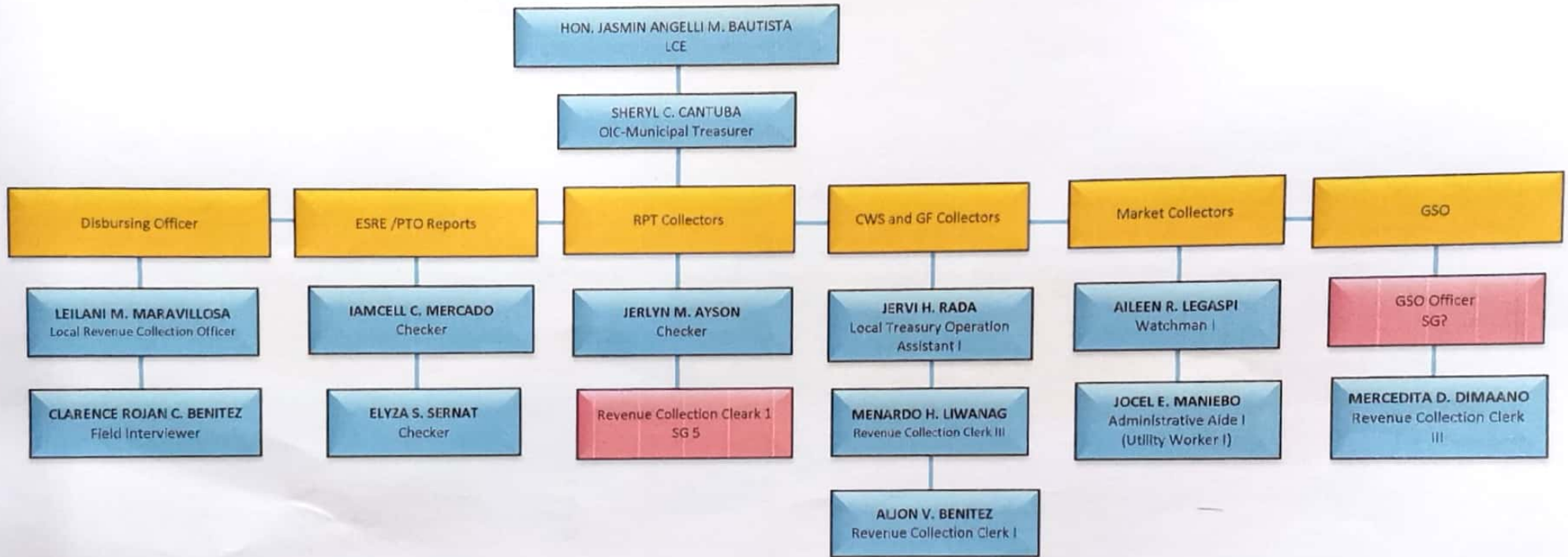


Attachment 4: Proposed Modification to the LGU Organizational Structure



PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL STRUCTURE

**MUNICIPAL TREASURER'S OFFICE**  
Municipality of Magallanes, Cavite



Prepared by:

*[Signature]*  
 \_\_\_\_\_  
**SHERYL C. CANTUBA**  
 OIC-Mun. Treasurer  
 Date

Consolidated and Reviewed by:

*[Signature]*  
 \_\_\_\_\_  
**VILMA O. SOLAYAO**  
 HRMO IV  
 Date

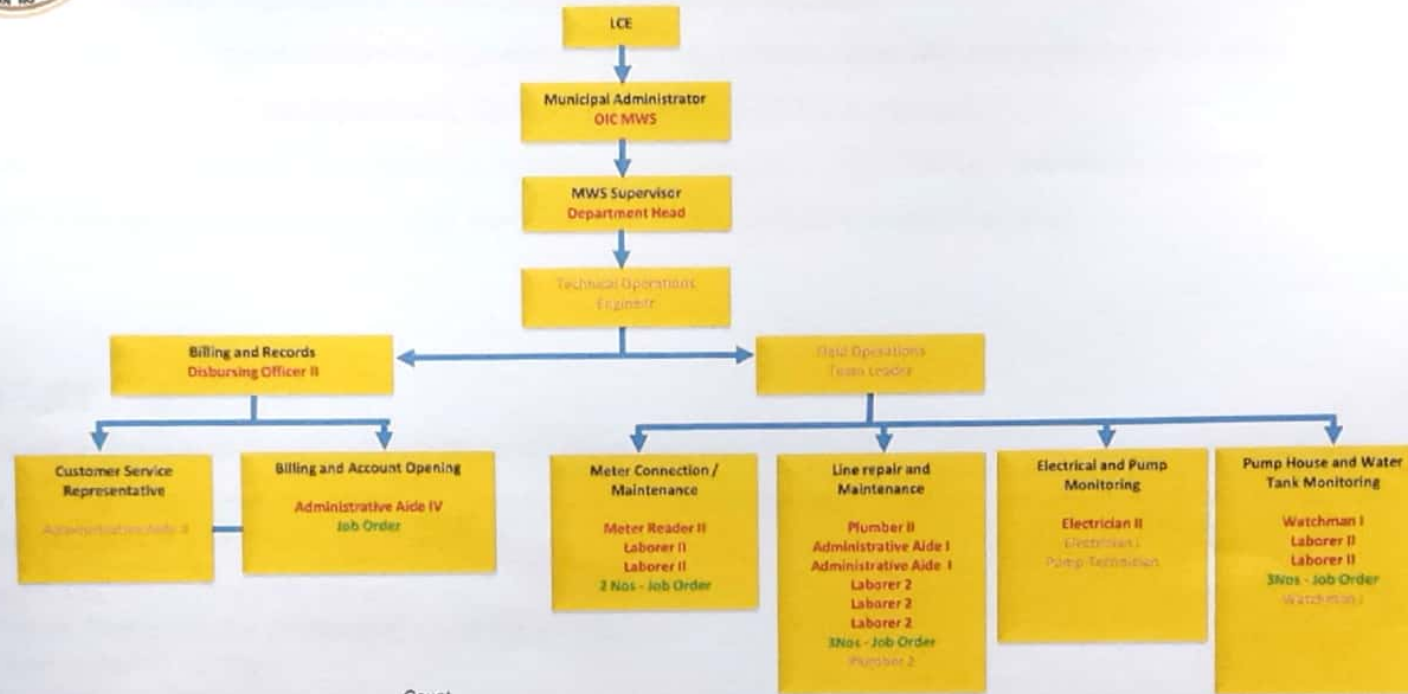
Approved by:

*[Signature]*  
 \_\_\_\_\_  
**HON. JASMIN ANGELLI M. BAUTISTA**  
 Municipal Mayor  
 Date

Attachment 4: Proposed Modification to the LGU Organizational Structure



**PROPOSED MODIFICATION TO THE LGU ORGANIZATIONAL  
OFFICE OF THE WATER SYSTEM  
Municipality of Magallanes, Cavite**



<span style="color: red;">■</span> Existing Positions	Count	17
<span style="color: pink;">■</span> Proposed Plantilla Position		7
<span style="color: green;">■</span> Job Orders to Plantilla position		4
<b>Total Count</b>		<b>28</b>

Prepared by:

ENGR. EDSSEL P. PAREDES  
Waterworks Supervisor  
Date

Consolidated and Reviewed by:

VILMA O. SOLAYAO  
HRMO IV  
Date

Approved by:

HON. JASMIN ANGELLI M. BAUTISTA  
Municipal Mayor  
Date

## NARRATIVE REPORT

### MUNICIPAL AGRICULTURE OFFICE & MUNICIPAL AGRICULTURE AND BIOSYSTEM ENGINEERING OFFICE

#### **ANNEX H Attachment 4: Proposed Modification to the LGU Organizational Structure**

Proposed modification of the LGU organizational structure aims to show the positions, personnel and hierarchy in the office.

The existing office personnel are Municipal Agriculturist, Agriculturist II, and two (2) Farm Worker II.

The proposed positions are Agriculturist II, Agricultural Technician I, Meat Inspector I, Farm Worker I and Heavy Equipment Operator I.

Organizational structure shows the ABE will be a unit of MAO although they are different in responsibilities.

### BUSINESS PERMIT AND LICENSING OFFICE

#### **ANNEX H Attachment 4: Proposed Modification to the LGU Organizational Structure**

For the creation of the Business Permit and Licensing Unit, proposal of the Division Unit Head that will supervise all the transactions and functions of the unit. Duties and functions will be divided into 4 sections:

- Administration and Record Keeping section
- Business Permit Section for the processing of permits and licenses
- Inspection and follow up section
- Business Counselor for the support, assistance and delivery of services to MS

## MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE

### **ANNEX H Attachment 4: Proposed Modification to the LGU Organizational Structure**

Section 12 of RA 10121 states that a ;) LDRRM Office shall be established in every municipality which shall be responsible for setting the direction, development, implementation and coordination of disaster risk management programs within their territorial jurisdiction. B.) The LDRRMO shall be under the Municipal Mayor. The LDRRMO shall be initially organized and composed of DRRMO to be assisted by three (3) staff responsible for: 1) administration and training; 2) research and planning; and 3) operations and warning.

As of 2021, the LDRRM Office is under the supervision of the Municipal Mayor and Municipal Administrator of the Office of the Mayor. The LDRRMO II with salary grade of fifteen (15) is the head of the office to implement the functions and responsibilities set by the RA 10121 assisted by one LDRRM Assistant and one Admin Aide III with salary grade three (3) and one project based. Due to number of functions and responsibilities, the LDRRM Office are still in need of additional staff to comply on the requirements of RA 10121. The Office are in need of the creation of the tree mandatory staff as this is also requirements on SGLG and also targeting to manned the office on 24/7 basis operation thus the need to create additional three Admin Aide III and one Admin Aide IV. The 24/7 operations will be compliant to any calls especially during night time.

## MUNICIPAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

### **ANNEX H Attachment 4: Proposed Modification to the LGU Organizational Structure**

Proposed modification of the LGU organizational structure aims to show the positions, personnel and hierarchy in the office.

Currently the Municipal Environment and Natural Resources Officer are vacant and it will be filled-up for implementation of devolution.

The existing position are mainly Administrative Aide I to III, with this, we proposed positions of two (2) technical positions EMSI and EMS II, Forest Ranger, and additional administrative aide.

Organizational structure shows many proposals to coup up bulk of responsibility in environmental management.

## MUNICIPAL HEALTH OFFICE

### **ANNEX H Attachment 4: Proposed Modification to the LGU Organizational Structure**

The Local Chief Executive (LCE) is the head of the organizational structure followed by the Municipal health officer , then the Public Health Nurse, Nurse 1, Sanitary Inspector & Medical Technologist, 4 Midwives and 1 Barangay Health Aide that also act as a laboratory Aide. We have 3 ambulance drivers and 2 Administrative Aide. I proposed for creation of Sanitary Inspector II and dissolution of Sanitary Inspector I due to a variety of functions he perform including Covid-19 response particularly head of the disinfection team.

I have also proposed creation and hiring of an additional 3 Midwives and 9 Nurses as additional manpower for 24 hour birthing home, Pandemic response and resilience (Trace, test and treat), surveillance and numerous programs of the DOH that will be devolved in our Unit.

I proposed creation and hiring of pharmacist for the continuation of the "Botika ng Bayan" program, IT specialist for disease surveillance and a dentist for the oral health program.

## MUNICIPAL ENGINEERING OFFICE

### **ANNEX H Attachment 4: Proposed Modification to the LGU Organizational Structure**

Based On the above structure, definitely even without observing during office hours, anyone can conclude that engineering department is understaffing. The head with SG 24 would not perform the clerical stuff and so the bulk of works will accumulate to one staff with SG 11. For fair presentation of duties and responsibilities those with encoding color pink is highly recommended.

**MUNICIPAL PLANNING AND DEVELOPMENT OFFICE****ANNEX H Attachment 4: Proposed Modification to the LGU Organizational Structure**

The proposed modification for Organizational structure of Municipal Planning and Development Office is listed below:

- Municipal Planning and Development Coordinator as Department Head
- Four (4) Regular personnel which are the ff:
  - Statistician 1 that is proposed position for Year 2022 and Administrative Assistant II that is proposed position for Year 2022-2024
  - Administrative Aide VI (Clerk III) and Audio Visual Aids Technician 1 which are existing plantilla position
- Two (2) Project Based Employee

**MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE****ANNEX H****Attachment 4: Proposed Modification to the LGU Organizational Structure**

Proposed modification for Organizational structure for MSWD Office, The LCE as head, under is the MSWDO and Social Welfare Officer III, Under the supervision of MSWDO and SWO III are Social Welfare Officer I and Social Welfare Officer II with functions enumerated below, these are proposed modification and also Day Care Worker II proposed for FY 2022-2024, while Social Welfare Aide is an existing position.

**OFFICE FOR THE SENIOR CITIZEN AFFAIRS****ANNEX H****Attachment 4: Proposed Modification to the LGU Organizational Structure**

For Senior citizen , LCE as the overall head, then the OSCA, under the OSCA is the Social Welfare Assistant, which is the proposed modification, and under the Social Welfare Assistant is the Welfare Aide which is existing ,the only personnel who performs assumed responsibilities in the the office. Federation/Barangay President is with direct supervision of the Social Welfare Assistant.

**PERSONS WITH DISABILITY AFFAIRS OFFICE****ANNEX H Attachment 4: Proposed Modification to the LGU Organizational Structure**

For Persons with Disability Affairs Office, LCE as the overall supervisor, next is Disability Affairs Officer I and Disability Affairs Assistant, both are proposed position. Social Welfare Aide is an existing position. Federation Officers and Barangay presidents are under the direct supervision of Disability Affairs Officer. Through this proposed modifications, the flow of devolved responsibilities from higher to lower level will be manageable.

**OFFICE OF THE MAYOR****ANNEX H Attachment 4: Proposed Modification to the LGU Organizational Structure**

Annex H contains Proposed Modification to the LGU Organizational Structure. LGU is led by the Local Chief Executive which is the Municipal Mayor followed by the Public Administrator.

Following is the list of offices and personnel thereof:

LGU is supported by different offices to cater General services participated by Administrative Assistant II, Administrative Aide VI, Administrative Aide V, Administrative Aide IV and two Administrative Aide III, together with Security Unit and Utilities.

Magallanes Waterworks System reinforce LGU with its Supervisor, Disbursing Admin II, and Administrative Aide IV, together with Technicians, Field Officers and Laborers.

Under BPLO is a Licensing Officer II and an Administrative Aide IV while Tourism is under responsibilities of Tourism Officer I.

LDRRM renders services by the utmost performance of LDRRMO II, LDRRMA II, and two Administrative Aide III. While Public Market Office performs its duties and responsibilities by a Sectoral Head and three Staff Members.

Lastly, the HRMO with HRMO IV and Administrative Assistant II.

Municipal Police/Fire Substation have Sectoral Head as well as Municipal Jail the last with its Staff Member. To continue, Slaughterhouse, Public Cemetery, Local Youth Development Office, Drug Rehabilitation Center, Cooperative Development Office, PESO and Community Training and Employment Coordination is led by a Sectoral Head and supported by two Staff Members. Finally, OFW Help Desk is catered by a Sectoral Head too.

## MUNICIPAL TOURISM OFFICE

### **ANNEX H Attachment 4: Proposed Modification to the LGU Organizational Structure**

One of the integral parts of creating a program is a complete organizational structure who will implement the projects that you have created. It's very crucial to have someone who will execute and keep an eye on the existing programs. The additional manpower would also help the organization to evaluate the effectiveness of each projects. An absolute roster of employees would also create an efficient quality of employees that could focus solely to achieve the goals and objectives of implementing office.

As we re-open our doors to tourists from nearby cities and towns around Magallanes, we strongly believed that Tourism Industry in our Municipality will bloom as we implement our Tourism Development Plan. With this, we need more hands on deck to lighten the load in Tourism Operations and to properly execute the existing and upcoming programs.

## MUNICIPAL TREASURER'S OFFICE

### **ANNEX H Attachment 4: Proposed Modification to the LGU Organizational Structure**

Proposed Modification to the Organization Structure of the Municipal Treasurers Office is very minimal.

One of the main requirements is for us to have specific personnel who will handle the GSO related services as it is currently handled by a job order personnel. Aside from that we require 2 additional personnel who will assist in the RPT services and to the collection as a Revenue Collection Clerk I and Administrative Aide IV.

In the structure that I have submitted, you will also see movements of personnel from one task to another because I reorganize them in the task that they can be most productive as per my assessment. We trained each one of us for us to have a backup in case the person assign to one task is not available most especially in this time of pandemic. We keep a buddy system for us to have somebody to take charge in case emergency occurs.



OFFICE OF THE WATER SYSTEM

**ANNEX H Attachment 4: Proposed Modification to the LGU Organizational Structure**

Assuming all the devolved function, program, and activity. The water system under the LGU of Magallanes Cavite shall assume the proposed modification to the LGU organizational structure.

The said new structure will promote holistic workflow and distribution of necessary task to each member of the water system. Proposed eleven (11) new plantilla position with corresponding salary.

**ANNEX I Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel**

The following are the proposed plantilla positions subject by the needs, budget, and priority of the Mayor.

**Municipal Agriculture Office. .**

Agriculturist II SG 15, Meat Inspector I SG 6, Heavy Equipment Operator I SG 4, 4 Farm Worker II SG 4, Agricultural Technician I SG 9

**Municipal Agriculture and Biosystems Engineering Office. .**

Agricultural and Biosystems Engineer SG 24, Two Farm Tractor Operator I SG 4.

