**ANNEX B**

**Implementation Strategy and Phasing of Devolution Transition Activities**

**[Department/Agency/GOCC]**

| **Function/Service/Facility/****Program/Project/Activity****[1]** | **Strategies and Activities** **[2]** | **Timeline/Schedule****[3]** | **Level of Local Government Unit (LGU)****[4]** | **Expected Output/Outcome****[5]** | **Responsible Organization/Unit****[6]** | **Success Indicator for Target LGUs****[7]** |
| --- | --- | --- | --- | --- | --- | --- |
| **PHASE I (FY 2021 - 2022)** |
| **PPA # 1**  |  |  |  |  |  |  |
| **Component # 1 (C.1) of** **PPA # 1** | **Strategy # 1****Consultations with the LGUs** To level-off with the LGUs and inform them of the PPAs to be scaled down/phased out, and resolve concerns/issues**Activities**1. **Conduct of consultation meetings/fora/FGDs with the LGUs**
2. **Xxxx**

**Strategy # 2****Provision of capacity building/ technical assistance to the LGUs**To build the capacity of the LGUs to undertake the devolved functions**Activities*** + - 1. Conduct of trainings/seminars/workshops with the LGUs
			2. Xxxx
 | Q3, 2021*(Specific date/month, if feasible)*Q3-Q4, 2021Xxxx | P/C/M/B | *Outcome*Strengthened relationship and trust are built between the NGA and the LGUs*Outputs*1. Identified areas of concern or issues raised by the LGUs and the corresponding action plan of the agency and the LGU concerned to address the same

*Outcome*1. Strengthened relationship and trust between the NGA and the LGUs
2. Increased capacity of LGUs to take on the devolved functions

*Outputs*1. Xxxx
 | Bureau/Service/Office concerned | No. of target provinces/cities/ municipalities/ barangays which participated in the consultation meetings/fora/FGDsClient satisfaction rating obtainedNumber or percent of target LGUs capacitated No. of LGUs with MOAs with NGA for the provision of technical assistance for specific skills and systems developmentNo. of LGUs adopting NGA recommended systems and structures |
| **Component # 2 (C.2) of** **PPA # 1** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **PHASE II (FY 2023)** |
|  |  |  |  |  |  |  |
| **PHASE III (FY 2024)** |
|  |  |  |  |  |  |  |

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| Prepared by: |  | Reviewed by: |  | Approved by: |
|  |  |  |  |  |
| Name and Position/Designation |  | Name and Position/Designation |  | Department/Agency Head |

**Legend:**

|  |  |
| --- | --- |
| [1] | Specifies the department/agency devolved function, service, facility, or PPA |
| [2] | Describes the strategies and activities to be undertaken by the NGA starting 2021, 2022 and in the medium term, e.g., consultations with offices involved, the Regional Development Councils and target LGUs to plan the strategy; rolling out of delivery standards to capacitate the LGUs; development of and entering into memoranda of agreement (MOAs) with the LGUs for capacity building; implementation of the devolution and monitoring of devolved functions; participation in training programs to be set up and coordinated by the DILG-Local Government Academy; conduct of demonstration projects with the LGUs, etc., to successfully help the LGUs to implement and manage the devolved services relevant to the PPAs to be scaled down/phased out, so as not to create a vacuum in the delivery of the pertinent basic services, including the rationale for the proposed strategies  |
| [3] | Provides the approximate timeline/schedule of the activities to be done per strategy and activity, specifying the date/month/quarter, as feasible |
| [4] | Identifies which level of LGU will be involved in the activities, i.e., P/C/M/B, including the specific unit/personnel in the LGU that needs to be capacitated, if applicable  |
| [5] | Indicates the expected results per strategy (outcomes), and per activity (outputs) |
| [6] | Identifies the organization/unit responsible in the department/agency for each devolution transition activity |
| [7] | Provides a set of quantitative/measurable values to evaluate the success or achievement of a particular devolution transition strategy or activity  |

**Notes:**

* This matrix shall present the details of the phasing of the devolution transition activities to the LGUs, taking into consideration their capacity and resources, and as well as the impact of the devolution on their delivery of services/programs and growth.
* In phasing the devolution transition, the agency may first delimit the scope of work by considering the set of LGUs most important in meeting their sector outputs and outcomes. Secondly, the agency should consider their resources and capacity by initially devolving activities to the richer and more capable 1st to 4th class LGUs, and providing technical assistance to help them take over the function and implement them well. In this manner, focus can be given to the LGUs or areas which exhibit the most deficiencies/shortfalls in meeting sector outputs and outcomes but which have the least resources and capacities. Another suggestion is to try to phase the assistance (e.g., cost-sharing, implementation and management assistance) in a manner that will enable the different sets of LGUs to finally take over the funding and management of the function after a specific number of year/s before going to the next ones, which may be a win-win situation for both the NGA and the LGUs.
* The specific list of priority or pilot LGUs which shall be assuming the devolved PPAs that will be scaled down/phased out by the NGA per devolution phase may be included as an attachment to this Annex, if already identified.
* The checklist of criteria and conditions necessary to determine the readiness of the LGUs to take on and manage the delivery of the devolved services shall also be included as an attachment to this Annex.
* The strategies and activities indicated under column [2] shall be further detailed and supported by the modes of technical assistance to be provided by the NGA to the LGUs under Annex E.
* Roadmaps, Gantt Charts, among other tools, may be presented to show the implementation schedule and phasing of the NGA devolution transition activities.