**Business Permit Licensing Office. .**

Licensing Officer IV SG 22, Two Administrative Asst. II SG 8, Licensing Inspector II SG 8, Business Counselor SG 11

**Municipal Disaster Risk Reduction & Management Office. .**

Local Disaster Risk Reduction & Management Officer IV SG 22, Administrative and Training SG 8, Research and Planning SG 8, Operation and Warning SG 8, Administrative Aide IV SG 4, Three SG Administrative Aide III

**Municipal Environment and Natural Resources Office. .**

Environmental Management Specialist II SG 15, Environmental Management Specialist I SG 11, Two Administrative Aide IV (Truck Driver) SG 4, Forest Ranger SG 4, Three Administrative Aide I (Laborer I) SG 3

**Municipal Health Office. .**

Sanitation Inspector II SG 8, Two Midwife I SG 3, Pharmacist I SG 11, Med Tech 1 SG 11, 7 IT Specialist-info system analyst 1 SG 12, Dentist I SG 14, Nine Nurse I SG 15

**Municipal Engineering Office. .**

Engineer III SG 19, Engineer II SG 16, Engineer I SG 12, Administrative Assistant SG 9, Engineering Assistant SG 8, Engineering Aide SG 4

**Municipal Planning and Development Office. .**

Statistician 1 SG 11 and Administrative Assistant II SG 8

**Municipal Social Welfare and Development Office,**

Social Welfare Officer II SG 15, Social Welfare Officer I SG 11, and Day Care Worker II SG 8

**Persons With Disability Affairs Office,**

Disability Affairs Officer I SG 11, Disability Affairs Assistant SG 8, and Social Welfare Aide SG 4

**Office for the Senior Citizen Affairs,**

Social Welfare Assistant SG 8

**Office of the Mayor,**

Municipal Government Department Head I SG 24, Two Supervising Administrative Officer SG 22, Eight Administrative Officer V SG 15, Nine Administrative Assistant II SG 8, and Nine Administrative Aide IV SG 4

**Municipal Tourism Office,**

Tourism Operations Officer SG 11, and Tourism Operations Assistant SG 7

**Municipal Treasurer Office,**

Administrative Aide IV SG 4, Revenue Collection Clerk 1 SG 5, and GSO Officer SG 15

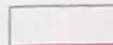
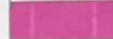
**Office of the Water System**

Technical Operations Engineer SG 11, Field Operation Team Leader SG 8, Administrative Aide VI SG 6, Pump Technician II SG 6, Meter Reader II SG 6, Administrative Aide V SG 5, Administrative Aide IV SG 4, Three Administrative Aide III SG 3, and Administrative Aide II SG 2

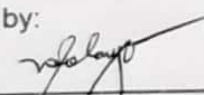


**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL**  
**MUNICIPAL AGRICULTURE OFFICE & MUNICIPAL AGRICULTURE**  
**AND BIOSYSTEM ENGINEERING OFFICE**  
Municipality of Magallanes, Cavite

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/Decrease [9]	
Old	New			Rate/Annum		Rate/Annum			
[1]	[2]			SG/Step	Amount [6]	SG/Step	Amount [8]		
	1	Agriculturist II	Proposed			15/	1	288,480.00	
	2	Meat Inspector I	Proposed			6/	1	139,716.00	
	3	Heavy Equipment Operator I	Proposed			4/	1	124,260.00	
	4	Farm Worker II	Proposed			4/	1	124,260.00	
	5	Agricultural Technician I	Proposed			9/	1	169,056.00	
	6	Agricultural and Biosystem Engineer	Proposed			24/	1	765,672.00	
	7	Farm Tractor Operator I	Proposed			4/	1	124,260.00	
	8	Farm Tractor Operator I	Proposed			4/	1	124,260.00	

 Current  
 Proposed


Prepared by:

  
\_\_\_\_\_  
**VILMA O. SOLAYAO**  
HRMO IV  
Date

Consolidated and Reviewed by:

  
\_\_\_\_\_  
**ARLENE M. AVEJERO**  
Municipal Budget Officer  
Date

Approved by:

  
\_\_\_\_\_  
**HON. JASMIN ANGELLI M. BAUTISTA**  
Municipal Mayor  
Date



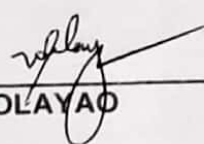
PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

BUSINESS PERMIT AND LICENSING OFFICE


Municipality of Magallanes, Cavite

Item Number		Position Title	Name of Incumbent	Current Year Authorized		Budget Year Proposed		Increase/ Decrease
Old	New			Rate/Annum		Rate/Annum		
[1]	[2]			SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]	
	1	(Licensing Officer II) Licensing Officer IV	Monaliza R. Nepomuceno proposed	SG 15 / 2	274,776.00	SG 22 / 1	601,800.00	327,024.00
	2	(Administrative Aide IV) Administrative Asst. II	Maryrose P. Elofre proposed	SG 4 / 1	118,932.00	SG 8 / 1	157,548.00	38,616.00
	3	Administrative Asst. II	proposed	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00
	4	Licensing Inspector II	proposed	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00
	5	Business Counselor	proposed	SG 11 / 1	186,792.00	SG 11 / 1	200,844.00	14,052.00


Prepared by:

  
\_\_\_\_\_  
**VILMA O. SOLAYAO**  
HRMO IV  
Date

Consolidated and Reviewed by:

  
\_\_\_\_\_  
**ARLENE M. AVEJERO**  
Municipal Budget Officer  
Date

Approved by:

  
\_\_\_\_\_  
**HON. JASMIN ANGELLI M. BAUTISTA**  
Municipal Mayor  
Date



**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL**  
**MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE**  
**Municipality of Magallanes, Cavite**



Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old [1]	New [2]			Rate/Annum		Rate/Annum		
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]	
	1	Local Disaster Risk Reduction & Management Officer II (TO Local Disaster Risk Reduction & Management Officer IV)	Daphne Mae L. Patawe	SG 15 / 2	274,776.00	SG 22 / 1	601,800.00	327,024.00
	2	Administrative and Training	Proposed	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00
	3	Research and Planning	Proposed	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00
	4	Operation and Warning	Proposed	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00
	5	Administrative Aide IV	Proposed	SG 4 / 1	118,932.00	SG 4 / 1	124,260.00	5,328.00
	6	Administrative Aide III	Proposed	SG 3 / 1	112,200.00	SG 3 / 1	117,168.00	4,968.00
	7	Administrative Aide III	Proposed	SG 3 / 1	112,200.00	SG 3 / 1	117,168.00	4,968.00
	8	Administrative Aide III	Proposed	SG 3 / 1	112,200.00	SG 3 / 1	117,168.00	4,968.00

Prepared by:

VILMA O. SOLAYAO  
HRMO IV  
Date

Consolidated and Reviewed by:

ARLENE M. AVEJERO  
Municipal Budget Officer  
Date

Approved by:

HON. JASMIN ANGELL M. BAUTISTA  
Municipal Mayor  
Date

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel  
(LBP Form No. 3)



PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

MUNICIPAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

Municipality of Magallanes, Cavite

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized Rate/Annum		Budget Year Proposed Rate/Annum		Increase/ Decrease [9]
Old [1]	New [2]			SG/Step	Amount [6]	SG/Step	Amount [8]	
	1			Environmental Management Specialist II	Proposed	SG 15 / 1	274,776.00	
	2	Environmental Management Specialist I	Proposed	SG 11 / 1	186,792.00	SG 11 / 1	200,844.00	14,052.00
	3	Administrative Aide IV (Truck Driver)	Proposed	SG 4 / 1	118,932.00	SG 4 / 1	124,260.00	5,328.00
	4	Administrative Aide IV (Truck Driver)	Proposed	SG 4 / 1	118,932.00	SG 4 / 1	124,260.00	5,328.00
	5	Forest Ranger	Proposed	SG 4 / 1	118,932.00	SG 4 / 1	124,260.00	5,328.00
	6	Administrative Aide I (Laborer I)	Proposed	SG 1 / 1	99,612.00	SG 1 / 1	103,956.00	4,344.00
	7	Administrative Aide I (Laborer I)	Proposed	SG 1 / 1	99,612.00	SG 1 / 1	103,956.00	4,344.00
	8	Administrative Aide I (Laborer I)	Proposed	SG 1 / 1	99,612.00	SG 1 / 1	103,956.00	4,344.00

	Current
	Proposed
	Created with Officer-In-Charge
	Created for next year

Prepared by:

*Vilma O. Solayao*  
VILMA O. SOLAYAO  
HRMO IV  
Date

Consolidated and Reviewed by:

*Arlene M. Avejero*  
ARLENE M. AVEJERO  
Municipal Budget Officer  
Date

Approved by:

*Hon. Jasmin Angelli M. Bautista*  
HON. JASMIN ANGELLI M. BAUTISTA  
Municipal Mayor  
Date



**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL**  
**MUNICIPAL HEALTH OFFICE**  
**Municipality of Magallanes, Cavite**

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old [1]	New [2]			Rate/Annum		Rate/Annum		
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]	
	1	(Sanitation Inspector I) Sanitation Inspector II	Allan Climacosa	SG 6 / 4	182,304.00	SG 8 / 1	210,060.00	
		Midwife II	(Vacant )	SG 11 / 1	249,048.00	SG 11 / 1	267,792.00	
	2	Midwife I	Proposed	SG 9 / 1	215,700.00	SG 9 / 1	225,408.00	
	3	Midwife I	Proposed	SG 9 / 1	215,700.00	SG 9 / 1	225,408.00	
	4	Midwife I	Proposed	SG 9 / 1	215,700.00	SG 9 / 1	225,408.00	
	5	Pharmacist I	Proposed	SG 11 / 1	249,048.00	SG 11 / 1	267,792.00	
	6	Med Tech 1	Proposed	SG 11 / 1	249,048.00	SG 11 / 1	267,792.00	
	7	IT Specialist-info system analyst 1	Proposed	SG 12 / 1	275,256.00	SG 12 / 1	293,940.00	
	8	Dentist I	Proposed	SG 14 / 1	333,060.00	SG 14 / 1	351,324.00	
	9	Nurse 1	Proposed	SG 15 / 1	370,908.00	SG 15 / 1	384,636.00	
	10	Nurse 1	Proposed	SG 15 / 1	370,908.00	SG 15 / 1	384,636.00	
	11	Nurse 1	Proposed	SG 15 / 1	370,908.00	SG 15 / 1	384,636.00	
	12	Nurse 1	Proposed	SG 15 / 1	370,908.00	SG 15 / 1	384,636.00	
	13	Nurse 1	Proposed	SG 15 / 1	370,908.00	SG 15 / 1	384,636.00	
	14	Nurse 1	Proposed	SG 15 / 1	370,908.00	SG 15 / 1	384,636.00	
	15	Nurse 1	Proposed	SG 15 / 1	370,908.00	SG 15 / 1	384,636.00	
	16	Nurse 1	Proposed	SG 15 / 1	370,908.00	SG 15 / 1	384,636.00	
	17	Nurse 1	Proposed	SG 15 / 1	370,908.00	SG 15 / 1	384,636.00	

Prepared by:

*Vilma O. Solayao*  
VILMA O. SOLAYAO  
HRMO IV  
Date

Consolidated and Reviewed by:

*Arlene M. Avejero*  
ARLENE M. AVEJERO  
Municipal Budget Officer  
Date

Approved by:

*Asmin Angelli M. Bautista*  
HON. ASMIN ANGELLI M. BAUTISTA  
Municipal Mayor  
Date





PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

MUNICIPAL ENGINEERING OFFICE

Municipality of Magallanes, Cavite

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old	New			Rate/Annum		Rate/Annum		
[1]	[2]			SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]	
	1	Engineer III	Proposed	SG 19 / 1	407,424.00	SG 19 / 1	421,116.00	13,692.00
	2	Engineer II	Proposed	SG 16 / 1	302,256.00	SG 16 / 1	315,960.00	13,704.00
	3	Engineer I	Proposed	SG 12 / 1	206,448.00	SG 12 / 1	220,452.00	14,004.00
	4	Administrative Assistant	Proposed	SG 9 / 1	161,772.00	SG 9 / 1	169,056.00	7,284.00
	5	Engineering Assistant	Proposed	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00
	6	Engineering Aide	Proposed	SG 4 / 1	118,932.00	SG 4 / 1	124,260.00	5,328.00

Prepared by:

**VILMA O. SOLAYAO**  
HRMO IV  
Date

Consolidated and Reviewed by:

**ARLENE M. AVEJERO**  
Municipal Budget Officer  
Date

Approved by:

**HON. JASMIN ANGELLI M. BAUTISTA**  
Municipal Mayor  
Date



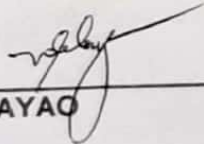
PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

MUNICIPAL PLANNING AND DEVELOPMENT OFFICE


Municipality of Magallanes, Cavite

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old	New			Rate/Annum		Rate/Annum		
[1]	[2]			SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]	
	1	Statistician 1	Proposed	SG 11 / 1	186,792.00	SG 11 / 1	200,844.00	14,052.00
	2	Administrative Assistant II	Proposed	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00

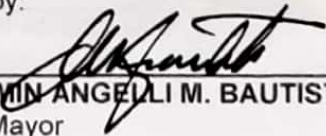
Prepared by:

  
 \_\_\_\_\_  
**VILMA O. SOLAYAO**  
 HRMO IV  
 Date

Consolidated and Reviewed by:

  
 \_\_\_\_\_  
**ARLENE M. AVEJERO**  
 Municipal Budget Officer  
 Date

Approved by:

  
 \_\_\_\_\_  
**HON. JASMIN ANGELLI M. BAUTISTA**  
 Municipal Mayor  
 Date



PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE

Municipality of Magallanes, Cavite

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old [1]	New [2]			Rate/Annum		Rate/Annum		
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]	
	1	Social Welfare Officer II	Proposed	SG 15 / 1	274,776.00	SG 15 / 1	288,480.00	13,704.00
	2	Social Welfare Officer I	Proposed	SG 11 / 1	186,792.00	SG 11 / 1	200,844.00	14,052.00
	3	Disability Affairs Officer I	Proposed ( PDAO Office)	SG 11 / 1	186,792.00	SG 11 / 1	200,844.00	14,052.00
	4	Disability Affairs Assistant	Proposed (PDAO Office)	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00
	5	Social Welfare Aide	Proposed (PDAO Office)	SG 4 / 1	118,932.00	SG 4 / 1	124,260.00	5,328.00
	6	Social Welfare Assistant	Proposed (Senior Citizen)	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00
	7	Day Care Worker II	Proposed	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00

Prepared by:

**VILMA O. SOLAYAO**  
HRMO IV  
Date

Consolidated and Reviewed by:

**ARLENE M. AVEJERO**  
Municipal Budget Officer  
Date

Approved by:

**HON. JASMIN ANGELLINA**  
Municipal Mayor  
Date



PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

OFFICE OF THE MAYOR

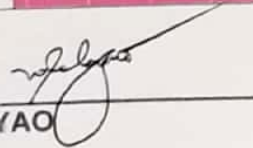
Municipality of Magallanes, Cavite

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized*		Budget Year Proposed**		Increase/ Decrease [9]
Old [1]	New [2]			Rate/Annum		Rate/Annum		
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]	
<b>Operation of Market</b>								
	141	Administrative Assistant II	Proposed	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00
	142	Administrative Aide IV	Proposed	SG 4 / 1	118,932.00	SG 4 / 1	124,260.00	5,328.00
	143	Administrative Aide I (Utility Worker I)	Proposed	SG 1 / 1	99,612.00	SG 1 / 1	103,956.00	4,344.00
<b>Public Employment Service Office (PESO)</b>								
	144	Municipal Government Department Head I (PESO Manager)	Proposed	SG 24 / 1	750,660.00	SG 24 / 1	765,672.00	15,012.00
	145	Administrative Assistant II	Proposed	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00
	146	Administrative Aide IV	Proposed	SG 4 / 1	118,932.00	SG 4 / 1	124,260.00	5,328.00
<b>Community Training and Employment Coordination</b>								
	147	Administrative Officer IV Community Training and Employment Coordinator (CTEC) Section Chief	Proposed	SG 15 / 1	274,776.00	SG 15 / 1	288,480.00	13,704.00
	148	Administrative Assistant II	Proposed	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00
	149	Administrative Aide IV	Proposed	SG 4 / 1	118,932.00	SG 4 / 1	124,260.00	5,328.00
<b>OFW Help Desk Office</b>								
	150	Administrative Officer IV OFW Help Desk Officer	Proposed	SG 15 / 1	274,776.00	SG 15 / 1	288,480.00	13,704.00
<b>Local Youth Development Office</b>								
	151	Supervising Administrative Officer LYDO (Division Chief) ****	Proposed	SG 22 / 1	587,868.00	SG 22 / 1	601,800.00	13,932.00
	152	Administrative Assistant II	Proposed	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00
	153	Administrative Aide IV	Proposed	SG 4 / 1	118,932.00	SG 4 / 1	124,260.00	5,328.00

DEVOLUTION TRANSITION PLAN 2022-2024

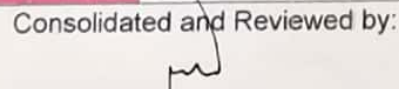
Local Cooperative Development Office								
154	Municipal Government Department Head / Local CDO (Department Head) / Division Head *****		Proposed	SG 22 / 1	587,868.00	SG 22 / 1	601,800.00	13,932.00
155	Administrative Assistant II		Proposed	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00
156	Administrative Aide IV		Proposed	SG 4 / 1	118,932.00	SG 4 / 1	124,260.00	5,328.00
Operation of Drug Rehabilitation Center								
157	Administrative Officer IV Chief	Operations Manager (Section Chief)	Proposed	SG 15 / 1	274,776.00	SG 15 / 1	288,480.00	13,704.00
158	Administrative Assistant II		Proposed	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00
159	Administrative Aide IV		Proposed	SG 4 / 1	118,932.00	SG 4 / 1	124,260.00	5,328.00
Operation of Slaughter House								
160	Administrative Aide IV (Section Chief of Slaughter House)	Veterinarian/Meat Inspector	Proposed	SG 15 / 1	274,776.00	SG 15 / 1	288,480.00	13,704.00
161	Administrative Assistant II		Proposed	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00
162	Administrative Aide IV		Proposed	SG 4 / 1	118,932.00	SG 4 / 1	124,260.00	5,328.00
Operation of Public Cemetery								
163	Administrative Officer IV Chief	Operations Manager (Section Chief)	Proposed	SG 15 / 1	274,776.00	SG 15 / 1	288,480.00	13,704.00
164	Administrative Assistant II		Proposed	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00
165	Administrative Aide IV		Proposed	SG 4 / 1	118,932.00	SG 4 / 1	124,260.00	5,328.00
Operation of Municipal Jail								
166	Administrative Officer IV	Municipal Jail Section Chief	Proposed	SG 15 / 1	274,776.00	SG 15 / 1	288,480.00	13,704.00
167	Administrative Assistant II		Proposed	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00
Operation of Municipal Police Sub-station								
168	Administrative Officer IV	Municipal Police Section Chief	Proposed	SG 15 / 1	274,776.00	SG 15 / 1	288,480.00	13,704.00
Operation of Municipal Fire Sub-station								
169	Administrative Officer IV	Municipal Fire Substation Chief	Proposed	SG 15 / 1	274,776.00	SG 15 / 1	288,480.00	13,704.00
General Services								
170	Administrative Aide IV		Proposed	SG 4 / 1	118,932.00	SG 4 / 1	124,260.00	5,328.00

Prepared by:

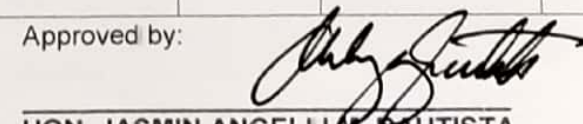


VILMA O. SOLAYAO  
HRMO IV  
Date

Consolidated and Reviewed by:

  
ARLENE M. AVEJERO  
Municipal Budget Officer  
Date

Approved by:



HON. JASMIN ANGELLI M. BAUTISTA  
Municipal Mayor  
Date

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel  
(LBP Form No. 3)



PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL  
MUNICIPAL TOURISM OFFICE



Municipality of Magallanes, Cavite

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old	New			Rate/Annum		Rate/Annum		
[1]	[2]			SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]	
	1	Tourism Operations Officer	Rennen B. Sisante	SG11 / 1	186,792.00	SG11 / 1	200,844.00	14,052.00
	2	Tourism Operations Assistant	Proposed	SG 7 / 1	141,648.00	SG 7 / 1	148,128.00	6,480.00

Prepared by:

\_\_\_\_\_  
VILMA O. SOLAYAO  
HRMO IV  
Date

Consolidated and Reviewed by:

\_\_\_\_\_  
ARLENE M. AVEJERO  
Municipal Budget Officer  
Date

Approved by:

\_\_\_\_\_  
HON. JASMIN ANGELLI M. BAUTISTA  
Municipal Mayor  
Date



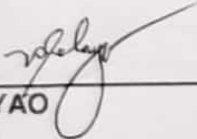
PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

MUNICIPAL TREASURER'S OFFICE


Municipality of Magallanes, Cavite

		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old [1]	New [2]			Rate/Annum		Rate/Annum		
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]	
	1	Administrative Aide IV	Proposed	SG 4 / 1	118,932.00	SG 4 / 1	124,260.00	5,328.00
	2	Revenue Collection Clerk 1	Proposed	SG 5 / 1	126,060.00	SG 5 / 1	131,772.00	5,712.00
	3	GSO Officer	Proposed	SG 15 / 1	274,776.00	SG 15 / 1	288,480.00	13,704.00

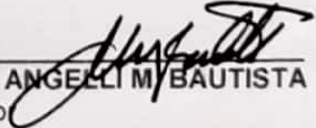
Prepared by:

  
\_\_\_\_\_  
VILMA O. SOLAYAO  
HRMO IV  
Date

Consolidated and Reviewed by:

  
\_\_\_\_\_  
ARLENE M. AVEJERO  
Municipal Budget Officer  
Date

Approved by:

  
\_\_\_\_\_  
HON. JASMIN ANGELLI M. BAUTISTA  
Municipal Mayor  
Date

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel  
(LBP Form No. 3)



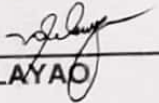
PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL

OFFICE OF THE WATER SYSTEM


Municipality of Magallanes, Cavite

Item Number		Position Title [3]	Name of Incumbent [4]	Current Year Authorized		Budget Year Proposed		Increase/ Decrease [9]
Old [1]	New [2]			Rate/Annum		Rate/Annum		
				SG/Step [5]	Amount [6]	SG/Step [7]	Amount [8]	
	1	Technical Operations Engineer	proposed	SG 11 / 1	186,792.00	SG 11 / 1	200,844.00	14,052.00
	2	Field Operation Team Leader	proposed	SG 8 / 1	150,828.00	SG 8 / 1	157,548.00	6,720.00
	3	Administrative Aide IV	proposed	SG 4 / 1	118,932.00	SG 4 / 1	124,020.00	5,088.00
	4	Administrative Aide II	proposed	SG 2 / 1	105,852.00	SG 2 / 1	110,484.00	4,632.00
	5	Administrative Aide V	proposed	SG 5 / 1	133,620.00	SG 5 / 1	139,716.00	6,096.00
	6	Administrative Aide VI	proposed	SG 6 / 1	133,620.00	SG 6 / 1	139,716.00	6,096.00
	7	Pump Technician II	proposed	SG 6 / 1	133,620.00	SG 6 / 1	139,716.00	6,096.00
	8	Meter Reader II	proposed	SG 6 / 1	133,620.00	SG 6 / 1	139,716.00	6,096.00
	9	Administrative Aide III	proposed	SG 3 / 1	112,200.00	SG 3 / 1	117,168.00	4,968.00
	10	Administrative Aide III	proposed	SG 3 / 1	112,200.00	SG 3 / 1	117,168.00	4,968.00
	11	Administrative Aide III	proposed	SG 3 / 1	112,200.00	SG 3 / 1	117,168.00	4,968.00


Prepared by:

  
VILMA O. SOLAYAO  
HRMO IV  
Date

Consolidated and Reviewed by:

  
ARLENE M. AVEJERO  
Municipal Budget Officer  
Date

Approved by:

  
HON. JASMIN ANGELL M. BAUTISTA  
Municipal Mayor  
Date



**NARRATIVE REPORT****MUNICIPAL AGRICULTURE OFFICE & MUNICIPAL AGRICULTURE AND BIOSYSTEM ENGINEERING OFFICE****ANNEX I Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel**

Proposed additional plantilla position of the LGU personnel particularly in the agricultural sector serves as additional arm of the whole organization.

Additional technical personnel which is Agriculturist II will help growing transaction after devolution is materialized.

Some of the request positions are necessary for the agricultural sector even though those are first level position, these are Meat Inspector, Farm Worker, Heavy Equipment Operator and Agricultural Technician.

The office proposed those position for the next three (3) years of devolution implementation.

**BUSINESS PERMIT AND LICENSING OFFICE****ANNEX I Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel**

For the creation of the Business Permit and Licensing Unit, proposal of the Division Unit Head that will supervise all the transactions and functions of the unit. Duties and functions will be divided into 4 sections:

- Administration and Record Keeping section
- Business Permit Section for the processing of permits and licenses
- Inspection and follow up section
- Business Counselor for the support, assistance and delivery of services to MSME's.

**MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE****ANNEX I Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel**

As day's passes by, the complication of the task are arising and needs to be more functional to render public service in terms of emergency cases. Thus the creation of LDRRMO IV with salary grade of twenty-two (22) arises. From the salary of two hundred seventy-four thousand seven hundred seventy-six pesos (P274, 776.00) to salary grade twenty-two (22) with annual income of six hundred one thousand eight hundred (P 601,800.00). Thus requiring of budget allocation.

The three mandatory staff with salary grade eight in each position will be compensated on annual income amounted to one hundred fifty-seven thousand five hundred forty-eight (P 157,548.00). This position is requiring eligibility to be filled up as per Joint Memorandum Circular No. 2014-1 dated April 4, 2014.

The Administrative Aide IV has annual income of one hundred twenty-four thousand two hundred sixty pesos (P 124,260.000) as this position are not requiring eligibility.

The three (3) Administrative Aide III position has annual income of one hundred seventeen thousand one hundred sixty-eight pesos (P 117,168.00) and are not requiring eligibility.

**MUNICIPAL ENVIRONMENT AND NATURAL RESOURCES OFFICE****ANNEX I Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel**

Proposed additional plantilla position of the LGU personnel particularly in environment and natural resources sector serves as additional arm of the whole organization.

Additional technical positions like EMS I and EMS II are need in the office for pollution control officer. Truck drivers are also necessary for solid waste management. Forest Ranger is also proposed for forest management and controlling illegal logging activity. The other positions are laborer for environmental protection. Those positions has corresponding funds as salary for every personnel.

The office proposed those position for the next three (3) years of devolution implementation.

**MUNICIPAL HEALTH OFFICE****ANNEX I Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel**

The Local Chief Executive (LCE) is the head of the organizational structure followed by the Municipal health officer , then the Public Health Nurse, Nurse 1, Sanitary Inspector & Medical Technologist, 4 Midwives and 1 Barangay Health Aide that also act as a laboratory Aide. We have 3 ambulance drivers and 2 Administrative Aide. I proposed for creation of Sanitary Inspector II and dissolution of Sanitary Inspector I due to a variety of functions he perform including Covid-19 response particularly head of the disinfection team.

I have also proposed creation and hiring of an additional 3 Midwives and 9 Nurses as additional manpower for 24 hour birthing home, Pandemic response and resilience (Trace, test and treat), surveillance and numerous programs of the DOH that will be devolved in our Unit.

I proposed creation and hiring of pharmacist for the continuation of the "Botika ng Bayan" program, IT specialist for disease surveillance and a dentist for the oral health program.

**MUNICIPAL ENGINEERING OFFICE****ANNEX I Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel**

Proposed additional positions to the Engineering Department of the LGU – Magallanes, Cavite would create a positive feedback and results. Listed are the proposed positions.

- 1. Engineering 111-** Supervise and coordinates the works of the personnel in the preparation of program design. Cost estimate, program construction and maintenance of the building. Designs and reviews plans, specifications methods of constructions, Supervise and participate in the evaluation of economic feasibility study of the project, Review and check programs as to the civil works.
- 2. Engineering 11-** Conducts post completion reports, disseminates results of evaluations, Evaluates Contractors performance, Provides technical assistance to Municipal Engineer, Prepares Programs of Works ,ABC, Contract Signing and others
- 3. Engineering 1-** Conducts assessment of on-going projects, Participates in the conducts of investigation of all project related to quality control. Checks and validates test reports if it is in compliance with the standard requirements.
- 4. Administrative Assistant –** Performs highly skilled performances and responsibilities. Prepares correspondences of contractor dealing with administrative policies based on oral or written instructions. Prepares drafts and routine official papers to the Engineering head.
- 5. Engineering Assistant-** Assits in the preparation documents. Verifies from assessor's office of the ownership of the land. Investigates, estimates and report of damages of real estate affected by road widening and other project undertaken by DPWH.

6. Engineering Aide- Performs clerical works such as encoding, filing, sorting and receiving communication letters. Updates various periodic report of project from time to time.

Based on above proposed additional positions, it will result to undesirable overloading of functions. Staff would present a good performance because they can concentrate on their duties accordingly.

### **MUNICIPAL PLANNING AND DEVELOPMENT OFFICE**

#### **ANNEX I Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel**

In the full assumption of devolved functions, services and facilities in the municipality of Magallanes. We have to meet the required manpower capability of the Planning & Development Office.

MPDC proposed for the creation of plantilla position which is Statistician 1 who will be primarily responsible in CBMS Activities starting in Year 2022 as the PSA will start the CBMS National Roll-Out in the said year. .

Also proposed for the creation is the Administrative Assistant II to assist in the preparation of different plans.

### **MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE**

#### **ANNEX I Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel**

As shown above, the following are the proposed plantilla positions for social welfare sector: Social Welfare Officer I, Social Welfare Officer II, Disability Affairs Officer I (PDAO Office), Disability Affairs Assistance (PDAO Office) Social Welfare Aide (PDAO Office), Social Welfare Assistant (Senior Citizen), and Day Care Worker II. As front liners, these proposed additional positions can be of big help in the successful implementation of social welfare service in the municipality.

OFFICE OF THE MAYOR**ANNEX I Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel**

**Below is the list of proposed additional positions to the Plantilla of LGU Personnel:**

**Operation of Market:** It is proposed to create 3 plantilla positions for market operations namely: Administrative Assistant II, Administrative Aide IV, and Administrative Aide I (Utility Worker I).

**Public Employment Service Office (PESO):** 3 Plantilla positions are proposed to create for the Public Employment service Office (PESO). These are Municipal Government Department Head I, Administrative Assistant II, and Administrative Aide IV.

**Community Training and employment Coordination:** Following are the three (3) proposed positions for the Community Training and employment Coordination; Administrative Officer IV, Administrative Assistant II, and Administrative Aide IV.

**OFW Help Desk Office:** OFW Help Desk Office is proposed to create a plantilla position for Administrative Officer IV OFW Help Desk Officer.

**Local Youth Development Office:** For Local Youth Development Office, it is proposed to create three (3) Plantilla Positions which are Supervising Administrative Officer, Administrative Assistant II, and Administrative Aide IV.

**Local Cooperative Development Office –** Municipal Government Department Head I Local CDO (Department Head)/ Division Head, Administrative Assistant II, and Administrative Aide IV are the proposed plantilla positions for Local Cooperative Development Office.

**Operation of Drug Rehabilitation Center -** It is proposed to create the following plantilla positions for the operation of drug rehabilitation center; Administrative Officer IV who will become the Operations Manager (Section Chief), Administrative Assistant II and Administrative Aide IV.

**Operation of Slaughter House –** The proposed plantilla positions for the operation of slaughter house are Administrative Aide IV who should be Veterinarian/Meat Inspector and will act as Section Chief of slaughter house, Administrative Assistant II and Administrative Aide IV.

**Operation of Public Cemetery -** The operation of public cemetery is proposed to create plantilla positions for Administrative Officer IV, to be the Operations Manager or the Section Chief), Administrative Assistant II and Administrative Aide IV.

**Operation of Municipal Jail –** It is proposed to create plantilla positions like Administrative Officer IV, as the Municipal Jail Section Chief, and Administrative Assistant II for the operation of Municipal Jail.

**Operation of Municipal Police Sub-station –** It is also proposed to create Administrative Officer IV plantilla position who will act as Municipal Police Station Chief for the operation of Municipal Police Sub-station.

**Operation of Municipal Fire Sub-station –** It is proposed to create a Municipal Fire Substation Chief with a plantilla position of Administrative Officer IV for the operation of Municipal Fire Substation.

**MUNICIPAL TOURISM OFFICE****ANNEX I Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel**

The proposed additional positions to the plantilla of LGU personnel aim to keep up with upcoming Local Tourism PPA's in the next three years. The additional personnel or the Tourism Operations Assistant would help the Tourism Operations Officer to implement, monitor and evaluate the existing Tourism Development Plan.

The additional personnel would might be assigned to upcoming Information Center to assist and welcome our visitors. He/She will be responsible for the monitoring of Tourist Arrival of different Tourism establishments and attractions to be submitted to the Tourism Operations Officer. The said data will be used to craft the right project and programs of Tourism Office.

**MUNICIPAL TREASURER'S OFFICE****ANNEX I Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel**

- 3 Personnel/Staffing proposed
  - Personnel who will handle the GSO related services with the position title GSO Officer and with the current rate of P274,776.00 per annum and will have a rate of P288,480.00 per annum on the budget year proposed under the salary grade 15 step 1 status.
  - Personnel who will assist in the RPT collection with the position title Revenue Collection Clerk 1 with the current rate of P126,060.00 per annum and will have a rate of P131,772.00 per annum on the budget year proposed under the salary grade 5 step 1 status.
  - Personnel who will assist in the collection of payment for water fees and other general taxes, fees and charges with the position title Administrative Aide IV with the current rate of P118,932.00 per annum and will have a rate of P124,260.00 per annum on the budget year proposed under the salary grade 4 step 1 status.

**OFFICE OF THE WATER SYSTEM****ANNEX I Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel**

Assuming all the devolved function, program, and activity. The water system under the LGU of Magallanes Cavite shall assume the proposed modification to the LGU organizational structure.

The said new structure will promote holistic workflow and distribution of necessary task to each member of the water system. Proposed eleven (11) new plantilla position with corresponding salary.

**6. ANNEX J Attachment 6: Local Revenue Forecast and Resource Mobilization Strategy**

Describes the performance of the LGU's own-source revenues and the measures the LGU will implement to unlock the potentials of these local revenue sources to help address possible gaps in FYs 2023 and 2024.

It is a three-year forecast (FYs 2022 to 2024) of key local revenue sources, i.e., taxes, fees and charges, and income from economic enterprises.

Using the tools provided under DOF-BLGF MC No. 16-2015 Local Public Financial Management Tools for the Electronic Statement of Receipts and Expenditures, dated 19 June 2015, the P/C/M Treasurer prepared this form.

- Indicates the Key local revenue source of the LGU
- Indicates the LGU annual income per revenue source
- Indicates the target growth rate or increase of the local revenue source for FY2022, FY 2023, and FY 2024
- Indicates the strategies the LGU will implement to achieve the targets.
- Indicates the duration or period the LGU will implement the strategy
- Indicates the LGU office responsible to implement the strategies to meet the targets.
- Indicates the number of staff/personnel needed implement the strategies to meet the targets.
- Indicates the competencies and skills needed by the LGU personnel to implement the strategies to meet the targets
- Indicates the funding required by the LGU to implement the strategy and meet the targets.



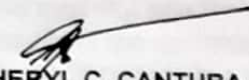
Attachment 6: Local Revenue Forecast and Resource Mobilization Strategy

LOCAL REVENUE FORECAST AND RESOURCE MOBILIZATION STRATEGY

MUNICIPALITY OF MAGALLANES, CAVITE

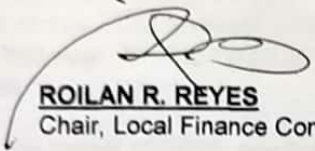
Local Sources	Income FY 2020 (Baseline)	Target Increase(in %)			Strategies to Increase Local Revenue	Timeframe	Responsible Office/Unit	Resources Required		
		FY 2022	FY 2023	FY 2024				Staffing	Capacity Building Requirements	Funding
[1]	[2]	[3]			[4]	[5]	[6]	[7]		
<b>Taxes</b>										
<b>Real Property Tax</b>	5,923,732.62	6,042,207.27	6,223,473.49	6,347,942.96	Sending Notices to all Delinquent Tax Payers, conducting Tax Caravan to reach out to people and diligently reminding people about their dues and the schedule of payment and how they can pay with discount.	2022-2024	MTO/ASSESSOR	Revenue Collection Clerk I - SG5 (proposed)	Creation of plantilla position and hiring of personnel to assist in the delivery of notices and preparation of notices (RANK 76)	131,772.00
<b>Business Tax</b>	2,535,959.79	2,586,678.99	2,664,279.36	2,717,564.94	Joint Inspection Team activities in coordination with our BPLO.	2023-2024	MTO/BPLO	NA	Update of Local revenue Code (RANK 15)	100,000.00
<b>Regulatory Fees (Permits and Licenses)</b>	2,644,159.79	2,697,042.99	2,777,954.28	2,833,513.36	Updating of our Local Revenue Code in 2023 and strictly implementing the rules and regulations based on the ordinances by our ordinance enforcer in supervision of our PNP.	2023-2024	MTO/SB/OM	NA	Update of Local revenue Code (RANK 15)	100,000.00
<b>Service/User Charges (Service Income)</b>	15,644,423.71	15,957,312.18	16,436,031.55	16,764,752.18	Information Seminars to different barangays about the improvement of our water system and encouraging them to register their household if not yet registered. Reminding the delinquent payers about their dues and strictly implementing penalties. Conversion of Residential account to Commercial if necessary upon inspection.	2022-2024	MTO/SB/OM	Administrative Aide IV - SG 4 (proposed)	Creation of plantilla position and Hiring of one additional personnel to assist collection (RANK 108)	124,260.00
<b>Income from Economic Enterprises (Business Income)</b>										

Prepared by

  
SHERYL C. CANTUBA  
 OIC-Municipal Treasurer

Nov.3, 2021  
 Date

Reviewed by:

  
ROILAN R. REYES  
 Chair, Local Finance Committee

Nov.3, 2021  
 Date

Approved by:

  
HON. JASMIN ANGELL M. BAUTISTA  
 Municipal Mayor

Nov.3, 2021  
 Date

Legend:	
[1]	LGU's key local revenue sources
[2]	LGU's annual income per revenue source
[3]	The target growth rate/increase in the local revenue source.
[4]	Strategies the LGU will implement to achieve the targets.
[5]	The duration or period the LGU will implement the strategy.
[6]	The LGU office responsible to implement the strategies to meet the targets.
[7]	The resources needed by the office responsible and by to implement the strategies and meet the targets. This will serve as input to LGU Capacity Development Agenda.

In the Local Revenue Forecast and resource mobilization Strategy, I decided to follow the targets suggested by the Bureau of Local Government Finance as my guide in my belief that the assessment done by the bureau is based on facts and the current pandemic situation. I may not follow the exact percentage that they have suggested but the totality is still based on their suggestion. We may not see the effects of pandemic in our 2020 forecast because pandemic starts in the same fiscal year but we might see the results in the upcoming forecast starting this year. In able for us to be ready for that, it is safe that we have conservative targets for this devolution transition year from 2022-2024.

BLGF gave us negative 17% for the target of 2022, positive 15% for 2023 and positive 6% for 2024. In total they just gave us target of 4% at the end of 2024. I have adjusted the target a bit as I don't want to see negative percentage in my Form J and K so I have put positive 2% for 2022, positive 3% for 2023 and positive 2% for 2024 that gave us a total of 7% increase at the end of 2024. It is 3% higher than what the bureau has suggested. I remain positive but still very conservative.

Strategies to increase the local revenue of our service income (cws) includes Information Seminars to different barangays about the improvement of our water system and encouraging them to register their household if not yet registered. Reminding the delinquent payers about their dues and strictly implementing penalties. Conversion of Residential account to Commercial if necessary, upon inspection.

Strategies to increase the local revenue of our Regulatory Fees includes the updating of our Local Revenue Code in 2023 and strictly implementing the rules and regulations based on the ordinances by our ordinance enforcer in supervision of our PNP.

Strategies to increase the local revenue of our Business Tax includes Joint Inspection Team activities in coordination with our BPLO.

Strategies to increase the local revenue of our Real Property Tax includes sending Notices to all Delinquent Tax Payers, conducting Tax Caravan to reach out to people and diligently reminding people about their dues and the schedule of payment and how they can pay with discount.

## 7. ANNEX K Attachment 7: Performance Monitoring Framework

Defines the performance targets of the LGU for devolved responsibilities starting in FY 2022 onwards, outlines the LGU strategy to achieve these targets, and describes how the LGU will utilize these targets to steer LGU operations, improve bureaucratic performance, and demonstrate measurable results.

LGU concerned offices identify the performance indicators, establish baseline information and annual targets from FY 2022-2024 for all devolved responsibilities carried out and to be fully assumed by the LGU.

- Indicates the functions, services and facilities devolved to LGUs based on Section 17 of the LGC and other pertinent laws on devolution, which the LGUs are already implementing and those it has yet to fully assume.
- Indicates the corresponding PPAs the LGU are already implementing, and will implement as a result of its full assumption of responsibilities devolved by NGAs concerned.
- Indicates the performance indicator which is quantity or quality parameters or measures to be used to assess the presence, extent, and quality of devolved functions and services implemented and for implementation of the LGU.
- Indicates the baseline information about the indicator before the implementation of the full devolution for the LGU to objectively assess the progress of full devolution.
- Indicates the performance target which desired change or level of performance the LGU aims to achieve as a measure of success
- Indicates the frequency of monitoring and the methodology to be used to assess progress and effectiveness
- Indicates the performance monitoring tool used and data collection method to use to collect information
- Indicates the sources of primary and secondary information
- Indicates the LGU office responsible for collecting the data and monitoring the performance
- Indicates the Capacity development needs of the LGU to strengthen its performance monitoring capability. This will serve as input to LGU Capacity Development Agenda.

Attachment 7: Performance Monitoring Framework

PERFORMANCE MONITORING FRAMEWORK

MUNICIPALITY OF MAGALLANES, CAVITE

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Agriculture Services	Agriculture extension and on-site research services and facilities related to agriculture activities which include dispersal of livestock and poultry, fingerlings, and other seedling operation of demonstration farms; improvement of local distribution channels; inter-barangay irrigation systems;	100% accomplished agriculture extension and on-site research services and facilities related to agriculture activities which include dispersal of livestock and poultry, fingerlings, and other seedling operation of demonstration farms; improvement of local distribution channels; inter-barangay irrigation systems;	No. of Farmer beneficiaries provided with appropriate intervention	30% of farmers interventions received	50% of farmers interventions received	100% of farmers interventions received	Monthly/ Quarterly	Farm visitation, Funds disbursement, agricultural plan	Report of production status	MAO	Farm inspection report, Farmers income status report, farmers and interventions analysis
Dispersal Livestock	Procurement of livestock for dispersal	100% procured livestock for dispersal for farmer beneficiaries	No. of Farmer beneficiaries provided with appropriate intervention	30% of farmers beneficiaries received livestock dispersal	50% of farmers beneficiaries received livestock dispersal	100% of farmers beneficiaries received livestock dispersal	Monthly/ Quarterly	Farm visitation, Funds disbursement, agricultural plan	Report of production status	MAO	Farm inspection report, Farmers income status report, farmers and interventions analysis
Dispersal Poultry	Procurement of poultry for dispersal	100% procured poultry for dispersal for farmer beneficiaries	No. of Farmer beneficiaries provided with appropriate intervention	30% of farmers beneficiaries received poultry dispersal	50% of farmers beneficiaries received poultry dispersal	100% of farmers beneficiaries received poultry dispersal	Monthly/ Quarterly	Farm visitation, Funds disbursement, agricultural plan	Report of production status	MAO	Farm inspection report, Farmers income status report, farmers and interventions analysis
Dispersal Fingerlings	Procurement of fingerlings for dispersal	100% procured fingerlings for dispersal for farmer beneficiaries	No. of Farmer beneficiaries provided with appropriate intervention	30% of farmers beneficiaries received fingerlings dispersal	50% of farmers beneficiaries received fingerlings dispersal	100% of farmers beneficiaries received fingerlings dispersal	Monthly/ Quarterly	Farm visitation, Funds disbursement, agricultural plan	Report of production status	MAO	Farm inspection report, Farmers income status report, farmers and interventions analysis

DEVOLUTION TRANSITION PLAN 2022-2024

Dispersal Seeds & Seedlings	Procurement of seeds & seedlings for distribution	100% procured seeds & seedlings for distribution	No. of Farmer beneficiaries provided with appropriate intervention	30% of farmers beneficiaries received seeds and seedlings	50% of farmers beneficiaries received seeds and seedlings	100% of farmers beneficiaries received seeds and seedlings	Monthly/ Quarterly	Farm visitation, Funds disbursement, agricultural plan	Report of production status	MAO	Farm Inspection report, Farmers income status report, farmers and interventions analysis
Operation of Demonstrations Farms	Establishment of land for Demonstration Farm Purposes (Purchase of land)	3 hectares farm demonstration farm purchased/ established	No. of Farmers learned	30% of farmers benefited on demonstration farm	50% of farmers benefited on demonstration farm	100% of farmers benefited on demonstration farm	Monthly/ Quarterly	Funds disbursement, agricultural plan	Report of production status	MAO	Demonstration Farm Status report, demonstration Farm income status report
	Design and layouting of Demonstration Farm	Designed and layouted demonstration farm	No. of hectares	30% of demonstration farm finished	50% of demonstration farm finished	100% of demonstration farm finished	Monthly/ Quarterly	Funds disbursement, agricultural plan	Report of production status	MAO	Demonstration Farm Status report
	Procurement of inputs	100% inputs procured	No. of hectares	30% of inputs procured	50% of inputs procured	100% of inputs procured	Monthly/ Quarterly	Funds disbursement, Agricultural Plan	Report of production status	MAO	Demonstration Farm Status report
	Land Preparation	100% land prepared	No. of hectares	50% land prepared	50% land prepared	50% land prepared	Monthly/ Quarterly	Funds disbursement, Agricultural Plan	Report of production status	MAO	Demonstration Farm Status report
	Planting & daily caring of plants	100 % planted and nurtured	No. of plants	100% of plants	100% of plants	100% of plants	Weekly/Monthly/ Quarterly	Agricultural Plan	Report of production status	MAO	Demonstration Farm Status report
	Collection of data	100% Data collected	No. of plants, No. of hectares	100% data collected	100% data collected	100% data collected	Weekly/Monthly/ Quarterly	Agricultural Plan	Report of production status	MAO	Demonstration Farm Status report
	Monitoring and evaluation	Percentage of demonstration farms monitored and evaluated	No. of demonstration farms monitored	100% of demonstration farms monitored and evaluated	100% of demonstration farms monitored and evaluated	100% of demonstration farms monitored and evaluated	Weekly/Monthly/ Quarterly	Agricultural Plan	Report of production status	MAO	Demonstration Farm Status report

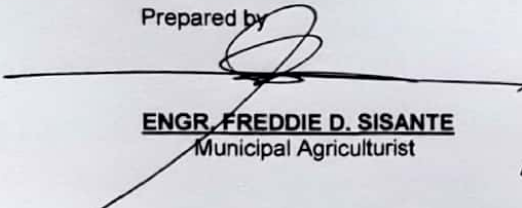
DEVOLUTION TRANSITION PLAN 2022-2024

Improvement of Local Distribution Channel	Construction of consolidation facilities	Presence of Consolidation facilities	Number of Consolidation facilities constructed	1 Consolidation facilities constructed*	1 Consolidation facilities constructed	1 Consolidation facilities constructed	Weekly/Monthly/ Quarterly	Agricultural Plan	Report of production status	MAO	Consolidation facilities report
	Construction of Post Harvest Facilities	Presence of post harvest facilities	No. of post harvest facilities	2 post-harvest facilities constructed	2 post-harvest facilities constructed	2 post-harvest facilities constructed	Weekly/Monthly/ Quarterly	Agricultural Plan	Report of production status	MAO	Post harvest facilities report
	Improvement of wet, fruits and vegetables market	Percentage of wet, fruits and vegetables market improved	Number of wet, fruits and vegetables market improved	5 stands wet, fruits and vegetables market improved	5 stands wet, fruits and vegetables market improved	5 stands wet, fruits and vegetables market improved	Weekly/Monthly/ Quarterly	Agricultural Plan	Report of production status	MAO	Market report
	Marketing of farmers produce	Percentage of farmers produce marketed	No. of farmer beneficiaries	30% of farmers benefited for marketed	50% of farmers benefited for marketed	100% of farmers benefited for marketed	Weekly/Monthly/ Quarterly	Agricultural Plan	Report of production status	MAO	Market report
Inter-barangay irrigation system	Establishment/ construction of Solar Irrigation System	Percentage of solar irrigation system established	Number of established solar irrigation system	2 solar irrigation system established	2 solar irrigation system established	2 solar irrigation system established	Quarterly	Agricultural Plan	Report of production status	MAO	Agricultural facilities report
	Improvement of spring water for irrigation purposes	Percentage of spring improvement for irrigation purposes	Number of spring improvement for irrigation purposes	2 spring improvement for irrigation purposes	3 spring improvement for irrigation purposes	4 spring improvement for irrigation purposes	Quarterly	Agricultural Plan	Report of production status	MAO	Agricultural facilities report
	Establishment of other Irrigation Facilities	Percentage of irrigation facilities established	No. of Irrigation facilities established	2 Irrigation facilities established	3 Irrigation facilities established	4 Irrigation facilities established	Quarterly	Agricultural Plan	Report of production status	MAO	Agricultural facilities report
	Establishment/ construction of Wind Mill Irrigation System	2 wind mill irrigation system established/ constructed	No. of farmer beneficiaries	30% of farmers benefited for irrigation facilities	50% of farmers benefited for irrigation facilities	100% of farmers benefited for irrigation facilities	Quarterly	No. of hectares irrigated, Agricultural Plan	Report of production status	MAO	Agricultural facilities report

DEVOLUTION TRANSITION PLAN 2022-2024

Slaughterhouse	Improvement of slaughterhouse	Improved slaughterhouse	No. of farmer beneficiaries	50% of farmers benefited for slaughterhouse	80% of farmers benefited for slaughterhouse	100% of farmers benefited for slaughterhouse	Quarterly	No. of production capacity, Agricultural Plan	Report of production status	MAO	Agricultural facilities report
Communal Irrigation	Establishment of Water Impounding Dam	Established water impounding dam	No. of farmer beneficiaries	50% of farmers benefited for water impounding dam	80% of farmers benefited for water impounding dam	100% of farmers benefited for water impounding dam	Quarterly	No. of hectares irrigated, agricultural plan	Report of production status	MAO	Agricultural facilities report
	Construction of Irrigation and Drainage	Constructed irrigation and drainage	No. of beneficiaries	50% of benefited for irrigation and drainage	80% of benefited for irrigation and drainage	100% of benefited for irrigation and drainage	Quarterly	No. of hectares irrigated, no. of barangays benefited agricultural plan	Report of production status	MAO	Agricultural facilities report
	Procurement of equipment for irrigation system	Irrigation system equipment procured	No. of farmer beneficiaries	50% of farmers benefited for irrigation system equipment	80% of farmers benefited for irrigation system equipment	100% of farmers benefited for irrigation system equipment	Quarterly	No. of hectares irrigated, agricultural plan	Report of production status	MAO	Agricultural facilities report

Prepared by

  
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Nov. 3, 2021  
Date

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Nov. 3, 2021  
Date

Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
Municipal Administrator

Nov. 3, 2021  
Date

Approved by:

  
**HON. JASMIN ANGELLI M. BAUTISTA**  
Municipal Mayor

Nov. 3, 2021  
Date



Legend:	
[1]	All devolved services to LGUs in accordance with Section 17 of the LGC and other laws on devolution.
[2]	Corresponding programs/projects/activities implemented or to be implemented by the LGU.
[3]	Quantity or quality parameters or measures to be used to assess the presence, extent, and quality of devolved functions and services.
[4]	Information about the indicator before the implementation of the full devolution for the LGU to objectively assess the progress of full devolution.
[5]	The desired change or level of performance the LGU aims to achieve as a measure of success.
[6]	Frequency of monitoring and the methodology to be used to assess progress and effectiveness.
[7]	Monitoring tool used to collect information.
[8]	Sources of primary and secondary information.
[9]	LGU office responsible for collecting the data and monitoring the performance.
[10]	Capacity development needs of the LGU to strengthen its performance monitoring capability. This will serve as input to LGU Capacity Development Agenda.

Performance monitoring framework aims to measure the full governance in agricultural sector. Our objective is to reach 100% of its target PPAs should be implemented in a given time of three (3) years.

Performance monitoring tools will be needed for every program, projects and activities to be able to get accurate measure of performance. This will compare the baseline data to collected data. Performance targets every year will be monitored for performing better on the next step. Frequency of monitoring shall also state on the table as guide for audit purposes. Of course, the responsible office of the LGU is MAO. The LGU monitoring and evaluation capacity development needs in a regular basis or what is the frequency of monitoring for better results in agricultural services.

The purpose of this table is to monitor its better performance on devolve functions of the local government.

Attachment 7: Performance Monitoring Framework

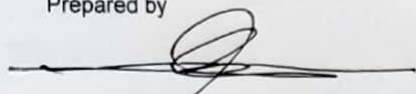
PERFORMANCE MONITORING FRAMEWORK

MUNICIPALITY OF MAGALLANES, CAVITE

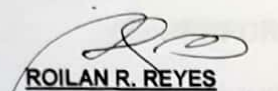
Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Research, extension, dispersal, management and regulation of agricultural machinery and equipment	Formulation of a Municipal Agricultural and Fisheries Mechanization Plan	1 Formulated Municipal Agricultural and Fisheries Mechanization Plan	5,575.5 hectares agricultural area	50% of plan completed	100% of plan completed	100% of plan completed	Quarterly	Plan of action, R.A. 10601	DILG, DA-BAFE AFMECH Report	MAO-MABEO	Proper documentation of status of plan
	Identification and proposed for construction of Farm-to-Market Road (FMR)	Percentage of FMR identified	No. of roads	20% of identified FMR completed	35% of identified FMR completed	50% of identified FMR completed	Quarterly	Plan of action, R.A. 10601	DILG, DA-BAFE AFMECH Report	MAO-MABEO	Proper documentation of status of FMR
	Establishment of Livestock and Poultry houses Engineering Design	Presence of Established livestock and poultry houses engineering design	No. of livestock and poultry houses	20% of livestock and poultry houses engineering design completed	50% of livestock and poultry houses engineering design completed	70% of livestock and poultry houses engineering design completed	Quarterly	Plan of action, R.A. 10601	DILG, DA-BAFE AFMECH Report	MAO-MABEO	Proper documentation of status of Agri facilities
	Establishment of Farm Engineering Design	Presence of farm engineering design	No. of Farm engineering designs established	10% of Farms	20% of Farms	30% of Farms	Quarterly	Plan of action, R.A. 10601	DILG, DA-BAFE AFMECH Report	MAO-MABEO	Proper documentation of status of Agri facilities
	Creation of Office and Officer of Agricultural and Biosystem Engineering Office	Created Office and Officer of Agricultural and Biosystem Engineering Office	Organizational Structure	Office and Officer created	Office and Officer created with staff	Full functional of MABEO	Quarterly	Plan of action, R.A. 10601	DILG, DA-BAFE AFMECH Report	MAO-MABEO	Proper documentation of status of Agri facilities
	Regulation of Agricultural Machinery and Equipments	Regulated Agricultural Machineries and Equipments	No. of Agricultural Machineries and Equipments	20% of Agricultural Machineries and Equipments	50% of Agricultural Machineries and Equipments	80% of Agricultural Machineries and Equipments	Quarterly	Plan of action, R.A. 10602	DILG, DA-BAFE AFMECH Report	MAO-MABEO	Proper documentation of status of Agri facilities

## DEVOLUTION TRANSITION PLAN 2022-2024


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Municipal Administrator

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Municipal Mayor

Nov. 3, 2021  
Date

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Date

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Nov. 3, 2021  
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**Legend:**

[1]	All devolved services to LGUs in accordance with Section 17 of the LGC and other laws on devolution.
[2]	Corresponding programs/projects/activities implemented or to be implemented by the LGU.
[3]	Quantity or quality parameters or measures to be used to assess the presence, extent, and quality of devolved functions and services.
[4]	Information about the indicator before the implementation of the full devolution for the LGU to objectively assess the progress of full devolution.
[5]	The desired change or level of performance the LGU aims to achieve as a measure of success.
[6]	Frequency of monitoring and the methodology to be used to assess progress and effectiveness.
[7]	Monitoring tool used to collect information.
[8]	Sources of primary and secondary information.
[9]	LGU office responsible for collecting the data and monitoring the performance.
[10]	Capacity development needs of the LGU to strengthen its performance monitoring capability. This will serve as input to LGU Capacity Development Agenda.

Performance monitoring framework aims to measure the full governance in agricultural infrastructure sector. Our objective is to reach 100% of its target PPAs should be implemented in a given time of three (3) years.

Performance monitoring tools will be needed for every program, projects and activities to be able to get accurate measure of performance. This will compare the baseline data to collected data. Performance targets every year will be monitored for performing better on the next step. Frequency of monitoring shall also state on the table as guide for audit purposes. The responsible office of the LGU is MAO and MABEO. The LGU monitoring and evaluation capacity development needs in a regular basis or what is the frequency of monitoring for better results in agricultural infrastructure sector.

The purpose of this table is to monitor its better performance on devolve functions of the local government.

Attachment 7: Performance Monitoring Framework

PERFORMANCE MONITORING FRAMEWORK

MUNICIPALITY OF MAGALLANES, CAVITE

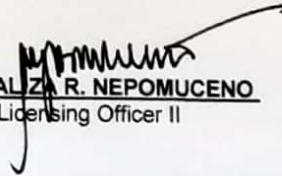
Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Assessment of Business Tax and Fees/charges of every registered Businesses in the municipality	Presence of updated Business Tax Map -Database/databank	Percentage of business establishment tax mapped.	No. of Business establishment with updated tax map location	100 % of business establishment assessed as mapped and registered in the updated database/data bank	100 % of business establishment assessed as mapped and registered in the updated database/data bank	100 % of business establishment assessed as mapped and registered in the updated database/data bank	Semestral Monitoring	BPLS Compliance monitoring Report/ BLGF Audit	Inventory report, Abstract of Collection for Business Collection	BPLO	Proper documentation and filing of monitoring & evaluation Form
Processing and issuance of the following as per complete documents and requirements: 1. Business Permit 2. Municipal Tricycle Operators Permit 3. Other permits and certifications related to Business	Reengineering of documentary requirements as per ARTA -IT equipment, personnel -BOSS/BPCO Facility	Number of positions created and functioning in the Business Permit and Licensing office	Number of positions created in the Business Permit and Licensing office	1 Position (License Inspector II) created in the Business Permit and Licensing Office	2 Positions (Licensing Officer IV ; Admin Asst II) created in the Business Permit and Licensing Office	1 Position (Admin Asst II) created in the Business Permit and Licensing Office	Annual Monitoring	Organizational structure, Devolution Transition Plan Monitoring System	HR Plan / SB Resolution on the creation of the position	HR/OM	Proper documentation and filing of 201 File
*Streamlined procedures for the issuance of local business licenses, clearances, permits, certifications, or authorization *Established Business One Stop Shop every Business Registration Period	*Establishment of the Business Permit and Licensing Office through the use of DICT eBpls platform *Training on Personnel/Staff *Conduct of Business One Stop Shop every registration period ALL-YEAR-ROUND	Percentage of Business Permit/Licenses issued using the Ebpls Platform during Business One Stop Shop	No. of issued Business Permit and Licenses	98% Business Establishment registered during BOSS period and issued with Permit and Licenses	98% Business Establishment registered during BOSS period and issued with Permit and Licenses	98% Business Establishment registered during BOSS period and issued with Permit and Licenses	Weekly/Quarterly /Annual Monitoring	BPLS Compliance Monitoring Report SGLG, ARTA Audit, BLGF Audit	Weekly/Quarterly BPLS Monitoring Report, Abstract of Collection	BPLO / BOSS TEAM	Proper filing of hardcopy

DEVOLUTION TRANSITION PLAN 2022-2024

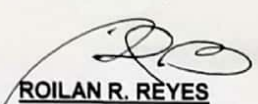
Regulation of compliance of Business establishment	Creation of Functional Joint Inspection Team that regularly monitor business compliance	Number of positions created and designated inspector in the Joint Inspection Team per endorsing Office	No of positions as inspector created and designated per endorsing Offices	N/A	2 positions created and designated as inspector per endorsing Offices	3 positions created and designated as inspector per endorsing Offices	Annual Monitoring	Organizational structure/Devolution Transition Plan Monitoring system	HR Plan / SB Resolution on the creation of the position	HR/OM	Proper documentation and filing of 201 File
	Appointment of Inspector										
	Provision of Vehicle	Number of vehicle purchased	Number of vehicle purchased	N/A	100% vehicle acquired/purchased	N/A	Monthly vehicle check up	Annual Inventory Report	Inventory of Motor Vehicle and performance	GSO/OM	Proper documentation of inventory
Establishment of Negosyo Center	Information services on investment information systems	Percentage of services delivered by the Negosyo Center to MSME'S	Number of program/project delivered by the Negosyo Center	N/A	N/A	100% Program/projects implemented for MSME that will be included in developmental plan for MSME	Annual Monitoring	ELA Monitoring System / Annual Accomplishment Report	CDP/Focus Group Discussion	Negosyo Center	Proper documentation of services implemented
		No of Position (Business Counselor) created for the Negosyo Center	No of Position (Business Counselor) created for the Negosyo Center	N/A	N/A	1 position for Business Counselor created	Annual Monitoring	Organizational structure/Devolution Transition Plan Monitoring system	HR Plan / SB Resolution on the creation of the position	HR/OM	Proper documentation and filing of 201 File
One Town, One Product	Capacity Building on MSMEs	Percentage of Entrepreneurs captivated with trainings and seminar	No. of Capacitated Entrepreneur benefited from the One Town Product Program	100% Capacitated Entrepreneur benefited from the One Town Product Program	100% Capacitated Entrepreneur benefited from the One Town Product Program	100% Capacitated Entrepreneur benefited from the One Town Product Program	Quarterly	ELA Monitoring System / Annual Accomplishment Report	MSME development Plan; Review of Documents (Monitoring & Evaluation Form)/Tourism Plan/Focus Group Discussion/Minutes of the meeting	Negosyo Center	Proper documentation of services/programs/projects implemented
Livelihood Seeding Program	Capacity Building on MSMEs	Percentage of MSME's capacitated with trainings and seminar	No of capacitated MSME's with trainings and seminar delivered	100% Capacitated Entrepreneur benefited from Livelihood seeding Program	100% Capacitated Entrepreneur benefited from Livelihood seeding Program	100% Capacitated Entrepreneur benefited from Livelihood seeding Program	Quarterly	DTI Monitoring System Annual Accomplishment Report	MSME development Plan; Review of Documents (Monitoring & Evaluation Form)/Tourism Plan/Focus Group Discussion/Minutes of the meeting	Negosyo Center	Proper documentation of services/programs/projects implemented

DEVOLUTION TRANSITION PLAN 2022-2024

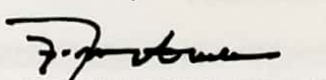
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**MONALIZA R. NEPOMUCENO**  
 Licensing Officer II

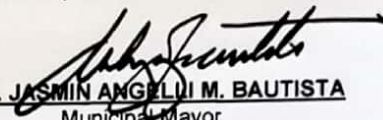
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Updated Local Business Tax mapping promotes transparency, accessibility to information, which will also promote fact-based decision making. This will increase revenue collection by tracking compliance to registration through integration with the Business Permit and Licensing System (BPLS).

Creation of the Office and additional personnel to fully maximize all functions and services under the Business Permit and Licensing Office.

Continuous support to MSME's through the help of the Business Counsellor under the programs and projects of the Negosyo Center.

Attachment 7: Performance Monitoring Framework

PERFORMANCE MONITORING FRAMEWORK

MUNICIPALITY OF MAGALLANES, CAVITE

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Development of policies and plans and the implementation of actions and measures pertaining to all aspects of disaster risk reduction and management	Establishment of Local DRRM Offices (LDRRMOs)	Number of hired permanent LDRRM Assistant	No. of established position based on RA 10121	One hired permanent LDRRM Assistant			Yearly	Document Review of PSB Papers	HRMO Report	HRMO	Proper documentation of hiring process
LDRRMO institutionalization	Establishment of Local DRRM Offices (LDRRMOs), Created position of LDRRMO II, LDRRM Ass. I, Administrative Aide III	Number of hired Admin Aide IV ; Admin Aide III; Research and Planning; Operations and warning; Administration and Training	No. of established position based on RA 10122	Three hired Admin Aide II, one Admin Aide IV position for SAR personnel that will operate 24/7	Number of hired position as per RA 10122	Number of hired position as per RA 10123	Yearly	Document Review of PSB Papers; SGLG	HRMO Report	HRMO	Proper documentation of hiring process
Insurance Program for Accredited Community Disaster Volunteers	Enrollment of Accredited Community Disaster Volunteers to Insurance Program	Number of community volunteers, accredited, documented, established and enrolled to insurance program;	No. of accredited community volunteers;	All community volunteers are accredited, documented, established and enrolled to insurance program;	All community volunteers are accredited, documented, established and enrolled to insurance program;	All community volunteers are accredited, documented, established and enrolled to insurance program;	Yearly	Document Review/Accreditation Papers; Insurance Paper;	LDRRMC Report	LDRRMO	Proper documentation of accreditation and enrollment
Mainstreaming of climate change into government policy formulations and establishment of the framework strategy and program on climate change.	Planning, financing, and implementation of climate action/measures and formulation of Local Climate Change Action Plans (LCCAPs)	Percentage of accomplishment in LCCAP formulation;	PDDRMO inventory of LGUs with LCCAP	100% LCCAP;	100% LCCAP;	100% LCCAP;	Yearly	Document Review, SGLG	LCCAP TWG	LDRRMO/MPDC/ME NRO	Proper documentation of formulation

Provision of immediate assistance during emergency	Provision of assistance to institutionalized the use of 911 as the national emergency number and Emergency 911	No. of responded calls thru Emergency 911;	Percentage of institutionalized Emergency 911;	100% responded calls thru Emergency 911;	100% responded calls thru Emergency 911;	100% responded calls thru Emergency 911;	Yearly	LogBook	Operations Center Report	LDRRMO	Proper documentation of all calls
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Legend:	
[1]	All devolved services to LGUs in accordance with Section 17 of the LGC and other laws on devolution.
[2]	Corresponding programs/projects/activities implemented or to be implemented by the LGU.
[3]	Quantity or quality parameters or measures to be used to assess the presence, extent, and quality of devolved functions and services.
[4]	Information about the indicator before the implementation of the full devolution for the LGU to objectively assess the progress of full devolution.
[5]	The desired change or level of performance the LGU aims to achieve as a measure of success.
[6]	Frequency of monitoring and the methodology to be used to assess progress and effectiveness.
[7]	Monitoring tool used to collect information.
[8]	Sources of primary and secondary information.
[9]	LGU office responsible for collecting the data and monitoring the performance.
[10]	Capacity development needs of the LGU to strengthen its performance monitoring capability. This will serve as input to LGU Capacity Development Agenda.

The monitoring will be handled by different offices assigned on the specific task of the functions. This will be requiring different tools to evaluate each capacity development needs.



Attachment 7: Performance Monitoring Framework

PERFORMANCE MONITORING FRAMEWORK

MUNICIPALITY OF MAGALLANES, CAVITE


Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Natural Resources Management Services	Implementation of community-based forestry projects which include integrated social forestry programs and similar projects which include integrated social forestry programs and similar projects; management and control of communal forests with an area not exceeding fifty (50) square kilometers;	100% of Natural Resources Management Services implemented	8,593.045 hectares of Magallanes, No. of trees planted	25% of projects implemented	50% of projects implemented	75% of projects implemented	Quarterly	Manila Bay Audit, DENR Audit Report, DLG Audit Report, CLUP, AIP, CDP, Work and Financial Plan	Performance Report	MENRO	Proper documentation of planted trees
	Establishment of tree parks, greenbelts, and similar forest development projects.	100% of identified tree parks, greenbelts and similar forest development projects	No. of identified tree parks, greenbelts and similar forest development projects	2 Eco-Tourism sites identified and developed	3 Eco-Tourism sites identified and developed	4 Eco-Tourism sites identified and developed	Quarterly	CLUP, AIP, CDP, Work and Financial Plan	Performance Report	MENRO	Proper documentation of planted trees
Implementation of Community-Based Forestry Projects	Establishment of area for tree planting projects	100% Established area for tree planting projects	No. of identified tree planting sites	100% identified and planted	100% identified and planted	100% identified and planted	Quarterly	CLUP, AIP, CDP, Work and Financial Plan	Performance Report	MENRO	Proper documentation of planted trees
	Rehabilitation and protection of existing forest	100% Rehabilitated and protected existing forest	Area of protected forest	100% rehabilitated of existing forest reported	100% rehabilitated of existing forest reported	100% rehabilitated of existing forest reported	Quarterly	CLUP, AIP, CDP, Work and Financial Plan	Performance Report	MENRO	Proper documentation of planted trees
	Establishment of area for social forestry	5 Established area for social forestry	No. of identified area for social forestry	1 established area for social forestry	2 established area for social forestry	2 established area for social forestry	Quarterly	CLUP, AIP, CDP, Work and Financial Plan	Performance Report	MENRO	Proper documentation of planted trees

	Establishment of Ecological Park	6 Established of Ecological Park	No. of established Ecological Park	2 established ecological park	2 established ecological park	2 established ecological park	Quarterly	CLUP, AIP, CDP, Work and Financial Plan	Performance Report	MENRO	Proper documentation of planted trees
	Protection of watershed area	2 watershed protected	No. of identified watershed	25% of watershed area protected	35% of watershed area protected	55% of watershed area protected	Quarterly	CLUP, AIP, CDP, Work and Financial Plan	Performance Report	MENRO	Proper documentation of planted trees
Environmental Services	Solid waste disposal system or environmental management system establishment	100% solid waste disposal system or environmental management system established	No. of solid waste disposal system or environmental management system established (per brgy?)	100% disposal or environmental management system established	100% disposal or environmental management system established	100% disposal or environmental management system established	Quarterly	SWMP, CLUP, AIP, CDP, Work and Financial Plan	Performance Report	MENRO	Proper documentation on SWM
Solid Waste Disposal System	Establishment of Sanitary Land Fill	Established Sanitary Landfill	Amount of waste generated	100% of waste disposed to SLF	100% of waste disposed to SLF	100% of waste disposed to SLF	Quarterly	SWMP, CLUP, AIP, CDP, Work and Financial Plan	SWMP Accomplishment Report	MENRO	Proper documentation on SWM
	Construction of Residual Containment Area (RCA)	100% constructed residual containment area (RCA)	Amount of waste generated	100% of waste disposed to SLF	100% of waste disposed to SLF	100% of waste disposed to SLF	Quarterly	SWMP, CLUP, AIP, CDP, Work and Financial Plan	SWMP Accomplishment Report	MENRO	Proper documentation on SWM
	Establishment of Barangay Material Recovery Facilities (need operator in equipment)	100% Established of Barangay Material Recovery Facilities (need operator in equipment)	Amount of waste generated	100% of waste disposed to SLF	100% of waste disposed to SLF	100% of waste disposed to SLF	Quarterly	SWMP, CLUP, AIP, CDP, Work and Financial Plan	SWMP Accomplishment Report	MENRO	Proper documentation on SWM
	Establishment of waste processing facilities	100% Established waste processing facilities	Amount of waste generated	100% of waste processed	100% of waste processed	100% of waste processed	Quarterly	SWMP, CLUP, AIP, CDP, Work and Financial Plan	SWMP Accomplishment Report	MENRO	Proper documentation on SWM
	Procurement of equipments related to solid waste disposal	100% Procured equipments related to solid waste disposal	Amount of waste generated	100% of procured equipments related to SWM	100% of procured equipments related to SWM	100% of procured equipments related to SWM	Quarterly	SWMP, CLUP, AIP, CDP, Work and Financial Plan	SWMP Accomplishment Report	MENRO	Proper documentation on SWM
	Procurement of vehicles related to solid waste disposal	100% Procured vehicles related to solid waste disposal	Amount of waste generated	100% of procured vehicles related to SWM	100% of procured vehicles related to SWM	100% of procured vehicles related to SWM	Quarterly	SWMP, CLUP, AIP, CDP, Work and Financial Plan	SWMP Accomplishment Report	MENRO	Proper documentation on SWM
	Establishment waste to energy facilities	2 Established waste to energy facilities	Amount of waste generated	50% of waste to energy facilities established	50% of waste to energy facilities established	100% of waste to energy facilities established	Quarterly	SWMP, CLUP, AIP, CDP, Work and Financial Plan	SWMP Accomplishment Report	MENRO	Proper documentation on SWM

	Establishment of tree parks, greenbelts, and similar forest development projects.	2024	MENRO				Establishment of tree parks, greenbelts, and similar forest development projects (Ranked 114)	Establishment of tree parks, greenbelts, and similar forest development projects (Ranked 114)	Establishment of tree parks, greenbelts, and similar forest development projects (Ranked 114)	1,300,000.00	1,600,000.00	2,000,000.00
Implementation of Community-Based Forestry Projects	Establishment of area for tree planting projects	2024	MENRO				Establishment of area for tree planting projects (Ranked 101)	Establishment of area for tree planting projects (Ranked 101)	Establishment of area for tree planting projects (Ranked 101)	200,000.00	200,000.00	200,000.00
	Rehabilitation and protection of existing forest	2024	MENRO				Rehabilitation and protected existing forest (Ranked 92)	Rehabilitation and protected existing forest (Ranked 92)	Rehabilitation and protected existing forest (Ranked 92)	500,000.00	20,000.00	20,000.00
	Establishment of area for social forestry	2024	MENRO				Establishment of area for social forestry (Ranked 125)	Establishment of area for social forestry (Ranked 125)	Establishment of area for social forestry (Ranked 125)	25,000.00	25,000.00	25,000.00
	Establishment of Ecological Park	2024	MENRO				Establishment of Ecological Park (Ranked 79)	Establishment of Ecological Park (Ranked 79)	Establishment of Ecological Park (Ranked 79)	100,000.00	100,000.00	100,000.00
	Protection of watershed area	2024	MENRO				Protection of watershed area (Ranked 104)	Protection of watershed area (Ranked 104)	Protection of watershed area (Ranked 104)	200,000.00	200,000.00	200,000.00
Environmental Services	Solid waste disposal system or environmental management system.	2024	MENRO				Establishment of Solid waste disposal system or environmental management system (Ranked 65)	Establishment of Solid waste disposal system or environmental management system (Ranked 65)	Establishment of Solid waste disposal system or environmental management system (Ranked 65)	2,500,000.00	3,500,000.00	4,500,000.00
Solid Waste Disposal System	Establishment of Sanitary Land Fill	2024	MENRO				Establishment of Sanitary Land Fill (Ranked 119)	Establishment of Sanitary Land Fill (Ranked 119)	Establishment of Sanitary Land Fill (Ranked 119)	1,000,000.00	10,000,000.00	10,000,000.00
	Construction of Residual Containment Area (RCA)	2024	MENRO				Establishment of Residual Containment Area (RCA) (Ranked 99)	Establishment of Residual Containment Area (RCA) (Ranked 99)	Establishment of Residual Containment Area (RCA) (Ranked 99)	1,000,000.00	1,000,000.00	1,000,000.00
	Establishment of Barangay Material Recovery Facilities (need operator in equipment)	2024	MENRO				Establishment of Barangay Material Recovery Facilities (need operator in equipment) (Ranked 75)	Establishment of Barangay Material Recovery Facilities (need operator in equipment) (Ranked 75)	Establishment of Barangay Material Recovery Facilities (need operator in equipment) (Ranked 75)	2,000,000.00	2,000,000.00	2,000,000.00

Liquid Waste Management System	Construction of Waste Water Treatment Facilities	100% Constructed of Waste Water Treatment Facilities	No. of household, commercial establishment, institutions and factories	50% established water treatment facilities	50% established water treatment facilities	100% established water treatment facilities	Quarterly	SWMP, CLUP, AIP, CDP, Work and Financial Plan	MWSSP/ECA	MENRO	Proper documentation on LWM
	Establishment of Disludging System	100% established disludging system	No. of household, commercial establishment, institutions and factories	50% of establishment disludged	75% of establishment disludged	100% of establishment disludged	Quarterly	SWMP, CLUP, AIP, CDP, Work and Financial Plan	MWSSP/ECA	MENRO	Proper documentation on LWM
	River, streams and canals clean-up	100% rivers, streams and canals cleaned	No. of water ways	100% water ways cleaned	100% water ways cleaned	100% water ways cleaned	Quarterly	SWMP, CLUP, AIP, CDP, Work and Financial Plan	MWSSP/ECA	MENRO	Proper documentation on LWM and SWM
	Procurement of equipments related to liquid waste management	Procured equipments related to liquid waste management	No. of household, commercial establishment, institutions and factories	25% of equipments procured	50% of equipments procured	75% of equipments procured	Quarterly	SWMP, CLUP, AIP, CDP, Work and Financial Plan	MWSSP/ECA	MENRO	Proper documentation on LWM and SWM
	Procurement of vehicles related to liquid waste management	100% Procured equipments related to liquid waste management	Amount of liquid waste generated	100% of procured equipments related to LWM	100% of procured equipments related to LWM	100% of procured equipments related to LWM	Quarterly	SWMP, CLUP, AIP, CDP, Work and Financial Plan	MWSSP/ECA	MENRO	Proper documentation on LWM
	Monitoring of municipality's waters and its sources	100% Monitored of municipality's waters and its sources	Amount of liquid waste generated	100% municipal waters monitored	100% municipal waters monitored	100% municipal waters monitored	Quarterly	SWMP, CLUP, AIP, CDP, Work and Financial Plan	MWSSP/ECA	MENRO	Proper documentation on LWM
Providing an ecological solid waste management program, creating the necessary institutional mechanisms and incentives, declaring certain acts prohibited and providing penalties, appropriating funds therefor, and for other purposes	Implementation and enforcement of solid waste management	100% Implemented and enforced solid waste management	No. of violators	100% Implemented and enforced solid waste management	100% Implemented and enforced solid waste management	100% Implemented and enforced solid waste management	Quarterly	SWMP, CLUP, AIP, CDP, Work and Financial Plan	SWMP Accomplishment Report	MENRO	Proper documentation on SWM, LWM, etc.
	Creation of SWM Boards	100% created SWM Boards	No. of members	100% SWM Boards meet every meeting	100% SWM Boards meet every meeting	100% SWM Boards meet every meeting	Quarterly	SWMP, CLUP, AIP, CDP, Work and Financial Plan	SWMP Accomplishment Report	MENRO	Proper documentation on SWM, LWM, etc.
	Preparation of LGU SWM plans	100% Prepared LGU SWM plans	Year prepared	100% prepared and implemented	100% prepared and implemented	100% prepared and implemented	Quarterly	SWMP, CLUP, AIP, CDP, Work and Financial Plan	SWMP Accomplishment Report	MENRO	Proper documentation on SWM
Providing a comprehensive air pollution control policy	Program on air pollution management	Established Program on air pollution management	No. of establishment, vehicles, equipment, and others related to air pollution generated	100% monitored and evaluated	100% monitored and evaluated	100% monitored and evaluated	Quarterly	SWMP, CLUP, AIP, CDP, Work and Financial Plan	SWMP Accomplishment Report	MENRO	Proper documentation on Air Pollution Management

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<b>Legend:</b>	
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[6]	Frequency of monitoring and the methodology to be used to assess progress and effectiveness.
[7]	Monitoring tool used to collect information.
[8]	Sources of primary and secondary information.
[9]	LGU office responsible for collecting the data and monitoring the performance.
[10]	Capacity development needs of the LGU to strengthen its performance monitoring capability. This will serve as input to LGU Capacity Development Agenda.

Performance monitoring framework aims to measure the full governance in environmental and natural resources sector. Our objective is to reach 100% of its target PPAs should be implemented in a given time of three (3) years.

Performance monitoring tools will be needed for every program, projects and activities to be able to get accurate measure of performance. This will compare the baseline data to collected data. Performance targets every year will be monitored for performing better on the next step. Frequency of monitoring shall also state on the table as guide for audit purposes. Of course, the responsible office of the LGU is MENRO. The LGU monitoring and evaluation capacity development needs in a regular basis or what is the frequency of monitoring for better results in environmental and natural resources sector.

The purpose of this table is to monitor its better performance on devolve functions of the local government.

Attachment 7: Performance Monitoring Framework

PERFORMANCE MONITORING FRAMEWORK

MUNICIPALITY OF MAGALLANES, CAVITE

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Disease Surveillance	Each Epidemiology and Surveillance Unit (ESU) shall have at least 1 DSO duly trained on applied/field epidemiology, surveillance, and response	Number of Notifiable disease reported, managed, referred to tertiary hospital, Percentage of population vaccinated per priority group, Percentage of suspect contact traced in relation to covid positive cases, % of occupancy of Isolation facility	No. of Active covid positive cases No. of Covid Death No. of Reported notifiable disease Number of Vaccine doses delivered iso facility occupancy rate 2020	100% of cases reported, managed, referred documented	100% of cases reported, managed, referred documented	100% of cases reported, managed, documented	Quarterly	Program implementation review, FHSIS reporting, COVAX return report	PIR(PHO and CHD 4A level), FHSIS, COVAX report	MHO	Proper documentation of cases, timely reporting, proper analysis and interpretation of data
Maternal and child health services, child list 1000 days, BEMONC	Birth home services, Pre and post natal check up, Neonatal check up, Expanded program for immunization	% of Maternal death % Infant death % Expanded program for immunization	no. of pregnant women, Crude birth rate, no. of children 0-59 months	0 Maternal death 0 Infant death % EPI 95	% of Maternal death % Infant death % Expanded program for immunization	% of Maternal death % Infant death % Expanded program for immunization	Monthly	M1 report	FHSIS	MHO	Proper documentation of cases, timely reporting, proper analysis and interpretation of data
TB prevention and control	TB DOTS program	TB Case Notification rate TB treatment success rate (DS-TB)	No. of Presumptive TB patients	60% TB case notification rate 95% treatment success rate	60% TB case notification rate 95% treatment success rate	60% TB case notification rate 95% treatment success rate	quarterly	TB quarterly program implementation review	TB Laboratory and treatment registry, patient and treatment partner interview	MHO	Proper documentation of cases, timely reporting, proper analysis and interpretation of data
Maternal and child health services, child list 1000 days, BEMONC	Birth home services, Pre and post natal check up, Neonatal check up, Expanded program for immunization	% of Maternal death % Infant death % Expanded program for immunization	no. of pregnant women, Crude birth rate, no. of children 0-59 months	0 Maternal death 0 Infant death % EPI 95	% of Maternal death % Infant death % Expanded program for immunization	% of Maternal death % Infant death % Expanded program for immunization	Monthly	M1 report	FHSIS	MHO	Proper documentation of cases, timely reporting, proper analysis and interpretation of data

DEVOLUTION TRANSITION PLAN 2022-2024

Functional Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Prevention and control of Non-communicable Disease program	Cardiovascular: Hypertensive/hypercholesterolemia drugs(Losartan,Amiodipine,Simvastatin Diabetes : Glimezide,metformin,in sulin,tyringest	50% decrease in non communicable cases as leading cause of mortality and morbidity	National indicators for vital indices(Leading causes of mortality and morbidity),Patient hypertensive registry,diabetic registry and registry of those undergoing dialysis and Cancer therapy(all forms)	50% decrease in non communicable cases as leading cause of mortality and morbidity	50% decrease in non communicable cases as leading cause of mortality and morbidity	50% decrease in non communicable cases as leading cause of mortality and morbidity	Annual	Annual program implementation review conducted by DOH	LGU scorecard,FHSIS, MI,Annual report,Inventory of non comm drugs	MHO	Proper documentation of cases, timely reporting,Quarterly inventory, proper analysis and interpretation of data
Oral Health	Essential health care package 1-toothbrush for kids,toothpaste,germicidal soap,Fluoride glass ionomer,pit and fissure sealant kit,composite restorative material,light cure unit	percentage of dental cases recorded Percentage of population received dental care	No. of Dental patients			100% of clinically managed patient reported	quarterly	Internal audit	Dental registry	MHO	Proper documentation of cases, quarterly inventory of dental supply
Health Services	Purchase of medicines, medical supplies, and equipment needed to carry out the services herein enumerated	Percentage of cases treated, referred and managed documented in clinical registry	No. of patients seeking consultation	90 % of patient seeking consult receive a complete basic regimen for treatment	90 % of patient seeking consult receive a complete basic regimen for treatment	90 % of patient seeking consult receive a complete basic regimen for treatment	quarterly	quarterly inventory of medicine	Drug registry	MHO	Proper documentation of cases, timely reporting, proper analysis and interpretation of data
Provision of universal access in methods on family planning	Integration of strategies in the LGU local development plans and investment programs to support universal access to RH services, and mobilizing volunteers, e.g. BHWS, BPVS, and BNS in geographically isolated and disadvantaged areas.	Percentage of current user of Family planning method (all Types) CONTRACEPTIVE PREVALENCE RATE	Women of reproductive age group			Increase contraceptive prevalence rate by 70%	quarterly	Program implementation review on reproductive health	LGU scorecard	MHO	Proper documentation of cases, timely reporting, proper analysis and interpretation of data

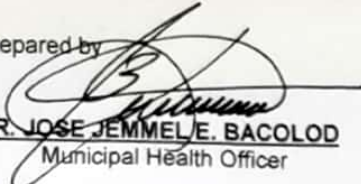
## DEVOLUTION TRANSITION PLAN 2022-2024

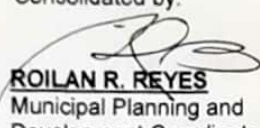
Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
HIV/AIDS, Sexually Transmitted disease and hepatitis	HIV detection and control program, purchase of Penicillin, Azithromycin, Cefixime, Hepar C & B surface antigen rapid diagnostic tests	Percentage of cases reported, managed, referred and documented.	No. of HIV cases No. of STI cases No. of hepatitis cases (all forms)	100% of cases reported, managed, referred and documented.	100% of cases reported, managed, referred and documented.	100% of cases reported, managed, referred and documented.	quarterly	Document review	Report from National AIDS registry, Sexually transmitted infection Registry, Clinical records	MHO	Proper documentation of cases, timely reporting, proper analysis and interpretation of data
Environmental Sanitation services	Provision of safe water supply, promotion of health in the field of sanitation	Percentage of household with access to safe water supply Percentage of household with safe sanitary toilet facilities Percentage of household using safely managed drinking water facilities	No. of households	99% of household with access to safe water supply, 100% of household with safe sanitary toilet facilities 99% of household using safely managed drinking water facilities	99% of household with access to safe water supply, 100% of household with safe sanitary toilet facilities 99% of household using safely managed drinking water facilities	99% of household with access to safe water supply, 100% of household with safe sanitary toilet facilities 99% of household using safely managed drinking water facilities	quarterly	House to House visitation reported by BHW, Periodic inspection by the Sanitation Inspector Quarterly water sampling	CBMS, quality control lab services	MHO	Proper documentation of cases, timely reporting, proper analysis and interpretation of data
Health Facility Enhancement Program	Funding support and Procurement of infrastructure, equipment, and motor vehicle for: a. Barangay Health Stations b. Rural Health Units c. LGU Hospitals	Birth facility renovated and improved Purchased 2 new ambulance Hybrid solar system installed in wellness building	Photo of current physical structure of birthing home Condition of 2 old ambulance Data on frequency of power failure problems		Purchase of ambulance 1 Renovation of birthing home	Purchase of ambulance 2 Installation of Hybrid solar in wellness center	Annual Budget, quarterly meeting with Planning and development	Budget preparation and budget hearing, Municipal planning and development meeting	Engineering office, MPDC follow up	MHO	Review of the previous minutes of meeting
Clinical Laboratory services	Provision of laboratory services as aid in diagnosis	Percentage of patients tested for urinalysis Percentage of patients tested for CBC Percentage of patient tested for ECG Percentage of patient tested for fecalysis	No. of patients seeking consult	100% of cases tested for urinalysis, CBC, Fecalysis and ECG recorded and managed	100% of cases tested for urinalysis, CBC, Fecalysis and ECG recorded and managed	100% of cases tested for urinalysis, CBC, Fecalysis and ECG recorded and managed	quarterly	Review of Laboratory registry	Lab, Registry, Inventory of Laboratory reagents	MHO	Proper documentation of cases, proper analysis and interpretation of data

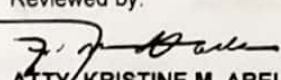


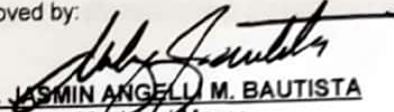
## DEVOLUTION TRANSITION PLAN 2022-2024

Functions/ Services/ Facilities	Programs/ Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Health Services	Rehabilitation programs for victims of drug abuse	Percentage of PWUD's reported, managed, documented, rehabilitated/re-integrated	No. Of PWUD's(Person who uses drugs)		100% of cases reported, managed, documented, rehabilitated/re-integrated.	100% of cases reported, managed, documented, rehabilitated/re-integrated.	quarterly	ADAC Functionality, CDBRP, SIPAG, UBAS	PNP List	MHO	Proper documentation of cases, timely reporting, proper analysis and interpretation of data
Emerging/re-emerging infectious diseases	Provision of PPE's, Disinfectants, Rapid Antigen Kits, Endowment Fund for Molecular Laboratories, Pandemic Response, Isolation Facility	Percentage of New and active case of Covid-19 Percentage of Fully vaccinated individual	Total population of Magallanes		50% reduction in the total number of new and active case 50% increase in the number of fully vaccinated individual	90% reduction in the total number of new and active case 80% increase in the number of fully vaccinated individual (Herd immunity)	Monthly	Local Health board review of cases	Vaccine registry and report, Molecular Lab registry and report	MHO	timely reporting, proper analysis and interpretation of data
Rabies Control	Provision of Anti-Rabies and EHRIG	Percentage of Animal bite patients who get full dose of anti-rabies vaccine	Animal bite patient			100% of animal bite patients get full dose of anti-rabies vaccine	Quarterly	Rabies program implementation review	Rabies Patient registry, Rabies vaccine inventory	MHO	Proper documentation of cases, timely reporting, proper analysis and interpretation of data
National Aedes-borne viral diseases prevention and control	Purchase of Dengue RDT (NS1) Kits	Percentage of Death caused by dengue Percentage of morbidity caused by dengue	Total Magallanes population			0 death caused by dengue Reduce % of case by 70%	Annual	Program implementation review on environmental disease	Group discussions with MENRO, Sanitation	MHO	Proper documentation of cases, timely reporting, proper analysis and interpretation of data
Integrated Helminth Control	Albendazole purchase	percentage of children receiving helminth medication	Under 5 children	95% of children under 5 received anthelmintic medication	95% of children under 5 received anthelmintic medication	95% of children under 5 received anthelmintic medication	every 6 months	LGU scorecard on health, Operation timbang	Barangay M1 and monitoring logbook	MHO	Proper documentation of cases, timely reporting, proper analysis and interpretation of data
Leprosy control	Itraconazole, Vit B complex, Prednisone, Ascorbic acid, Betamethasone, Ferrous salt and Folic acid, Fusidate cream	Percentage of population with leprosy	No. of total population		Maintain 0 case	Maintain 0 case	annual	LGU Health scorecard	Barangay health surveillance	MHO	Proper documentation of cases, timely reporting, proper analysis and interpretation of data
Food and water-Borne diseases	Oral rehydration solutions, Zinc sulphate	Percentage of patients suffered from Mild, moderate, severe dehydration	Total no. of population	100% of cases reported and managed properly	100% of cases reported and managed properly	100% of cases reported and managed properly	quarterly	LGU health scorecard	Interviews, clinical registry	MHO	Proper documentation of cases, timely reporting, proper analysis and interpretation of data

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Approved by:  
  
**HON. JASMIN ANGELI M. BAUTISTA**  
 Municipal Mayor

Nov. 3, 2021  
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[5]	The desired change or level of performance the LGU aims to achieve as a measure of success.
[6]	Frequency of monitoring and the methodology to be used to assess progress and effectiveness.
[7]	Monitoring tool used to collect information.
[8]	Sources of primary and secondary information.
[9]	LGU office responsible for collecting the data and monitoring the performance.
[10]	Capacity development needs of the LGU to strengthen its performance monitoring capability. This will serve as input to LGU Capacity Development Agenda.

Performance Monitoring framework consist of tangible indicators that reflects on things that we can show we have achieved the desired state.

The RHU has 19 Functions and services that need to be monitored until 2024. Baseline Data were gathered and place within each function to know the progress of each through the indicators.

In Disease surveillance, since we are in a pandemic, Baseline include no. of active positive cases, no. of covid death, no. of reported notifiable disease and the indicator is no. of case reported, percentage of population vaccinated and no. of disease notifiable reported. We also see the performance monitoring tool, data collection method and data sources. In this case the tool used is Program Implementation review, collected thru return report and the data source is Field health system for Information services (FHSIS).

Most of data sources in the health sector comes from the FHSIS. Some of the programs included were the ff: Maternal and child health services, Expanded program for Immunization, reproductive health and disease surveillance. Some comes from the registry like TB reg., Laboratory reg., and some from baseline inventory like drug supply and equipment supply. Most of the performance monitoring tool used were program implementation review, Document review of clinical records. Monitoring is a necessary tool to evaluate progress of a program. "When performance is measured, performance improves, when performance is measured and reported back, the rate of improvement accelerates."

PERFORMANCE MONITORING FRAMEWORK

MUNICIPALITY OF MAGALLANES, CAVITE

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Local Infrastructure Project	1. School Buildings and other facilities for public elementary and secondary schools. 2. Information services which include maintenance of public library 3. Municipal roads and bridges, Flood Control,  Facilities related to general hygiene and sanitation, Canal Lining, Slope Protection and Assistance to public market	Percentage of completed project	No. of completed Projects	30% Project completion of school bldgs. by the end of 2022	70% Project completion of school bldgs. by the end of 2023	100% Project completion of school bldgs. by the end of 2024	Quarterly	Documentation Review. COA	COA	MEO	Proper documentation of School Bldgs. Projects, analysis and implementation of projects
Other Services	Municipal Buildings, Cultural Centers public parks including freedom parks playgrounds and sports facilities and equipment and other similar facilities	Percentage of Municipa Bds. & parks constructed	No. of public & sport facilities & other similar facilities in the municipality	No. of completed projects	No. of completed projects	No. of completed projects	Quarterly	Documentation & Review by COA	MEO	MEO	Proper documentation & monitoring of established project/onsite Project
Establishment of one stop shop for BPCO	Issuance of Building permits and Certificate of Occupancy	Number of Bldg. Permit & Certificate of Occupancy one stop shop established	No. of facility established	50% decrease in the timeframe of issuance BPCO	50% decrease in the timeframe of issuance BPCO	50% decrease in the timeframe of issuance BPCO	Quarterly	Documentation & Review by COA	MEO	MEO	Proper documentation of established project

**DEVOLUTION TRANSITION PLAN 2022-2024**

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Municipal Mayor

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Performance Monitoring framework consist of tangible indicators that reflects on things that we can show we have achieved the desired state.

The Engineering has 3 functions and services that need to be monitored until 2024. Although it is 3 in numbers but the functions and services plus the budgetary requirements is huge. LGU cannot stand alone with the projects that the engineering department is aiming for. Without the help of the national government agencies it cannot be implemented.

Infrastructure projects such as construction of public school buildings, public library, roads and bridges, flood control, Slope protection are amongst the primary concern of the department. Also, Establishment of one stop shop for BPSO for easy access of business.

Most of data sources in the engineering department will gathered thru physical accomplishment report, thorough inspection and day to day activities.

Most of the performance monitoring tool used in the program were implementation review, Documents review of plans and programs, designs and actual accomplishment.

Monitoring is a necessary tool to evaluate the progress of a program. The design and monitoring framework is a key tool for project design, implementation, and evaluation, and provides the basis for project performance management system.


Attachment 7: Performance Monitoring Framework

PERFORMANCE MONITORING FRAMEWORK

MUNICIPALITY OF MAGALLANES, CAVITE

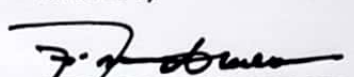
Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Provision of housing project for underprivileged and homeless	Implementation of comprehensive and continuing urban development and housing program	Formulated Local Shelter Plan and Resettlement Action Plan 2025-2034	PPDO Inventory of LGUs with Local Shelter Plan and Resettlement Action Plan			100% Local Shelter Plan and Resettlement Action Plan Plan 2025-2034	Annually	SB Resolution, Document Review	LSP TWG	Local Housing Board/ MPDO	Proper documentation of formulation
Establishment of CBMS as an organized technology-based system of collecting, processing and validating necessary disaggregated data that may be used for planning.	Creation of Municipal Statistician	Created plantilla position of Municipal Statistician	1 plantilla position for MPDO Office	1 personnel (Statistician 1)			Annually	Document Review of PSB Papers	Performance Appraisal, Employee Evaluation, CSC Eligibility	HRMO, MBO	Proper documentation of project, timely reporting, and proper analysis

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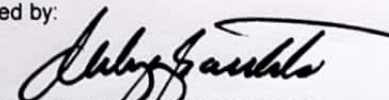
Nov. 3, 2021  
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Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

Nov. 3, 2021  
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Approved by:

  
**HON. JASMIN ANGELI M. BAUTISTA**  
 Municipal Mayor

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## DEVOLUTION TRANSITION PLAN 2022-2024

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The two (2) functions that will be devolved to the Planning and Development Office shall have a performance monitoring framework that will provide a status or guidelines in performing the desired programs and activities. All the monitoring will still be based on the identified functions/services with each corresponding programs/projects/activity.

Since the devolution will have a three (3) year transition, it is assumed that the full 100 percent capability of planning office in terms of implementation of comprehensive and continuing urban development and housing program will be seen at the end of the 2024. LGU Magallanes should formulate Local Shelter Plan 2025-2034 and Resettlement Action Plan by Year 2024 and submit a copy to PPDO for their inventory. Local Housing Board with assistance of planning office is the one responsible in monitoring of this plan annually.

For the Creation of Municipal Statistician, it is assumed that the full 100 percent implementation is by Year 2022, as PSA will implement the CBMS National Roll-Out by Year 2022.

PERFORMANCE MONITORING FRAMEWORK

MUNICIPALITY OF MAGALLANES, CAVITE

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Benefits and special privileges for Persons with Disability	Establishment of PDAO Office	PDAO officer established	Local Budget Circular #137, July 13, 2021	100% Establishment of PDAO Office	N/A	N/A	quarterly	SGLG Audit	LGU	MSWDO	Coordination, Follow up
	Appointment of PDAO Officer	1 PDAO Officer appointed	Local Budget Circular #137, July 13, 2021	100% appointment of PDAO Officer	N/A	N/A	quarterly	SGLG Audit	LGU	MSWDO	Functionality performance
	Training for PDAO Officer	1 PDAO Officer Attended training	No Trainings	100% attendance in Skills and Leadership Training on PWD Laws	N/A	N/A	Twice a Year	SGLG Audit	Certificate of Attendance,	MSWDO	proper documentation and dissemination, timely reporting,
Children's Welfare Program	Supplementary Feeding	Percentage of Day care children provided	No. of underweight Day Care Children	N/A	1005 of Day Care children given supplementary feeding	1005 of Day Care children given supplementary feeding	weekly, quarterly	Height & Weight Monitoring Form	Day Care Worker's Report	MSWDO, Day Care Workers	Proper documentation and reporting, monitoring, regular meetings
Family and Community Welfare Program	* Aid to individual in Crisis situation (AICS) * Sustainable Livelihood Program (SLP) *Cash for Work	Percentage of clients interviewed/ assessed,documented, provided,monitored	No. of indigent Individuals in Crisis Crisis Situation	N/A	100% of indigent clients interviewed/assessed,pr ovided,monitored for financial and livelihood assistance	100% of indigent clients interviewed,assessed,pr ovided,monitored for financial and livelihood assistance	monthly	SLP Monitoring	focus Group discussion	MSWDO	Proper assessment, documentation of clients, regular visitation of livelihood projects
Advocate of child's rights that implements all children's programs at the local levels	Appointment of Local Social Welfare and Development Officer tasked to assist children in conflict with the law.	Percentage of cases reported,managed,docu mented,reintegrated	No. of C/CL	N/A	100% of cases reported,managed, documented,reintegrated	100% of cases reported,managed, documented,reintegrated	quarterly	document review,CFLGA, MCPC Functionality Audit, House visitation	MCWDO C/CL Report, logbook	MSWDO	Proper assessment, documentation and facilitation of cases, regular monitoring and house visitation

DEVOLUTION TRANSITION PLAN 2022-2024

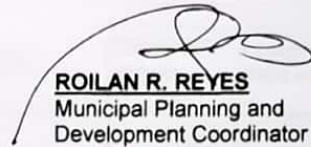
Benefits and Special Privileges to senior citizens	Provision of Financial/Medical Assistance	Percentage of Senior citizen interviewed/assessed, documented, provided	No. of senior citizen in need of financial and medical assistance	N/A	100% of needy senior citizen interviewed/assessed provided medical/financial assistance	100% of needy senior citizen interviewed/assessed provided medical/financial assistance	weekly, quarterly	PWD Monitoring	OSCA Masterlist of Beneficiaries	MSWDO, OSCA	Proper assessment and documentation of clients
	Centenarian	Percentage of senior citizen 100 years old and above assessed, validated	Presence of updated data on senior citizen 100 years old and above	N/A	100% of senior citizen 90 years old and above provided financial assistance	100% of senior citizen 90 years old and above provided financial assistance	once a year	OSCA Monitoring	OSCA Masterlist of registered snior citizen	MSWDO, OSCA	Proper documentation, coordination, house visitation
	Social Pension Program	Percentage of senior citizen interviewed/assessed, validated	No. of indigent senior citizen validated, qualified for Social Pension Program	N/A	100% of qualified senior citizen received financial assistance thru social person program	100% of qualified senior citizen received financial assistance thru social person program	Twice a Year	OSCA Monitoring	OSCA Masterlist of registered snior citizen	MSWDO, OSCA	Proper documentation, coordination, house visitation

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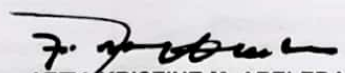
Nov.3, 2021  
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Nov.3, 2021  
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**HON. JASMIN ANGELLIM. BAUTISTA**  
 Municipal Mayor

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## DEVOLUTION TRANSITION PLAN 2022-2024

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For the performance monitoring, PDAO office and PDAO officer shall be established and appointed based on Local budget Circular #137 as of July 13, 2021, monitoring too is the SGLG audit once a Year. LGU also shall conduct monitoring on functionality performance quarterly.

*Supplementary Feeding* will be provided based on the list of underweight day care children every week after conducted by the day care workers after administering height and weight form.

*Aid to Individual in Crisis Situation, Sustainable Livelihood, and cash for work* will be based on the percentage of clients assessed/interviewed/provided weekly.

*Percentage of CICL cases manage/ documented/facilitated* shall be performed by the Social Workers and monitored through CFGA and MCPC functionality audit quarterly.

*Centenarian* will be based on percentage of senior citizen 100 years old and above validated by OSCA and MSWDO once a year.

*Social Pension Program* based on the no. of indigent senior citizen validated qualified for the program conducted by OSCA and MSWDO.

PERFORMANCE MONITORING FRAMEWORK

MUNICIPALITY OF MAGALLANES, CAVITE

Functions/ Services/ Facilities	Programs/ Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Maintainance of peace and order (RA 7160)	Sites for police stations and substations	Constructed Police Substation Building	CBMS	30% accomplished construction	60% accomplished construction	100% accomplished construction	Quarterly	Document Review, MPOC Functionality Audit, DPWH/DILG and LGU Project Monitoring Team site visitation.	MPOC Quarterly and annual Report, DPWH Inventory Report of projects	OMMPOC	Proper documentation of projects, timely reporting during quarterly meetings
	Sites fire station substations	Constructed Fire Substation Building	CBMS	30% accomplished construction	60% accomplished construction	100% accomplished construction	Quarterly	Document Review, MPOC Functionality Audit, DPWH/DILG and LGU Project Monitoring Team site visitation.	MPOC Quarterly and annual Report, DPWH Inventory Report of projects	OMMPOC	Proper documentation of projects, timely reporting during quarterly meetings
	Municipal jail	Constructed Municipal Jail	CBMS	30% accomplished construction	60% accomplished construction	100% accomplished construction	Quarterly	Document Review, MPOC Functionality Audit, DPWH/DILG and LGU Project Monitoring Team site visitation.	MPOC Quarterly and annual Report, DPWH Inventory Report of projects	OMMPOC	Proper documentation of projects, timely reporting during quarterly meetings
	Slaughterhouses	Constructed slaughterhouse	CBMS	100% accomplished construction	Improvements on slaughter house	Improvements on slaughter house	Quarterly	Document Review, MPOC Functionality Audit, DPWH/DILG and LGU Project Monitoring Team site visitation.	MPOC Quarterly and annual Report, DPWH Inventory Report of projects	OMMPOC	Proper documentation of projects, timely reporting during quarterly meetings
	Public cemetery	Constructed municipal enterprises	CBMS	30% accomplished construction	60% accomplished construction	100% accomplished construction	Quarterly	Document Review, MPOC Functionality Audit, DPWH/DILG and LGU Project Monitoring Team site visitation.	MPOC Quarterly and annual Report, DPWH Inventory Report of projects	OMMPOC	Proper documentation of projects, timely reporting during quarterly meetings
	Other municipal enterprises	Constructed public cemetery	CBMS	30% accomplished construction	60% accomplished construction	100% accomplished construction	Quarterly	Document Review, MPOC Functionality Audit, DPWH/DILG and LGU Project Monitoring Team site visitation.	MPOC Quarterly and annual Report, DPWH Inventory Report of projects	OMMPOC	Proper documentation of projects, timely reporting during quarterly meetings
	Public Market	Number of created plantilla positions for public market	1 Plantilla Position for Public market and 1 Job Order for Public market	1 Personnel (Administrative Assistant II)	2 Personnel (Administrative Aide IV)	3 Personnel (Administrative Aide I/Utility Worker)	Annually	Presence of monitoring and evaluation of PPA implementation through POC audit	Annual Report	OMMPOC	Proper documentation of project, timely reporting, and proper analysis

DEVOLUTION TRANSITION PLAN 2022-2024

Other Services: Employment Facilitation (RA 7160, RA 8759, RA 10691 Institutionalization of PESO Act 2015); SGLG 2021 guidelines making PESO a mandatory position under Social Protection Sector	Creation of Public Employment Service Office (PESO) Manager	Number of created plantilla positions for PESO	Plantilla of HRMO with budget as per AIP	1 personnel (Municipal Government Department Head I)	2 personnel (Administrative Assistant II)	3 personnel (Administrative Aide IV)	Annually	SGLG Audit, DOLE-PESO Audit and PESO Monthly Report	PESO Report, Office of the Mayor annual report, ELA Accomplishment Report	OMPESO	Proper documentation of projects, timely reporting during quarterly meetings
	Creation of Community Training and Employment Coordinator (CTEC)	Number of created plantilla positions for CTEC	Plantilla of HRMO with budget as per AIP	1 personnel (Administrative Officer IV)	2 personnel (Administrative Assistant II)	3 personnel (Administrative Aide IV)	Annually	TESDA monitoring	PESO Report, Office of the Mayor annual report, ELA Accomplishment Report	OMPESO	Proper documentation of projects, timely reporting during quarterly meetings
	Creation of OFW Help Desk Office	Number of created plantilla positions for OFW Help Desk Office	Plantilla of HRMO with budget as per AIP	1 personnel (Administrative Officer IV)	2 personnel (Administrative Assistant II)	3 personnel (Administrative Aide IV)	Annually	DOLE-PESO Audit and PESO Monthly Report	PESO Report, Office of the Mayor annual report, ELA Accomplishment Report	OMPESO	Proper documentation of projects, timely reporting during quarterly meetings
Provision of universal access to tertiary education, subsidy and student loan program (RA No. 10931 Universal Access to Quality Tertiary Education Act)	Educational Assistance Program: Free Tuition to LGU-run technical vocational institutions	Number of beneficiaries of educational assistance program	Scholarship Committee Data; AIP	1 educational assistance program conducted	1 educational assistance program conducted	1 educational assistance program conducted	Annually	Scholarship committee monitoring	OM annual report; GAD and LSC monitoring	OMMSWDOILSB	Proper documentation of projects, timely reporting during quarterly meetings
Youth participation in local governance, nation-building and for other purposes	Establishment of the Youth Development Office in the municipality, headed by a Youth Development Officer	% of Constructed Youth Development Office	LGU Inventory of Facilities	30% constructed Youth Development Office	60% constructed Youth Development Office	100% constructed Youth Development Office	Quarterly	Document Review, OM Functionality Audit, DPWHDILG and LGU Project Monitoring Team site visitation.	OM Quarterly and annual Report, DPWH Inventory Report of projects	OM	Proper documentation of projects, timely reporting during quarterly meetings
	Creation of Local Youth Development Officer (LYDO)	No. of created plantilla positions for Youth Development Office	Plantilla of HRMO with budget as per AIP	1 personal (Supervising Administrative Officer)	2 personnel (Administrative Assistant II)	3 personnel (Administrative Aide IV)	Annually	DILG Monitoring	Office of the Mayor annual report, ELA Accomplishment Report	OM	Proper documentation of projects, timely reporting during quarterly meetings
Safeguard the integrity of its territory and the well-being of its citizenry particularly the youth from the harmful effects of dangerous drugs (RA No. 9165 Comprehensive Dangerous Drug Act of 2002)	Drug Rehabilitation Center	Constructed Balay Silangan (Drug Rehabilitation Center)	CBMS	30% accomplished construction	60% accomplished construction	100% accomplished construction	Quarterly	Document Review, MPOC and MADAC Functionality Audit, DPWHDILG and LGU Project Monitoring Team site visitation.	MPOC and MADAC Quarterly and annual Report, DPWH Inventory Report of projects	OMMPOCMADAC	Proper documentation of projects, timely reporting during quarterly meetings

**DEVOLUTION TRANSITION PLAN 2022-2024**

Establishment of Public Libraries and Reading Centers	Establishment of the Public Libraries and Reading Centers	Constructed Public Libraries and Reading Centers	CBMS	30% accomplished construction	60% accomplished construction	100% accomplished construction	Quarterly	Document Review, MPOC and MADAC Functionality Audit, DPWH/DILG and LGU Project Monitoring Team site visitation.	MPOC and MADAC Quarterly and annual Report, DPWH Inventory Report of projects	OMMPOC/MADAC	Proper documentation of projects, timely reporting during quarterly meetings
Enhancing capacity of LGU in Local Cooperatives Development (RA No. 11535 An Act Making the Position of a Cooperatives Development Officer Mandatory in Municipal, City and Provincial Levels)	Creation of Local Cooperatives Officer	Number of created plantilla positions for Local Cooperative Office	Plantilla of HRMO with budget as per AIP	1 personal (Supervising Administrative Officer)	2 personnel (Administrative Assistant II)	3 personnel (Administrative Aide IV)	Annually	Presence of monitoring and evaluation of PPA implementation through POC audit	Office of the Mayor annual report, ELA Accomplishment Report	OMLCO	Proper documentation of projects, timely reporting during quarterly meetings
Prescribed the necessary rules and regulations for the modernization, standardization, and regulation of the procurement activities	Organization of the Bids and Awards Committee	Organized Bids and Awards Committee	HRMO AIP	100% organized Bids and Awards Committee	100% organized Bids and Awards Committee	100% organized Bids and Awards Committee	Quarterly	Presence of monitoring and evaluation of PPA implementation through POC audit	Quarterly Report	OM, MPOC, HRMO	Proper documentation of projects, timely reporting during quarterly meetings

Prepared by:

  
**ATTY. KRISTINE M. ABELEDA**  
 Municipal Administrator

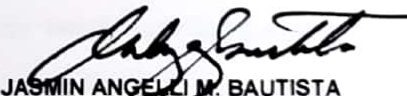
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Consolidated by:

  
**ROILAN R. REYES**  
 Municipal Planning and Development Coordinator

Nov. 3, 2021  
 Date

Approved by:

  
**HON. JASMIN ANGELLI M. BAUTISTA**  
 Municipal Mayor

Nov. 3, 2021  
 Date

## DEVOLUTION TRANSITION PLAN 2022-2024

Legend:	
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[10]	Capacity development needs of the LGU to strengthen its performance monitoring capability. This will serve as input to LGU Capacity Development Agenda.

In maintenance of peace and order, it is expected to have constructed police and substation building, municipal jail, slaughterhouse, municipal enterprises and public cemetery, by 2024. For other services, OFW Desk Office is soon to rise. On the other hand, Youth Development Office is also expected for the youth participation in local governance. Drug Rehabilitation Center is another project as well as Public Libraries and Reading Center. Educational Assistance Program: Free Tuition to LGU-run technical/vocational institutions has also given an attention. Each establishment/program is accompanied by personnel and positions to be created.

Most of each baselines are CBMS, Number of created Plantilla Positions, LGU Inventory Facilities, Scholarship Committee Data and Plantilla of HRMO with budget as per AIP. Monitoring will be mostly done quarterly while others are annually.

The Performance Monitoring Tool would be Document Review, MPOC Functionality Audit, DPWH, DILG and LGU Project Monitoring Team. There will also have site visitations to be conducted. SGLG Audit, DOLE-PESO Audit and PESO monthly Report will also be essential. There will also have TESDA Monitoring and Scholarship Committee Monitoring as well as DILG Monitoring.

In order to strengthen its performance monitoring capability, proper documentation of projects, timely reporting during quarterly meetings and proper analysis have to be done.

PERFORMANCE MONITORING FRAMEWORK

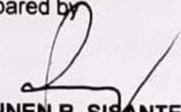
MUNICIPALITY OF MAGALLANES, CAVITE

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Preparation, implementation, updating and monitoring of the local tourism development plans. Gather statistical data, enforce tourism laws, rules and regulations.	Creation of a permanent position for Tourism Officer	Created 1 permanent position of Tourism Operations Officer. Created 1 Tourism Operations Assistant	Regular employee status of Tourism Operations Officer Temporary status of Tourism Operations Assistant	50% implementation of Tourism plantilla	75% implementation of Tourism plantilla	100% implementation of Tourism plantilla	Annually	Employee Performance Appraisal	Performance Appraisal, Employee Evaluation, CSC Eligibility	OM-Tourism, HR, MBO	Monitoring of Employee Status and completion of requirements
Tourism Services	Training and certification of Local Tour Guides	Facilitate Learning and Development Programs for Tourism Frontliners.	No. of Accredited Community Tour Guides	Accredited at least 30% of Local Community Tour Guide	Developed at least 30% of Regular Community Tour Guide	Developed at least 30% of Master Community Tour Guide	Annually	Requirements of Accreditation, Validity of Accreditation	Rules and Regulations to Govern the Tour Guides Accreditation	OM-Tourism, LGU, TESDA	Monitoring and supervision Local Tour Guide category
Tourism Services	Improvement of Tourism Facilities	Increase of tourist arrival by 10% in 2022.	No. of Tourist Arrival or generated income in eco-tourism sites.	50% Implementation of Tourism Development Plan and 30% implementation of Local Cultural Tourism Development Plan	75% Implementation of Tourism Development Plan and 50% implementation of Local Cultural Tourism Development Plan	100% Implementation of Tourism Development Plan and 75% implementation of Local Cultural Tourism Development Plan	Quarterly	LGU Audit, SGLG	Monthly Tourist Arrival Report, Social Media Follower engagement, MTO Monthly Financial Report	OM-Municipal Tourism Office	Proper documentation, Soc Med insights (reach and engagement)
Tourism Services	Tourism facilities and other tourist attractions, including the acquisition of equipment, regulation and supervision of business concessions, and security services for such facilities	Increase of tourist arrival by 10% to 20% in 2022.	No. of Tourist Arrival or generated income in eco-tourism sites.	50% Implementation of Tourism Development Plan and 30% implementation of Local Cultural Tourism Development Plan	75% Implementation of Tourism Development Plan and 50% implementation of Local Cultural Tourism Development Plan	100% Implementation of Tourism Development Plan and 75% implementation of Local Cultural Tourism Development Plan	Quarterly	LGU Audit, SGLG	Monthly Tourist Arrival Report, Social Media Follower engagement, MTO Monthly Financial Report	OM-Municipal Tourism Office	Proper documentation, Soc Med Insights (reach and engagement)
Tourism Services	Tourism facilities and other tourist attractions, including the acquisition of equipment, regulation and supervision of business concessions, and security services for such facilities	Sangguniang Bayan's 100% adoption and approval of Local Cultural Tourism Development Plan	No. Cultural Tourism Development Plan	50% Implementation of Local Cultural Tourism Development Plan	50% Implementation of Local Cultural Tourism Development Plan	50% Implementation of Local Cultural Tourism Development Plan	Quarterly	SB Resolution	Local Cultural Tourism Devt. Plan	SB, OM-Tourism	Monitoring, supervision and implementation of Local Cultural Tourism Devt. Plan
Tourism Services	Tourism facilities and other tourist attractions, including the acquisition of equipment, regulation and supervision of business concessions, and security services for such facilities	Updated Tourism Development Plan from 3 year to 5 year plan.	No. Tourism Development Plan 2019	50% Implementation of Tourism Development Plan	75% Implementation of Tourism Development Plan	100% Implementation of Tourism Development Plan	Quarterly	SB Resolution, Local Cultural Tourism Devt. Plan	Local Cultural Tourism Devt. Plan	SB, OM-Tourism	Monitoring, supervision and implementation of Local Cultural Tourism Devt. Plan

## DEVOLUTION TRANSITION PLAN 2022-2024

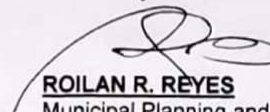
Tourism Services	Involve private sectors in all Tourism related activities	Establish 50% partnership with stakeholders	No. of collaborated programs with Stakeholders	50% established partnership with stakeholders	75% established partnership with stakeholders	100% established partnership with stakeholders	Annually	Data Management of Stakeholders	Company Profile of Stakeholders, Business Permits, Soc Med Account	BPLO, OM-Tourism	Grouping of Stakeholders, proper communication of project scope
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Prepared by:

  
**RENKEN B. SISANTE**  
Tourism Operations Officer

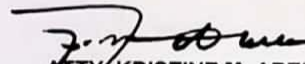
Nov. 3, 2021  
Date

Consolidated by:

  
**ROILAN R. REYES**  
Municipal Planning and Development Coordinator

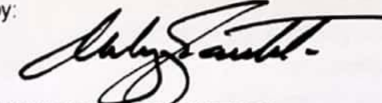
Nov. 3, 2021  
Date

Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
Municipal Administrator

Nov. 3, 2021  
Date

Approved by:

  
**HON. JASMIN ANGELLI M. BAUTISTA**  
Municipal Mayor

Nov. 3, 2021  
Date

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The Devolved Functions and Services was targeted to fully accomplished and implemented in Year 2024 with the collaborative effort from the Municipal Chief Executive down to Barangay Level and its constituents. By 2024, we aim to have an established partnership with stakeholders, full implementation of Tourism Development Plan and Local Cultural Tourism Development Plan, an Accredited Community Tour Guide, Improved Tourism Facilities and Completion of Tourism Plantilla.

The creation of the above-mentioned programs will lead to economic recovery of the emerging tourism industry here in Magallanes. This may also lead to developing potential tourist attractions and discovering cultural heritage of Magalleños which we could consider as an advantage to other regions.

Attachment 7: Performance Monitoring Framework

PERFORMANCE MONITORING FRAMEWORK


MUNICIPALITY OF MAGALLANES, CAVITE

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Management of Inventory and Supplies of LGU	Quarterly Inventory of Supplies and Update of Property Acknowledgement Receipt from time to time.	Percentage of Offices with Complete Inventory	No. of Offices with Complete Inventory	30% of Offices with Complete Inventory	60% of Offices with Complete Inventory	100% of Offices with Complete Inventory	Quarterly	Document Review: MTO / Mun Accounting Office / COA	Dibursement vouchers/ Property Acknowledgement Receipt/Inventory Custodian Slip	MTO	Proper documentation of PAR, ICS, ARE. Quarterly reporting on time and complete documents for all new purchase of inventories.
Sourcing and management of Funds	Preparation of list of delinquent tax payers and preparation and sending notices to different barangays	Percentage of Increase in RPT Collection	RPT Collection	2% Increase in RPT Collection	3% Increase in RPT Collection	2% Increase in RPT Collection	Monthly	BLGF Imposed Target and Status Report/ Report of Collection and Deposit/ Monthly report for RPT	Monthly Statement of Real Property Tax Collection.	MTO	Proper documentation of RPT collection, land tax due and delinquents and monthly reporting on time.
Sourcing and management of Funds	Updating of tax information system and updating on the adjustment of fees and charges	Percentage of Increase in Fees and Charges Collection	Fees and Charges Collection	2% Increase in FC Collection	3% Increase in FC Collection	2% Increase in FC Collection	Monthly	Report of Collection and Deposit/ Monthly report for Fees and Charges	Monthly Statement of Fees and Charges	MTO	Proper documentation of Fees and Charges and monthly reporting on time.
Other Services: Revenue Mobilization Services	Information services which include tax and marketing information system.	Percentage of Increase in Total Income and Revenue Collections	Total Income and Revenue Collection	5% Increase in Total Income and Revenue Collection	10% Increase in Total Income and Revenue Collection	12% Increase in Total Income and Revenue Collection	Monthly	Monthly, Quarterly and Annual Reports	Monthly, Quarterly and Annual Reports	MTO	Electronic Statement of Receipts and Expenditures



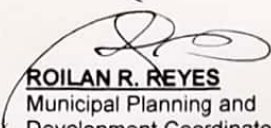
## DEVOLUTION TRANSITION PLAN 2022-2024

Prepared by

  
**SHERYL C. CANTUBA**  
OIC-Municipal Treasurer

Nov.3, 2021  
Date

Consolidated by:

  
**ROILAN R. REYES**  
Municipal Planning and  
Development Coordinator

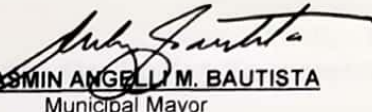
Nov.3, 2021  
Date

Reviewed by:

  
**ATTY. KRISTINE M. ABELEDA**  
Municipal Administrator

Nov.3, 2021  
Date

Approved by:

  
**HON. JASMIN ANGELLI M. BAUTISTA**  
Municipal Mayor

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Performance Monitoring of the Functions, Services and Facilities mentioned in the MTO Forms E, F, G, H, and I resulted to LGU Monitoring And evaluation Capacity Development Needs for proper documentation of Property Acknowledgement Receipts, Inventory Custodian Slip, Quarterly reporting on time and complete documents for all new purchase of inventories under the management of inventory and supplies of LGU, proper documentation of RPT collections data, land tax dues, delinquents, data of fees and charges and monthly reporting on time under Sourcing and management of Funds and lastly electronic statement of receipts and expenditures under revenue mobilization services.

Under the management of inventory and supplies of LGU, our performance target will be from 30% - 60% -100% for 2022, 2023, and 2024 respectively. Baseline shall be No. of offices with complete inventory and the frequency of monitoring shall be quarterly using disbursement vouchers, property acknowledgement receipts and inventory custodian slips as the data source.

Under Sourcing and management of Funds, our performance target for the RPT Collection will be from 2% - 3% -2% increase in RPT collection for 2022, 2023, and 2024 respectively. Baseline shall be RPT collection and the frequency of monitoring shall be monthly using monthly statement of real property tax collection as the data source while the performance target for the Fees and Charges Collection will be from 2% - 3% -2% increase in FC collection for 2022, 2023, and 2024 respectively. Baseline shall be FC collection and the frequency of monitoring shall be monthly using monthly statement of fees and charges collection as the data source.

Under the revenue mobilization, our performance target will be from 5% - 10% -12% for 2022, 2023, and 2024 respectively. Baseline shall be increase in total income and revenue and the frequency of monitoring shall be monthly using monthly, quarterly and annual reports.

PERFORMANCE MONITORING FRAMEWORK

MUNICIPALITY OF MAGALLANES, CAVITE

Functions/ Services/ Facilities	Programs/Projects/ Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring Tool Used and Data Collection Method	Data Sources	Responsible Office in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1]	[2]	[3]	[4]	[5]			[6]	[7]	[8]	[9]	[10]
Local Infrastructure Services	municipal roads and bridges, small water impounding projects and other similar projects, rainwater collectors and water supply system, seawalls, dikes, drainage and sewerage, flood control Facilities related to general business and sanitation	Constructed water impounding facility, rainwater collectors and water supply system	No. of existing facilities	30 Percent overall implementation of projects related to water quality, supply and rehabilitation	60 Percent overall implementation of projects related to water quality, supply and rehabilitation	100 Percent overall implementation of projects related to water quality, supply and rehabilitation	Semi Annual	Document Review, AIP, Engineering Awarded or constructed projects	Engineering Awarded and constructed Project, AIP	MWS / Engineering	Documentation of constructed projects
	Rain Water collectors	10 Percent of public buildings with rain water collector	No. of public buildings w/o rain water collectors	40 Percent of public buildings with rain water collector	80 Percent of public buildings with rain water collector	100 Percent of public buildings with rain water collector	Semi Annual	Document Review, AIP, Engineering	Engineering Awarded and constructed Project, AIP	MWS / Engineering	Documentation of constructed projects
	Water supply system	80 percent efficiency of water supply system and rehabilitation of water network	Insufficient number of existing pumps and supply and dilapidated pipe network for rehabilitation	100 Percent efficient water supply and 40 percent rehabilitated pipe line network	100 Percent efficient water supply and 60 percent rehabilitated pipe line network	100 Percent efficient water supply and 100 percent rehabilitated pipe line network	Semi Annual	Document Review, AIP, Engineering	MWS implemented project, AIP, Engineering	MWS / Engineering	Documentation of constructed projects
	Drainage and Sewerage	Full implementation of Septage and Sewerage Management Ordinance	No. of Households, Commercial Est. and Industries with Sanitary Toilet Facility, proper septage and sewerage vaults	100% new Households, Commercial Est. and Industries with Sanitary Toilet, septage and sewerage vaults	100% new Households, Commercial Est. and Industries with Sanitary Toilet, septage and sewerage vaults	100% new Households, Commercial Est. and Industries with Sanitary Toilet, septage and sewerage vaults	Semi Annual	Document Review, AIP, Engineering	Engineering Awarded and constructed Project, AIP	MWS / Engineering	Documentation of constructed projects
	Waste Water Treatment Facility	1 Public building with water treatment facility	No of Public buildings w/o waste water treatment facility	20 Percent of public buildings with waste water treatment facility or centralized facility	60 Percent of public buildings with waste water treatment facility or centralized facility	100 Percent of public buildings with waste water treatment facility or centralized facility	Semi Annual	Document Review, AIP, Engineering	Engineering Awarded and constructed Project, AIP	MWS / Engineering	Documentation of constructed projects

**DEVOLUTION TRANSITION PLAN 2022-2024**

Comprehensive water quality management	Management and improvement of water quality	No existing water quality Manual	Standards set under RA 9275	100 percent adherence and development of standards for water quality management system based on RA 9275	100 percent adherence and development of standards for water quality management system based on RA 9275	100 percent adherence and development of standards for water quality management system based on RA 9275	Quarterly	Document Review	RA 9275, Water system procedure	MWS	Review of quality management system
	Preparation of Water Quality Management Action Plan	No existing water quality Management action plan	Standards set under RA 9275				Semi Annual	Document Review	RA 9275, Water system procedure	MWS	Review of quality management system
	Participation in water quality management and monitoring concerning water quality protection and rehabilitation	No collaboration with other agencies regarding water quality protection and rehabilitation	Standards set under RA 9275				Semi Annual	Document Review	RA 9275, Water system procedure	MWS	Review of quality management system

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Date

Approved by:

*Jasmin Angelli M. Bautista*  
**HON. JASMIN ANGELLI M. BAUTISTA**  
 Municipal Mayor

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All the functions that will be devolved to the Water System of Magallanes Cavite shall have a performance monitoring framework that will provide a status or guidelines in performing the desired programs and activities. All the monitoring will still be based on the two (2) identified legal basis with each corresponding programs/projects/activity. Since the devolution will have a three (3) year transition, it is assumed that the full 100 percent capability of water system will be seen at the end of the 2024. Moreover, through the performance monitor, we can track and update our status every end of the year from 2022 to 2024.

Below summarizes the parameters such as performance indicators, targets, and monitoring.

- Municipal roads and bridges, small water impounding projects and other similar projects, rainwater collectors and water supply system, seawalls, dikes, drainage and sewerage, flood control Facilities related to general hygiene and sanitation.
  - Numbers of constructed water impounding facility, rainwater collectors and water supply system monitored through 3-year period as 30%, 60% and 100% completed respectively.
- Water supply system efficiency through rehabilitation and construction of new facilities.
  - Number of rehabilitated water network, pumps and water lines monitored through 3-year period as 40%, 60% and 100% completed respectively.
- Full implementation of Septage and Sewerage Management Ordinance to all new and old Households, Commercial Est. and Industries with Sanitary Toilet Facility, proper septage and sewerage vaults.
  - 100% new Households, Commercial Est., and Industries with Sanitary Toilet, septage and sewage vaults monitored through 3-year period of 100% efficiency.
- Construction of centralized or localized Wastewater Treatment Facility.
  - Number of constructed treatment facility or number of private entities served with centralized treatment facility monitored through 3- year period as 20%, 60% and 100% respectively.
- 100 percent implementation and monitoring for the 3-year period for management and improvement of water quality.
- 100 percent preparation and development of water quality management action plan for the 3-year period monitoring.

All these parameters shall be monitored semi-annually for the 3-year transition of devolution. Necessary documents such as actual accomplishment, reports and data are necessary to substantiate the effectiveness and actual accomplishment of each program and activities.